

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
October 11, 2016
1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES

(1) Council Meeting Minutes

- Minutes of September 27, 2016

D. UNFINISHED BUSINESS

(1) Pincher Creek & District Chamber of Commerce – 21st Awards of Excellence

- Letter from Pincher Creek & District Chamber of Commerce, dated September 22, 2016

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

a) Policy 303 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2016/2017 Snow Plow Map

- Report from Director of Operations, dated October 3, 2016

b) Burmis Mountain Estates – Trial Dumpster Location

- Report from Director of Operations, dated October 4, 2016

c) Operations Report

- Report from Director of Operations, dated October 5, 2016

(2) **Planning and Development**

a) Bylaw 1269-16 - Land Use Amendment – Solar Energy

- Bylaw presented for first reading consideration

(3) **Finance and Administration**

a) Alberta Capital Finance Authority – Future Capital Requirements

- Report from Director of Finance, dated September 29, 2016

b) Public Auction – Conditions and Reserve Bids

- Report from Director of Finance, dated September 28, 2016

c) Policy Update – GST

- Report from Director of Finance, dated October 6, 2016

d) Statement of Cash Position

- Statement for the month ending September 2016

(4) **Municipal**

a) Chief Administrative Officer's Report

- Report from Chief Administrative Officer, dated October 6, 2016 with Call Log

F. CORRESPONDENCE

(1) **Action Required**

a) Canada Post Review

- Letter from Canadian Union of Postal Workers, dated September 7, 2016

b) Request to Use Public Works Shop in the Off Hours

- Letter on behalf of Pincher Creek 4-H
- Email from Insurance and Risk Advisor, dated September 28, 2016

(2) **For Information**

- a) Dust Control for Portion of Highway 774
 - Letter from Alberta Infrastructure and Transportation, dated September 8, 2016
- b) Public Lands Compliance Program Results 2016
 - General Review of Workshop, October 5, 2016
- c) Castle Rock Ridge to Chapel Rock Transmission Project
 - Postcard from AltaLink,

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

(1) Land

I. NEW BUSINESS

J. ADJOURNMENT

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
SEPTEMBER 27, 2016**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, September 27, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 16/395

Moved that the Council Agenda for September 27, 2016, be amended, the amendments are as follows:

Addition to Unfinished Business (2) – Purchase of Picnic Tables;
Addition to In-Camera (4) – Land
Addition to In-Camera (5) – Personnel
And that the current In-Camera (4) become In-Camera (6);

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

(1) Pincher Creek and District Chamber of Commerce – 21st Awards of Excellence

Sam Schofield and Ola Crook, with the Pincher Creek and District Chamber of Commerce, attended the meeting as a delegation.

The Chamber of Commerce requested that the MD become a Diamond Sponsor for the 21st Awards of Excellence event, scheduled for October 21, 2016.

Details of the event were explained.

C. MINUTES

(1) Council Meeting Minutes

Councillor Quentin Stevick 16/396

Moved that the Council Meeting Minutes of September 13, 2016, be amended, the amendment being:

Regarding Resolution No 16/393:
Change the legal land description in the title of the resolution and within the body of the resolution to read W ½ 33-6-2 W5M;

And that the minutes be approved, as amended.

Carried

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D. UNFINISHED BUSINESS

(1) STARS

Councillor Quentin Stevick 16/397

Moved that the email and presentation from STARS, dated August 17, 2016, be received;

And that the same per capita donation, as provided in 2016, be considered during the 2017 budget deliberations.

Carried

(2) Purchase of Picnic Tables

Councillor Garry Marchuk 16/398

Moved that the following motion be placed back on the table:

Moved that the email from the Chief Administrative Officer, dated August 5, 2016 and the report from the Chief Administrative officer, dated July 7, 2016, be received;

And that \$2,000 be donated to the Beaver Mines Community Association, for the purchase of picnic tables, with the funding coming from the Public Trust Reserve.

Carried

Councillor Terry Yagos 16/399

Moved that the motion be amended to read in the second stanza:

And that \$2,000 be donated to the Beaver Mines Community Association, for the purchase of picnic tables, with the funding coming from Grants to Organizations (Account No. 2-74-0-770-2765).

Amendment Carried

Main Motion Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) Administration Building Roof – Snow Stop

Councillor Quentin Stevick 16/400

Moved that the report from the Director of Operations, regarding the Administration Building - Snow Stop, dated September 20, 2016, be received;

And that Council authorize the Reeve and Chief Administrative Officer to sign the contract with Thermal Systems for the installation of snow stop above the main and South entrances, with funding of \$14,000.00 coming from Mill Rate Stabilization Reserve (Account No. 6-12-0-735-6735).

Carried

b) Beaver Mines Potable Water Distribution and Sanitary Collection Engineering

Councillor Fred Schoening declared a potential conflict of interest, as he has a family member employed by MPE, and left the meeting, the time being 1:18 pm.

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 September 27, 2016

Councillor Terry Yagos

16/401

Moved that the report from the Director of Operations, dated September 20, 2016, regarding the Beaver Mines Potable Water Distribution and Sanitary Collection Engineering, be received;

And that Council authorize the Reeve and Chief Administrative Officer to sign the contract with MPE Engineering Ltd for the detailed design and tender work, with funding of \$480,000.00 coming from Regional Water Infrastructure Reserve (Account No. 6-12-0-756-6740);

And further that once the project has been tendered, the results be brought back to Council for consideration.

Councillor Quentin Stevick requested a recorded vote.

Councillor Terry Yagos – In Favour
 Reeve Brian Hammond - In Favour
 Councillor Garry Marchuk – In Favour
 Councillor Quentin Stevick – In Favour
 Motion Carried

Councillor Fred Schoening returned to the meeting, the time being 1:26 pm.

c) Roads Emergency Repair

Councillor Garry Marchuk

16/402

Moved that the report from the Director of Operations, dated September 20, 2016, regarding Roads Emergency Repair, be received;

And that Council authorize the over expenditure of \$16,646.00 in the Road Oil and Asphalt Budget (Account No. 2-32-0-534-2534) to be funded from the Road Construction Reserve (Account No. 6-12-0-757-6740).

Carried

d) Operations Report

Councillor Fred Schoening

16/403

Moved that the Operations Report for the period of September 7, 2016 to September 21, 2016, be received as information.

Carried

Councillor Terry Yagos

16/404

Moved that the Public Works Call Log and the Environmental Call Log be received as information.

Carried

(2) Planning and Development

Nil

(3) Finance

a) 2017 – 2019 Recycle Depot Operations Agreement Renewal

Councillor Fred Schoening

16/405

Moved that the report from the Director of Finance, dated September 22, 2016, regarding the 2017 – 2019 Recycle Depot Operations Agreement Renewal, be received;

And that the Reeve and Chief Administrative Officer be authorized to sign the 2017-2019 Recycle Depot Operations Agreement.

Carried

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b) Recycle Depot Funding Agreement

Councillor Garry Marchuk 16/406

Moved that the report from the Director of Finance, dated September 22, 2016, regarding the Recycle Depot Funding Agreement, be received;

And that the Reeve and Chief Administrative Officer be authorized to sign the 2017-2019 Recycle Depot Funding Agreement.

Carried

(4) Municipal

a) License of Occupation

Councillor Fred Schoening 16/407

Moved that Council revisit the License of Occupation process, specifically with regards to how it is being administered.

Carried

b) CAO Report

Councillor Quentin Stevick 16/408

Moved that Council receive for information, the Chief Administrative Officer's report for the period of September 9, 2016 to September 22, 2016, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. Action

a) Rural Broadband Workshop Invitation

Councillor Quentin Stevick 16/409

Moved that the email from Mountain View Country, dated September 22, 2016, regarding the Rural Broadband Workshop Invitation, be received as information.

Carried

2. For Information Only

Councillor Terry Yagos 16/410

Moved that the following be received as information:

- a) Emergency Services Commission
 - Letter from Town of Pincher Creek, dated September 15, 2016
- b) Thank You Letter
 - Letter Canadian Red Cross, dated September 7, 2016
- c) Welsch Wind Farm Connection
 - AltaLink Bulletin, September 2015, Volume 1
- d) The Junction Update
 - Newsletter from The Junction, dated August 31, 2016
- e) Highway #3 Twinning Development Association
 - Minutes of June 3, 2016
- f) Thank You Card
 - Card from the Oczkowski Family, received September 8, 2016

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g) Thank You Card

- Card from Pincher Creek High School Rodeo, dated September 10, 2016

Carried

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Brushing of trees within the Road of Ways
- Grass mowing within the division
- Culverts within the division
- Large Carnivore Tour

Councillor Fred Schoening – Division 2

- Family and Community Support Services
 - Minutes of June 20, 2016
- Recycle Committee
 - Minutes of August 24, 2016
- No concerns with roads within the division

Councillor Garry Marchuk – Division 3

- Alberta SouthWest
 - Minutes of August 3, 2016
 - Bulletin September 2016

Reeve Brian Hammond - Division 4

- Grass Mowing within the division – Policy needs to be reviewed
- Permanent Snow Fence
 - some fencing is in need of repair
 - addition permanent fencing as opposed to temporary
- Approach to Summerview Bridge

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
 - Minutes of August 17, 2016
 - Incinerator Open Houses
 - Recycling Building Construction
- Emergency Services Commission
- Beaver Mines Community Association
 - Park Clean Up – May 20, 2017
 - Animal Control Bylaw – provide information to residents
 - Speed Sign – addition signs requested

Councillor Fred Schoening 16/411

Moved that the committee reports be received as information.

Carried

H. IN-CAMERA

Councillor Garry Marchuk 16/412

Moved that Council and Staff, move In-Camera, the time being 2:01 pm.

Carried

Councillor Terry Yagos 16/413

Moved that Council and Staff move out of In-Camera, the time being 4:05 pm.

Carried

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I. NEW BUSINESS

(1) Road Closure Request – SE 26-10-3 W5M

Councillor Fred Schoening 16/414

Moved that Council stand firm on their current offer to the affected landowner, regarding said land exchange to put the existing road on a registered road plan.

Councillor Fred Schoening requested a recorded vote.

Councillor Terry Yagos – Opposed
 Councillor Fred Schoening – In Favour
 Reeve Brian Hammond – In Favour
 Councillor Garry Marchuk – In Favour
 Councillor Quentin Stevick – In Favour
 Motion Carried

(2) Request to Access Parcel and Develop Driveway – SE 14-7-3 W5M

Councillor Terry Yagos 16/415

Moved that Council approve the applicant's request and require the applicant to enter into a Development Agreement for the purpose on constructing an access, to the minimum standard, through Lot 1, Block 5, Plan 051 2603, and within that portion of undeveloped statutory road allowance as indicated, for the purpose of building a driveway access to the applicant's parcel;

And that the applicant enter into an Easement Agreement with the MD to allow for access through Lot 1, Block 5, Plan 051 2603;

And further that the development of the road does not impact the existing well and waterline, located within the road allowance.

Carried

Councillor Fred Schoening 16/416

Moved that the landowner of Ptn. SW 13-7-3 W5M be advised to remove the existing well and waterline, from the road allowance, within one year.

Carried

(3) Road Realignment – SE 4-7-2 W5M

Councillor Terry Yagos declared a potential conflict of interest and left the meeting, the time being 4:21 pm.

Councillor Quentin Stevick 16/417

Moved that council direct administration to have our legal counsel send a letter to the landowner, indicating that the MD is not prepared to change the alignment of the existing road way.

Carried

Councillor Yagos returned to the meeting, the time being 4:25 pm.

(4) Regional Water Beaver Mines Extension Pipeline Routing

Councillor Fred Schoening declared a conflict of interest, as he has a family member employed by MPE, and left the meeting, the time being 4:25 pm.

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Councillor Garry Marchuk 16/418

Moved that Council agree to the pipeline routing and easement rates for the project as presented.

Councillor Garry Marchuk requested a recorded vote.

