

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
August 23, 2016
1:00 pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES

(1) Special Council Meeting Minutes

- Minutes of August 4, 2016

(2) Council Meeting Minutes

- Minutes of July 12, 2016

D. UNFINISHED BUSINESS

(1) Countdown to 150

- Advertisement Proposal from Shootin' the Breeze

(2) Beaver Mines Trail

- Report from Director of Operations, dated August 11, 2016

- Report from CAO, dated May 5, 2016

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

a) Regional Water Conservation Order Update

- Report from Director of Operations, dated August 11, 2016

b) Beaver Mines Water and Wastewater Service Funding Options

- Report from Director of Operations, dated August 8, 2016

c) Lundbreck Patton Park Playground Equipment

- Report from Director of Operations, dated August 16, 2016

d) Operations Report

- Report from Director of Operations, dated August 17, 2016

(2) **Planning and Development**

a) Pincher Archery Club Proposal

- Report from Director of Development and Community Services, dated August 16, 2016

b) Solar Power Projects – Proposed Land Use Bylaw Amendment

- Report from Director of Development and Community Services, dated August 12, 2016

(3) **Finance and Administration**

a) Position of Cash Position

- For Month Ending July 2016

(4) **Municipal**

a) 2016/2017 Emergency Management Preparedness Program

- Report from Chief Administrative Officer, dated August 18, 2016

b) Policy Manual – Numbering System

- Report from Chief Administrative Officer, dated August 15, 2016

c) Chief Administrative Officer's Report

- Report from Chief Administrative Officer, dated August 18, 2016

F. CORRESPONDENCE

(1) **Action Required**

- a) Release of Information Agreement
 - Letter from City of Lethbridge, dated August 11, 2016
- b) Film Project Update
 - Letter from Oldman Watershed Council, received August 15, 2016
- c) Proposed Draft Letter to Federal Minister of Innovation, Science and Innovation
 - Email from Alberta SouthWest, dated August 4, 2016
- d) Request to Use MD Digital Logo
 - Email from Allied Arts Council of Pincher Creek, dated July 25, 2016
- e) Request for Connection to Water Pipeline
 - Letter from Jim and Carolyn Smyth, dated July 26, 2016
- f) Request for Donation
 - Letter from Children's World Daycare Society, dated August 8, 2016

(2) **For Information**

- a) Seniors Service Award
 - Letter from Alberta Seniors and Housing, dated June 24, 2016
- b) Thank You Letter
 - Letter from Alberta Trapper's Association, dated June 21, 2016
- c) Shell Canada
 - Screwdriver Creek Valley Air Quality Monitoring Station, Data Summary Report July 2016
 - Spionkop Creek – Pipeline Discontinuation, Removal and Abandonment, dated July 25, 2016
- d) Thank You Note – Fishburn Park
 - Thank You Note from Leonard and Eileen McGlynn, received July 28, 2016
- e) Thank You Card
 - Thank You Card from Livingstone School, Grade 5 & 6 class, received July 18, 2016

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

- Chinook Arch Library Board
- Board Report, August 2016

Councillor Fred Schoening – Division 2

- Oldman River Regional Services Commission
- Minutes of May 12, 2016

Councillor Garry Marchuk – Division 3

- Alberta SouthWest
- Bulletin, August 2016
- Minutes of May 4, 2016

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
- Minutes of June 15, 2016
- Upcoming Public Meetings – Incinerator Project

H. IN-CAMERA

- (1) Land
- (2) Legal
- (3) Legal
- (4) Legal
- (5) Legal

I. NEW BUSINESS

J. ADJOURNMENT

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
SPECIAL COUNCIL MEETING
AUGUST 4, 2016

8693

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Thursday, August 4, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, Director of Development and Community Service Roland Milligan and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Special Council Meeting to order, the time being 9:00 am.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 16/329

Moved that the Special Council Agenda for August 4, 2016 be approved as presented.

B. IN-CAMERA

Councillor Fred Schoening 16/330

Moved that Council and Staff move In-Camera, the time being 9:01 am.

Carried

Councillor Garry Marchuk 16/331

Moved that Council and Staff move out of In-Camera, the time being 11:00 am.

Carried

C. NEW BUSINESS

a) Emergency Services Commission Inspection

Councillor Garry Marchuk 16/332

Moved that the Municipal District of Pincher Creek No. 9, as a member of the Pincher Creek Emergency Services Commission, direct Administration, to send a letter to Alberta Municipal Affairs, requesting an inspection, of the Pincher Creek Emergency Services Commission;

And that a letter be provided to the Town of Pincher Creek and the Pincher Creek Emergency Commission, advising them of our intention to request a Ministerial inspection.

Carried

b) Animal Control Issue – NW 34-6-1 W5M

Councillor Fred Schoening 16/333

Moved that the report from the Director of Development and Community Services, dated July 27, 2016, be received as information;

And that the correspondence, received August 2, 2016, be forwarded to the RCMP.

Carried

Minutes
Regular Council Meeting
Municipal District of Pincher Creek
August 4, 2016

D. ADJOURNMENT

Councillor Terry Yagos

16/334

Moved that Council adjourn the meeting, the time being 11:29 am.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

DRAFT

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
JULY 12, 2016

8685

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, July 12, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 16/300

Moved that the Council Agenda for July 12, 2016, be amended, the amendments are as follows:

Addition to In-Camera – Land;
 Addition to In-Camera – Land;
 Addition to New Business – Temporary Agreement with Municipal Affairs

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

(1) Countdown to 150

Jessica Jensen with Shootin' the Breeze, attended the meeting as a delegation to invite Council to take part in an advertising program with Shootin' the Breeze.

Every edition of Shootin' the Breeze, leading up to Canada's 150th birthday, will showcase the history of both local areas; Pincher Creek and Crowsnest Pass. National history will be included in the editions as well.

An example of the last two (2) weeks of Shootin' the Breeze was provided, with an example of an ad created specifically for the MD.

Farley Wuth, local curator with the Kootenai Brown Pioneer Museum, will provide the historical content.

(2) Castle Crown Wilderness Coalition and the Yellowstone to Yukon Conservation Initiative

Andrea Hlady and Connie Simmons attended the meeting as a delegation to introduce this initiative.

A powerpoint presentation was shown and explained.

The benefits and challenges of economic diversification to the area were explained.

“Quiet recreation” initiatives were presented. Council was requested to take this information into consideration when creating policy for the recreation activities in the area.

Input on the Castle Management plan was also requested.

The organization that undertook the recreation survey was discussed.

The provincial and wildland parks were discussed.

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A designated trail system was discussed. The importance of OHVs was also discussed with relation to the designated trail systems.

The percentage of OHVs with relation to agricultural users versus recreation users was discussed.

C. MINUTES

(1) Council Meeting Minutes

Councillor Fred Schoening 16/301

Moved that the Council Meeting Minutes of June 28, 2016, be approved as presented.

Carried

D. UNFINISHED BUSINESS

(1) Dust Control

Councillor Fred Schoening 16/302

Moved that, for Shell Canada initiated dust control in 2016, for the benefit of Shell Canada, the cost for dust control is \$600 per 100 m, for dust control for the benefit of MD ratepayers paid for by Shell Canada, the cost will be \$250 per 100 m, to be reviewed on a yearly basis.

Councillor Fred Schoening requested a recorded vote.

Councillor Quentin Stevick – In Favour
 Councillor Garry Marchuk – In Favour
 Councillor Terry Yagos – In Favour
 Councillor Fred Schoening – In Favour
 Reeve Brian Hammond – In Favour
 Carried

(2) Pincher Creek Humane Society

Councillor Quentin Stevick 16/303

Moved that the amounts included in 2016 Budget, the letter dated June 8, 2016, the letter dated June 28, 2016, the PowerPoint presentation dated June 28, 2016, and the balance sheet as of 9 October, 2015, be received;

And that Council looks forward to reviewing the draft agreements in a timely fashion.

Carried

(3) Pincher Creek Food Bank

Councillor Terry Yagos 16/304

Moved that the budget information, the letter dated June 23, 2016, and the cash flow projection for the period ending March 31, 2017, be received;

And that the current funding of \$1000 per month be continued until the end of 2016;

And further that this be reviewed during the 2017 budget discussions.

Carried

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E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) Snake Trail Dust Control

Councillor Quentin Stevick 16/305

Moved that the report from the Public Works Superintendent, dated July 6, 2016, regarding Snake Trail Dust Control, be received;

And that Council grant approval for additional dust control, on the hill on the east of 10-8-1 W5M, and the curve and hill on the north of 22-8-1 W5M, at the cost of approximately \$20,000, with funding coming from Operating Projects Funded by Operating (Account Number 2-32-0-261-2260);

And further that this matter be discussed during 2017 budget deliberations.

Carried

b) Update on Public Works Activities

Councillor Terry Yagos 16/306

Moved that the email from the Public Works Superintendent, dated July 6, 2016, regarding updates on Public Works activities, be received as information.

Carried

c) Public Works Call Log

Councillor Quentin Stevick 16/307

Moved that the Public Works call log, be received as information.

Carried

(2) Planning and Development

a) Possible Road Closure – NE 23-9-1 W5M

Councillor Fred Schoening 16/308

Moved that the report, dated July 7, 2016, regarding the possible road closure – NE 23-9-1 W5M, be received;

And that Council direct Administration to initiate negotiations, with the landowner of NE 23-9-1 W5M, with regards to realigning Road Plan 3299BZ with the exiting road.

Carried

(3) Finance

a) Statement of Cash Position

Councillor Fred Schoening 16/309

Moved that the Cash Positon for the month ending June 2016, be received as information.

Carried

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(4) Municipal

a) Beaver Mines – Proposed Water and Sewer Project

Councillor Garry Marchuk 16/310

Moved that the report from the Chief Administrative Officer, dated July 6, 2016, regarding Beaver Mines – Proposed Water and Sewer Project, be received;

And that detailed designs be authorized to commence immediately.

Councillor Quentin Stevick requested a recorded vote.

Councillor Terry Yagos – In Favour
 Councillor Fred Schoening – In Favour
 Reeve Brian Hammond – In Favour
 Councillor Garry Marchuk – In Favour
 Councillor Quentin Stevick – In Favour
 Carried

b) Canadian Pacific Railway Right of Ways

Councillor Quentin Stevick 16/311

Moved that a letter be sent to Canadian Pacific Railway, thanking them for spraying the weeds, and that Council looks forward to working with them in cooperation in the future.

Carried

Councillor Fred Schoening 16/312

Moved that Council direct Administration to send a letter to Canadian Pacific Railway, requesting that any unnecessary railway ties adjacent to and within the railway right-of-ways, within the MD of Pincher Creek, be removed in a timely manner, due to snow drifting and safety concerns.

Carried

c) Beaver Mines – Request for Picnic Tables

Councillor Fred Schoening 16/313

Moved that the report from the Chief Administrative Officer, dated July 7, 2016, regarding Beaver Mines – Request for Picnic Tables, be tabled to later during the Council meeting.

Carried

d) CAO Report

Councillor Fred Schoening 16/314

Moved that Council receive for information, the Chief Administrative Officer's report for the period of June 23, 2016 to July 7, 2016, as well as the Administration Call Log.

Carried

F. CORRESPONDENCE

1. For Action

a) “Parade of Power” Invitation

Reeve Brian Hammond will attend the event on July 30, 2016.

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b) Annual Show Support Request

Councillor Terry Yagos 16/315

Moved that the letter Heritage Acres, dated July 7, 2016, regarding request for the Annual Show, be received;

And that any Councillors wishing to attend the event be authorized to do so.

Carried

Councillor Quentin Stevick 16/316

Moved that a water truck, with driver, be supplied to Heritage Acres, for their annual event, scheduled for July 29-31, 2016.

Carried

2. For Information Only

Councillor Quentin Stevick 16/317

Moved that the following be received as information:

- a) Volunteer Luncheon
 - Letter from Town of Pincher Creek, dated June 9, 2016
- b) Regional Emergency Management Organization – Director Appointment
 - Letter from Town of Pincher Creek, dated June 27, 2016
- c) Bobby Burns Fish Pond – Washroom Upgrades
 - Letter from Town of Pincher Creek, dated June 27, 2016
- d) Notice of Hearing – Proceeding 21191
 - Notice from Alberta Utilities Commission, received June 30, 2016
- e) C5 Forest Management Plan
 - Letter from Livingstone Landowners Guild, dated June 16, 2016
- f) Thank You Card
 - Thank You Card from Canyon Elementary School, received June 30, 2016

Carried

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1
 - Nothing to report

Councillor Fred Schoening – Division 2
 - Agricultural Service Board Meeting

Councillor Fred Schoening 16/318

Moved that Council direct Administration to review the possibility of different shifts, with relation to the hours worked by the Agricultural Service employees.

Carried

Councillor Garry Marchuk – Division 3
 - Beaver Mines Community Association Meeting
 - Bear proof bin by the park
 - Pickle Ball lines on the tennis court
 - Tennis Court maintenance
 - Beaver Mines Fish Fry
 - Beaver Mines Walking Path

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Reeve Brian Hammond - Division 4
 - Coffee with Council

Councillor Terry Yagos – Division 5
 - Beaver Mines Community Association

Councillor Fred Schoening 16/319

Moved that the committee reports be received as information.

Carried

The Council Meeting recessed at this time, the time being 2:54 pm.

The Council Meeting reconvened, the time being 3:05 pm.

Beaver Mines – Request for Picnic Tables

Councillor Garry Marchuk 16/320

Moved that the report from the Chief Administrative Officer, dated July 7, 2016, regarding Beaver Mines – Request for Picnic Tables be postponed;

And that Administration be directed to investigate different options regarding the purchasing of six picnic tables for the Hamlet of Beaver Mines, and two picnic tables for Foothills Park.

Carried

H. IN-CAMERA

Councillor Fred Schoening 16/321

Moved that Council go In-Camera, the time being 3:06 pm.

Carried

Councillor Terry Yagos 16/322

Moved that Council come out of In-Camera, the time being 3:46 pm.

Carried

I. NEW BUSINESS

a) Request to Close and Purchase Road Plan 8554Q – S/NW 31-5-28 W4M

Councillor Terry Yagos 16/323

Moved that Council approve the request to close, purchase, and consolidate the portion of Road Plan 8554Q adjacent to S/NW 31-5-28 W4M, provided that the applicant supply the required road closure fee and further, that the applicant be responsible for all costs associated with the closure, purchase, and consolidation with the parcel.

Carried

b) Intermunicipal Library Agreement

Councillor Terry Yagos 16/324

Moved that the letter from the Pincher Creek Municipal Library, dated June 27, 2016, be received;

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And that this matter be referred to the 2017 Library Board Budget discussions, as per the Agreement to Establish an Intermunicipal Library Board, dated November 9, 2015.

Councillor Fred Schoening requested a recorded vote.

Councillor Garry Marchuk – In Favour
 Councillor Quentin Stevick – In Favour
 Councillor Terry Yagos – In Favour
 Councillor Fred Schoening – Opposed
 Reeve Brian Hammond – In Favour
 Carried

c) Request to Close and Purchase Road Allowance W/SW 33-3-28 W4M

Councillor Fred Schoening 16/325

Moved that the report, dated April 7, 2016, regarding the request to close and purchase road allowance, be received;

That Council deny the applicant's request as the disposal of this portion of road allowance does not comply with Policy 123, as there there is no clear benefit to the Municipality at large, and further, the closure would adversely affect the legal access.

Councillor Fred Schoening requested a recorded vote.

Reeve Brian Hammond – In Favour
 Councillor Fred Schoening – In Favour
 Councillor Terry Yagos – In Favour
 Councillor Quentin Stevick – In Favour
 Councillor Garry Marchuk – In Favour
 Carried

d) Correspondence with Alberta Environment and Parks

Reeve Brian Hammond left the meeting, the time being 3:57 pm.

Councillor Quentin Stevick 16/326

Moved that the letter, dated July 7, 2016, be received;

And that the Chief Administrative Officer be directed to correspond with Alberta Environment and Parks concerning the details of the letter.

Councillor Garry Marchuk requested a recorded vote.

Councillor Garry Marchuk – Opposed
 Councillor Quentin Stevick – In Favour
 Councillor Terry Yagos – In Favour
 Councillor Fred Schoening – In Favour
 Carried

Reeve Brian Hammond returned to the meeting, the time being 4:00 pm.

e) Emergency Water Supply Agreement

Councillor Fred Schoening 16/327

Moved that the Reeve and CAO be authorized to sign the Emergency Water Supply Agreement between the MD of Pincher Creek and Alberta Environment and Parks, in relation to the supply of pumps and pipes, as a temporary measure for the Cowley / Lundbreck Regional Water System.

Carried

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Municipal District of Pincher Creek
July 12, 2016
J. ADJOURNMENT

Councillor Fred Schoening

16/328

Moved that Council adjourn the meeting, the time being 4:01 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

DRAFT



Countdown to 150

*A 52-week celebration of
Canadian and local history and a
unique advertising opportunity
beginning July 6, 2016*

Shootin' the Breeze
www.shootinthebreeze.ca
403-904-2227

Fun Fact:
Pincher Creek
was incorporated
as a town in 1906

Our progressive,
dynamic community
serves as the heart
of southwest Alberta



www.pinchercreek.ca

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legendary King Edward Hotel

The Grill Dining Room
Leo's Pub



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Countdown to

Canadian treasures

CANADA: NATURAL SOURCE OF PRIDE SINCE 1867



AGNES MACPHAIL
(1880-1954)
Teacher, journalist,
politician and legislator

A voice for the voiceless

As a young child living in rural Ontario in the 1890s, Agnes Macphail was a bit of an outlier. She despised learning how to cook and sew, preferring by far to spend time in the family barn with her father. A bright, ambitious girl, Agnes never outgrew her refusal to comply with the status quo of the era; instead, she dedicated her entire life to challenging it.

The seeds of Agnes Macphail's trailblazing political career were sown when she joined the United Farmers of Ontario (UFO) to fight for the rights of struggling farmers like her parents. As a member of the Progressive Party, affiliated to the UFO at the time, she became the first woman elected to the Canadian House of Commons in 1921. She was later one of the first two women elected to the Ontario Legislature.