Councillor Terry Yagos – In Favour
 Councillor Quentin Stevick – In Favour
 Councillor Garry Marchuk – In Favour
 Reeve Brian Hammond – In Favour
 Motion Carried

Councillor Fred Schoening returned to the meeting, the time being 4:26 pm.

Councillor Garry Marchuk 16/419

Moved that Council and CAO move In-Camera, the time being 4:27 pm.

Carried

Councillor Terry Yagos 16/420

Moved that Council and CAO move out of In-Camera, the time being 4:58 pm.

Carried

J. ADJOURNMENT

Councillor Garry Marchuk 16/421

Moved that Council adjourn the meeting, the time being 4:59 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

PINCHER CREEK & DISTRICT CHAMBER of COMMERCE

September 22, 2016

Municipal District of Pincher Creek Reeve and Council,

The Pincher Creek and District Chamber of Commerce is proud to host the 21st Annual Awards of Excellence on Wednesday October 21st at the Pincher Creek Community Hall. The Awards celebrate excellence in our community along with Alberta Small Business Week.

We would like to invite you to become a diamond sponsor for the event.

DIAMOND SPONSOR - \$1,000

Includes:

- a display table at the entrance of the banquet room
- 8 tickets to the banquet on October 21st
- presentation of an award
- a double page ad in the program (8"x10")
- a special mention in the script
- frequent social media mentions leading up to the event

The Chamber of Commerce mission is to be a platform for business collaboration and growth within our community. We strive to be a catalyst through which business and professional people work together to build a vibrant community with a strong economy.

We appreciate the MD of Pincher Creek's support of local business and celebrating their successes during Alberta Small Business Week.

Kind Regards,

Awards of Excellence Committee
Pincher Creek & District Chamber of Commerce

PINCHER CREEK
& DISTRICT
CHAMBER of COMMERCE

Pincher Creek & District Chamber of Commerce
Box 2287 Pincher Creek, AB T0K 1W0
info@pincherchamber.ca www.pincherchamber.ca
403 627 5199

PINCHER CREEK & DISTRICT CHAMBER of COMMERCE

21ST AWARDS OF EXCELLENCE OCTOBER 21, 2016

The Pincher Creek & District Chamber of Commerce is proud to host the 21st Annual Awards of Excellence on Wednesday October 21st, 2016 at the Pincher Creek Community Hall, celebrating Alberta Small Business Week!

DIAMOND SPONSOR - \$1,000

Includes:

- a display table at the entrance of the banquet room
- receives 8 tickets to the banquet
- presents an award
- receives a double page ad in the program (8"x10")
- a special mention in the script
- frequent social media mentions leading up to the event

PLATINUM SPONSOR - \$500

Includes:

- 8 tickets to the banquet
- a full page ad in the program (8"x5")
- social media mentions prior to the event

GOLD SPONSOR - \$250

Includes:

- 4 tickets to the banquet
- a half page ad in the program (4"x5")

SILVER SPONSOR - \$125

Includes:

- 2 tickets to the banquet
- a business card ad in the program

BRONZE SPONSOR - \$75

Includes:

- 1 ticket to the banquet
- a listing in the program

PINCHER CREEK
& District
CHAMBER of COMMERCE

Pincher Creek & District Chamber of Commerce
Box 2287 Pincher Creek, AB T0K 1W0
403 627 5199
info@pincherchamber.ca www.pincherchamber.ca

PINCHER CREEK & DISTRICT CHAMBER of COMMERCE

Company Name: _____ Contact: _____

Phone: _____ Email: _____

Yes, I would like to be a Sponsor. Please indicate sponsor level below:

DIAMOND PLATINUM GOLD SILVER BRONZE

2016 Schedule of Events

5:30 p.m. Doors Open, Cocktail hour & Live Music
6:30 p.m. Dinner by Chef Allen & The Chamber of Commerce Board of Directors
7:30 p.m. Awards of Excellence
8:30 p.m. Live Music by Mwansa Mwansa
12:30p.m Last call for Alcohol

Individual Tickets

\$40 Chamber Member
\$45 Non-Chamber Member

Tables of 8:

\$300 Chamber Member
\$350 Non-Chamber Member

Location: Pincher Creek Community Hall

Who are we supporting at this event?

Pincher Creek & District Chamber of Commerce
Local business
Dolphins Swim Club, Bar
Matthew Halton Grad Class 2017 & St. Michael's Grad Class 2017
Dishes, Table Bussing Crew & The Aftermath Clean-up Crew



We thank you in advance for your support and we look forward to seeing you at the 2016 Awards!

PINCHER CREEK
& District
CHAMBER of COMMERCE

Pincher Creek & District Chamber of Commerce
Box 2287 Pincher Creek, AB T0K 1W0
403 627 5199
info@pincherchamber.ca www.pincherchamber.ca

MD OF PINCHER CREEK

OCTOBER 3, 2016

TO: Wendy Kay, Chief Administrative Officer

FROM: Leo Reedyk, Director of Operations

SUBJECT: Policy 303 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces and 2016 / 2017 Snow Plow Map

1. Origin

To ensure an adequate level of service for travellers within the Municipality during winter operations the Municipal District has implemented a policy to prioritize winter maintenance and set levels of service.

Annually Public Works produces a snow plow map that outlines the school bus routes (priority 1) and the other plowed roads (priority 2) for the MD.

2. Background:

Public Works Staff have combined the First Student Canada and Public Works maps for the 2016/2017 season into the snow plow map. The only concern raised by Public Works is TR RD 5-1 west of RR 30-3 as it is not built to 317 standard. There were numerous changes to the map for this winter season. Policy 303 requires that Council approve the map on an annual basis.

Since its adoption in October of 2009, Policy 303 (attached) has set out the priorities for snow removal. Administration has identified our Hamlets, except for school bus routes as priority two along with all other priority two oiled and gravel roads.

The Pincher Creek Airport is identified as a priority three except that a surface condition report will be completed as early in the day as possible on week days. Although there are initiatives being undertaken to increase the use of the airport, there is currently no expressed need to increase this level of service.

As the weather in the area can be severe and unpredictable, maintenance of our surfaces will always revert back to priority one until storms pass. This approach ensures that the priority one surfaces are maintained and passable prior to opening up additional areas. The down side is that some locations may not see a plow for days during and after a storm.

There are no changes to Policy 303 recommended at this time.

3. Recommendation:

THAT the report from the Director of Operations, dated October 3, 2016 regarding 2016/2017 Snow Plow Map be received;

AND THAT Council approve the snow plow map for the 2016/2017 snow plowing season.

Respectfully Submitted,



Leo Reedyk

Attachment: Policy 303 Winter Maintenance of Municipally Directed, Controlled and managed Roads and Airport Surfaces;
The 2016/2017 Snow Plow Map is hanging in Council Chambers

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *October 5, 2016*

MUNICIPAL DISTRICT OF PINCHER CREEK

POLICY

303

**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council:

Date: October 28, 2009

Revised by Council:

Date:

Whereas Council recognizes the variety of weather conditions that may occur within the Municipal District of Pincher Creek No. 9 and the effect that this weather can have on particular areas within the municipality, Council establishes the following system of winter maintenance for municipally directed, controlled and managed roads and airport surfaces:

A Municipal District of Pincher Creek No. 9 map, detailing winter maintenance priorities, will be developed annually by the public works department by October of each year. Once Council has adopted the priority map, copies will be made available to MD Council, Administration and Operators.

Snow Removal and Ice Control Priorities

- 1.) Bus routes as established by the Livingstone Range School Division and adopted by Council and short connector portions of local roads shall be the first priority in terms of snow removal and control of ice. The Public Works Superintendent should not use salted sand for the control of ice on bus routes located on gravel or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
 - 2.a) All Remaining oiled and gravel municipal roads shall be second priority in terms of snow removal and control of ice. The Public Works Superintendent may use whatever municipal resources he/she deems appropriate in the removal of snow and ice, taking into account budgetary allocations concerning manpower, equipment, materials and supplies. However, the Public Works Superintendent should not use salted sand for the control of ice on gravelled or oiled roads. Snowplowing on these roads should not occur with less than six inches of snow.
 - 2.b) Seniors, living in place and residents with medical conditions, that have limited ability to maintain their driveways, may make application to Council to have their driveways plowed, as per Appendix A. Once their application is approved, their driveways will be plowed on a second priority basis, with the understanding that the Municipal District will not be liable for any property damages.
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- 3.) The Pincher Creek Airport will be inspected and the surface condition reported by a qualified operator as early in the day as priorities allow (Monday to Friday except Holidays). A NOTAM indicating the surface condition will be issued following inspections and snow removal shall be initiated on a priority three basis for all public areas including aircraft maneuvering surfaces and or parking areas. No salt or sand will be applied to aircraft maneuvering surfaces at any time. Surface maintenance will consist of plowing or blowing of snow only. Only trained qualified MD operators will be used in airport surface winter maintenance.
 - 4.) On request to the Public Works Superintendent, private driveways or airport leased areas may be plowed, with the understanding that the Municipal District will not be liable for any property damages and that each request is subject to a minimum charge as established by policy. Snow removal of this category is on a fourth priority basis.
 - 5.) Maintenance of roads within forestry lands as identified in Policy 321 shall be conducted on a priority five basis.
 - 6.) Undeveloped road allowances and portions of developed roads receiving low traffic volumes or providing alternate means of access and roads developed to minimum standard might not be plowed.

The Public Works Superintendent may exercise his/her discretion dependant on snow conditions and weather forecasts in maintaining MD roads and airport surfaces. Ratepayer and/or private contractor equipment may be requested by the Public Works Superintendent to assist in the delivery of this program; otherwise no snow plowing by individuals on MD roads or airport surfaces is allowed.

MD OF PINCHER CREEK

OCTOBER 4, 2016

TO: Wendy Kay, CAO
FROM: Leo Reedyk, Director of Operations
SUBJECT: Burmis Mountain Estates – Trial Dumpster Location

1. Origin:

Council requested Administration to look into placing small dumpsters in country residential subdivisions to improve their level of service. As the total number of parcels in the area of Burmis Mountain Estates represents the largest number, a test was contemplated at a location there.

2. Background:

A letter was sent to residents (attached) in the area informing them of the trial and requesting feedback by September 23, 2016. One phone call and three written responses were received (attached).

Follow up investigation of the *Waste Control Regulation AR192/96* and the *Subdivision and Development Regulation AR43/2002* indicate that a waste transfer storage site must be a minimum of 300 meters from a residence. The proposed trial site was not.

3. Recommendation:

THAT the report from the Director of Operations, dated October 4, 2016 regarding the Burmis Mountain Estates – Trial Dumpster Location be received;

AND THAT Council provide Administration direction on trial dumpsters in Country Residential Subdivisions.

Respectfully Submitted,

Leo Reedyk



Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *October 5, 2016*

mailed
Sept 8/16.

September 6, 2016

Residents of South Burmis

Re: Trial Bear Proof Garbage Bin Location – Burmis Lundbreck Corridor

The Municipal District is looking to improve your level of service for residential household bagged waste. We have implemented a bear proof waste receptacle program in the Hamlets of Beaver Mines and Lundbreck.

Council has determined to undertake trials in rural settings where population density indicates a need. The grouped country residential areas in the Burmis Lundbreck corridor are the most densely populated rural areas within the municipality. The area including Burmis Mountain Estates, Hidden Valley Estates, Hiawatha Campground and adjacent acreages, having the highest density have been selected for a trial.

A number of locations within the area were reviewed to determine which location offered the safest location for people to exit their vehicles, to deposit their bagged household waste into a bear proof bin that will be placed adjacent to the road. The 6-yard bin is proposed to be located on an unused segment of road right of way, between Burmis Mountain Estates and Hidden Valley Estates, as shown on the attached map.