In both federal and provincial politics, Macphail never lost sight of society's most vulnerable. During her time as a Member of Parliament, she played an instrumental role in reforming the Canadian penal system after being shocked by the living conditions at the Kingston Penitentiary. A champion of workers' rights and an unapologetic feminist, her progressive ideals and strong will led to the adoption of Ontario's first equal pay legislation in 1951. Other milestones in her iconoclastic career include founding the Elizabeth Fry Society of Canada—an advocacy group that helps female convicts navigate the justice system—and becoming the first woman in the Canadian delegation to the League of Nations.

Agnes Macphail died in February 1954 at age 63, just before she was to be offered an appointment to the Canadian Senate. Decidedly ahead of her time, her ideal of an equal, prosperous society for all Canadians—not just the rich and well-connected—lives on as a defining principle of modern-day Canada.

Photograph: First woman member of the Canadian House of Commons (Agnes Macphail)
Source: Library and Archives Canada/Heritage/Collection/00157

Where are we from?

THE 52 LARGEST GROUPS IN CANADA'S MULTICULTURAL MOSAIC

THE MEXICAN COMMUNITY

According to the 2011 National Household Survey, just over 96,000 Canadians—that's 0.3% of the total population—self-identify as having some degree of Mexican heritage. What's more, some 43,965 Mexicans became permanent residents of Canada between 1980 and 2012. The numbers don't lie: Mexico holds a proud spot amidst Canada's vibrant cultural patchwork.

Today, people of Mexican heritage make up Canada's largest Latin-American subgroup. Historically, their presence in the great white north can be traced back to the early oil industry booms that swept through Alberta in the 1930s. However, prior

to the 1970s, the Mexican-Canadian community experienced very little growth, and remained quite small until the mid-90s.

Mexican immigration to Canada saw a sharp increase in 1994 that coincided with the signing of the North American Free Trade Agreement (NAFTA)—an accord that strengthened cultural, business and social relations between Canada, Mexico and the United States. Since then, the Mexican community has succeeded in establishing strong roots from sea to shining sea. Recent statistics show that Mexican-Canadians now make up a young, well-educated and dynamic segment of Canada's increasingly diverse population.



150

Quiz

52 WEEKS TO GO



CANADA 150
1867-2017

TEST YOUR CANADIAN KNOWLEDGE



QUESTION 1:

What Regina-born actor known for his deadpan delivery had a brother who served as Canada's Deputy Prime Minister from 1984 to 1986?



QUESTION 2:

Which Canadian city used to be called Berlin before its permanent—and somewhat controversial—renaming during the First World War?



QUESTION 3:

Legend says he missed a train in Ireland and decided, "enough is enough." What revolutionary concept did Canadian engineer and inventor Sir Sandford Fleming introduce in 1878?



QUESTION 4:

His name is on the Stanley Cup nine times, and the number he wore throughout his long career has been retired to the rafters above the Bell Centre ice. Which former Montreal Canadiens defenceman leads the NHL's plus-minus statistics with an impressive career rating of +730?

ART, LITERATURE AND ENTERTAINMENT

SCIENCE AND TECHNOLOGY

4- LARRY ROBINSON

HISTORY AND GEOGRAPHY

SPORTS AND LEISURE

5- SANDY FLEMING

6- KIRCHNER, OTHello

7- LITTLE NICKEL

This 52-week feature is brought to you by local businesses and Shootin' the Breeze



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www.shootinthebreeze.ca

info Canada

THE STORIES BEHIND OUR SYMBOLS

ALBERTA

FLOWER: WILD ROSE



The fragrant wild rose (*Rosa acicularis*) has been Alberta's emblematic flower since 1930, when the province's schoolchildren voted it in as their provincial floral symbol. The pink blossoms propagate on thorny deciduous bushes that are indigenous to Canada. They're prolific across the country, from Quebec to BC.

Newspaper Toolbox

A local look back

BY FARLEY WUTH OF KOOTENAI BROWN PIONEER VILLAGE

BY CHRIS MATTHEWS OF CROWSNEST MUSEUM

YOUR CO-OP IS TRULY LOCAL
Locally Invested
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Serving Pincher Creek since 1922



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Pincher Creek Food Store Ranchland Mall	Pincher Creek Home & Agro 1225 Main St.	Pincher Creek Gas Bar Ranchland Mall	Cowley Home & Agro 420 Railway Ave.	Pincher Creek Card Lock 1106 Main St.
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Take a step back in time at the legendary King Edward Hotel

The Grill Dining Room

Leo's Pub



403-904-3066 729 Main Street Pincher Creek

Countdown to 150

*A 52-week celebration of Canadian and local history
and a unique advertising opportunity beginning July 6, 2016*

In 2017, Canada celebrates the 150th anniversary of Confederation. *Shootin' the Breeze* will publish a weekly Countdown to 150 feature beginning July 6, 2016 and culminating June 28, 2017 – just in time for Canada's birthday.

Weekly editorial features include A Local Look Back (Pincher Creek and Crowsnest Pass history provided by Farley Wuth of Kootenai Brown Pioneer Village and Chris Matthews of Crowsnest Museum), Canadian Treasures (highlights of Canadian achievements), Where Are We From? (highlights the main cultures that make up the mosaic of Canada), Info Canada (information about Canadian symbols and a Canadian trivia quiz).

Advertisers enjoy space on three pages our 2,500+ readers will be excited to turn to each week. The Countdown to 150 compilation book will also be posted to the *Shootin' the Breeze* website as a special feature that is updated weekly and highlighted in our social media posts.

Share the history of your business or organization through your ads. Editorial opportunities are available with bookings of 10 consecutive weeks or more. This provides an opportunity to share the difference your group or business has made in the community from your beginning to now.

Readers will be encouraged to share their own stories, creating many facets to this presentation of local and national history. Don't miss the opportunity to be part of this special project!

ADVERTISING OPTIONS

5 CONSECUTIVE WEEKS

Small Ad = \$40 per week (\$200) Large Ad = \$65 per week (\$325)

10 CONSECUTIVE WEEKS (includes one promotional story or photo)

Small Ad = \$35 per week (\$350) Large Ad = \$60 per week (\$600)

26 ALTERNATING WEEKS (includes two promotional stories or photos)

Choose odd or even countdown week starting July 6 or July 13

Small Ad = \$30 per week (\$780) Large Ad = \$55 per week (\$1,430)

* Crowsnest Pass history will be featured on odd weeks and Pincher Creek history on even weeks.

52 CONSECUTIVE WEEKS (includes up to four promotional stories or photos)

June 29, 2016 to June 28, 2017

Small Ad = \$25 per week (\$1,300) Large Ad = \$50 (\$2,600)

Ads will be rotated each week within the three-page layout. GST is not included above.

Shootin' the Breeze ↗

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or email jessica@shootinthebreeze.ca

MD OF PINCHER CREEK

AUGUST 11, 2016

TO: Wendy Kay, CAO
FROM: Leo Reedyk, Director of Operations
SUBJECT: BEAVER MINES TRAIL

1. Origin:

Residents of Beaver Mines have requested a trail system around the community to minimize their requirement to walk on roads or Highway 774. At their May 10, 2016 meeting Council passed Resolution 16/225 that reads:

“ Moved that the report from the Chief Administrative Officer, Dated May 5, 2016, regarding the Walking Path – Beaver Mines, be received;

And that Council direct Administration to obtain two additional quotes for the walking path project from 5th Street to 4th Street, adjacent to Highway 774.”

2. Background:

A simple specification was developed and sent to contractors in the community to get a sense of the cost of the project. Only one contractor responded that the project would cost between \$35,000 and \$50,000 but that a detailed site visit would be required to check elevations. Contractors were told that the MD would supply the gravel for the project. The cost of the gravel is estimated to be \$10,500 including trucking.

The Municipal District applied for funding of the whole 1600 meter trail project through the Canada 150 Grant program. It is expected that there will be news either way on the grant application in the near term. Any work done on the project prior to grant funding approval would nullify the grant application.

3. Recommendation # 1:

THAT the report from the Director of Operations, dated August 11, 2016 regarding the Beaver Mines Trail be received;

AND THAT Council direct administration to initiate the project and fund the trail from Public Reserve Trust Fund (6-12-0-690-6690) to an upset limit of \$60,500.

Recommendation # 2:

THAT the report from the Director of Operations, dated August 11, 2016 regarding the Beaver Mines Trail be received;

AND THAT Council direct administration to include the project in the 2017 – 2019 budget deliberations pending the outcome of the Canada 150 grant application.

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *August 17, 2016*

Leo Reedyk

From: Leo Reedyk
Sent: May 13, 2016 4:04 PM
To: Mike Killoran; Stu Weber
Subject: Beaver Mines Pathway

Mike, I would suggest the following format.

Request a price for the following work to a 400 meter long by 3 meter wide segment of trail in Beaver Mines.

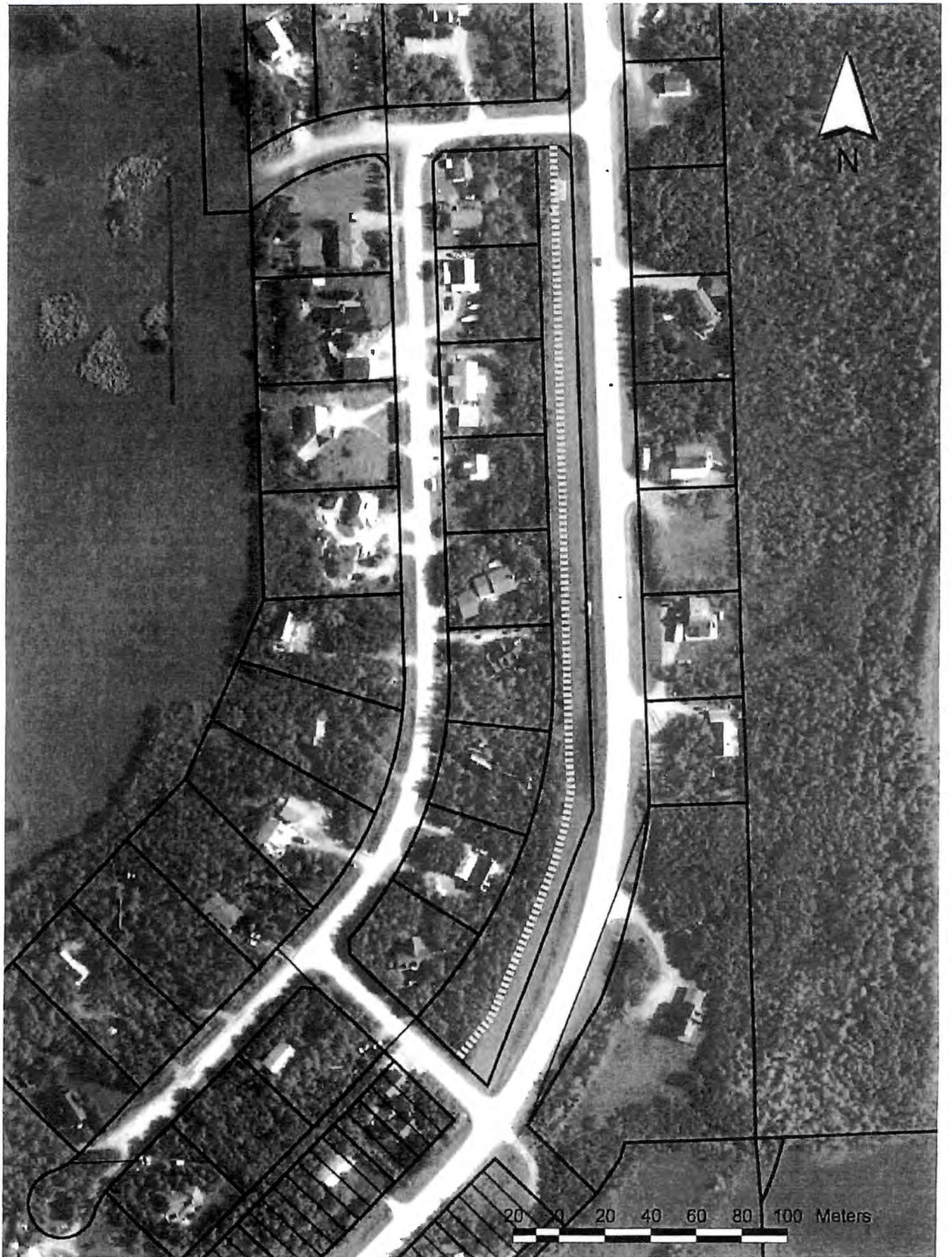
- Mobilization and demobilization;
- Strip topsoil and remove trees and shrubs as necessary;
- Place woven geo fabric;
- Install and compact 150m pit run;
- Install and compact 150mm crush gravel minimum 3 meter wide top;
- Spread topsoil along trail;
- Hydro mulch and seed disturbed areas.

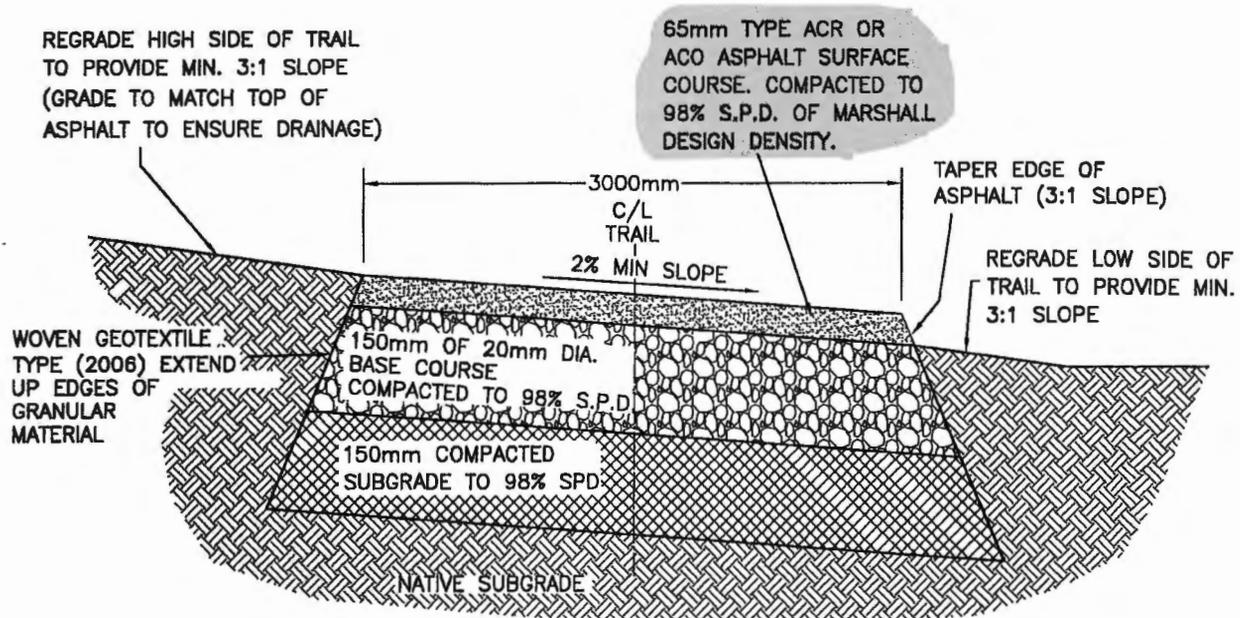
We should include the map, trail cross section and a note on NO ASPHALT as well the MD will supply pit run and gravel to the project at one location on the south end. The MD will also lay out the project and pay for landfill tipping fees for woody debris.

Stu, any additional thoughts?

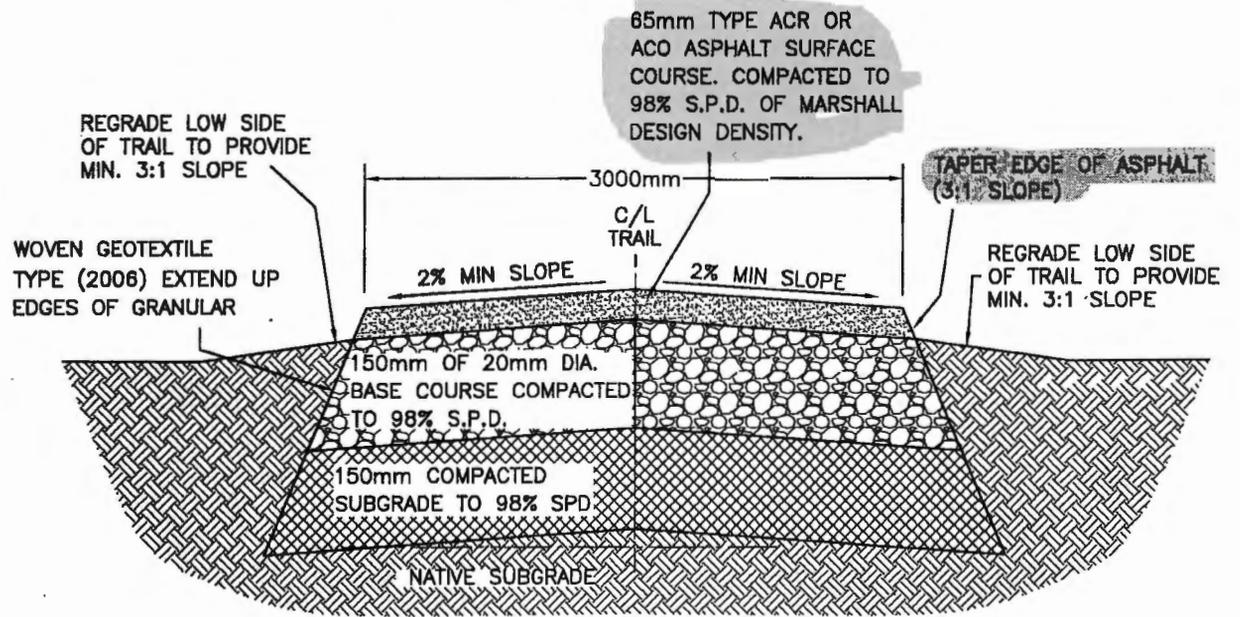
L.J. (Leo) Reedyk, A.A.E.
Director of Operations
MD of Pincher Creek No. 9

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TYPICAL TRAIL SECTION – CROSSFALL
NTS



TYPICAL TRAIL SECTION – CROWN
NTS

NOTES:

1. ALL DIMENSIONS ARE IN MILLIMETRES.
2. MAKE ALL JOINTS WITH EXISTING VEGETATION SMOOTH AND CONTINUOUS, WHERE NECESSARY TRIM BACK ROOTS AND CLEAR DEBRIS
3. WHERE THE M.D. CHOOSES TO DELETE ASPHALT, INCREASE GRAVEL THICKNESS ACCORDINGLY. MAINTAIN GRADE AS SHOWN.



TYPICAL TRAIL CROSS-SECTIONS

STANDARD DETAILS

Date: OCTOBER, 2013	Drawn By: RS	Checked By:	Scale: NTS	Drawing No. 8-107
-------------------------------	------------------------	-------------	----------------------	-----------------------------

Leo Reedyk

From: Mike Killoran
Sent: May 24, 2016 9:52 AM
To: Leo Reedyk
Subject: FW: Beaver Mines

Hi Leo
This was the only reply I got

Mike Killoran

Public Works Purchaser
Municipal District of Pincher Creek No.9
Box 279
Pincher Creek, Alberta, Canada
Phone 403-627-3130
Fax 403-627-3474
Direct line 403-904-8026



<http://www.mdpinchercreek.ab.ca>

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From: Hawkin Everts [mailto:heverts@grumpys.ca]
Sent: May 20, 2016 12:42 PM
To: Mike Killoran <PWPurchaser@mdpinchercreek.ab.ca>
Subject: RE: Beaver Mines

Hi Mike,

As a ball park without completing a detailed site visit to check elevations I would guesstimate the project would be around 35-50k.

Don't hesitate to contact me in the office with any questions or concerns.

Regards,

Hawkin Everts ATT.CPESC
President
Grumpy's Landscaping Ltd.

MD OF PINCHER CREEK

May 5, 2016

TO: Reeve and Council
FROM: Wendy Kay, Chief Administrative Officer
SUBJECT: Walking Path – Beaver Mines

1. Origin

Request for walking path in Beaver Mines.

2. Background

Residents of Beaver Mines are enquiring as to why the walking path adjacent to Highway 774 hasn't proceeded.

This matter is before Council as there has not been a formal approval to proceed with the requested walking path, or a portion of the walking path. As there has been no design details completed for the proposed water and sewer project in Beaver Mines, we are unsure whether construction now of a walking path adjacent to Highway 774, would need to be removed to accommodate for water and sewer.

The estimated cost of a walking path adjacent to Highway 774 is 400 metres times \$80.00 per metre, approximately \$32,000 (please see attached map showing the location). If Council is wishing to proceed with this project, funding from the Public Reserve Trust Account (see attached).

3. Comment

Administration is requesting direction from Council on whether to proceed, or not proceed, with the proposed walkway, adjacent to Highway 774, at a cost of approximately \$32,000.

Respectfully Submitted,



W. Kay



Reserve Status Sheet

6-12-0-690-6690

Public Reserve Trust

05-May-16

Balance Start of Year	Opening Balance	192,276.84
Requested Amount	Beaver Mines Pathway	(32,000.00)
Previous Approved Amount	Bobby Burns Washroom Upgrade (April 26, 2015)	(11,250.00)
Proposed Balance as of May 5, 2016		149,026.84

MD OF PINCHER CREEK

AUGUST 11, 2016

TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: Regional Water Conservation Order Update

1. Origin:

On July 7, 2016 the Municipal District was informed by Alberta Environment and Parks that the water levels in the Castle River had dropped below the water conservation objectives (WCO) identified in the water licences for Lundbreck and Cowley. Administration prepared and distributed a letter to all property owners in the two communities, requesting cooperation with conserving water.

2. Background:

Following the initiation of water restrictions, staff initiated trucking services from the Town of Pincher Creek to the reservoirs in Cowley and Lundbreck. JaCar and Triple "T" Energy hauled 286 - 12 m³ loads of water between July 8 and August 3. The total cost to date for trucking water has reached approximately \$55,000.

On July 11, staff met to come up with a short to midterm plan that could reduce or eliminate the reliance on a trucked water service. Alberta Environment and Parks forwarded information on their Emergency Water Pump Program that was forwarded to Council at their July 12, 2016 meeting for ratification. Although some technical issues slowed the process for installing the pumps, by August 3rd they were working with some consistency. Managing issues with the reservoir level, pump and piping is ongoing.

The temporary water pipe is 8" irrigation pipe. As the potential WCO's may last into winter, the raw water pipeline project has been fast tracked to get the permanent pipe in the ground as soon as possible. The tender closing date for that project is August 24, 2016. This would install the pipe to the north edge of the Crown land, adjacent to the reservoir where the pump control building will be built. The temporary pump at the edge of the reservoir would still be required to provide raw water to the regional system in this scenario, as the permanent pump control building and intake pumps are not projected to be completed until 2017.

A longer term solution for the raw water shortage, is to get a temporary transfer of water allocation from another water licence holder on the Castle River. The licence holder with the most available water is the Town of Pincher Creek. A meeting was held with the

Town Administrative staff to discuss the process of initiating the request, if Councils were to agree. It is recommended that Council authorize a formal request from the municipality to the Town for a Temporary Transfer of Allocation.

By having access to water from the Castle River, the existing intake and piping system could be used until such time as water levels in the Castle River are adequate to meet the WCO's in the licences of Cowley and the Municipal District.

3. Recommendation:

THAT the report from the Director of Operations, dated August 11, 2016 regarding the Regional Water Conservation Order Update be received;

AND THAT Council Approve the emergency spending of funds, at an approximate amount of \$55,000, for hauling water and the purchase of water, with the funding coming from the Mill Rate Stabilization Reserve (6-12-0-735-6735);

AND FURTHER THAT Council initiate a request to the Town of Pincher Creek for a Temporary Transfer of Water Licence for use by the Regional Water System.

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *August 15, 2016*

[Skip To Navigation](#)

[Skip To Content](#)



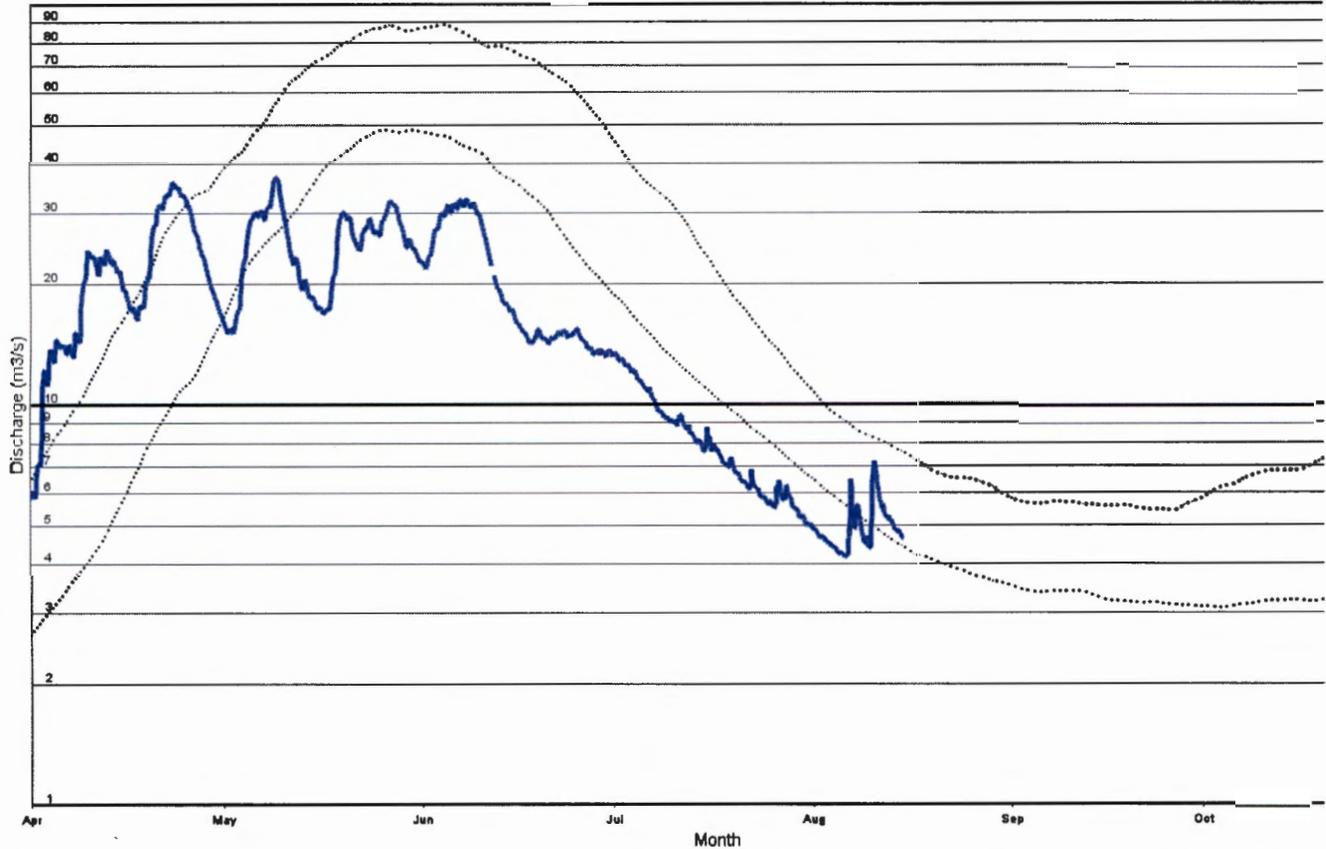
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[Alberta.ca](#) > [Environment and Sustainable Resource Development](#) > [Advisories / Monitoring](#) > [Alberta River Basins](#) > [Castle River near Beaver Mines\(05AA022\)](#) - Figure

[<< Back to Map](#)

Castle River near Beaver Mines (05AA022)
River Data* - Apr. 01, 2016 - Nov. 01, 2016

▲ Current Year ▲ Normal Range (Quartiles)



Government of Alberta

Longitude: -114.14724 Latitude: 49.49027 Created: 2016-08-15 08:16:02 MDT

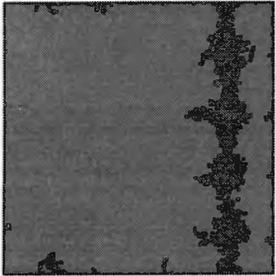
*Preliminary Data subject to change

For technical enquires about this web page please contact Alberta Environment - Environmental Management Water Management Operations Branch at AENV-WebWS@gov.ab.ca



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Water Act: Transferring water allocations under a licence

FACTS AT YOUR FINGERTIPS

In Alberta, the province's *Water Act* provides for the transfer of an allocation of water held under a licence, from one parcel of land to another.

The transfer may be in the form of a licensee transferring an allocation of water to another parcel of land, a project owned by the same licensee, or to a project owned by another person.

A licence must be in **good standing** before the Director can consider a transfer application.

Types of transfers

- **Permanent transfers**
Part or all of the water allocation is permanently transferred.
- **Temporary Transfer**
Part or all of the water allocation is transferred on a temporary basis and reverts to the existing licensee after an agreed period of time.

Eligible water allocations

These involve allocated water that has been used under a licence but is no longer required, due to water conservation or other planned reduction in need.

Non-eligible water allocations

- Water licensed for temporary diversion
- A prior transfer licence whose allocation is to revert to the original licence after a specified period of time
- A right to divert for household purposes
- A right to divert water through a registration
- A right to divert water through an approval
- An anticipated right to divert water through a preliminary certificate

How to apply

Application forms are available on Alberta Environment's website and at district offices. Part 1 of the application must be completed by the party making the transfer, Part 2 by the recipient of the transfer.

Completed applications should be sent to an Alberta Environment district office along with:

- Recent certificates of title for all lands involved in the transfer
- Written consent from the owner of any affected lands or undertakings not owned by the party making the transfer or the transfer's recipient
- A detailed plan with layout of the new works including points of diversion, locations of water use, project purpose, detailed description of the water conveyance works / water requirement and an agricultural feasibility report (if irrigation is involved) (See *Guideline for Preparing Agricultural Feasibility Reports for Irrigation Projects*)
- A copy of the licence from which the transfer is to be made

Other requirements

Written permission for rights of way from appropriate authorities, where works affect highways, roads, utilities, or lands owned by others.

Depending on volume, a licence fee may be applicable.

Water Act: Transferring water allocations under a licence

FACTS AT YOUR FINGERTIPS

Other considerations

The licence must be in good standing, and in an area where a water management plan or an Order of the Lieutenant Governor in Council is in place. The department will consider any existing, potential or cumulative effects the transfer may have on:

- the aquatic environment and any water conservation objectives,
- any hydraulic, hydrological and hydrogeological effects
- the allocation of water the licence holder has historically diverted under the licence,
- other water users and licence holder, and,
- if applicable, the suitability of the land for irrigation, where the water allocation is to be transferred.

The department may refer the transfer request to other agencies that may have an interest in the transfer. All transfer requests require public notice. This may include a public review.

Approvals for construction

Where an application for transfer of water allocation under a licence is approved, the director may decide to issue an approval with conditions, for any in-stream construction of works associated with the transfer. The conditions will specify a period of time for construction, upon which completion the approval holder is required to submit a Certificate of Completion.

New licences

These may include conditions requiring water monitoring data, volumes of water diverted, investigation of users impacted by the licensee's diversion, and monitoring of nearby sources. A new licence keeps the same priority number that was assigned to the licence from which the allocation was transferred. Conditions on a new licence may be necessary to mitigate the impact of the transfer on others.

Amending/cancelling existing licences

Depending on the transfer type, the original licence will be amended, where part of an allocation was transferred or in cases of a temporary transfer. The original licence is cancelled if all of the allocation was permanently transferred.

Appeals

Decisions on transfer applications can be made (to the Environmental Appeals Board) by the applicant or any directly affected person who submitted a statement of concern during the prescribed notice period.

Water conservation holdback

The director may withhold up to 10 percent of the water from a licence being transferred, to protect the aquatic environment or implement a water conservation objective. This holdback applies to permanent and temporary transfers, but only to the volume of water being transferred. The holdback does not apply where a temporary transfer reverts to the original licence.

Title:	Guide to Compelling Reasons to not Take the <u>10% Holdback</u> for Water Transfers Within the South Saskatchewan River Basin
Number:	ESRD Water Quantity, 2015, No. 1
Program Name:	Approvals
Effective Date:	March 3, 2015
This document was updated on:	

Introduction

This document has been prepared to provide guidance to all Directors under the *Water Act* in the South Saskatchewan River Basin (SSRB) when considering the 10% holdback on applications for water allocation transfers.

It needs to be recognized that despite the guidance provided herein, the Director retains the discretion to decide what may or may not be a compelling reason to not take the 10% holdback under the specific circumstances of an application.

Legislation and Policy Considerations

- The *Water Act*, R.S.A. 2000, c.W-3, as amended.
- The Approved Water Management Plan for the South Saskatchewan River Basin (Alberta) dated August 2006 authorized water allocation transfers and water conservation holdbacks.
- SSRB Water Management Plan 10% Holdback – Interim Criteria Approval Document established a consistent criteria when considering water allocation transfers that facilitate the creation of regional treated water systems.
- Approvals Program Policy Guideline for Implementation of Water Conservation Objectives, as amended, established under the *Water Act*, in the South Saskatchewan River Basin (dated January 16, 2007) - established Water Conservations for the SSRB.

Background

The Approved Water Management Plan for the South Saskatchewan River Basin (Alberta) (the “SSRB Plan”) authorizes the Director to consider applications to transfer water allocations, subject to sections 81-83 of the *Water Act* and the Matters and Factors in Table 1 of the SSRB Plan. This ability to change the point of diversion or point of use of a water allocation under a licence is necessary within sub-basins closed to new surface water licences to allow new developments to locate in these sub-basins.

Where a transfer is proposed, section 83 of the *Water Act* permits the Director to withhold up to 10% of the transferred water if the holdback is authorized under an approved water management plan, and the Director is of the opinion that withholding water is in the public interest to:

- a) protect the aquatic environment, or

**ESRD Guide to Compelling Reasons to not Take the 10% Holdback for Water Transfers
Within the South Saskatchewan River Basin
ESRD Water Quantity, 2015, No. 1**

- b) implement a water conservation objective (“WCO”).¹

Section 2.7.2 of the SSRB Plan authorizes the Director to withhold up to 10% of the volume of a transferred allocation, and recommends that:

- the Director withhold 10%, unless there is a compelling reason to withhold less; and
- withheld water remain in the river through a WCO licence or become part of the Crown Reservation.²

Rivers in the SSRB are highly allocated and as a result, have been closed to further licencing except as permitted under Ministerial Order ². The holdback is provided by the SSRB Plan to help increase the flows of these rivers, by a small amount, or at least help offset increases in water use by transferees.

The practice of all Directors in the SSRB is to follow the recommendations of the SSRB Plan and withhold 10% of transferred licences as a rule.

Although the SSRB Plan does not provide any guidance, beyond what is set out in the Water Act, as what to might constitute a compelling reason for not withholding 10%, there have been some decisions where the holdback has not been taken. The decisions to not withhold 10% have been based on the Directors opinion that either a compelling reason exists, or the 2011 SSRB Water Management Plan 10% Holdback Interim Criteria Approval Document has applied.

Purpose of this guide

The purpose of this guide is to summarize:

- 1) government direction on a compelling reason to not take the 10% holdback; and
- 2) past decisions where the 10% holdback was not taken.

The above will be used to outline general guidance where a Director might find a compelling reason to not take the 10% holdback. What is a “compelling reason” will be determined by the Director in the particular circumstances of each transfer. This guidance is not intended to fetter the Director’s discretion but assist with consistency of decision making where appropriate.

Overall, the language of the SSRB Plan does infer that the decision to not take the 10% holdback must be justified in the circumstances as serving a greater benefit to the protection of the aquatic environment or implementation of a WCO than it would if the holdback were taken. The consideration by the Director on whether a greater benefit would be gained does not apply just to volume, but to timing of the diversion and to the quality of the water returned to the system as well.