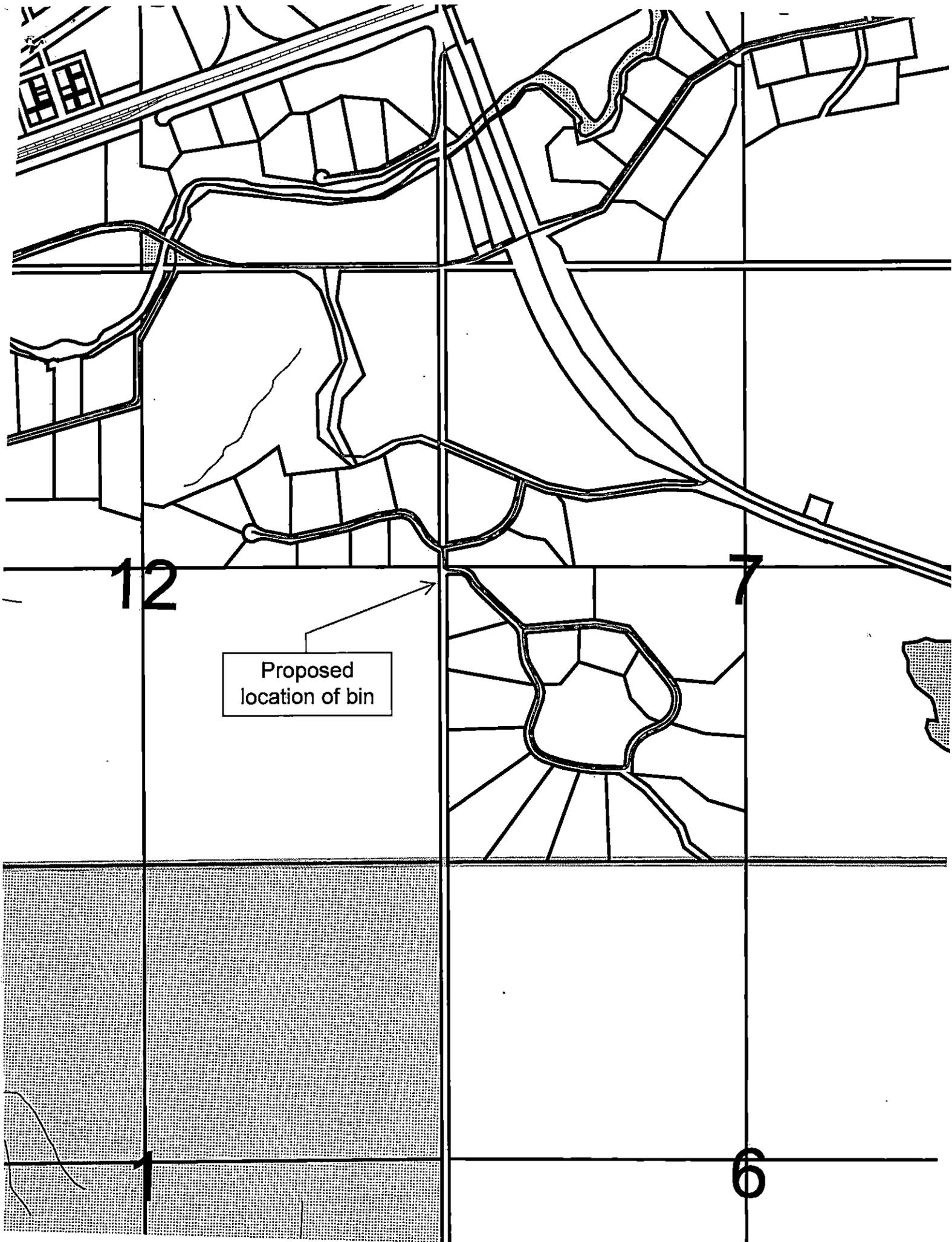
As with other waste drop off locations, only bagged household garbage will be permitted in the bin. The pick-up frequency will be scheduled and monitored to ensure it is adequate for the use. All other waste material can be hauled to the Crowsnest Pincher Creek Landfill, at the facility South and East of Lundbreck.

This trial period is proposed to be in place for six months, allowing the municipality some time to confirm the probable use of the bin as well as ensuring road maintenance, snow removal and the ability of the Crowsnest Pincher Creek Landfill Association to manage the bin.

If you have any comments or concerns with this bear proof garbage bin trial, please contact us at your earliest convenience, but prior to September 23, 2016. Should this project go ahead, we expect the bin would be in place by mid-October.

Sincerely,

Leo Reedyk, A.A.E.
Director of Operations



Proposed location of bin

Leo Reedyk

From: MDInfo
Sent: September 20, 2016 8:59 AM
To: Leo Reedyk
Subject: FW: Att. Leo Reedyk ... regarding proposed dumpster

From: Jim MacGarva [mailto:macjim540@hotmail.com]
Sent: Monday, September 19, 2016 9:39 PM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Att. Leo Reedyk ... regarding proposed dumpster

Mr. Reedyk,

I am writing regarding the proposed dumpster in the Burmis Lundbreck Corridor. (Located beside Burmis Mountain Estates) After talking with some neighbors, I will have to ask that this proposed dumpster **not** go ahead.

My first reason is the increased traffic on the road. The people using this dumpster will be the people living in and around it which is fine. But my concern is that it will also be used by other MD residents that don't live down this road. People from up the north Burmis road could conceivably make the trip over here if they don't want to go to the dump. This road is already very busy due to the traffic from the campground and I worry that it will get a whole **lot** busier if this dumpster goes ahead.

My second reason is the unsightliness of a dumpster . I will be looking at it out my window. I know that the closest house to the dumpster will be probably about 150 yards from it and I have spoken with him and he also **does not** want it. I don't blame him. Surely there is a better location for the dumpster that would be away from houses and out of sight a little more then this?

Sincerely,

Jim MacGarva
403-628-3504

Leo Reedyk

From: MDInfo
Sent: September 21, 2016 7:49 AM
To: Leo Reedyk
Subject: FW: Letter of concern for Burmis dumpster. Attn. Leo Reedyk

-----Original Message-----

From: Rob MacGarva [mailto:robmacgarva@hotmail.com]
Sent: September 20, 2016 9:22 PM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Letter of concern for Burmis dumpster. Attn. Leo Reedyk

to whom it may concern

This letter is being sent via email and please reply so that I know that it has made it to the right person who is dealing with this proposed dumpster in Burmis.

If I had been asked at any time in the past if I thought I needed a dumpster close to my house I would have said no and that it is not necessary.

I am on holidays at the moment and checked my mail at the end of last week and there was no letter from the MD about this. A good thing I have neighbours who keep in contact with us as they informed us of the dumpster and also the deadline on voicing any concerns. My property shares a corner with this proposed dumpster and will be directly affected by the location.

This deadline seems rushed for us to voice our opinion and to weigh the pros and cons. There are many unanswered questions that would be nice to know, and more details about this. More of a consultation process would have been nice, especially in the early stages before much leg work had been done by the MD.

The location is on a right of way and to me it seems like it would be too narrow for a car to pull in, turn around, and then leave the dumpster area. Certainly it would be impossible for a truck and trailer to do so on this piece of road allowance. That being said we will have people backing into either the Hiawatha entrance or the Burmis Mtn. estates road to turn round. Not an ideal situation and a possible safety hazard.

As far as snow removal, this area is already a problem area as the entrance to the Burmis Mtn. Estates drifts in, as does the Hiawatha entrance and that whole stretch between there and the Hidden Valley estates. The snow is often piled on the east side and the pile gets high and pretty soon it is being pushed into my fence, breaking posts and burying the fence so my animals can actually walk over the fence. With the new dumpster, snow couldn't be piled where it is going and that surely will compound the problem we see every winter in this area.

The dumpster will be bear proof but will surely draw animals to the area due to the smell so it will become an attractant to bears and vermin causing possible problems that do not exist at the moment.

The dumpster will allow only bagged household garbage from local residents, but how is this being policed? This task seems impossible and abuse will surely take place causing a headache for local residents and the MD.

There is a concern for downwind property holders and adjacent property holders ,of which I am both, about garbage blowing around and an increase in litter in the area ... a problem which does not exist at the moment.

The proposed dumpster is set to have a 6 month trial to gauge effectiveness and rates of pick up and such. It is my thought that the winter may seem like a small amount of garbage, but the MD will find that the summer will undoubtedly see an influx of use. This will have to do with the campground at Hiawatha. These campers will be dumping their garbage as well for sure and this comes back to the policing of use issue. Is the dumpster for tax paying residents or seasonal campers? There used to be a garbage truck go up to the campground once a week, but as I can tell it does not go up there anymore.

These are my thoughts on the new dumpster. I hope that my comments are included in this consultation phase of the new dumpster idea if we are still in that phase. I hope that all of these questions are answered and that we are informed of the progress of this proposed idea as it evolves. Now that I have found out about it we can begin to work towards an informed decision that is best for all.

Bottom line, after all this ... I do not believe that it is necessary and is a waste of our tax dollars to try and set up this program if we are doing just fine as we are at the moment.

Sincerely, Rob MacGarva

Leo Reedyk

From: MDInfo
Sent: September 16, 2016 10:49 AM
To: Leo Reedyk
Subject: FW: Trial Garbage Bin

From: john macgarva [mailto:j0smacgarva@hotmail.com]
Sent: Friday, September 16, 2016 9:17 AM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Trial Garbage Bin

Leo Reedyk and Terry Yagos Morning Gents. I think we are doing just fine wWITHOUT this proposed bin. I can only think it will be more expensive than our present system. I'm in Pincher enough to use the bin by the MD shop and the dump for the odd big thing. We try and contribute by recycling and Camerons have that service. So I DO NOT agree with this bin. We live in the country and are used to dealing with our garbage. This is only another example of creating an expectation for folks and now it will become the norm. Another cost. Please focus on reducing costs not increasing costs. Thanks you. Also could you please acknowledge you received this e-mail. John MacGarva (Longtime MD rayepayer)

- (ff) “person responsible” for a facility of any kind under this Regulation means
 - (i) the owner or previous owner of the facility,
 - (ii) every person who has or has had charge, management or control of the facility or any portion of the facility,
 - (iii) any successor, assignee, executor, administrator, receiver, receiver-manager or trustee of a person referred to in subclause (i) or (ii), and
 - (iv) a person who acts as a principal or agent of a person referred to in subclauses (i), (ii) or (iii);
- (gg) “recyclable” means a substance or mixture of substances that is intended to be recycled;
- (hh) “residential composter” means a composter that
 - (i) is located at a residence,
 - (ii) is used to decompose manure, food scraps or vegetative matter resulting from gardening, horticulture, landscaping or land clearing, and
 - (iii) uses a controlled bio-oxidation process that results in a stable humus-like material;
- (hh.1) “soil containing hydrocarbons” means soil that is contaminated with only gasoline, kerosene, jet fuel or diesel fuel, or any combination of them;
- (ii) “storage site” means a waste management facility, where waste, other than hazardous waste, is
 - (i) stored,
 - (ii) sorted, compacted, shredded, ground or processed, or
 - (iii) collected and held for removal to another waste management facility;
- (jj) “surface impoundment” means a facility that consists of an excavation or diked areas that is formed primarily of earthen material and is used for the storage of waste;
- (jj.1) “TEQ” means dioxin toxic equivalent with respect to the following toxicity equivalency factors:

- (ii) where waste processing or a burning activity is conducted in conjunction with a hazardous waste management facility, landfill or storage site.

(2) Subject to subsection (5), a subdivision authority shall not approve an application for subdivision for school, hospital, food establishment or residential use if the application would result in the creation of a building site for any of those uses

- (a) within 450 metres of the working area of an operating landfill,
- (b) within 300 metres of the disposal area of an operating or non-operating landfill,
- (c) within 450 metres of the disposal area of a non-operating hazardous waste management facility, or
- (d) within 300 metres of the working area of an operating storage site.

(3) Subject to subsection (5), a development authority shall not issue a development permit for a school, hospital, food establishment or residence, nor may a school, hospital, food establishment or residence be constructed if the building site

- (a) is within 450 metres of the working area of an operating landfill,
- (b) is within 300 metres of the disposal area of an operating or non-operating landfill,
- (c) is within 450 metres of the disposal area of a non-operating hazardous waste management facility, or
- (d) is within 300 metres of the working area of an operating storage site.

(4) Subject to subsection (5), a subdivision authority shall not approve an application for subdivision, and a development authority shall not issue a permit, for the purposes of developing a landfill, hazardous waste management facility or storage site unless

- (a) the working area of a landfill is situated at least 450 metres,
- (b) the disposal area of a landfill is situated at least 300 metres,
- (c) the working or disposal area of a hazardous waste management facility is situated at least 450 metres, and

- (d) the working area of a storage site is situated at least 300 metres

from the property line of a school, hospital, food establishment or residence or building site proposed for a school, hospital, food establishment or residence.

(5) The requirements contained in subsections (1) to (4) may be varied by a subdivision authority or a development authority with the written consent of the Deputy Minister of Environment and Sustainable Resource Development.

(6) A consent under subsection (5) may refer to applications for subdivision or development generally or to a specific application.

AR 43/2002 s13;31/2012;170/2012

Distance from highway

14 Subject to section 16, a subdivision authority shall not in a municipality other than a city approve an application for subdivision if the land that is the subject of the application is within 0.8 kilometres of the centre line of a highway right of way where the posted speed limit is 80 kilometres per hour or greater unless

- (a) the land is to be used for agricultural purposes on parcels that are 16 hectares or greater,
- (b) a single parcel of land is to be created from an unsubdivided quarter section to accommodate an existing residence and related improvements if that use complies with the land use bylaw,
- (c) an undeveloped single residential parcel is to be created from an unsubdivided quarter section and is located at least 300 metres from the right of way of a highway if that use complies with the land use bylaw,
- (d) the land is contained within an area where the municipality and the Minister of Transportation have a highway vicinity management agreement and the proposed use of the land is permitted under that agreement, or
- (e) the land is contained within an area structure plan satisfactory to the Minister of Transportation and the proposed use of the land is permitted under that plan.

AR 43/2002 s14;105/2005;68/2008

Director of Operations Report October 5, 2016

Operations Activity Includes:

- September 23, Beaver Mines Water System Design meeting;
- September 23-24, Budget meetings;
- September 26, Agricultural and Environmental Services Departmental meeting;
- September 26, Goose Lake Wetland tour;
- September 27, Council Meetings;
- September 28, Joint Council meeting with Village of Cowley;
- September 30, Beaver Mines Water and Sewer meeting with landowners;
- September 30, Safety orientation with new staff member;
- October 3, Cowley Lundbreck Regional Water Intake Relocation meeting;
- October 3, Beaver Mines Water Land Agent meeting;
- October 5, aware 360 GPS webinar.

Agricultural and Environmental Services Activity Includes:

- September 16 – 30, Canada Thistle, Perennial Sow Thistle & Brush spraying;
- September 16 - 30, rental units repairs and inspections for busy season;
- September 27, Environmental Farm Plan Web Book 3.0 Improvements Webinar (#2);
- September 29, Environmental Farm Plan Review and completion letter;
- September 30, grass seeding (after a rain);
- October 3, Therriault Dam downstream users contact list;
- October 4, Transboundary Tour 2018 – preliminary planning meeting;
- October 3, 4, Oxeye Daisy spraying and awareness;
- October 5, Biocontrol nurse site releases with Ag Canada, on Yellow Toadflax in Gladstone area.

Public Works Activity Includes:

- Temp snow fence started Division 3;
- South Fork slide repair started;
- 2 mowers second cut. One in Division 4 and one in Division 1;
- Tapay gravel pit fence completed;
- Culvert install @ Fullerton's and Old Shell Road;
- Patching cold mix;
- Extensive CPR info project well underway;
- Lundbreck service connection complete.

Upcoming:

- First Aid Training – October 12, 13;
- Joint Health and Safety Meeting – October 14;

- October 11, Council meeting.

Project Update:

- 2013 Disaster Recovery Projects
 - Satoris Road – Awaiting AEP approval for road realignment.
- Community Resilience Program
 - Regional Water System Intake Relocation – Contract being signed, contractor looking to start October 11.
- Capital Projects
 - North Burmis Road Intersection – construction complete;
 - Airport Runway Threshold Review underway, Final report submitted;
 - Southfork Hill Drainage – construction nearing completion.

Call Logs – attached.

Recommendation:

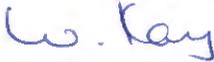
That the Operations report for the period September 21, 2016 to October 5, 2016 be received as information.

Prepared by: Leo Reedyk



Date: October 5, 2016

Reviewed by: Wendy Kay



Date: October 6, 2016

Submitted to: Council

Date: October 11, 2016

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
			Re gravel crushing	Stu Weber	Completed	2016-09-13	2016-09-29
				Stu Weber	Completed	2016-09-15	2016-09-23
			Followup re dust control	Stu Weber	Completed	2016-09-19	2016-09-29
			Road off hwy down to Burmis Estates & Hidden Valley needs grader	Dave Sekella	Completed	2016-09-19	2016-09-23
	Division 2	SE15 T7 R29 W4	Summerview Road needs grading	Tim Oczkowski	Completed	2016-09-19	2016-09-23
	Beaver Mines		Tennis court upgrade	Stu Weber	Waiting on Supplies	2016-08-29	
	Lundbreck		Mobile home needs services installed	Stu Weber	Completed	2016-09-13	2016-09-28
	Lundbreck		Would like driveway extended	Stu Weber	Work in Progress	2016-09-20	
	Division 4		RQ back slooping east of feedlot/ Gravel from Heritage Pit	Stu Weber	Work in Progress	2016-09-14	
			Re status of road application as per the policy ???(Leo's memo)	Stu Weber	Work in Progress	2016-09-22	
			Needing a culvert (Old or New)		Completed	2016-09-22	2016-09-28
		TWP 8-4 & RR1-3	Roads need gravel and grading (daughter Jade Drewniak)	Brian Layton	Completed	2016-09-22	2016-09-23
		SE6 T7 R1 W5	RQ to upgrade approach	Stu Weber	Work in Progress	2016-09-22	
	Division 4	SE14 T7 R29 W4	RR29-1 needs grading etc.	Tim Oczkowski	Completed	2016-09-23	2016-09-27
			Re: Culvert	Stu Weber	Completed	2016-09-23	2016-09-27
			Re: Gladstone Valley and off roads	Henry Dykstra	Completed	2016-09-23	2016-09-27
			RR8-4 off the Snake Trail needs grading.	Brian Layton	Completed	2016-09-23	2016-09-26
		SE2 T7 R1 W5	RQ Road to be graded	Henry Dykstra	Completed	2016-09-23	2016-09-28

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
			Re getting gravel	Mike Killoran	Completed	2016-09-26	2016-09-28
			Gravel request	Stu Weber	Completed	2016-09-26	2016-09-28
			RQ O'Hagen Road needs work	Henry Dykstra	Completed	2016-09-26	2916-09-28
			Re tender for Beaver Mines Pathway	Leo	Completed	2016-09-27	2016-09-27
			Re Alberta One Calls	Mike Killoran	Completed	2016-09-27	2016-09-28
			Re Waldron Pit	Stu Weber	Completed	2016-09-28	2016-09-28
			Nedd information for a Road Use Agreement	Stu Weber	Completed	2016-09-27	2016-09-28
	Division 1	NW10 T4 R29 W4	Collapsed culvert needs repair	Stu Weber	Work in Progress	2016-09-27	
			Mr Henniger 403 382-9694 is hauling manure and dust is causing a safety hazzard - HELP We need a cop !!!!	Stu Weber	Awaiting help/Completed	2016-09-29	2016-09-30
			Inquire as to grading the road on Castle Falls before winter	Stu Weber	Completed	2016-09-29	2016-10-04
			Wanting gravel New to the Gladstone area	Stu Weber	Completed	2016-09-30	2016-09-20
			Meeting with Stu	Stu Weber	Completed	2016-09-30	2016-10-03
			Felt he should have been advised prior to work being done on culvert	Stu Weber	Completed	2016-10-03	2016-10-03
			Questions re fencing at N. Burmis (ref. Alan Mikalsky)	Stu Weber	Completed	2016-10-03	2016-10-03
	Division 3		Would like driveway graded (Ste #6205)	Henry Dykstra	Completed	2016-10-03	2016-10-04
			Re gravel crushing	Stu Weber	Completed	2016-10-04	2016-10-04
			RQ Update	Stu Weber	Completed	2016-10-04	2016-10-04
		Christie Mines Rd	Dead Coyote on road (near Site #1018)	Stu Weber	Work in Progress	2016-10-04	
			Happy with fencing being done	Stu Weber	Completed	2016-10-03	2016-10-04

WORK #	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1		Town of Pincher Creek	Oxeye Daisy growing in front of library - responsibility of Pincher Planters	Lindsey	Alerted Kelly Cooley - he works closely with the Town of PC on weed issues via his position as southern alberta weed coordinator	15-Sep-16	15-Sep-16
2	3	Highway 507, RR 20-1	Deadstock bin has been compromised by a bear	Lindsey	I have contacted Boulder Metal to build a replacement door to be installed	19-Sep-16	28-Sep-16
3			Electronic Scale Rental	Lindsey	recorded in calendar	27-Sep-16	27-Sep
4			Used the corral panels over the weekend - while travelling back to the airport the trailer axle broke. Was able to get the equipment back to the airport	Shane	Will repair/replace as necessary	28-Sep-16	?
10							
11							
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**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1269-16**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1140-08, being the Land Use Bylaw.

WHEREAS Section 639 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

AND WHEREAS the Municipal District of Pincher Creek No. 9 has conducted a review of the Land Use Bylaw with regard to Solar Energy land use;

AND WHEREAS the number of changes will better reflect the land use requirements for solar systems in the municipal district;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

Amendments per Schedule A attached.

This bylaw comes into force and effect upon third and final passing thereof.

READ a first time this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time and finally PASSED this _____ day of _____, 2016.

Reeve - Brian Hammond

Chief Administrative Officer - Wendy Kay

1. Add to the Land Use Bylaw new definitions under Part I Section 6 as follows:

Solar energy system, commercial/industrial A system using solar technology to collect energy from the sun and convert it to energy that is intended for off-site consumption, distribution to the marketplace, or a solar energy system that does not meet the definition of solar energy systems, household.

Solar energy system, household A photovoltaic system using solar panels to collect solar energy from the sun and convert it to electrical, mechanical, thermal, or chemical energy that is primarily intended for sole use and consumption on-site by the landowner, resident or occupant.

2. Add to Part III Section 14.1 to include the following:

(q) Solar energy system, household to an installation capacity maximum of 150kW;

3. Revise Part VII – Special Land Use Provisions by adding Section 55 as follows:

SECTION 55 SOLAR ENERGY SYSTEMS

1. SOLAR ENERGY SYSTEM, HOUSEHOLD:

- (a) Development permit applications for solar energy system, household, shall be accompanied by the following additional information:
- (i) documentation demonstrating the system is designed to produce energy primarily for sole use and consumption on-site by the landowner, resident or occupant;
 - (ii) manufacturer's specifications for system design and rated output;
 - (iii) orientation of the solar panels;
 - (iv) for panels mounted to the roof of a building or accessory structure or affixed to the wall of a building or accessory structure, a description of how the panels are to be mounted or affixed, maximum projection from roof or wall, and structural capacity of the building/wall to support the proposed development;
 - (v) for free-standing solar panels, a description of the proposed ground mount design and maximum height from existing grade.
 - (vi) all systems for mounting and securing solar panels shall meet all Safety Codes requirements.
- (b) Solar panels must be located such that they do not create undue glare on neighbouring parcels or public roadways.
- (c) Solar panels mounted to the roof of a building or accessory structure must not extend beyond the outermost edge of the roof.
- (d) The maximum projection of solar panels affixed to the wall or mounted to the roof of a building or accessory structure shall be 1.5 ft (0.45m).
- (e) Setback requirements are as prescribed in the applicable land use district. In land use districts where accessory building setbacks are defined, those setbacks shall prevail and be applied.
- (f) The maximum height of a free-standing solar panels shall not exceed 8 ft (2.44 m).