This guide is meant to be a living document. It identifies situations where the Director may decide that there is a compelling reason not to withhold 10% based on past decisions. There may be future decisions, however, where a specific situation will present a compelling reason that is not based on the categories that are identified in this Guide. The guide will therefore be updated from time to time as appropriate to reflect these future decisions.

This guide is based on considerations around the issuance of transfers within the SSRB as enabled by the SSRB Plan. At the time of this writing, the Water Management Plan for the Battle River Basin has recently been approved which enables

¹ See the *Water Act* for the definition of a WCO; see the SSRB Plan for the WCOs for the sub-basins.

² See section 35 of the *Water Act* and the *Bow, Oldman and South Saskatchewan River Basin Water Allocation Order*, Alta Reg 171/2007.

transfers and a 10% holdback. There may be other water management plans for specific basins approved in future. This document is not intended, at this time, to provide guidance regarding the 10% holdback under other approved water management plans.

Note: This Guide addresses taking 10% or nothing; no guidance has been developed to take less than 10% (i.e. 1-9% holdback).

Specific Policy Direction on When to Not Take the 10% Holdback – Regional Water Lines

The current Government of Alberta guidance on what constitutes a compelling reason to not take the 10% holdback was developed in 2011 in response to the establishment of a number of regional drinking water systems within the SSRB. At that time, the Government of Alberta was actively funding several of these systems which are sanctioned as a key action within the *Water for Life Strategy* – “Design and implement regional drinking water and wastewater solutions”.

Regional water lines are designed to supply smaller municipalities with drinking water via a pipeline system from a single water treatment plant. Efficiencies are gained as small municipalities no longer need to build, upgrade or maintain their own treatment plants, provide trained and certified operators, or assume all of the costs of monitoring and reporting. Some water use efficiencies may also be gained as the number of treatment plants are reduced to a single centralized facility. For example, a reduction of water used for filter maintenance could occur as less water would be required for testing, conditioning or backwashing activities. A reduction in evaporative or seepage losses could occur due to a reduction in the number of individual raw water reservoirs.

Regional systems also result in lower costs overall due to reduced public funds required for upgrading existing facilities to meet new standards.

When regional water lines are established, the source of water most often moves to the single point of diversion for the central water treatment plant. As a result, municipalities that have connected to the regional water line need to move their points of diversion to the central location via a transfer application so that an adequate quantity of water is available to the system. In these situations, the points of diversion are the only change to the appurtenance of the licence. The points of use remain the same.

Because of the efficiencies gained in water use, the cost savings, and the benefits to rural municipalities and residences, the government encourages and funds municipalities to adopt a regional approach to drinking water systems. To be consistent with this direction, consideration was given to viewing allocation transfer applications that facilitated regional drinking water system as having a compelling reason not to take the 10% holdback.

As a result of this, a policy was adopted with narrow criteria in order to provide guidance to Directors when making decisions on these specific types of transfer applications. The policy – the SSRB Water Management Plan 10% Holdback Interim Criteria Approval Document – is reproduced in [Appendix 1](#).

Past Decisions Where the 10% Holdback Was Not Taken

There have been a number of individual decisions since transfers were first enabled in 2002 where the 10% holdback was not taken. Some of these decisions are summarized in [Appendix 2](#) and help identify **four** broad categories as follows where a compelling reason may currently exist:

**ESRD Guide to Compelling Reasons to not Take the 10% Holdback for Water Transfers
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- 1) **There is either no WCO or the WCO is being met** in the watercourse during the time of diversion (Decisions 1, 5, 6, & 8). It should be noted that WCO's now exist in all rivers of the SSRB, therefore the "no WCO" examples would no longer apply (Decisions 1, 5 and 6). It is expected that the WCO would have to be met at all downstream points of the watercourse within Alberta in order for the "WCO is being met" example to be considered, not just in the reach of the river where the point of diversion is located. Decisions 3 and 4 were made based on the WCO being met only at the diversion point so would not meet this current criteria.

This category also applies to most transfers where the licenced points of diversion (pre and post-transfer) are located completely within the same water storage reservoir. WCOs are not established for most reservoirs as these are managed systems with no natural flow or water level characteristics on which to base a conservation objective. Within storage reservoirs, withholding 10% as a result of a transfer would not serve the public interest to protect the aquatic environment, nor to implement a WCO in the most typical case.

- 2) **The net result of the transfer is a contribution of greater than 10%** of the licence volume back to the stream. Three possible scenarios are described below.
- a) **A residual licence donation** is made when a partial licence is transferred to a new licensee and the remainder of the licence is donated resulting in more than 10% of the transferred allocation being left in the stream (Decision 1 and 7). The applicant would apply to transfer the donated portion of the licence to the Crown and the Crown would apply for a WCO licence in order to establish the priority of a licence. Otherwise, lower priority users downstream could use up the water during a priority call.
 - b) **The licence is amended to add mandatory minimum flow conditions** (Decision 1 and 2). Many older licences were issued with no minimum flow requirements at the point of diversion based on an instream need or instream objective. Where no minimum flow existed before, a transfer might allow for a condition to be placed in the licence to implement a minimum flow. The minimum flow requirement must provide a greater benefit than returning 10% to the stream.
 - c) **Agreements with ESRD Operations Infrastructure Branch (OIB)** are made where the transfer results in amendments to OIB's operating plan or licence to require additional releases so that a greater benefit to the aquatic environment occurs than if 10% was withheld (Decision 9). The benefit is gained via an adjustment in seasonal releases during high demand periods, continual release to the watercourse regardless of demand, and releases are in addition to minimum release requirements of the structure or downstream re-location of the point of diversion so that benefits to more sensitive reaches are realized.
- 3) **The transfer occurs within a non-contributing basin** where the 10% holdback provides no benefit to a WCO, nor would it provide any protection of an aquatic environment (Decision 10). For example, if the transfer is within a hydraulically connected groundwater regime such as a spring where water normally does not make it to a surface watercourse, or if the sub basin in which the transfer occurs is terminal, with no contribution to the SSRB except during a significant flooding event (1 in 100 year flood event or greater).
- 4) **The transfer is forced to occur due to a natural cause and is necessary in order to deal with irreparable damage to an intake or to remove a safety hazard** (Decision 11). Extreme natural events may cause stream-bank damage

**ESRD Guide to Compelling Reasons to not Take the 10% Holdback for Water Transfers
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and erosion to the extent that safe access to water intakes or wells is restricted or the intake cannot be repaired. It may be necessary to move a diversion point to another location for these reasons. If that change in diversion point can only be facilitated by a transfer, the application of the 10% holdback could be viewed as not being in the public interest as a result of a safety hazard or the inability to access the water source. Review of the application should take into account that the relocation of the diversion point is necessary only because of a natural occurrence and only to the extent necessary to remove the hazard. The point of use would not be changing in these situations.

Other Principles Around Compelling Reasons

WCO – The WCOs recommended in the SSRB Plan and accepted by policy (APPC, January 16, 2007³) remain the current documented flow standards which give direction on opportunities to increase flows in the highly allocated rivers in the SSRB. As defined in the Water Act, the WCO is the amount and quality of water established by the Director to be necessary for the protection of the aquatic environment as well as to protect other uses (tourism, recreation, waste assimilation, management of fish or wildlife).

The plan acknowledges that established WCOs are “subject to future reviews and refinement in light of improved knowledge and information about the aquatic environment and water quality”. Consideration of the WCO being met as a compelling reason on its own should be reviewed in the context of the site specific conditions surrounding the application at hand, and whether or not further protection of the aquatic environment is needed to the extent that the 10% holdback should be taken.

De Minimis Concept – The De Minimis concept is a legal principle where the subject matter at hand is considered too small to be of any consequence or to be bothered with. For example, a volume of water that is being transferred could be very low, so taking the 10% holdback might be thought of as insignificant or trifling enough to not be bothered with.

Using the De Minimis concept is not considered as a compelling reason to remove the holdback because there are no rules around when a transferred volume becomes too small to be bothered with. This could lead to misuse of this concept to justify any volume as being too small in relative terms, and thus creating a loophole.

³ Alberta Environment. Regional Services Division. Approvals Program Policy Committee. January 16, 2007. Guideline for Implementation of Water Conservation Objectives, established under the Water Act, in the South Saskatchewan River Basin.

Temporary Transfers – Some transfers are designed to be temporary in nature, with the intent for the licence to revert back to the original licensee. The temporary nature of the transfer is not, in itself, considered a compelling reason to not take the 10% holdback.

The 10% holdback will need to be taken at some point and if it is not taken at the time of the original transfer, there is no guarantee that there will be another opportunity, for example when the transfer reverts back or if the licence does not revert back and is renewed for a longer term by the transferee.

Conclusion

Each transfer application is considered on its own individual merits. The Director must be guided by section 83 of the *Water Act* – namely taking the 10% holdback if it is in the public interest to protect to the aquatic environment or to implement a WCO. The general rule is that the 10% is withheld as stated in the SSRB Plan.

**ESRD Guide to Compelling Reasons to not Take the 10% Holdback for Water Transfers
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Appendix 1: SSRB Water Management Plan 10% Holdback – Interim Criteria Approval Document

Government of Alberta - Environment

SSRB Water Management Plan 10% Holdback Interim Criteria Approval Document

Issue:

Criteria for the designated Director under the Water Act (the "Director") to consider when determining the "compelling reason" to not apply the 10% or less Water Conservation Holdback (WCH) enabled by the Water Act and the South Saskatchewan River Basin Water Management Plan (the "SSRBWMP").

Authority:

- Water Act, s. 81(1), WAs. 83(1)- provision for water transfer, and up to 10% WCH at the discretion of the Director if it is in the public interest to protect or to implement a water conservation objective (WCO) and if there is authorization in an applicable approved water management plan
- Water Act, s. 82(3)- transfer may only be approved if the Director is satisfied that:
 - (i) volume of water to be transferred does not exceed the volume of water under licence from which the transfer is made
 - (ii) rights of other users are not impaired, and
 - (iii) there is no significant adverse effect on the aquatic environment.
- SSRBWMP -section 2.7.2:-
 - (i) Authorized the Director "to withhold up to 10% of an allocation of water under a licence that is being transferred, if the Director is of the opinion that withholding water is in the public interest to protect the aquatic environment or to implement a Water Conservation Objective";
 - (ii) "Recommended that the Director withhold 10%, unless there is a compelling reason to withhold less";
 - (iii) "Recommended that the withheld water remain in the river through a WCO licence or part of the Crown Reservation".
- Water for Life Action Plan,- Key action 1.5: -
 - (i) "Design and implement regional drinking water and wastewater solutions".

The Act and the SSRBWMP provide the Director with discretionary powers to decide when to take the 10% WCH. The criteria for consideration by the Director being recommended in this document is by no means exhaustive of the situation in which a compelling reason to withhold 10% or less may be found by a Director.

Rationale

- Consistent use of the criteria by the Directors, when considering water allocation transfers in the South Saskatchewan River Basin, will facilitate the creation of regional treated water systems

**ESRD Guide to Compelling Reasons to not Take the 10% Holdback for Water Transfers
Within the South Saskatchewan River Basin
ESRD Water Quantity, 2015, No. 1**

Criteria:

It is recommended that when reviewing a water allocation transfer application, in the South Saskatchewan River Basin to facilitate the creation of a regional treated water system, the Director is to consider the following criteria as possible compelling reasons to not apply or reduce the 10% WCH:

- A) The established WCO of the supply source and downstream watercourses is currently being met,*
- B) The established WCO is not being met in the supply source and downstream watercourses but the following use consideration provides compelling reasons:*
 - (i) The applicant licensees i.e. municipality(ies) and/or cooperative(s) are transferring their existing licences to facilitate the creation of regional treated water systems i.e. move the points of diversion but maintain the existing points of use; and,*
 - (ii) The regional treated water system promotes the achievement of Water for Life key action item on design and implementation of regional drinking water solutions (Action no. 1.5).*

Implementation:

- These criteria are effective immediately after approval at Director level;
- The criteria will be forwarded at ADM level to all AENV ADMs.

Recommendation:

- Forward this interim policy at ADM level to all AENV ADMs and an appropriate ADM of Transportation and Municipal Affairs.

Approved:

Original signed by: _____

Date: May 31, 2011

John Taggart, Acting Director
Science Project Team
Environment and Sustainable Resource Development

Appendix 2: Transfer Decisions with No Holdback

The following are summaries of some past decisions approving transfers where the 10% holdback was not taken based on a compelling reason. In some of the decisions given, the compelling reasons cited were valid given the time period and the circumstances surrounding the application but are not relevant today given the guidance provided in this document. They are added to give additional context to the compelling reasons cited overall.

It is important to note that the examples below are only summaries of the decisions made. The entire file relating to the decision should be reviewed to provide the proper perspective if the Director is considering it as a basis for decision.

Several decisions where the 10% holdback was not taken have been made in relation to regional municipal water systems. These decisions were made based on the Interim Criteria document (Appendix 1). Transfer decisions that have been based on the "Interim Criteria Approval Document" are not listed here because these criteria provide clear direction to the decision maker.

1. BGA Sales Ltd to Gouw Quality Onions Ltd. (Lethbridge Office 2004) (NOTE: WCOs were not established in the SSRB when this decision was made. Lack of a WCO, on its own would not be a compelling reason at this time because WCOs are now established)

In the opinion of the Director, withholding 10% of the allocation of water under licence to be transferred was not in the public interest to protect the aquatic environment or implement a water conservation objective since no water conservation objectives were established for the Oldman River. The current Instream Objectives for the Oldman River were met by the operation of the Oldman River Dam and Reservoir. The new licence required that the Instream Objectives established for this particular reach of the Oldman River be met. Additionally, as a result of the transfer process, 41% or 119 acre-feet of the original licence were cancelled and the water remains in the river.

2. United Irrigation District to South-East Alberta Water Co-op (Lethbridge Office 2004)

In the opinion of the Director, withholding 10% of the allocation of water under licence to be transferred would not be in the public interest to protect the aquatic environment or implement a water conservation objective. This was based on an examination of the flow exceedence curves in the reach during the time period of the diversion. In addition, the licensee agreed to a 33cfs minimum flow being attached to their licence, which previously had no minimum flow requirement, and which is greater than the 5cfs which is the flow rate that would represent 10% of the transferred allocation.

3. John Taylor to HB of Wildrose (Lethbridge Office 2005)

In the opinion of the Director, withholding 10% of the allocation of water under licence to be transferred would not be in the public interest to protect the aquatic environment or implement a water conservation objective based on the flow in the reach exceeding recommended minimum flows during the time period of the diversion. Also, attachment of the conservation holdback at the existing point of diversion would provide no benefit to the aquatic environment since the existing point of diversion directly accesses the Twin Valley Reservoir which fills during a time when the WCO is being met or exceeded.

4. Adrian Dykstra to Chinook Feeders Ltd. (Lethbridge Office 2006)

In the opinion of the Director, withholding 10% of the allocation of water under licence to be transferred would not be in the public interest to protect the aquatic environment or implement a water conservation objective based on the flow in the reach exceeding recommended minimum flows during the time period of the diversion. Also, attachment of the conservation holdback at the existing point of diversion would provide no benefit to the aquatic environment since the existing point of diversion directly accesses the Twin Valley Reservoir which fills during a time when the WCO is being met or exceeded.

5. Town of Coalhurst (Lethbridge Office 2006) (NOTE: WCOs were not established in the SSRB when this decision was made. Lack of a WCO would not be a compelling reason at this time because WCOs are now established)

In the opinion of the Director, withholding 10% of the allocation of water under licence to be transferred would not be in the public interest to protect the aquatic environment or implement a water conservation objective since the diversion point was transferred to a location downstream and no water conservation objectives had been established for the Oldman River at the time. The current (2006) Instream Objectives for the Oldman River were met by the operation of the Oldman River Dam and Reservoir.

6. County of Lethbridge (Hamlets of Shaughnessy, Iron Springs and Turin) (Lethbridge Office 2006) (NOTE: WCOs were not established in the SSRB when this decision was made. Lack of a WCO would not be a compelling reason at this time because WCOs are now established)

In the opinion of the Director, withholding 10% of the allocation of water under the licence to be transferred would not be in the public interest to protect the aquatic environment or implement a water conservation objective since the water would remain in the stream between the old and new points of diversion. No water conservation objective had been established for the Oldman River at that time, and the Instream Objectives for the Oldman River would not be affected based on the modeling results for this project.

7. D'Arcy Ranch (Calgary Office 2006)

In the opinion of the Director, 10% of the allocation of water under the licence to be transferred should not be taken to implement a water conservation objective for the following reasons:

- a) The transfer resulted in cancellation of a portion of licence being transferred that was greater than 10% of the total licence.
- b) The existing licence belonging to the transferee was reduced by greater than 10% of the transferred licence.

8. John Taylor to Hutterian Brethren of Wildrose (Lethbridge Office 2007)

In the opinion of the Director, withholding 10% of the allocation of water under the licence to be transferred would not be in the public interest to protect the aquatic environment or implement a water conservation objective. Both the old and new points of diversion are both located on Twin Valley Reservoir. The only beneficiary of a 10% holdback would be a junior licensee downstream of the reservoir. All WCOs would be unaffected; therefore 10% was not withheld. Attachment of the conservation holdback at the existing point of diversion on Twin Valley Reservoir provided no benefit to the aquatic environment.

9. Town of Coaldale (Lethbridge Office 2009)

In the opinion of the Director, withholding 10% of the allocation of water under the licence to be transferred would not be in the public interest to protect the aquatic environment or implement a water conservation objective based on the following:

- a) This transfer was a downstream movement of water such that the licensed withdrawal of water will occur at a point of diversion downstream of the original point of diversion resulting in a net benefit to the water body.
- b) The St. Mary Headworks licence was amended such that the allocation being transferred would be released from the Headworks at a higher rate in the summer and a lower rate in the winter resulting in a net benefit to the St. Mary River during the high demand parts of the year.
- c) The entire allocation of the transferred licence would be released whether the town requires the volume or not.
- d) The release from the St. Mary dam would be in addition to the minimum flow requirements as dictated by the conditions on the Headworks licence.
- e) A condition of the transferred licence would assign the point of administration of priority for the transferred allocations to the St. Mary River, protecting the water user along the Oldman River.
- f) The applicant has consented to the implementation of items (b), (c) and (d) based on no holdback being applied to the transfer.