- (g) Solar panel installations may be affixed to a building wall (principal and/or accessory), mounted to the roof of a building (principal and/or accessory) or mounted to the ground as a free standing structure. The maximum number of solar panel installations per parcel and location may be regulated based on the existing development and use of the parcel and/or adjacent parcels.

2. SOLAR ENERGY SYSTEM, COMMERCIAL/INDUSTRIAL:

- (a) Development permit applications for solar energy system, commercial/industrial shall be accompanied by the following additional information:
 - i) the location of overhead utilities on or abutting the subject parcel and identification of any sensitive, environmental or topographical features which may be present on the parcel;
 - (ii) an accurate site plan depicting the titled parcels and location of the solar energy system; the site plan must also depict the required setbacks from property lines and the proximity to structures or uses on the site and adjacent parcels of land;
 - (iii) detailed information about the system type, number of structures, height of structures, and the energy process and rated output;
 - (iv) any information regarding general public safety and security measures;
 - (v) a site suitability analysis including but not limited to, topography; soils characteristics and classification; storm water collection; accessibility to a road; availability of water supply, sewage disposal system and solid waste disposal if applicable; compatibility with surrounding land uses; potential impacts to agricultural land, operations and pursuits; potential visual impacts, and consistency with the policies of the Municipal Development Plan;
 - (vi) preliminary grading/drainage plan;
 - (vii) any impacts to the local road system including required approaches from public roads having regard to Municipal District of Pincher Creek No. 9 standard;
 - (viii) post-construction reclamation plan and decommissioning plan;
 - (ix) if required by the Development Authority, an Environmental Assessment Review prepared by a qualified professional or other studies and reports to demonstrate site suitability and impact mitigation;
 - (x) an application shall be submitted for each titled parcel;
 - (xi) prior to a decision being made, the applicant shall hold a public meeting in order to solicit the views of the public in regard to the application and report the information received to the Development Authority;
 - (xii) the applicant shall forward to the Municipal District of Pincher Creek No. 9 copies of all regulatory and utility permits, approvals, and conditions prior to commencement of construction.
- (b) In the “Agriculture — A”, “Wind Farm Industrial – WFI” and “Urban Fringe — UF” land use districts, applicants shall consider the following when selecting sites:
 - (i) use of the lowest productive land, dry corners, and poor agricultural land with Canada Land Inventory (CLI) soil classification of 4 through 7 is preferred,
 - (ii) to the extent possible, use of irrigated land, native prairie grassland and high quality agricultural soils with a CLI classification of Class 1 through 3 is not preferred.

4. Add to the Land Use Bylaw under Part VIII – Wind Farm Industrial as follows:

2.1 Permitted Uses

Solar energy system, household (see Section 14.1(q))

2.2 Discretionary Uses

Solar energy system, commercial/industrial (see Section 55)

Solar energy system, household (greater than 150kW)

5. Add to the Land Use Bylaw under Part VIII – Districts the use Solar energy system, household in the Agriculture – A, Urban Fringe – UF, Grouped Country Residential – GCR, Airport Vicinity Protection – AVP, Hamlet Single-detached Residential – HR-1, Hamlet Residential – HR-2, Hamlet Manufactured Home Park – HR-3, Hamlet Commercial – HC, Hamlet General Industrial and Warehousing – HGIW, Hamlet Highway Commercial – HHC, Hamlet Public and Institutional – HPI, Hamlet Transitional/Agricultural – HTA, Landfill Industrial – LI, Castle Mountain Resort Medium Density Residential – MDR, Multi-Lot Heavy Rural Industrial – MHRI, Parks and Open space – POS, Castle Mountain Resort Residential 1 – CMR-1, Castle Mountain Resort Residential 2 – CMR-2, Castle Mountain Resort Public Utility – RPU, Rural Highway Commercial – RC, Rural Recreation 1 - RR-1, Rural Recreation 2 - RR-2, Castle Mountain Resort Seasonal Residential – SR, Castle Mountain Resort Ski Resort - SR-1, Castle Mountain Resort Ski Resort Core – SRC as follows:

2.1 Permitted Uses

Solar energy system, household (see Section 14.1(q))

2.2 Discretionary Uses

Solar energy system, household (greater than 150kW)

September 29, 2016

TO: Wendy Kay, CAO

FROM: Janene Felker, Director of Finance

SUBJECT: **Alberta Capital Finance Authority – Future Capital Requirements**

1. Origin

Administration received a request from the Alberta Capital Finance Authority (ACFA) regarding the MD's future capital funding requirements. ACFA needs this information so that they can complete their financing projections for 2017-2021. The MD must respond by October 14, 2016.

2. Background/Comment

Provided is correspondence that has been received from the Alberta Capital Finance Authority. As stated in the email, we can submit a NIL return but administration thought it prudent to bring to council's attention given the possibility that a portion of future capital projects may need a debenture to finance them. What is required is an estimate, not a definite figure, in order to ACFA to better plan for the next five years.

3. Recommendations

Recommendation #1

THAT the report from the Director of Finance, dated September 29, 2016, regarding Alberta Capital Finance Authority – Future Capital Requirements be received;

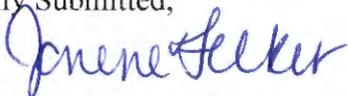
AND THAT council direct Administration to submit a NIL estimate to ACFA.

Recommendation # 2

THAT the report from the Director of Finance, dated September 29, 2016, regarding Alberta Capital Finance Authority – Future Capital Requirements be received;

AND THAT council give Administration an estimate of the MD's future capital requirements from 2017 – 2021 to provide to ACFA.

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO *W. Kay*

Date: *October 5, 2016*

Estimate of Borrowing

10 Year Debenture

Interest Rate = 1.723%

Amount Borrowed	Interest Paid	Total	Annual Payments
1,000,000	92,913	1,092,913	109,291
2,000,000	185,827	2,185,827	218,583
3,000,000	278,740	3,278,740	327,874
4,000,000	371,654	4,371,654	437,165
5,000,000	464,567	5,464,567	546,457

20 Year Debenture

Interest Rate= 2.45%

Amount Borrowed	Interest Paid	Total	Annual Payments
1,000,000	270,921	1,270,921	63,546
2,000,000	541,842	2,541,842	127,092
3,000,000	812,764	3,812,764	190,638
4,000,000	1,083,685	5,083,685	254,184
5,000,000	1,354,606	6,354,606	317,730

Janene Felker

From: Wendy Kay
Sent: Thursday, September 22, 2016 4:09 PM
To: Janene Felker
Subject: FW: ALBERTA CAPITAL FINANCE AUTHORITY
Attachments: Estimated Capital Requirements.pdf; ECR 2017-2021.xlsx

From: Sherri Bullock [mailto:Sherri.Bullock@gov.ab.ca]
Sent: September 22, 2016 4:08 PM
Subject: ALBERTA CAPITAL FINANCE AUTHORITY

Important Notice To the Shareholders of ACFA – RESPONSE REQUIRED BY OCTOBER 14, 2016

It is that time of year when ACFA begins to plan for our future capital requirements. Please review the attached letter from our President regarding your estimated capital requirements for 2017 - 2021 and then complete the attached excel form. (Nil reports are required). Please return the completed form back to us by email to the webmail address provided on the form. If you have any questions, please do not hesitate to contact the undersigned.

Thank you for your kind attention to this matter.

Sherri Bullock
Loans Officer

ALBERTA CAPITAL FINANCE AUTHORITY
Address: 2160 Sun Life Place, 10123 99 Street NW, Edmonton, AB T5J 3H1
Tel: (780) 415-9232 | Fax: (780) 422-2175
E-mail: sherri.bullock@gov.ab.ca
Website: www.acfa.gov.ab.ca

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ALBERTA CAPITAL FINANCE AUTHORITY

2160 Sun Life Place, 10123 - 99 Street NW, Edmonton, Alberta, Canada T5J 3H1

Telephone (780) 427 9711

Fax (780) 422 2175

www.acfa.gov.ab.ca

webacfa@gov.ab.ca

September 22, 2016

**To the Shareholders of the
Alberta Capital Finance Authority**

Re: Estimated Capital Requirements – 2017 - 2021

In order to plan for ACFA's five year financing projections, we require estimates of the amount and timing of your borrowing requirements.

We understand that it may be difficult to estimate exactly when funds will be required, therefore, if the amount or borrowing date changes, please advise our office at least 60 days prior to your estimated date of borrowing. The scheduled dates for financing in the upcoming year are as follows:

- March 15, 2017
- June 15, 2017
- September 15, 2017
- December 15, 2017

Additionally, please provide an annual borrowing estimate for 2018 – 2021.

Please complete and return the attached form by October 14, 2016 via e-mail to webacfa@gov.ab.ca. If your jurisdiction does not plan to borrow in 2016 please send a "NIL" report. Please visit ACFA's website for the 2017 loan application deadlines at <http://www.acfa.gov.ab.ca>

Thank you for your response. If you have any questions regarding the estimates, please call our office at (780) 427-9711.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Troy S. Holinski", with a long horizontal stroke extending to the right.

Troy S. Holinski, MBA
President

Att.

**ESTIMATED CAPITAL REQUIREMENTS
ALBERTA CAPITAL FINANCE AUTHORITY
2017 - 2021**

INSTRUCTIONS: Please complete and return the form to webacfa@gov.ab.ca by **October 14, 2016**

BORROWER AND CONTACT DETAILS:

Borrower:	
Contact Name:	
Position:	
Phone Number:	
Email:	
Date:	

ENTER BORROWING REQUIREMENTS FOR 2017:

SCHEDULED DEBENTURE DATES	3-5 YEARS	10 YEARS	15 YEARS	20 YEARS	25 YEARS	30 YEARS	>35 YEARS	TOTALS
MARCH 15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
JUNE 15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SEPTEMBER 15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DECEMBER 15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2017 ESTIMATED CAPITAL REQUIREMENTS:

2017 \$

ENTER ESTIMATED BORROWING REQUIREMENTS FOR 2018 - 2021

2018	\$ -
2019	\$ -
2020	\$ -
2121	\$ -

FIVE-YEAR ESTIMATED CAPITAL REQUIREMENTS:

TOTAL \$

MD OF PINCHER CREEK

September 28, 2016

TO: Wendy Kay, CAO

FROM: Janene Felker, Director of Finance

SUBJECT: Public Auction – Conditions and Reserve Bids

1. Origin

As required by the *Municipal Government Act*, a municipality must annually prepare a tax arrears list showing the parcels of land on which there are tax arrears for more than one year at March 31st. The MGA also allows for a municipality to enter into an agreement with property owners on the tax arrears list. This allows payment of tax arrears over a maximum of three years, but if the property owner defaults on any scheduled payments, the parcel must be offered for sale at public auction. When this occurs, Council is required to set an auction date, prior to March 31, 2017, and a minimum sale price for the property.

2. Background/Comment

The MD and this property owner have entered into multiple agreements for the payment of tax arrears. The property owner has defaulted on the most recent agreement by missing a regularly scheduled payment. This means that the MD must proceed with the tax recovery process.

Administration would like to schedule the auction date for Wednesday, March 15, 2017 at 10:00am in the Administration Building – Small Meeting Room, which will be advertised as per the MGA. It is recommended that Council set a minimum bid price. Our assessor has provided his opinion on the value of this property. Also, the terms and conditions for the public auction must be accepted by council.