If a 10% holdback was applied to the transfer without items (b), (c) and (d), the net benefit to the St. Mary River would be less than applying items (b), (c) and (d) with no holdback taken.

10. Town of Nanton (Lethbridge Office 2013)

In the opinion of the Director, withholding 10% of the allocation of water under the licence to be transferred would not be in the public interest to protect the aquatic environment or implement water conservation objective based on the following:

- a) Since there is no effect of this transfer on any other water users or an aquatic environment, it was not considered in the public interest to withhold 10% of the allocation. The transfer was required to provide an allocation to an existing rural pipeline system from a groundwater spring source. No surface water system existed as a result of the development of the spring.
- b) There is no change to the point of diversion on the source of supply, only changes in the points of use. The transfer was required to provide clarification to the rights and obligations of the users on a system that had been in existence for over 50 years.
- c) The extenuating circumstances surrounding the Department's requirement for metering necessitated the transfer provisions of the Act to more clearly define the beneficial use of the project to rural water users.

11. Mountain Meadows Development Corporation (Lethbridge Office 2013)

In the opinion of the Director, withholding 10% of the allocation of water under the licence to be transferred would not be in the public interest to protect the aquatic environment or implement a water conservation objective based on the following:

**ESRD Guide to Compelling Reasons to not Take the 10% Holdback for Water Transfers
Within the South Saskatchewan River Basin
ESRD Water Quantity, 2015, No. 1**

- a) Since there was a significant public safety issue regarding the existing well, it was not considered in the public interest to withhold 10% of the allocation.
- b) The extenuating circumstances surrounding the access issue resulted in the new well being located in close proximity to the old well, but on a new quarter section. This necessitated the transfer provisions of the Act to be considered rather than the new well being considered a replacement well and treated as an amendment to the existing licence.
- c) The new well was drilled in the same aquifer and is accessing the same source of supply with no changes to the source of supply.

Original signed by: _____

Date: March 5, 2015

Andy Ridge, Director
Water Policy Branch
Environment and Sustainable Resource Development

MD OF PINCHER CREEK

AUGUST 8, 2016

TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: Beaver Mines Water and Wastewater Service Funding Options

1. Origin:

The November 2014, Beaver Mines Water and Wastewater Service Study, identified probable project costs in 2014 dollars to be:

• Potable Water Transmission Pipeline and Storage	\$ 5,450,000
• Water Distribution and Wastewater Collection Systems	\$ 5,380,000
• Regional Sanitary Force Main	\$ 3,970,000
• Projected Total Cost, 2014 Dollars	<u>\$14,800,000</u>

2. Background:

In 2015 the Municipality applied for and received a grant under the Building Canada Fund – Small Communities Component totaling \$9,000,000 towards the total Beaver Mines Water Wastewater Service Project cost of \$14,800,000. The \$9,000,000 is shared equally 1/3, 1/3, 1/3 between the Federal Government, Provincial Government and the municipality.

In 2015 the Municipal District applied to the Provincial Water for Life Grant Program for \$5,450,000 to cover the cost of the Potable Water Transmission Pipeline and Storage portion of the project. We received notification from Minister Mason that the municipality has been awarded 88.26 percent of the estimated eligible project costs, or up to \$448,832 for the detailed design of the Potable Water Transmission Pipeline and Storage project. The municipality's portion of the design would be 11.74% or approximately \$52,692.88. Although it is yet to be confirmed, if the province was to fund the remainder of the project to 88.26%, the municipality would be required to fund an additional \$639,830 of the complete project.

In 2015 the municipality applied to the Municipal Sustainability Initiative (MSI) to have the project approved. It was approved to allow MSI funds of up to \$4,691,000 from 2014, 2015, 2016 or 2017 to be applied to the project. MSI funds can be used for most capital infrastructure projects in the Municipal District.

Additional options for the municipality to fund portions of the project includes debentures or additional grant funding.

The total approved funding for the \$14,800,000 project is:

As previously noted, the request for funding for the Potable Water Transmission Pipeline and Storage portion of the project may receive \$4,757,478 additional funding in the provincial 2017/2018 fiscal year under Water for life or the Federal Clean Water Wastewater Fund. This could offset the remaining funding required, minimize the MSI funding to be allocated to the project, or reduce any debenture that Council considers.

The municipality also applied for an Alberta Municipal Water Wastewater Partnership (AMWWP) grant for the waste water treatment portion of the project that could be funded to 75% of approved costs. As the lowest cost option for the project was not the chosen option, a request to substantiate the proposed \$3,970,000 option has been received. A further study, to determine if the lagoon system is possible at the proposed site or if the receiving waterbody, Beaver Mines Creek, is capable of receiving the waste water, could determine that the higher price option is the only option. This could increase the 75% approved project funding to be received. Further study of the waste water options has been proposed to be an upset limit of \$20,000.

The detailed design work being completed will provide a better estimated cost for the Potable Water Transmission Pipeline and Storage project in 2017 dollars. Similarly, any detailed design work completed on the remaining segments of the project, prior to project construction, will provide a better project cost estimate.

The maximum amount of debentures that the Municipal District can add is approximately 13 million dollars. It is recommended that detailed design work on the complete project continue to ensure the project can be completed prior to the 2021 deadline for the Federal Small Communities Grant, project completion deadline.

3. Recommendation # 1:

THAT the report from the Director of Operations, dated August 8, 2016 regarding the Beaver Mines Regional Water and Sanitary Service Funding Options be received;

AND THAT an additional study be initiated to determine the feasibility of a wastewater lagoon or mechanical treatment plant using Beaver Mines Creek as the receiving water body be initiated with funding of \$20,000 from Mill Rate Stabilization Reserve (6-12-0-735-6735)

AND FURTHER THAT the cost for a contract for the detailed design of the Water Distribution and Wastewater Collection Systems portion of the project be determined, and be brought forward to Council for consideration.

Respectfully Submitted,



Leo Reedyk

Reviewed by: Wendy Kay, Chief Administrative Officer *W. Kay* Date: *August 16, 2016*

MD OF PINCHER CREEK

AUGUST 16, 2016

TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: LUNDBRECK PATTON PARK PLAYGROUND EQUIPMENT

1. Origin:

The Patton Park Society was founded in the fall of 2015, to look for opportunities to revitalize the park, so that it can be used as a gathering place and sport facility for the community and the school, as well as for visitors to the area. The Livingstone Range School Division recently received a grant to replace a portion of the playground equipment at the Lundbreck School. They held an auction to dispose of the old equipment being replaced.

2. Background:

Kathy Rast, President of the Patton Park Society placed a bid of \$1,001 for the equipment being replaced and was the successful bidder. The equipment is newer equipment requiring only minor improvements to bring it up to current CSA standards. Arrangements have been made to have the playground equipment inspected for \$900 to ensure that any modifications required to bring it up to CSA standards can be incorporated into the construction plan.

The equipment, if purchase new, is estimated to be worth \$50,000. The significant expense of reconstruction is the placement of a safety gravel bed around and below the equipment. CSA requires a minimum of 1 foot of 10-13 mm pea gravel. The only supplier of pea gravel in southern Alberta is Hurlbert Rock Products of Fort Macleod. They have 10mm gravel @ 35/tonne, at 100'x75'x1' deep = 277 cubic yards X1.177 tonne = 327 tonne X \$35= \$11,443. At 2 hours round trip the trucking will cost about \$5,000. Hurlbert Rock Products indicated that once we know the exact amount, they would probably cut us a deal on the rock.

The berm to contain the pea gravel would be made of timbers. Two rows of timbers around the 100' x 75' perimeter would cost \$2,500. Concrete for the footings of all equipment legs is estimated at 5 meters of concrete at \$212 per meter \$1,060.

Volunteers have disassembled the equipment, removed it from the school yard and if agreed to by Council, are prepared to reinstall the equipment in Patton Park, south and east of the parking lot this fall. It is recommended that the existing swing and monkey

bar that are already in Patton Park be relocated to the new playground area as the pea gravel bed in place at those pieces of equipment is not up to CSA specifications.

Estimated costs to rebuild the playground equipment are:

- Purchase equipment; \$ 1,001
- CSA Inspection; \$ 900
- Pea Gravel; \$11,443
- Trucking pea gravel (est.) \$ 5,000
- Timber berm \$ 2,500
- Concrete footings \$ 1,060
- Total projected cost \$21,904

3. Recommendation:

THAT the report from the Director of Operations, dated August 16, 2016 regarding Lundbreck Patton Park Playground Equipment be received;

AND THAT Council direct administration to initiate the project to install the used playground equipment in Patton Park, with \$21,904 in funds from the Public Reserve Trust Fund (6-12-0-690-6690).

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer: *W. Kay*

Date: *August 17, 2016*

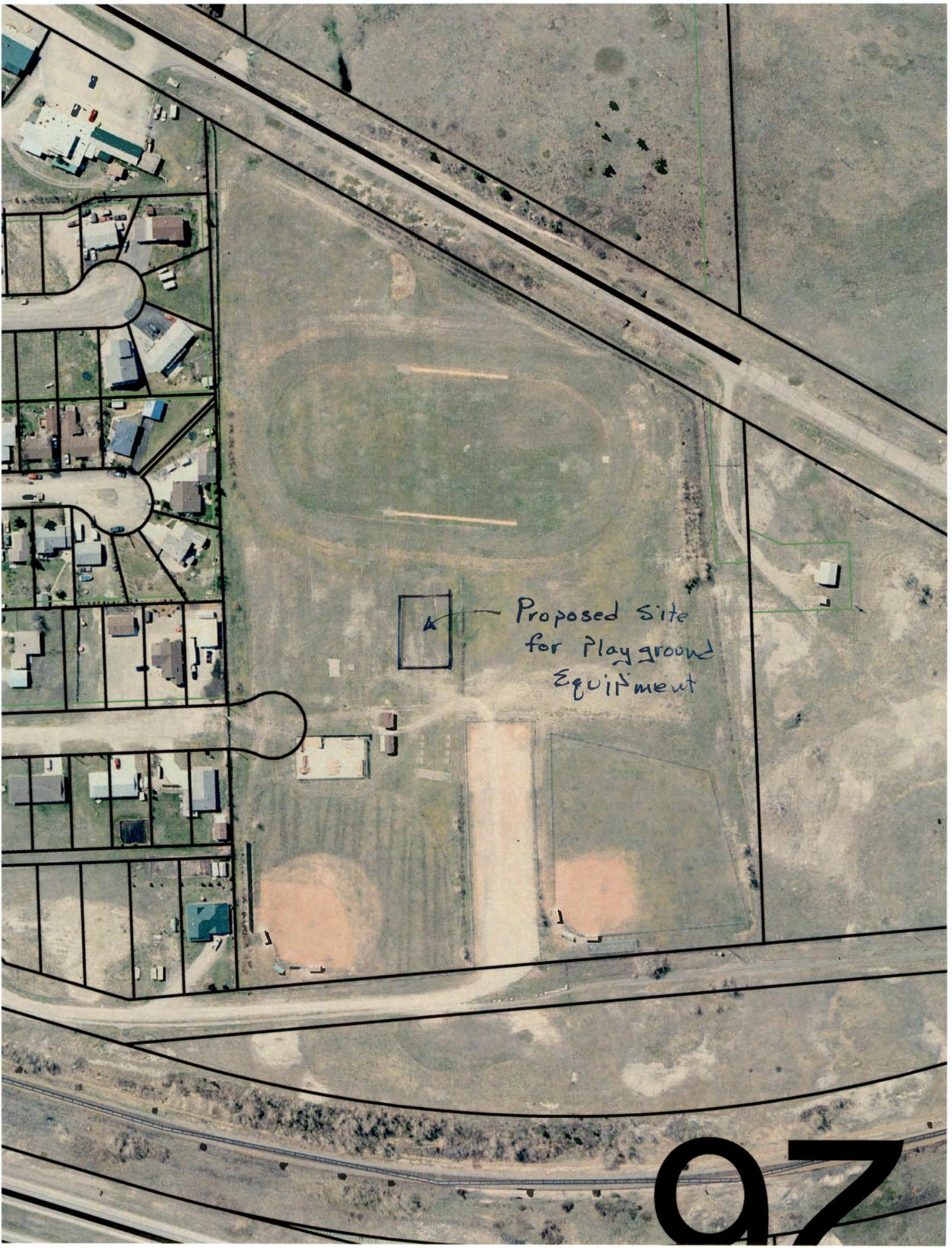
Reserve Status Sheet

6-12-0-690-6690

Public Reserve Trust

16-Aug-16

Balance Start of Year	Opening Balance	192,276.84
Requested Amount	Playground Equipment	(21,904.00)
Previous Approved Amount	Bobby Burns Washroom Upgrade (April 26, 2015)	(11,250.00)
Proposed Balance as of August 16, 2016		159,122.84



Proposed Site
for playground
Equipment



HOTEL







Director of Operations Report August 17, 2016

Operations Activity Includes:

- July 11-15, Water shortage response;
- July 13, Joint Worksite Health and Safety meeting;
- July 22, Lundbreck playground equipment meeting;
- July 28, Departmental budget meetings;
- August 9, Beaver Mines Water transmission pipeline and storage project design meeting;
- August 10, Joint Worksite Health and Safety meeting.

Agricultural and Environmental Services Activity Includes:

- August 8-10, Transboundary Water, Weeds and Stewardship Tour;
- August 10, Joint Health and Safety Meeting;
- August 11, EFP Online Web Book Updates;
- August 16, Chipman Creek Project Update/Future project involvement;
- August 16-17, Environmental Stream Funding report for 2015;
- July - August, Spray crews busy in all areas.

Public Works Activity Includes:

- Maycroft Oil project well underway;
- Mowing ditches with all mowers;
- Repair on Renner's bridge over Pincher Creek;
- Narrow Hochstein bridge (RR 29-1) to accommodate crushed cap;
- Bitango slide (RR1-2) is finished;
- Started North Burmis Road Intersection;
- Gravel haul complete;
- Dust control complete;
- Approach construction;
- Cleaned up Patton Park dugout.

Upcoming:

- August 23, Council meeting;
- August 24, Regional raw water pipeline project tender opening.

Project Update:

- 2013 Disaster Recovery Projects
 - Satoris Road – Awaiting AEP approval for road realignment.
- Community Resilience Program

- Regional Water System Intake Relocation – pipeline tender closes August 24.
- Capital Projects
 - North Burmis Road Intersection – Stripping and reconstruction to be completed in August;
 - Airport Runway Threshold Review underway, Final document review underway;
 - Southfork Hill Drainage – construction underway.

Call Logs – attached.

Recommendation:

That the Operations report for the period July 12, 2016 to August 17, 2016 be received as information.

Prepared by: Leo Reedyk



Date: August 17, 2016

Reviewed by: Wendy Kay



Date: August 17, 2016

Submitted to: Council

Date: August 23, 2016

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
540	Division 3	NE15 T6 R2 W5	Needs Gravel on a new field approach he has put in	Stu Weber	Completed	2016-04-07	2016-07-29
541	Division 3	NE12 T5 R2 W5	Site 2003 TWP 6-2 Needs an approach upgraded as moving into a house that has not been used for a few years	Arnold Nelson	On hold Landowner to contact us when ready	2016-04-07	
544	Division 5	SW12 T8 R3 W5	RQ "Slow Hidden Driveway" sign to be installed for southbound traffic on the N. Burmis Road	Don Jackson	Work in Progress	2016-05-24	
	Division 2	NW19 T5 R29 W4	Culvert on their approach has been damaged (crushed) Need to be fixed RQ via E-mail	Stu Weber	Work in Progress	2016-06-14	
554	Division 2	NW20 T5 R29 W4	Would like their driveway graded with a crown	Tony Tuckwood	Completed	2016-06-20	2016-06-22
555	Division 2	SE14 T6 R28 W4	Site #2814 TWP 6-2RQ MD road to be graded	Tony Tuckwood	Completed	2016-06-22	2016-06-30
556	Division 1	SW12 T3 R29 W4	Would like their driveway graded	Rod Nelson	Completed	2016-06-30	2016-07-08
	Division 5	SE25 T7 R3 W5	RQ - approach needs moving	Stu Weber	Work in Progress	2016-08-10	
	Division 4		Grading and billing questions for shared driveway Weeds/OLDMAN River Bed & Shore & restoration or river bank following flooding	Stu Weber	Work in Progress	2016-07-18	
	Lundbreck		Reporting a raw sewer smell in Lundbreck	Randy McLeod	Being investigated Work in progress	2016-08-17	

Agricultural Services Call Log

#	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1	5	NW 18-7-2 W5	BW on CPR ROW	Shane	Contractor will Spray	5-Jul-16	Fall
2	5	NE 13-7-3 W5	BW on N Burmis Rd	Shane	Sprayed	8-Jul-16	8-Jul-16
3	4	S 1-8-30 W4	LOC concerns	Shane	Checked and phoned	8-Jul-16	11-Jul-16
4	1	SW 24-4-29	Deadstock concern	Shane	Wants bin access	19-Jul-16	19-Jul-16
5	5	Transcanada Pipeline	BW not getting sprayed	Shane	Called Transcanada and got them to respond	19-Jul-16	Fall
6	4	SW 15-7-29 W4	Leafy Spurge	Shane	Released Biocontrol	21-Jul-16	26-Jul-16
7	1	Dungarvan Creek Bridge over HWY #6	Daisy not sprayed/Daisy enforcement	Shane	Had been sprayed but hadn't shown yet/will come to ASB Meeting in September to discuss	4-Aug-16	27-Jul-16
8	1	Twin Butte	Plant ID/spray	Shane	ID'ed plant, won't spray b/c is alfalfa	2-Aug-16	02-Aug
9	3	S 14-5-2 W5	Spray road for Daisy and Buttercup	Shane	Will Fall Spray	3-Aug-16	Fall
10	1	Spread Eagle Area	Need to do better on Scentless Chamomile	Shane	Crews had been down to area several times, a lot of scattered SC around	5-Aug-16	ongoing, but largely dealt with by aug 5
11	1	NW 5-5-29 W4	Scentless Chamomile patch wasn't sprayed	Shane	Had been sprayed but rained after, resprayed	5-Aug-16	5-Aug-16
12	4	none	Wondered why he had been charged for spraying	Shane	Wasn't us, found out who it was	8-Aug-16	8-Aug-16
13	3	2-7-1 W5	BW along the river	Shane	Sent crew down to pick and spray under SRD contract	9-Aug-16	9-Aug-16
14							
15							
16							
17							
18							

WORK ORDER	DIV. #	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	COMPLETION DATE
1	1	Spread Eagle Area	Scentsless Chamomile on adjacent land - spreading through natural drainages in the field and approaching his property. Oxeye daisy in abundance along road ways and heavy infestations in adjacent lands - concerned that control efforts are no longer being taken due to level of	Shane	Crews are addressing the chamomile. Oxeye daisy is sprayed as part of the roadside program but there are not enough resources to allocated to eradication at this point. Largely a forestry/SRD issue	Came into office July 26	
2	1	Spread Eagle Area	See emails (agenda item)	Leo	Follow up with Neil and Shane to understand problem	29-Jul-16	
3	1	Kerr Road/RR29-2	VERY large burdock plant on RR 29-2 up the hill from his home - would like it removed and action taken to prevent further spread	Shane		03-Aug-16	
4	5	NW35-7-2-W5	Concerned about blueweed on roadsides and in gravel pits in his area. Mentioned that he has sprayed it in previous years but needs	Shane		03-Aug-16	
5	BC	BC	BC resident concerned with knapweed in BC. Wanted to encourage AB weed managers to work closely with those in BC - encourage them to get weeds under control and share successes	Lindsey	Assured the individual that we have a working relationship with land managers in the East Kootenays and a vested interest in weed control across borders. Constrained by resources (funding) and that our legislation does not extend across Prov boundaries. Groups on either side of the border are doing all they can. Encouraged to contact East Kootenay Invasive Sp Council	8-Aug-16	8-Aug-16
6							
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MD OF PINCHER CREEK

August 16, 2016

TO: Reeve and Council
FROM: Roland Milligan
SUBJECT: **Pincher Archery Club Proposal**

1. Origin

- The Pincher Archery Club has submitted a proposal in which they are requesting to use a portion of MD property located north of and adjacent to Juan Teran Regional Park within the Hamlet of Lowland Heights (Enclosure No. 1).

2. Background/Comment

- The parcel the applicant is proposing to utilize is a portion of Block 1, Plan 881 0489, and is 4.0 ha (9.9 Acres) in size.
- The parcel is within the Parks and Open Space land use district within the Land Use Bylaw.
- Within this land use district, 'public park or recreation' is listed as a permitted use.
- The first of the three listed intents of the Parks and Open Space (POS) district is "to identify where practical, and facilitate the development of public parks and recreation areas;"
- The recreation facilities that exist in the Town of Pincher Creek's Juan Teran Regional Park are listed on the Town website. They include three regulation slo-pitch diamonds, concession/washroom building, beach volleyball pit, picnic area and open space, horseshoe pits, and green space.
- Aside from a small portion of a ball diamond, there are currently no developments within the parcel being proposed by the Pincher Archery Club for use.
- The area for the proposed range is 46m x 114m. Approximately 0.5 ha (1.2 acres), or tenth of the parcel.
- Included in the proposal is a document that shows comparison for the sport's safety as compared to numerous other activities.
- The Pincher Creek Archery Club carries \$5 million liability insurance, which is facilitated through Archery Alberta and Archery Canada.

- The proposed range lies in north-south direction. To the north lies a residence on a 10.5 ha (26 acre) parcel of land that is zoned Hamlet Transitional/Agriculture.
- The residence itself is approximately 65m north of the end of the buffer at the target end.

Recommendation No. 1

That Council approve the Pincher Archery Club's request to utilise a portion of the Parks and Open Space property within the Hamlet of Lowland Heights provided that the range is constructed and operated to the proper regulatory standards, and that prior to any use, administration contact the MD's insurance provider to receive information on liability issues.

Recommendation No. 2

That Council deny the applicant's request.

Respectfully Submitted,



Roland Milligan

Enclosure(s): 1) Applicant's Proposal
2) GIS Map of area

Reviewed by: Wendy Kay, CAO

W. Kay

August 18, 2016

Pincher Archery Club
PO Box 788
Pincher Creek, Alberta, T0K 1W0
July 28, 2016

Roland Milligan
Director of Development and Community Services
Municipal District of Pincher Creek
PO Box 279
Pincher Creek, Alberta

Dear Roland Milligan:

As the President of the Pincher Archery Club, I would like to tell you a little about our organization and put forth a proposal requesting the use of a small piece of land owned by the MD of Pincher Creek. The intent is to create an outdoor archery range to be used by our club members and guests.

Our club was formed in October of 2015 and has since opened an indoor shooting range located at 749 Main Street, Pincher Creek. We have 40 registered members and several non-member users on a drop in basis. The club, through its volunteers facilitates the archery program for St. Michael's Catholic School, Mathew Halton High School, Livingston School and the Piikani Nation Secondary School. Our services are also being offered to all other community youth groups and we are in the process of developing a youth archery program which is scheduled to kick off this winter. The club has hosted three successful competitions which have attracted archers from all over Alberta and Southwestern British Columbia. The intention of the club is to continue to host these events on an annual basis, with hopes of hosting a large Archery Alberta sanctioned shoot such as the 3D Provincials in the future.

Currently the Pincher Archery Club carries a \$5,000,000 liability insurance policy, which is facilitated through Archery Alberta and provided by Archery Canada, as an affiliated organization. All of our members also carry their own liability policy as members of the Alberta Target Archers Association, this is a mandatory and is included in our membership fees. It is for this reason we strongly recommend that all archers become members of our

Roland Milligan

July 28, 2016

Page 2

club or any affiliated associations. We also have one certified safety officer with more to follow as a condition of our affiliation with Archery Alberta.

Our proposal consist of a piece of land approximately 46 meters wide by 114 meters long, located on MD owned property just north of Juan Terran Park. This parcel is a narrow right of way located under a small powerline and has a natural barricade of trees and brush on the west and east side, creating a natural barrier to protect the public. Please refer to the included topographical photo which highlights this area. The 114 meter length is sufficient to host a 90 meter outdoor FITA competition and still provide an adequate buffer to protect neighbors and the public. The actual shooting range will be 18.5 meters wide and 74 meters long with a 13.75 meter buffer on the west and east side and a 40 meter buffer on the north side. On the rare occasion of the club holding a 90 meter FITA shoot the north buffer will be reduced to 20 meters, which would be acceptable under these conditions. If you allow the club to use this space it is our intentions to have the archery Range complete and ready for use in the spring of 2017.

The archery club will be responsible for the development and maintenance, for erecting a fence suitable for public protection and for properly signing the area. In turn we would like the MD of Pincher Creek to offer the use of this property at no fee or for a nominal fee. As we are a registered not for profit community organization funds are very limited. Initially we are proposing a wire fence be erected and appropriate signage placed in all directions and at any point of entrance to the area by the public. There are specific range safety rules which will also be posted and enforced as per the Archery Canada's Safety Officer's Guidelines. Archery is a safe, family sport and we expect the possibility of an incident to be low as per all statistical information I can find, please refer to the included article written by Arrow Sport using American statistical data.

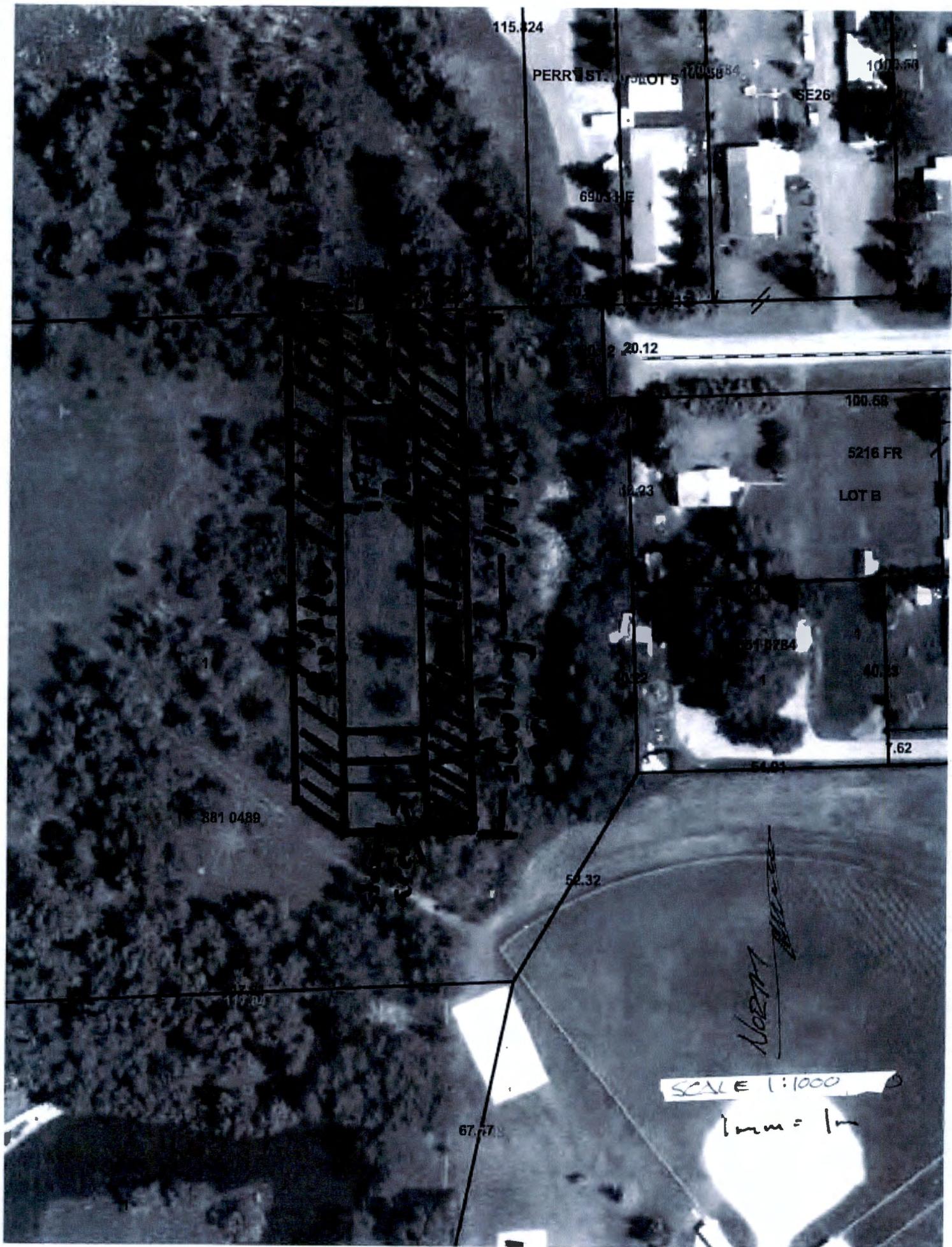
Please consider this request and forward any concerns to me. Also I would be happy to attend the August 23, 2016, MD Council meeting as a delegation, to personally address any issues.

Thank you for your time and consideration.

Sincerely,



Duane Filipuzzi



115.24

PERRY ST. LOT 5

100.58

100.58

SE26

69033 E

20.12

100.68

5216 FR

LOT B

32.23

51.784

40.25

7.62

54.01

381 0489

52.32

117.04

67.718

North

SCALE 1:1000

1cm = 1m

IS ARCHERY A SAFE SPORT? YES!

WHAT RESEARCH REVEALS ABOUT THE SAFETY OF ARCHERY

Archery has been part of countless introductory programs including physical education in schools, summer camps, Scouts, 4-H Clubs and community recreational programs, to name a few. Throughout its long history in recreational sports, archery ranks as one of the safest activities offered in any organized group setting. Especially impressive is the fact that archery maintains a consistently high safety record despite the fact that participants range from grade-school children to senior citizens, many of whom have never before picked up a bow and arrow.

Archery has become increasingly popular in recent years as schools and recreational programs strive to find activities that appeal to families, both genders, and all age groups in a variety of group settings. Educators, group leaders and recreation instructors find archery is safe and easily learned. Beginners become proficient with minimal assistance, and they improve their skills quickly with practice.

As more administrators at schools, camps, clubs and recreational programs consider adding an archery program, safety questions often arise. This report addresses those concerns, and also compares archery's safety record with the safety record of many recreational activities that regularly draw more experienced participants.

"We implemented archery in schools across Kentucky in 2002, and because we emphasized safety with our students, conducted training for all teachers, and adhered to standard procedures, we have had a remarkable safety record. Vigilant school districts are always concerned about liability issues, especially with sports and recreational activities, and archery consistently proves itself one of the safest sports taught in our public schools' physical education programs."

Commissioner Gene Wilhoit
Kentucky Department of Education



SPORTS PARTICIPATION AND INJURY RATES

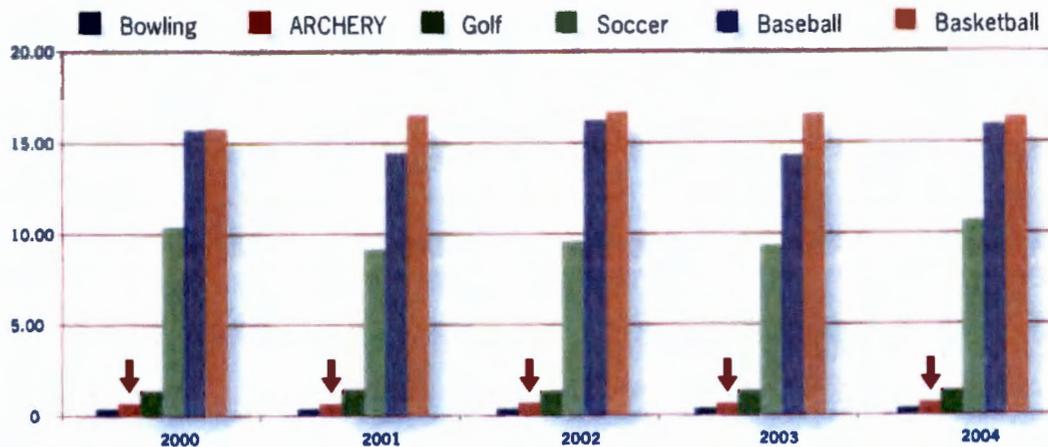
COMPARISON OF SPORTS PARTICIPATION AND INJURY RATES

The U.S. Consumer Product Safety Commission (CPSC) operates the National Electronic Injury Surveillance System (NEISS)¹, which is a database used to track hospital injuries for more than 15,000 kinds of consumer products used in sports and recreational activities in and around homes and schools. Data from the NEISS are a critical resource for consumer groups, manufacturing and industry organizations, the media, educators, researchers and attorneys. The data are also used by the Centers for Disease Control and Prevention which is one of the 13 major operating components of the Department of Health and Human Services, the principal agency in the United States government for protecting the health and safety of Americans. Organizations like the National Safety Council, a nonprofit, nongovernmental, international service organization also use the data from NEISS to compile its annual Injury Facts publication².

We queried the NEISS database to determine the safety of archery compared to other sports. We compared this information to the data on participation obtained from SGMA International (SGMA)³, a global trade association of manufacturers, retailers and marketers in the sports products industry. The SGMA provides estimates of the number of participants in a number of sports and recreational activities, including archery, through an annual survey conducted for them by American Sports Data, Inc. Since SGMA only tracks participation for ages 6 and above, we queried the NEISS database for safety data for several sports beginning at age 6.

These data indicate that archery is one of the safest sports, with an injury rate of less than one incident per 1,000 participants, in 2004 (Table 1). Recreational activities like golf and fishing have an injury rate of up to 1.5 to 2 times the rate for archery (Figure 1). Common sports like soccer, baseball and basketball have injury rates 15 to 25 times that of archery (Figure 1). Because the National Safety Council cautions about calculating injury rates from these data, we presented the raw injury and participation numbers in the Sports Participation and Injury Table (Table 1) so you can judge for yourself.

Figure 1. Injury rates per 1000 participants in youth sports from 2000 through 2004.



SPORTS PARTICIPATION AND INJURY RATES

"Archery is probably the safest thing we've done in our phys-ed classes. Not one person has been sent to the office for an injury. For most activities, we send down at least one student a day for a turned ankle, jammed finger or an elbow to the face. With archery, no one has ever been hurt. When you're playing football or basketball, and dealing with large and small kids or eighth-graders playing with sixth-graders, kids get hurt when running over each other. Archery is an individual sport, so you don't worry about someone's aggressive behavior."

Joey Chilton, Wellness Instructor
East Hickman Middle School, Lyles, Tennessee

Table 1. Injury data for participants in youth sports in 2004.

	Actual Number of Cases ^a	Estimated Number of Cases ^b	Estimated Number of Participants ^c	Injury Rate per 1000 Participants ^d
Football	11,863	393,088	16,436,000	23.92
Basketball	15,963	557,815	34,223,000	16.30
Baseball	4,050	154,873	9,694,000	15.98
Wrestling	837	32,691	2,303,000	14.19
Soccer	4,819	171,276	15,900,000	10.77
Ice Hockey	548	20,211	1,998,000	10.12
Softball	2,634	112,656	16,324,000	6.90
Cheerleading	763	28,107	4,131,000	6.80
Gymnastics	967	30,820	5,273,000	5.84
Horseback Riding	1,670	74,842	14,695,000	5.09
Volleyball	1,350	55,824	22,216,000	2.51
Inline Skating	991	37,284	17,348,000	2.15
Ice Skating	570	19,589	14,692,000	1.33
Golf	770	33,100	25,723,000	1.29
Fishing	1,164	60,977	47,906,000	1.27
Tennis	508	21,219	18,346,000	1.16
ARCHERY	82	4,373	6,756,000	0.65
Bowling	382	16,405	53,603,000	0.31
Badminton	42	1,843	6,432,000	0.29
Table Tennis	37	1,347	14,286,000	0.09

^a These data are from the National Electronic Injury Surveillance System and represents the hospitals which actually record the information.