3. Recommendation

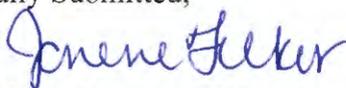
That Council approve the attached Terms and Conditions for the 2017 Public Auction as presented;

And that, Council set Wednesday, March 15, 2017 at 10:00am as the public auction date;

And that, Council establish the following reserve bid for the property currently being offered for sale at the 2017 Public Auction. The bid amount is the opinion of the M.D.'s assessor.

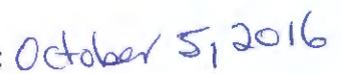
Roll number	Reserve Bid
4521.100	\$ 380,000.00

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO 

Date: 

Municipal District of Pincher Creek - 2017 Public Auction – Terms and Conditions

1. Redemption of a parcel of land offered for sale may be effected by payment of all arrears, penalties and costs by guaranteed funds at any time prior to the auction.
2. No terms or conditions of sale will be considered other than those specified by the municipality.
3. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
4. The lands are being offered for sale on an “as is, where is” basis, and the Municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability of the lands for any intended use by the successful bidder.
5. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel for themselves.
6. The purchaser of the property will be responsible for property taxes for the current year.
7. The purchaser will be required to execute a Sale Agreement in form and substance provided by the municipality.
8. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
9. GST will be collected on all non-residential properties, unless the Purchaser is a GST registrant.
10. The risk of the property lies with the purchaser immediately following the auction.
11. The purchaser is responsible for obtaining vacant possession.
12. The purchaser will be responsible for registration of the transfer including registration fees.
13. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
14. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
15. Once the property is declared sold at public auction the previous owner has no further right to pay the tax arrears.

MD OF PINCHER CREEK

October 6, 2016

TO: Wendy Kay, CAO
FROM: Janene Felker, Director of Finance
SUBJECT: Policy Update - GST

1. Origin

After attending a GST seminar and confirming with our accountant some changes are required to the current Fees and Charges Schedule in Corporate Policy C-FIN-27 in regards to Goods and Sales Tax (GST).

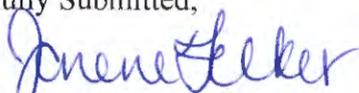
2. Background/Comment

In some ways the treatment of GST for a municipal government is quite different than a normal business. After attending a seminar specifically on GST for municipalities, I realized that our current Fees and Charges Schedule needed some updates. Attached is the updated schedule. The changes only had to do with GST, no base prices were changed. The changes are reflected in the policy by the updating of the asterisks, which designate the item to be GST exempt or GST applicable. I've highlighted the items that were changed.

3. Recommendation

That Council adopt the amended Corporate Policy C-FIN-27, Fees and Charges Schedule as presented.

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: October 6, 2016

CORPORATE POLICY

FEEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except
 * GST Included
 ** GST Exempt

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

Administration

Assessment

Appeals	Commercial	\$50.00 Parcel	**
	Farmland	\$20.00 Parcel	**
	Industrial	\$500.00 Parcel	**
	Residential	\$20.00 Parcel	**

Assessment Details	Taxpayer or Agent	No Charge	
	Non Taxpayer	\$10.00 per Parcel	**

Assessment Roll Viewing	Taxpayer or Agent	No Charge	
	Non Taxpayer	\$10.00 per Parcel	**

G.I.S.	Aerial Photography 8 ½" X 11"	Taxpayer or Agent	\$2.50 each
		Non Taxpayer	\$5.00 each
	11" X 17"	Taxpayer or Agent	\$5.00 each
		Non Taxpayer	\$10.00 each
	Greater than 11" X 17"	Taxpayer or Agent	\$25.00 each
		Non Taxpayer	\$50.00 each
	Digital	Taxpayer or Agent	\$5.00 per Section Plus \$30.00 per Hour Admin. Costs plus Media Costs
		Non Taxpayer	\$10.00 per Section plus \$30.00 per Hour Admin. Costs plus Media Costs

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-FIN-27

FEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except

* GST Included

** GST Exempt

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

	Custom G.I.S. Work	Taxpayer or Agent	\$50.00 plus \$30.00 per Hour plus Media Costs
		Non Taxpayer	\$100.00 plus \$30.00 per Hour plus Media Costs
Information Requests	Less than 15 Minutes of Staff Time	Taxpayer or Agent	No Charge
		Non Taxpayer	\$25.00
	Greater than 15 Minutes of Staff Time	Taxpayer or Agent	\$25.00 plus \$25.00 per Hour After First Hour
		Non Taxpayer	\$50.00 plus \$25.00 per Hour After First Hour
Leases	M.D. Property	By Agreement	Varies
	Road Allowance	for Each ½ Mile or Less	\$20.00 year *
Maps	Paper Map	Museum	\$9.00 each *
		Picked Up	\$10.00 each *
		Folded and Mailed	\$12.50 each *
		Rolled and Mailed	\$25.00 each *
	Laminated Map	Picked Up	\$20.00 each *
		Rolled and Mailed	\$35.00 each *
	Map Books	Picked Up	\$20.00 each *
		Mailed	\$30.00 each *
Digital		\$10.00 plus Media Costs	

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-FIN-27

FEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except

* GST Included

** GST Exempt

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

Photocopies

Non-Profit Organizations	at CAO's Discretion	No Charge
M.D. Bylaw's		\$0.25 per Page **
Council/Committee Minutes	Up to 6 Months Old One Set	No Charge
	More than One Set	\$0.50 per Page **
	Minutes Older than 6 Months	\$0.50 per Page **
Miscellaneous Information		\$0.25 per page **
Complete Agenda Packages	Current	\$10.00 per Package **
	Previous	\$15.00 per Package **

Promotional Merchandise

	Lapel Pins	\$2.00 each
	Caps	\$20.00 each
Miscellaneous Merchandise	Promotional Material	Cost plus 20%

Taxes

Tax Certificates		\$25.00 Parcel **
Tax Notification	Registration	\$25.00 Parcel ** Applied to Tax Account
Tax Receipts Current Year	Taxpayer or Agent	No Charge
	Non Taxpayer	Not for Sale
Prior Years	Taxpayer or Agent	\$2.00 each **
	Non Taxpayer	Not for Sale
Tax Sale	Fees and Charges	Cost Recovery Plus \$25.00 Parcel ** Applied to Tax Account

CORPORATE POLICY

FEEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except
 * GST Included
 ** GST Exempt

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

Agricultural and Environmental Services

Products

Herbicide	Premix 2,4D/Banvel	\$10.00 10L Jug	*
	Roundup	\$10.00 10L Jug	*

Rentals

Live Skunk Traps	Returned Within a Month	No Charge
	Returned After One Month	\$60.00 each

Livestock Equipment

Weekend Considered as One Day

Electronic Scale	\$30.00 day Plus
	\$20.00 Damage Deposit **

Hoof Trimming Table	\$30.00 day Plus
	\$20.00 Damage Deposit **

Loading Shute	\$30.00 day Plus
	\$20.00 Damage Deposit **

Panels	\$30.00 day Plus
	\$20.00 Damage Deposit **

Squeeze	\$30.00 day Plus
	\$20.00 Damage Deposit **

Solar Watering System	Demo Unit	\$150.00 Damage Deposit	**
		Only	**

M.D. OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-FIN-27

FEEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except

*** GST Included**

**** GST Exempt**

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

Services	Weed Spraying Equipment	Mule (side by side UTV)	\$100.00 per Hour
		Quad (ATV)	\$75.00 per Hour
		Roadside Sprayer	\$150.00 per Hour
		Small Boom Truck	\$125.00 per Hour
		Truck and Spot Sprayer	\$125.00 per Hour

CORPORATE POLICY

FEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except

* GST Included

** GST Exempt

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

Planning and Development

Publications

Area Structure Plans	Burmis Lundbreck	\$20.00 each	**
	Castle Mountain Resort	\$20.00 each	**
	Oldman River Reservoir	\$20.00 each	**
Intermunicipal Development Plan		\$15.00 each	**
Land Use Bylaw		\$30.00 each	**
Municipal Development Plan		\$15.00 each	**

Services

Amendments	Area Structure Plans	\$600.00 each	**
	Intermunicipal Dev. Plan	\$600.00 each	**
	Land Use Bylaw	\$600.00 each	**
	Municipal Dev. Plan	\$600.00 each	**
Appeal Fees	Development	\$600.00 each	**
	Subdivision	\$600.00 each	**
Cash in Lieu of Land	Subdivision	Market Value of Land	
Compliance Certificates		\$50.00 each	**

CORPORATE POLICY

FEEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except
* GST Included
** GST Exempt

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

Development Permits	Permitted Use	\$100.00 each **
	Discretionary Use	\$150.00 each **
	WECS Category 1	\$100.00 per Titled Parcel **
	WECS Category 2	\$200.00 per Titled Parcel **
	WECS Category 3	\$500.00 per Titled Parcel **
	MET Towers After Development Commences	\$100.00 each ** Double Regular Fee **
Rezoning/Redesignation	Fee	\$600.00 each **
Road Closures	Application	\$600.00 each **

CORPORATE POLICY

FEES AND CHARGES

SCHEDULE 1

All Items GST Extra Except
 * GST Included
 ** GST Exempt

Approved by Council

Date: August 25, 2015

Revised by Council

Date: October 11, 2016

Public Works

Services	Grader Work	Roads and Driveways	Alberta Road Builders Rate plus 20% **
	Oil, Gas and Seismic Activities	Approaches Pipeline Crossings Seismic Approvals Rig Moves – Pre Inspec. Rig Moves – Post Inspec.	\$200.00 each \$200.00 each \$200.00 each \$450.00 each \$450.00 each
	Snow Plowing	Up To 15 minutes Up To 30 minutes Full Hour	\$80.00 ** \$160.00 ** Alberta Road Builders Rate plus 20% **
	Overweight / Over Dimension Permit Fee		\$22.50
Products	Dust Control	Individual Taxpayers Corporations	\$250.00 per 100 Meters ** \$700.00 per 100 Meters **
	¾" Crushed Gravel	Taxpayer or Agent Non Taxpayer	Cost Plus 20% Plus \$0.50 Yard if MD Loaded Council Resolution
	Pit Run Gravel	Taxpayer or Agent Non Taxpayer	Cost Plus 20% Plus \$0.50 Yard if MD Loaded Council Resolution
	Water Standpipe	Cowley Pincher Creek	\$1.00 100 gallons ** \$1.00 100 gallons **

M.D. of Pincher Creek No. 9 Statement of Cash Position

E3d

Month Ending September 2016

BANK STATEMENT C.I.B.C.	September	August
General Accounts		
Bank Statement Balance	152,948.24	295,353.95
Deposits After Month End	2,193.75	612.10
Cash On Hand	600.00	600.00
Outstanding Cheques	(105,820.32)	(69,303.31)
Month End Cash Available (- Overdrawn)	49,921.67	227,262.74

M.D.'S GENERAL LEDGER	September	August
Balance Forward from Previous Month	227,262.74	425,239.82
Revenue for the Month:		
Receipts for the Month	429,414.10	399,994.94
Interest for the Month	429.55	1,043.03
Transferred from T-Bill Account - General	1,291,500.00	750,000.00
Disbursements for the Month:		
Cheques Written	(667,035.71)	(952,595.39)
Payroll Direct Deposits and Withdrawals	(413,949.18)	(357,432.92)
Electronic Withdrawals - Utilities and VISA	(28,913.07)	(38,639.05)
Banking Transaction Fees	(662.88)	(347.69)
Requisition & Debenture Payments	(788,123.88)	0.00
M.D.'s General Ledger Balance at Month End	49,921.67	227,262.74

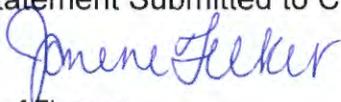
SHORT TERM INVESTMENTS - C.I.B.C.	September	August
General Account Operating Funds	4,372,025.38	5,646,928.42
MSI Capital Grant Advances	3,805,917.82	3,802,688.40
Public Reserve Trust Funds	179,686.94	191,024.71
Lottery Board Account	2,221.31	2,219.43
Tax Forfeiture Land Sales	3,532.02	3,529.02
Recycling Committee	29,954.14	29,928.72
Water Intake Advance	1,644,592.82	1,643,197.34
	10,037,930.43	11,319,516.04

LONG TERM INVESTMENTS	September	August	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			in 2015	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,523,105.00	8,473,769.00	2.34%	Nov-88	1,255,915.75

COMMENTS

October Items of Note	Amount
Revenue In - Taxes Before 4% Penalty Applied	350,000.00

This Statement Submitted to Council this 11th Day of October 2016.