^b These data are from National Electronic Injury Surveillance System and represents estimated nationwide injuries based on samples.

^c These data are from the Sporting Good Manufacturers Association International for ages 6 and older who have participated at least once per year.

^d This rate was calculated by dividing the number of estimated cases by the number of participants and multiplied by 1000. The National Safety Council discourages this calculation because the frequency and duration of participation of each sport is not known.

INSURANCE INDUSTRY SAFETY RATINGS

SAFETY RATINGS FROM THE INSURANCE INDUSTRY

The safe record of archery is also recognized by the insurance industry. Based on evidence from injury reports, the standard general liability coverage maintained by most organizations has been determined sufficient for archery. In these situations, no additional policy amendments are needed when adding an archery program.

Insurance broker Francis L. Dean & Associates⁴ rates archery in the same class as badminton, bowling, cross country, fencing, golf, handball, rowing, tennis and track when calculating policy premiums. Among the sports that require the highest insurance premiums for coverage by Francis L. Dean & Associates are basketball, cheerleading and volleyball.

Archery Shooting Procedure

Beginning archers are taught to respond to whistle commands, much like other sporting activities. Participants are trained to move between stages in shooting by one, two or three whistle commands. In most situations, participants are placed into small groups to share equipment and so each individual can enjoy shooting safely.

Because of the highly organized and sequential nature of archery, the participants are never running, jumping, engaging in physical contact or trying to coordinate their physical activities as a team. Individuals, regardless of physical capabilities, sex, and age all participate on the same playing field and all respond to the same commands.

Archery teachers/instructors should be certified. For information on certification go to www.archerysearch.com or call 866-266-2776. Certification programs are scheduled to be sure every instructor is prepared to teach archery in schools, camps, recreation programs and other organization or group activities.

The progression in archery is to:



1 Start at the waiting line.



2 Proceed upon hearing two whistles to the shooting line.



3 One whistle is blown to indicate that shooting can begin in a sequence of steps.



4 Each step of the shooting sequence is triggered by a command from the instructor.



5 When each archer has shot their arrows and the range is clear, three whistles allow the archers to set their equipment aside.



6 After three whistles, the archers proceed to the target line, and score their arrows.

"The archery training our teachers received was so complete and well done that they were confident in their ability to teach it to students. Much of that's because of the emphasis on safety. Each student can be easily monitored to determine their effort, skills, technique and safe conduct. Teachers can address each student and provide individual feedback. The safety whistle codes make sense to students, and the good equipment and standardized training encourage safe participation."

Julia Jilek, Administrator

White Bear Lake Learning Center, White Bear Lake, Minnesota

INSURANCE INDUSTRY SAFETY RATINGS

Sportscover⁵, an international insurance company that specializes in coverage for sporting activities, has developed a youth injury calculator that factors in age, sex, and fitness level for many sports. This calculator uses participation and injury data to estimate the potential probability of injury for individuals in specified age, sex and fitness categories. Sportscover is one of the world's leading sports insurance underwriters with over one million active sporting clients including players, administrators, coaches and officials.

For all ages, both sexes and for both unfit and fit participants, injury rates for archery were second only to fishing among 14 sporting activities (Table 2). The injury rates estimated for girls were about 80 percent of the rates for boys for all sports and across all age groupings. In addition, injury rates for unfit participants were about twice the injury rates for fit participants. Injury rates for archery averaged 5 to 20 times lower than for all other sporting activities including badminton, tennis, soccer and golf.

Table 2. Sportscover's estimated 2004 sports participation injury rates per 1,000 participants. The values shown are for unfit individuals. Youths rated as fit are injured half as often as unfit participants and that trend holds for all ages and sports.

	Unfit					
	0-10 Years Old		11-16 Years Old		17-20 Years Old	
	Female	Male	Female	Male	Female	Male
Ice Hockey	85.95	99.00	96.70	99.00	99.00	99.00
Football	64.19	80.20	72.22	90.30	80.24	99.00
Baseball	32.64	40.80	36.72	45.90	40.80	51.00
Golf	28.29	35.36	31.82	39.78	35.36	44.20
Inline Skating	21.76	27.20	24.48	30.60	27.20	34.00
Soccer	21.76	27.20	24.48	30.60	27.20	34.00
Tennis	19.58	24.48	22.03	27.54	24.48	30.60
Softball	18.49	23.10	20.81	26.00	23.12	28.90
Volleyball	17.41	21.80	19.58	24.50	21.76	27.20
Basketball	16.32	20.40	18.36	23.00	20.40	25.50
Badminton	13.06	16.32	14.69	18.36	16.32	20.40
ARCHERY	4.35	5.44	4.90	6.12	5.44	6.80

"Every kid learns something in archery, because those who dominate everyday physical education activities do not always dominate archery. Other kids get to feel what it's like to be the best at something, to feel like a superstar. It also teaches them about safety, and how unsafe habits can injure themselves or those around them. When this idea was first pitched to me I was a big skeptic. But after doing it for a year and taking a group to a contest, I'm a big fan."

Drew Heuertz, PE/Health Teacher

East Jessamine Middle School, Nicholasville, Kentucky

SPORTS INJURIES FOR SENIOR CITIZENS

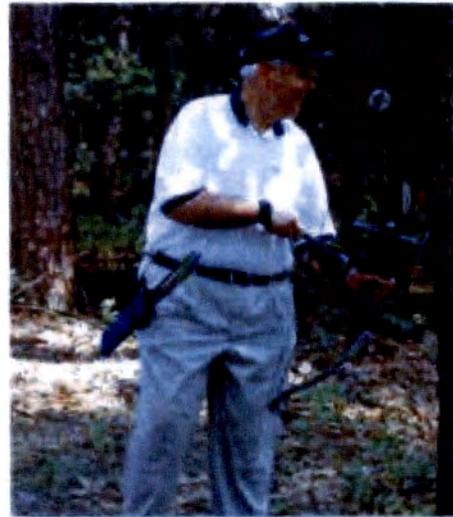
SPORTS INJURIES FOR SENIOR CITIZENS

Archery's safety record also stands out when analyzing sports-related injuries of senior citizens. In 1996, the U.S. Consumer Product Safety Commission⁶ released a report on sports-related injuries for people ages 65 and older. The report lists the 13 sports and activities with the highest number of reported injuries, and **archery did not make the list.**

Table 3. Estimated sports-related injuries to persons 65 years or older for 1996. The list includes sports with 500 or more reported cases. **NOTE: ARCHERY WAS NOT LISTED.**

Bicycling	11,002
Exercise Activity/Weightlifting	8,197
Golf & Golf Carts	8,127
Snow Skiing	5,432
Fishing	5,268
Tennis	2,818
Swimming/Diving	2,623
Bowling	2,326
Skating	1,460
Baseball/Softball	1,364
All Terrain Vehicles	818
Horseback Riding	731
Basketball	532
TOTAL^a	53,003

^a The total includes all sports for which injuries were reported, including those with less than 500 cases which were not included in the list.



"Target archery is one of the safest sports for kids because the discipline involved teaches participants to be safe while having fun. My international experience with Olympic youth development programs has convinced me that certifying instructors – just like any other major recreational sport – is the key to everyone enjoying an archery shooting experience. We were so impressed with the discipline and responsibility taught as a part of archery that my entire family has been involved in the Chicagoland Junior Olympic Program for many years."

Mark Miller, Past President

USA Archery/International Archery Junior Development Chair, Naperville, Illinois

"Once people see how our archery class is conducted, they see it's very safe. Unlike most sports, archery offers a controlled environment. In comparison, when you put a ball in the air and get kids running, jumping and spinning around, almost anything can happen. You expect injuries, whether it's turned ankles, twisted knees or torn ligaments. It doesn't matter if you're talking about softball, badminton, football or basketball. Archery allows us to teach kids a safe, lifetime skill they can practice almost anywhere."

Dave Bagley, School Superintendent

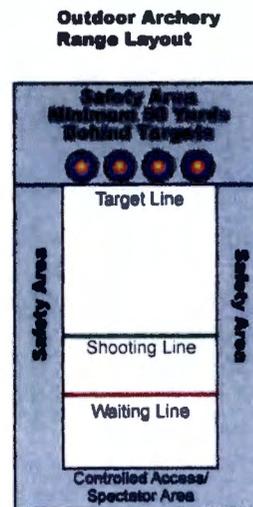
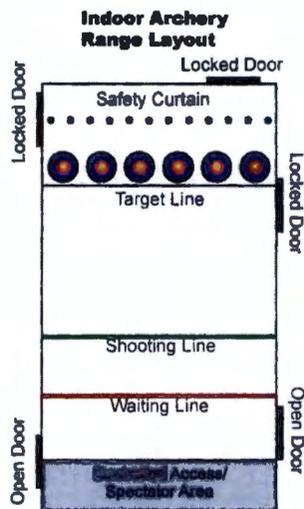
Antwerp Schools, Paulding County, Ohio

ARCHERY RANGE LAYOUT

Archery Range Layout

Archery is safe because, as a shooting sport, the field of play – or range – is designed with safety in mind.

- For indoor ranges, arrow safety curtains are hung no further than 3 feet behind the archery targets across the full length of the target line. No one is allowed behind the safety curtain while shooting is in progress. All doors in the general shooting area are closed and warning signs are posted outside the doors where archery practice is in progress. Doors behind the target line are locked or temporary barriers are used as a warning signal.
- For outdoor ranges, all shooting occurs away from any area where people might be. Signs and safety tape lines are used to keep people at a safe distance from the archers.
- A shooting line is established at least 10 to 20 feet in front of the targets. On outdoor ranges, archers may be as much as 15 to 20 yards in front of the targets. Archers are spaced about 6 feet apart on a shooting line when they are shooting.
- A waiting line is used for those archers waiting their turn to shoot. The waiting line is at least 10 feet behind the shooting line. The waiting line is usually where the equipment is held or set in safe, non-shooting positions. All archers stand along and behind this line while not shooting.
- A target line is set 3 feet from the front of the targets and is the distance from which archers score their arrows.



"The greatest safety consideration is setting up a safe range. By dividing the space into 'shooting' and 'non-shooting' areas, only instructors and student-archers get close to the firing line. No one can wander close to the shooters to distract them and create a potential safety problem. We make sure all entrances and exits behind the shooting line are closed and secured."

Schyler Jones, Public Relations Coordinator
Board of Education, McCreary County, Ohio

HOW TO START A SAFE ARCHERY PROGRAM

HOW TO START A SAFE ARCHERY PROGRAM

For information about archery programs, go to **ARCHERYSEARCH.COM**

ArcherySearch.com will help you:

- locate your closest retailer
- locate the local range
- locate the closest club
- find the nearest certified instructor

ArcherySearch.com will also link you to sites that will guide you through starting an archery program or help you become a certified instructor.

**To obtain this publication
or for questions contact:**

ArrowSport
304 Brown Street E
PO Box 258
Comfrey, MN 56019
(866) 266-2776
www.arrowsport.org

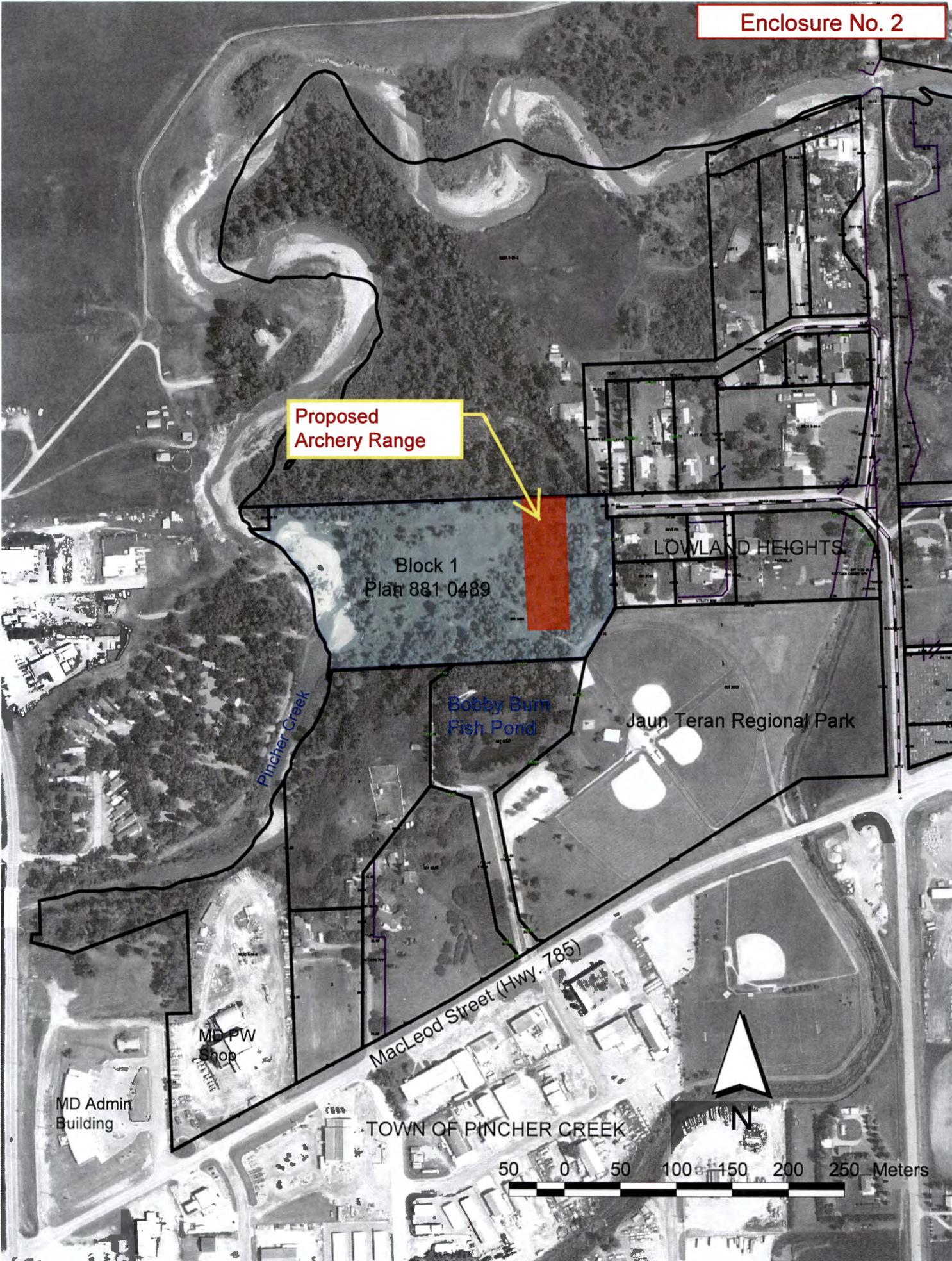


"I have been involved in youth archery programs since 1973 and have never had nor heard of any serious archery accident or injury. The most serious incidents we have had are string burns from kids who did not use arm guards or where an instructor simply failed to watch a new shooter closely. Where good, qualified adults are mixed with motivated kids who are willing and desiring to learn under sound standards of safety and range protocol, archery is extremely safe."

Ronald A. Howard Jr, PhD Professor and Extension Specialist - 4-H and Youth
College Station, Texas

REFERENCES

- 1. National Electronic Surveillance System**
US Consumer Product Safety Commission, Washington, D.C. 20207-0001
(301) 504-7923, www.cpsc.gov/library/neiss.html
- 2. National Safety Council**
1121 Spring Lake Drive, Itasca, IL 60143-3201
(630) 285-1121, www.nsc.org
- 3. SGMA International**
1150 17th Street North #850, Washington, D.C. 20036
(202) 775-1762, www.sgma.com
- 4. Francis L. Dean & Associates**
1776 South Naperville Road, Bldg-B, P.O. Box 4200, Wheaton, IL 60189
(800) 745-2409, www.fdean.com
Ratings for youth sports are at www.fdean.com/youth_sports_teams_insurance_rates.html
- 5. Sportscover**
52-62 Stud Road, Bayswater, 3153 Melbourne, Australia
61 3 9721 4700 www.sportscover.com
The injury calculator is at www.sportscover.com/calculator.html.
- 6. U.S Consumer Product Safety Commission**
Sports Related Injuries to Persons 65 Years of Age and Older. April 1998.
By: Rutherford, George W., Jr. and Schroeder, Thomas J. 14pp.



Proposed Archery Range

Block 1
Plat 881 0489

LOWLAND HEIGHTS

Bobby Burn
Fish Pond

Jaun Teran Regional Park

Pincher Creek

MacLeod Street (Hwy. 785)

MD PW
Shop

MD Admin
Building

TOWN OF PINCHER CREEK



50 0 50 100 150 200 250 Meters

MD OF PINCHER CREEK

August 12, 2016

TO: Reeve and Council
FROM: Roland Milligan
SUBJECT: **Solar Power Projects – Proposed LUB Amendment**

1. Origin

- There have been numerous small off grid and small grid connected solar projects developed within the MD.
- Up to this point they have been treated as accessory structures within the Land Use Bylaw.
- Other areas within Southern Alberta are also seeing interest from large solar power project developers wanting to develop large grid tied solar farms.
- Both the County of Vulcan and the MD of Taber have either adopted solar development guidelines or are in the process of doing so.

2. Background/Comment

- Enclosure No 1 is from the County of Vulcan's Land Use Bylaw. This Schedule 5 of the County's land use bylaw, has included solar developments with all alternative/renewable energy developments.
- Enclosure No. 2 is from the MD of Taber. This bylaw amends the municipality's Schedule 11, Wind Energy Conversion Systems to include solar energy systems.
- The MD of Pincher Creek has a specific section within the LUB that deals specifically with wind. The MD's Municipal Development Plan includes wind within Section K, Resource Conservation and Natural Resources.
- A bylaw similar to the MD of Taber bylaw could be used by this municipality to amend the LUB to include solar projects.
- Planning Advisor, Gavin Scott has stated that he likes the MD of Taber's bylaw as it would fit into our LUB fairly readily.

Recommendation No. 1

That Council review the municipal bylaws provided and direct administration to prepare a draft amending bylaw to allow for the inclusion of solar energy systems within the Land Use Bylaw to be returned to Council for consideration.