Director of Finance

September 23, 2016 to October 6, 2016

DISCUSSION:

- September 23, 2016 WCB Discussions
- September 23, 2016 Staff Budget Discussions
- September 27, 2016 Policies and Plans
- September 27, 2016 Regular Council
- September 28, 2016 Joint Council – Cowley
- September 29, 2016 Joint Council – Crowsnest Pass
- October 3, 2016 Website
- October 3, 2016 MPE – Conference Call
- October 4, 2016 Budget Discussions
- October 4, 2016 Subdivision Authority
- October 4, 2016 Municipal Planning Commission
- October 4, 2016 ASB Chair

UPCOMING:

- October 11, 2016 Policies and Plans
- October 11, 2016 Regular Council
- October 12, 2016 Joint Funding
- October 13, 2016 Municipal Affairs
- October 17, 2016 EMS Budget
- October 20, 2016 Council – Budget
- October 21, 2016 Council – Budget (Tentative)
- October 25, 2016 Policies and Plans
- October 25, 2016 Organizational Meeting
- October 27, 2016 EMS
- November 1, 2016 Wind Bylaw Review
- November 1, 2016 Subdivision Authority
- November 1, 2016 Municipal Planning Commission
- November 8, 2016 Policies and Plans
- November 8, 2016 Regular Council

OTHER

- Emergency Plan
- Grant Application Submitted – Emergency Management

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of September 23, 2016 to October 6, 2016.

Prepared by: CAO, Wendy Kay Date: October 6, 2016

Presented to: Council Date: October 11, 2016

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
53	5	North Burmis Road	Outstanding issues related to the North Burmis Road construction project - fencing, approaches, culverts.	CAO	Met with Mr. Mihalsky on site. Confirming issues in writing for Mr. Mihalsky to review. Once confirmation received, work will be undertaken. Further site visit scheduled for August 19, 2016.	August 4, 2016	
54	5	SW 07-07-02-W5 Burmis Mtn. Estates	Concerns with neighbours - noise from radio, dogs barking which also causes the donkey to get going, construction of structure, number of dogs.	CAO	Requested complainant to put his concerns in writing.	August 11, 2016	
56	5	SE 13-7-2-W5	Landfill road drainage. Concerned he may need to take legal action.	Leo	Alberta Environment to make a decision last week of August, first week of September. Advised Mr. Leskoski	August 9, 2016	
57	1	Twin Butte Area	Weeds migrating from the adjacent property (Ox-eye Daisy/ Scentless Chamomile).	Leo/Shane	See attached email from Dir. of Ops. Mr. Stewart will be appearing as a delegation at an upcoming ASB Meeting. ASB Dis	July 29, 2016	
67	5	Hidden Valley Estates NE 12-7-3-W5M	Concerned with the planned dumpster being placed adjacent to his property - devalue his property, promote loose debris and attract bears. Would like to see a picture of the proposed dumpster.	Leo	Letters being sent to residents in the areas where the bin may be of benefit.	August 18, 2016	
68	1	NW 6-5-29-W4M	Road is holding water on his land. Public Works will review if a culvert is necessary.	Leo/Stu	Public Works looked at the site and is waiting to contact the landowner to discuss.	September 6, 2016	
70	3	Beaver Mines	Looking for data on traffic volumes on Highway 774 from Alberta Transportation or the traffic cart.	Leo/Roland	Looking into getting data from the traffic cart	September 13, 2016	
69	3	RR 1-0	Stopped in to get an inspection of the road so it can be included in the MD's road system and the grant from Council can be applied for.	Leo/Roland	Public Works is arranging a time for the inspection	September 21, 2016	
70		Landfill	Incinerator Proposed Project, make-up of Board	CAO	Sent a response to their questions via email.	September 26, 2016	September 29, 2016
71	5	Lundbreck 206 Railway Street	Concerned about the neighbours has a cart and a tree full of apples, there has been Bears in the community.	Leo	We should include a statement on our website encouraging residents to remove bear attractants.		

September 7, 2016

Brian Hammond, Reeve
Municipal District of Pincher Creek
Box 279 1037 Herron Ave
Pincher Creek, AB T0K 1W0

*Council
Corresp - Action*

Dear Brian Hammond,

Re: Another Opportunity to Have Your Say in Canada Post Review

I am following up on our June 6th correspondence about the Canada Post Review to provide you with additional information on phase 2 of the review.

This fall, a parliamentary committee will be consulting with Canadians on postal service and the options identified by a task force in phase 1. The committee will make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017.

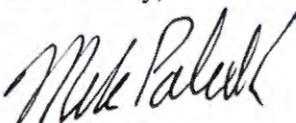
You may be interested to know that the options identified by the task force include major changes to the moratorium on post office closures in rural and small towns. The task force suggests "updating" or "refreshing" the moratorium. It outlines the cost savings that could be achieved by converting to franchises or closing all corporate outlets, or only the 800 highest yielding offices. You can see the full task force discussion paper at <http://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/rapport-report/consult-eng.html>

CUPW would like to ensure that the views of municipalities are considered during each stage of the Canada Post Review. Therefore, we are urging you to fill out the parliamentary committee's online survey from September 26 to October 21 at parl.gc.ca/OGGO-e and encourage residents to do likewise. During this time, paper surveys will be available upon request. The committee will also hold public consultations across the country.

The union has attached information on how to provide input in phase 2, as well as a new resolution for your consideration. You can learn more about the review by going to CUPW.ca/canadapostreview and Canada.ca/canadapostreview

Thank you for taking the time to read this letter and anything you can do to help us convince the parliamentary committee to recommend against further cuts at Canada Post in favour of building a 21st century post office that expands services, generates revenues and meets the needs of Canadians.

In solidarity,



Mike Palecek
National President

c.c. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists, Campaign Coordinators, Negotiators

/bk cope 225

Have your say!

1) Fill out the parliamentary committee's on line survey from September 26 to October 21 at: parl.gc.ca/OGGO-e. During this time, you can also request a paper version of the survey by phoning 613-995-9469 or writing to Standing Committee on Government Operations and Estimates, Sixth Floor, 131 Queen Street, House of Commons, Ottawa, Ontario, K1A 0A6 Canada.

2) Attend one of the public consultations being held across the country. For more information, go to:

<http://www.parl.gc.ca/HousePublications/Publication.aspx?Language=e&Mode=1&Parl=0&Ses=0&DocId=8391013> (Note: Information on western and northern locations to come)

You can get information on the process and key issues in the weeks to come at CUPW.ca/canadapostreview.

What to say

Let the committee know what your key issues are:

- Getting your home mail delivery back?
- Keeping your public post office?
- Greening the post office?
- Creating services that support seniors and people with disabilities?
- Bringing back our postal bank for more inclusive, accessible financial services for everyone?

List of locations to be visited by the parliamentary committee:

Corner Brook and St. John's, Newfoundland
Sydney and Halifax, Nova Scotia
Charlottetown, Prince Edward Island
Bathurst, New Brunswick
Levis, Quebec City, Blainville and Montreal, Quebec
Toronto, Kitchener, Windsor, Dryden, and Sandy Lake First Nation, Ontario
(Following locations to be confirmed)
Surrey, British Columbia
Edmonton and Calgary, Alberta
Yellowknife, Northwest Territories
Regina and Moose Jaw, Saskatchewan
Winnipeg, Manitoba

Please share your input with us at Feedback@cupw-sttp.org or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

Public review on future of Canada Post

Whereas Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

Whereas there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

Whereas the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, which started earlier this year with an independent task force to identify options for the future of postal service in this country.

Whereas a parliamentary committee will hold e-consultations and meetings in various locations across the country on postal service and the options that have been identified by the task force and then make recommendations to the government on the future of Canada Post.

Whereas it will be crucial for the parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, adding postal banking, greening Canada Post, keeping decent post office jobs in our communities, preserving daily delivery, restoring home mail delivery, developing services that help older Canadians remain in their homes and providing services that assist people with disabilities,

Therefore be it resolved that (name of municipality) 1) Fill out the parliamentary committee's on line survey about Canada Post from September 26 to October 21 at parl.gc.ca/OGGO-e and encourage residents to do likewise 2) Attend the public consultations being held across the country

To whom it may concern,

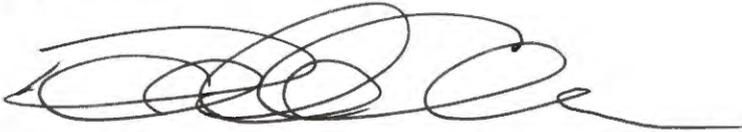
F1b

I am writing this letter on behalf of the Pincher Creek 4-H club in regards to the use of the Public works shop for a few hours on Sunday afternoons. I currently volunteer with the club in their "Motor Monkeys" program teaching kids basic small engine repair and maintenance. In this program, all kids supply their own basic hand tools and the club supplies the projects. As with any program like this today. The safety aspect is first and foremost. So you can be assured that all PPE and safe work practices will be followed and strictly enforced by myself and the other instructor. All kids and volunteers are covered under the Canadian 4-H councils insurance which you will find proof of attached to this letter.

If you choose to allow us the privilege of using the public works shop, as public works shop foreman, I have no problem taking full responsibility for the security and wellbeing of the public works shop facility and tooling.

In closing, if there is any other criteria that the 4-H club may need to meet in order to use the public works shop just let us know.

Thank you,



Dale Ayers
Shop Foreman
MD of Pincher Creek #9
dayers@mdpincercreek.ab.ca



Certificate of Insurance

This is to certify to: **To Whom It May Concern**
that the following described policy(ies) or cover note(s) in force at this date have been effected to cover as shown below:

Named insured: **4-H Council of Alberta c/o
Canadian 4-H Council / Canadian 4-H Foundation**
Address: **Central Experimental Farm, 960 Carling Avenue, Building #106
Ottawa, Ontario, K1A 0C6**

Description of operations and/or activities and/or locations to which this certificate applies:
Operations of the Named Insured

Type	Insurer	Policy no.	Expiry	Limits - Amounts of Insurance
Commercial General Liability	The Co-Operators Insurance Company	8821255	January 1, 2017	\$5,000,000 Inclusive Bodily Injury and Property Damage, subject to aggregate limit where applicable

This certificate is issued as a matter of information only and confers no rights on the holder and imposes no liability on the Insurer.

Should one of the above-noted policies be cancelled before the expiry date shown, the insurer(s) will endeavour to provide a 0-day written notice to the certificate holder but assumes no responsibility for failure to do so.

This certificate is subject to all the limitations, exclusions and conditions of the above-listed policy(ies) as they now exist or may hereafter be endorsed.

Please note that the limits shown above may have been eroded by Claims or Expenses paid under this policy.

BFL CANADA Risk and Insurance Services Inc.

Signed in Ottawa January 12, 2016.

Per:

Authorized Representative

FOR MORE INFO
CONTACT
SUSANN STONE
EXECUTIVE DIRECTOR
4-H COUNCIL OF ALBERTA
TEL: 1 877 682 2244
EMAIL: susann.stone@4hab.com.

Stacy Hoke

From: Kerry Dutton <kerry@aamdc.com>
Sent: Wednesday, September 28, 2016 9:00 AM
To: Stacy Hoke
Subject: RE: MD Pincher Creek - Insurance inquiry

Good Morning Stacy

The MD's liability insurance would extend as usual if the MD was liable for any negligence. It is appropriate that you have asked the 4H club for a copy of their insurance, but we would also recommend having them add the MD of Pincher Creek to their policy as an "additional Insured" and for you to get a copy of that Certificate of Insurance for your records.

Kerry Dutton, CIP
Insurance and Risk Advisor
780-955-4088
kerry@aamdc.com

From: Stacy Hoke [mailto:AdminAcctClerk@mdpincercreek.ab.ca]
Sent: September 26, 2016 3:50 PM
To: Kerry Dutton <kerry@aamdc.com>
Subject: MD Pincher Creek - Insurance inquiry

Good Afternoon Kerry,

The Pincher Creek 4-H club would like to use one of our shops for a teaching program and we are looking for confirmation on our insurance coverage. Please see attached document describing the 4-H Clubs request and their Certificate of Insurance.

Sincerely,

Stacy Hoke
Accounting Clerk 3
Municipal District of Pincher Creek

Council
Corresp - For Info

F2a

RECEIVED

SEP 23 2016

M.D. OF PINCHER CREEK



ALBERTA
INFRASTRUCTURE
TRANSPORTATION

*Office of the Minister
Government House Leader
MLA, Edmonton-Highlands-Norwood*

September 8, 2016

AR 68437

Mr. Brian Hammond
Reeve
Municipal District of Pincher Creek
P.O. Box 279
Pincher Creek, AB T0K 1W0

Dear Reeve Hammond:

Thank you for your letter requesting dust control on a portion of Highway 774. I appreciate the time you took to write.

Conversations are ongoing between Alberta Transportation and Alberta Environment and Parks regarding the possible updated jurisdictional designation of the Castle Mountain area. The expansion of the Castle Wildland Provincial Park and a new provincial park may affect the 2012 transfer agreement; however, our government still intends to honour the intent of the agreement by upgrading the gravel section to pavement as soon as funding becomes available. The timing of the highway upgrading is unknown at this time; department staff will keep you informed as more information becomes available.

In regards to your request for dust control on Highway 774, I have asked Alberta Transportation staff to make an exception to our standard dust abatement policy and explore the possibility of applying dust abatement to the selective areas of the gravel section next spring. The application will be dependent on funding availability; however, I am confident there will be allowances in our operating budget to make this a reality. Regional staff will contact your staff to confirm the scope and timing of the work prior to spring 2017.

Thank you again for bringing this matter to my attention. I hope this information is helpful.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brian Mason', with a long horizontal flourish extending to the right.

Brian Mason
Minister

Porcupine Hills-Livingstone Land Footprint Management Planning
Porcupine Hills Recreation Management Planning
Workshop – October 5, 2016

F2b

627-1165

Public Lands Compliance Program Results 2016

As requested, please find attached a general review of the Public Lands Enforcement Program for the Alberta Parks Division, Pincher Creek District for this past operating season (April 1 – Sept 30, 2016).

The following enforcement staff were hired to support this program:

- Alberta Parks: 1 Permanent Conservation Officer (hired late summer 2015, entered service in December 2015)
- Alberta Environment and Parks – Parks Division: 8 seasonal Park Rangers dedicated to Public Lands program for 2016 season
- 1 seasonal admin support – to assist with increased administrative demand of program.
- Program was heavily subsidised operationally / logistically from regular Alberta Parks operations in the Pincher Creek District (i.e.: vehicles, office space, administration, supervision, equipment, training etc.)
- Worked with Lands Officers in Blairmore to identify priorities and other issues of concern
- High profile on Castle area, visible change in behaviours and issues

Public Lands Areas Patrolled (from Pincher Creek District Office)

- Porcupine Hills
- Livingstone / Gap (south of hwy 532)
- Castle
- Front Canyons (Castle)
- Priority in Livingstone, Core, Castle due to sheer numbers of users

Patrols

- 635 Individual Officer Patrols (vehicle / OHV / horseback)
- Approx. 4600 man hours dedicated by officers to public lands patrols
- Approx. 9000 individual contacts

- Parks patrols 19,000 individual contacts (additional 250 enforcement actions)
 - Overlapping visitors in 80% of above contacts as parks are interspersed throughout the area – shared message.
 - 27 Parks patrolled by Parks staff (25 campgrounds), within the Parks District boundaries
 - Additional public information provided by government staff operating campgrounds in area (campground attendants), not tracked but 1000's of contacts

Focus / Results

- Education (93% of individual contacts resulted in no formal enforcement action taken – either no issues / concerns / education provided)
- 647 formal Enforcement Actions Taken (60% written warnings / 40% violation tickets)
- OHV use (registration / insurance / equipment / designated trails)
- Unlawful Consumption / possession of alcohol
- Environmental Damage - wheels in water – 5 complaints / investigations
- Environmental Damage – damage to land / garbage / grey water / other
- Public safety / Assist Other agency – 6 occurrences (hours not tracked)

Random Camping

- High priority
- Presents significant work load
- Posting 30 – 40 at a time, then must monitor each a minimum of every 48 hours to ensure non-compliance
- Approx. 300 trailers posted – 14 day stay
 - Average 6 hrs total monitor
 - 6 orders to vacate
 - 100% compliance
- Park Rangers towed 6 unregistered RV's from Public Lands (long term camps/no registration, abandoned, etc.)
- Ongoing issue with a number of homeless individuals, working on finding a solution in conjunction with Operations staff

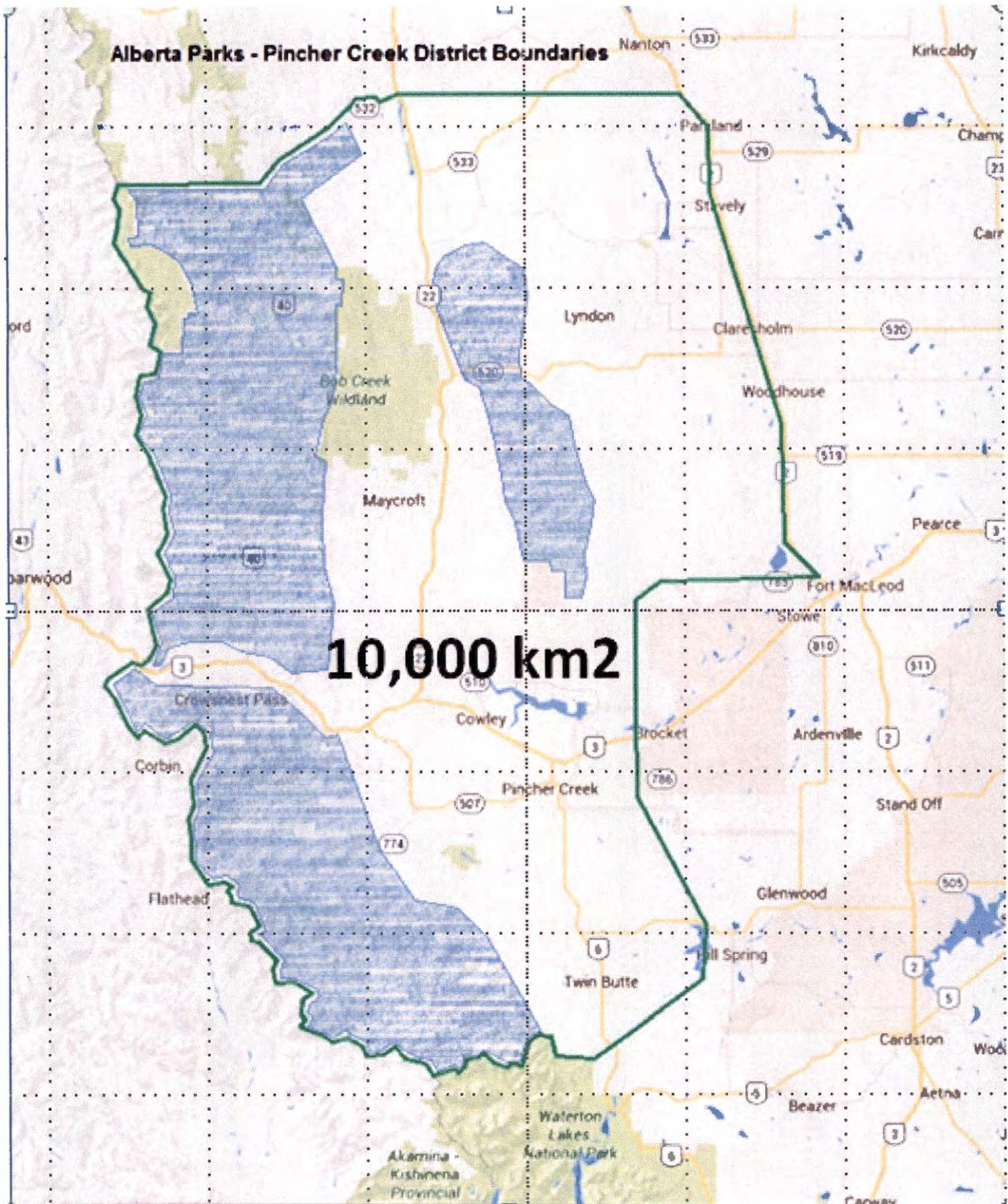
General Observations

- Dealing with displacement from other areas (McLean Creek, Castle) noted in Livingstone (especially noted in Willow Creek) as users who do not wish to comply with rules search out other locations
- Warm spring presented challenges as early start of OHV season (early February) with heavy increase in Porcupine Hills and Willow Creek
- Numerous charges laid (mandatory court) issued regarding wheels in water and damage to lands (Rave) / heavy equipment used to harvest post rails, etc.)
- Continue to note significant issues relating to public lands recreational practices observed throughout the area
- General non-compliant attitude by large numbers of people (OHV's on designated highways/ running from peace officers attempting to stop – nearly daily occurrence / random camping / fires / OHV insurance / registration, etc.).
- Noted improvement by both officers and public as summer progressed.
- Dealt with a number of groups who had moved south from McLean citing increase of enforcement there.
- General positive public approach overall
 - Positive comments in Castle – still with Public Lands focus, more relaxed experience, space created, positive move forward
- Few public complaints
 - Some will continue to openly fight the change
 - New signage lasting max 2 weeks before vandalized – expected
 - Self-policing amongst groups
- Many need to understand the challenges with this task. Change takes time.

Current / Future

- Wrapping up trial program – MD of Ranchland funded a 3 month extension for a Park Ranger to keep an enforcement presence on public lands in the Livingstone / Porcupine Hills areas that overlap the MD (2nd year)
- As winter season progressing, focus changing to OHV / snowmobile compliance checks, Christmas tree permits, etc.
- Patrols continue through fall / winter season
- Posting trailers during hunting season continues into fall / through the winter.
- Anticipating continuation of program next year, not sure on look given changes in the Castle, etc.

Map showing the geographical area of Pincher Creek District (blue shaded represents public land areas patrolled).





CASTLE ROCK RIDGE TO CHAPEL ROCK TRANSMISSION PROJECT

September 2016 project update

We know that landowners are eager for information regarding routing and the status of our facilities application for this project. We have not received direction from the Alberta Electric System Operator (AESO).

We must receive direction to file from the AESO before we can submit our application to the Alberta Utilities Commission (AUC).

When direction is received, we will continue to work with landowners to finalize the routing options before submitting our application.

As part of our commitment to keeping you informed, we will continue to update landowners with any new information we do receive.

ALTALINK
2611 3 Avenue SE
Calgary, AB T2A 7W7

If you have any questions, please contact us at
1-877-269-5903 or stakeholderrelations@altalink.ca. All
project information can be found at
www.altalink.ca/projects/CRRRCR, where you can also sign
up to receive project updates via email.

You can contact the AESO at 1-888-866-2959
or at stakeholder.relations@aeso.ca.