Recommendation No. 2

That Council receive this report as information.

Respectfully Submitted,



Roland Milligan

Enclosure(s): 1) Schedule 5 from the County of Vulcan Land Use Bylaw No. 2010-101
2) MD of Taber Proposed Amendment for Solar Energy

Reviewed by: Wendy Kay, CAO

W. Kay August 18, 2016

Schedule 5

**ALTERNATIVE/RENEWABLE
ENERGY DEVELOPMENTS**

Schedule 5

ALTERNATIVE / RENEWABLE ENERGY DEVELOPMENTS

1. DEFINITIONS

In addition to the definitions in the Administration section (Section 6) of this bylaw, the following definitions apply to this Schedule:

Alternative/Renewable Energy, Commercial/Industrial means a use that produces energy (and in some cases other marketable by-products depending on the process utilized) fuelled in ways that do not use up natural resources or harm the environment. Energy may be derived from natural and/or non-traditional sources (e.g. geothermal, solar, water, wind, tides, waste, etc.) and once produced is sold and distributed off-site (commercially) to the marketplace.

Alternative/Renewable Energy, Individual means a use that produces energy that is generated from an alternative or renewable source and that is generally derived from natural and/or non-traditional sources (e.g. geothermal, solar, water, wind, tides, waste, etc.) and is primarily utilized on-site for the sole consumption of the landowner, resident or occupant.

Anaerobic digestion is a series of processes in which microorganisms break down biodegradable material in the absence of oxygen. It is used for industrial or domestic purposes to manage waste and/or to release energy.

Anaerobic digester means a facility or system designed to process animal manure, organic or septic waste, and typically converts what used to be waste, into biogas. The biogas can be used to heat water or create electricity, and may also provide a source of organic fertilizer.

Biodiesel means a clean burning alternative fuel, produced from domestic, renewable resources, such as soy oil and other feedstocks. Biodiesel is made through a chemical process called transesterification whereby the glycerin is separated from the fat or vegetable oil.

Bioenergy means the energy stored in organic matter to generate electricity. This organic matter can include agricultural residues, animal manure, waste wood, wood chips and bark. Bioenergy can be generated in a variety of ways such as Thermal treatment, Anaerobic digestion, Biofuel or Landfill gas.

Biofuel means a fuel derived from biological raw materials or biomass (recently living organisms or their metabolic byproducts, such as manure from cows). It is a renewable energy source and typically, it is considered a fuel with an 80% minimum content by volume of materials derived from living organisms harvested within ten years preceding its manufacture.

Blade(s) means the part(s) of a WECS system that forms an aerodynamic surface and revolves on contact with the wind.

Blade clearance means the minimum distance from grade to the tip of the blade(s) when that tip is at the bottom of a full 360° revolution and pointed down to the ground.

Fermentation is the process of extracting energy from the oxidation of organic compounds.

Gasification is a process that converts organic or fossil based carbonaceous materials into carbon monoxide, hydrogen and carbon dioxide. This is achieved by reacting the material at high temperatures (>700 °C), without combustion, with a controlled amount of oxygen and/or steam.

Geothermal energy means thermal energy that is generated and stored in the Earth.

Grade means the elevation of the developed and finished ground surface at the base of the tower.

Horizontal Axis Nacelle means a WECS on which the axis of the nacelle is parallel to grade.

Mechanical biological treatment system is a type of waste processing facility that combines a sorting facility with a form of biological treatment such as composting or anaerobic digestion. MBT plants are designed to process mixed household waste as well as commercial and industrial wastes.

Meteorological (met) tower is a free-standing tower or a removed mast, which carries measuring instruments with meteorological instruments such as thermometers and wind velocity measurers. Typically, for wind farms these mount anemometers at a range of heights up to the hub height of the proposed wind turbines (up to heights of 80 meters) and they log the wind speed data at frequent intervals (e.g. every ten minutes) for at least one year and often for two or more.

Micro-hydro means a type of hydroelectric power that typically produces up to 100 kW of electricity using the natural flow of water. These installations can provide power to an isolated home or small community, or are sometimes connected to electric power networks.

Municipal Planning Commission (MPC) means a body established by municipal bylaw pursuant to the Municipal Government Act, RSA 2000, as amended, to consider and issue decisions on planning applications.

Nacelle means the part of the WECS that includes a generator, gearbox or yaw motors and other operating parts that is installed at the top of the tower, and to which the blade(s) are attached, and is responsible for converting wind power to energy.

Over Speed Control means a device which prevents excessive rotor speed.

Pyrolysis is a thermochemical decomposition of organic material at elevated temperatures without the participation of oxygen. It involves the simultaneous change of chemical composition and physical phase, and is irreversible.

Rotor's arc means the largest circumferential path travelled by a blade.

Single Wind Energy Conversion System (SWECS) means a single wind energy conversion system developed to generate electrical power for a single landowner for domestic and/or agricultural uses.

Solar collector means a device or combination of devices, structures, or part of a device or structure that transforms direct solar energy into thermal, chemical, or electrical energy and which will be used primarily to reduce on-site consumption of utility energy/power. A solar collector may be mounted to a roof or wall of a building or be free-standing (i.e. a solar collector mounted to any structure other than a roof or wall of a building).

Thermal depolymerization (TDP) is a depolymerization process using hydrous pyrolysis for the reduction of complex organic materials (usually waste products of various sorts, often biomass and plastic) into light crude oil. It mimics the natural geological processes thought to be involved in the production of fossil fuels.

Total height means the distance from grade to the tip of a blade when that tip is at the top of a full 360° revolution and is pointed up to the sky.

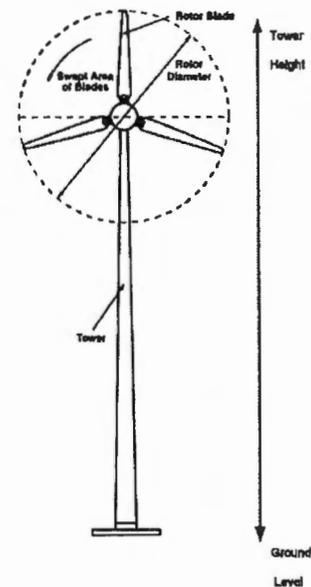
Tower means the vertical structure that supports the nacelle and the blade(s) above the ground.

Vertical Axis Rotor means a wind energy conversion system where the rotor is mounted on an axis perpendicular to the earth's surface.

Waste-to-Energy (WtE) or energy-from-waste (EfW) is the process of creating energy, typically in the form of electricity or heat, from the incineration of a waste source. Most WtE processes produce electricity directly through combustion, or produce a combustible fuel commodity, such as methane, methanol, ethanol or synthetic fuels. Besides incineration, other WtE technologies may include: gasification, thermal depolymerization, pyrolysis, plasma gasification, anaerobic digestion, fermentation, and mechanical biological treatment.

Wind Energy Conversion System (WECS) means the aggregation of parts, including but not limited to the tower, nacelle and blades that in their aggregate convert wind energy into electrical power.

Multiple Unit Wind Energy Conversion System (WECS) / Wind Farm means two or more WECS on two or more contiguous or non-contiguous parcels of land and approved under a single development permit, or in phases under a single development permit.



2. SOLAR COLLECTORS

- (1) Solar collector(s) attached to a wall or roof of a building may be permitted in any land use district as an accessory structure, without the requirement for a development permit (see Schedule 3 – Development Not requiring A Development Permit), subject to meeting the following requirements:

(a) A solar collector mounted on a roof:

- (i) may project a maximum of 1.22 m (4 ft.) from the surface of the roof and shall not exceed the maximum height requirements of the applicable land use district; and
- (ii) must not extend beyond the outermost edge of the roof and shall be located as to not impede access to the roof structure for emergency purposes, to the satisfaction of the County.



(b) A solar collector mounted to a wall:

- (i) must be located such that it does not create undue glare on neighbouring property or public roadways;
- (ii) must be located a minimum of 2.44 m (8 ft.) above grade;
- (iii) may project a maximum of 1.52 m (5 ft.) from the surface of the wall, when the wall faces the rear property line, subject to the setback requirements of the applicable land use district; and
- (iv) may project a maximum of 0.6 m (2 ft.) from the surface of the wall when the wall faces the front, secondary front or side property line, subject to the setback requirements of the applicable land use district.



- (2) In all land use districts, roof mount or wall mount solar collectors (as described in Section 1 above) are exempt from the requirements of obtaining a development permit, provided the standards of the bylaw are met and the solar collector is utilized (primarily) for private or on-site use only (see Schedule 3 – Development Not requiring A Development Permit). All Safety Codes Permits that may be required (e.g. building, electrical, gas, etc.) shall be obtained and copies provided to the County.

- (3) A free-standing solar collector or a solar collector mounted to any structure other than a roof or wall of a building shall be classified as an accessory use (as a permitted use), be required to obtain a development permit and is processed subject to the applicable land use district (including meeting all required setbacks to roadways and property lines) and the following additional standards:



- (a) A free-standing solar collector or a solar collector mounted to any structure other than a roof or wall of a building:
 - (i) must be located such that it does not create undue glare on neighbouring property or public roadways; and
 - (ii) must not exceed 2.44 m (8 ft.) in height above existing grade.
- (b) In addition to the above two standards (3)(a)(i) and (ii), a free-standing solar collector or a solar collector mounted to any structure other than a roof or wall of a building in any hamlet residential (HR) or rural recreational (RR) land use district (specifically, with respect to resort areas providing small urban style lots) must not be located in the front or secondary front yard of a principal building.

(4) Free-standing solar collectors which:

- (a) are connected to and may (in times of excess power generation) feed power back into the provincial power/electrical grid; or
- (b) transmit or distribute power or energy off-site to other parcels/properties; or
- (c) contain a grouping, or multiple groups, that would provide for more than five (5) free-standing solar collector panels on the same parcel,



shall apply for a development permit and are deemed to be a discretionary use (under the listed use as Alternative/Renewable Energy, Individual).

- (5) The use of multiple free-standing solar collectors where the primary purpose and intent of the project is to collect, convert and feed energy back into the provincial power/electrical grid for the commercial sale and distribution off-site to the marketplace, shall be deemed a discretionary use (under the listed use as Alternative/Renewable Energy, Commercial/Industrial) and shall be required to obtain a development permit.
- (6) Prior to the installation of a free-standing solar collector the applicant and/or landowner shall obtain:
 - (a) any and all relevant federal and provincial permits and permissions;
 - (b) an electrical permit, and if applicable, a building permit (or any other Safety Codes Permit that may be required);
 - (c) wire service provider (WSP) approval for solar collectors that are proposed to be connected to the provincial power/electrical grid; and
 - (d) Alberta Utilities Commission (AUC) approval for solar collectors that are proposed to be connected to the provincial power/electrical grid with a rated output of 10 kW or greater.

Copies of any and all required permits and/or approvals shall be provided to the County.

- (7) All parcels that utilize a solar collector may be required to erect a sign in notifying all emergency responders/personnel of the presence of an "Alternative/renewable energy Source" located on-site. If a sign is required to be erected, it shall be located and designed to any required County specifications and be reasonably maintained for the life of the project (to the satisfaction of the County).
- (8) Any and all free-standing solar collectors shall be suitably anchored and secured, to the satisfaction of the County.

3. WIND ENERGY CONVERSION SYSTEMS (WECS)

(1) Applicability of Standards

The standards outlined below apply to wind energy conversion facilities that feed power back into the general provincial power grid or are distributed to other properties. Generators providing power only to the property on which it is located do not require a development permit.



(2) Single Wind Energy Conversion System (SWECS)

- (a) An application for a single WECS may, upon the request of the Municipal Planning Commission, may be required to provide some or all of the information as outlined in Section (c) below.
- (b) The system's tower shall be set back a minimum distance equal to the height of the tower from all parcel lines and a minimum distance of 3.0 m (10 ft.) from any other structure on the parcel on which the system is located if not attached to a structure. In addition the system's tower is set back a minimum distance equal to the height of the tower from any structure on adjoining parcels.
- (c) The system's tower may not exceed a maximum height of 12.2 m (40 ft.) on a parcel of less than 0.4 ha (1 acre), a maximum of 19.8 m (65 ft.) on a parcel of 0.4 ha (1 acre) to less than 2.0 ha (5 acres), and maximum height of 24.4 m (80 ft.) on a parcel 2.0 ha (5 acres) or more.
- (d) No more than one (1) SWECS shall be allowed on a parcel.
- (e) Upon abandonment or termination of the system's use, the entire facility, including the system's tower, turbine, supporting structures and all equipment, shall be removed and the site shall be restored to its pre-construction condition.

MULTIPLE UNIT WIND ENERGY CONVERSION SYSTEMS (WECS) / WIND FARM

(3) Information Requirements

All development applications for multiple WECS / Wind Farm shall be accompanied by:

- (a) a development permit application shall be submitted for each titled parcel;

- (b) an accurate site plan showing and labeling the following:
 - (i) physical dimensions of the property or parcel;
 - (ii) the location of existing structures on the property or parcel;
 - (iii) elevation drawings plan drawn to scale;
 - (iv) foundation plan with specifications;
 - (v) if a non-tubular design is proposed, the anchor design, location of any guy wire anchors, and how the tower is to be secured from unauthorized access or use;
 - (vi) the exact location of each proposed WECS on the property;
 - (vii) the location of all existing and proposed utilities and sub-stations on the property or parcel;
 - (viii) the location of all existing and proposed utilities on lands abutting the subject property or parcel;
 - (ix) existing topography with contours at 3.0 m (10 ft.) intervals of the land;
 - (x) existing or proposed access roads;
 - (xi) if the WECS is to be developed in stages, a phasing; and
 - (xii) proposed setbacks;
- (c) a digital version of the site plan showing exact location and base elevation of each wind turbine in UTM coordinates with NAD 83 datum, Zone 12;
- (d) a visual representation of the multiple WECS / Wind Farm including scale elevations, photographs and/or digital information of the proposed wind farm showing total height, rotor diameter, colour, and the landscape;
- (e) an analysis of the visual impact of the project, especially with respect to the scenic qualities of Vulcan County's landscape. The analysis will include the cumulative impact if other WECS are within 2 km (1.2 miles) of the property or parcel;
- (f) an analysis of the visual impact of above ground transmission lines to and from the property or parcel if above ground transmission lines are proposed for the development;
- (g) the manufacturer's specifications indicating:
 - (i) the WECS rated output in kilowatts;
 - (ii) safety features and sound characteristics;
 - (iii) type of material used in tower, blade, and/or rotor construction;
 - (iv) dimensions;
- (h) an analysis of the potential for electromagnetic interference to other WECS, radio, telephone, wireless, satellite, micro-wave, radar, or other electronic communication systems;
- (i) an analysis of the potential for noise and strobe effect at:
 - (i) the site of the installation,
 - (ii) the boundary of the property containing the development,

- (iii) any habitable residence within 2 km (1.2 miles) distance;
- (j) an analysis of environmental consideration including roadways, on-site potential for fluid leaks, impact upon wildlife, or any other identified issues;
- (k) the safety plan of the proposal;
- (l) a plan showing ingress and egress from the property or parcel detailing any impacts to the local road system including required approaches from public roads having regard to Vulcan County road standards;
- (m) the results of the historical resource analysis, if required by Alberta Community Development;
- (n) identification of the road or roads to be used to bring construction materials and equipment to the property or parcel, and the road or roads to be used to remove construction materials/debris and equipment from the property or parcel;
- (o) the results of the public consultation process initiated by the developer.

(4) Referrals

- (a) Prior to making a decision on a development application for a WECS, the applicant shall provide the County with the results of the applicant's circulation of their proposal to the following agencies and departments:
 - Alberta Utility Board
 - Alberta Transportation
 - Alberta Sustainable Resource Development
 - Transport Canada
 - Navigation Canada
 - Alberta Culture and Community Spirit
 - Alberta Agriculture, Food and Rural Development
 - Alberta Environment
- (b) The Municipal Planning Commission shall also refer a development application for a WECS to:
 - (i) an adjacent municipal jurisdiction if the boundaries of the municipal jurisdiction are within 2 km (1.2 miles) of the proposed WECS,
 - (ii) landowners within 2 km (1.2 miles) of the proposed WECS.

(5) Decommissioning

- (a) Each application shall provide a plan outlining how the site will be decommissioned and reclaimed to the site's predevelopment state and such plan shall include information on:
 - (i) treatment of footings;
 - (ii) reclamation of roads, driveways, pathways, and other similar disturbances;
 - (iii) notice to land owners and the County;
 - (iv) containment of hazardous materials;

- (v) site security;
 - (vi) haul routes for disposal materials;
 - (vii) discussion of the timetable for the submission of a final decommissioning plan.
- (b) As a condition of development approval, the County shall require an irrevocable letter of credit to ensure the Reclamation/Decommissioning Plan is implemented. The condition may include a periodic review of the letter of credit to ensure the amount is sufficient to implement the Reclamation/ Decommissioning Plan.
- (c) Should a WECS discontinue producing power for a minimum of two (2) years, the WECS operator shall provide a report on the status of the WECS to the County. A review of the status report by the Municipal Planning Commission may result in a request for the WECS to be decommissioned. Failure to comply with a decommissioning request may result in the issuance of a stop work order by the County in accordance with the provisions of the Municipal Government Act.
- (6) Setbacks**
- (a) A WECS shall be located not less than the total height of the WECS plus 10.0 m (33 ft.) from the right of way of a highway or municipal road.
 - (b) A WECS shall be located not less than twice the total height of the WECS from any dwelling unit.
 - (c) A WECS shall be located not less than the total height of the WECS plus 10.0 m (33 ft.) from any building.
 - (d) A WECS shall be located not less than five (5) times the total height of the WECS from any dwelling that is located on an adjacent, separately titled property.
 - (e) Where, in the opinion of the Municipal Planning Commission the setbacks referred to in Sections (6)(a) through (d) above are not sufficient to reduce the impact of a WECS from a residence, building, public roadway or highway, the Municipal Planning Commission may increase the required setback.
- (7) Minimum Blade Clearance**
- The minimum blade clearance from grade shall be 7.6 m (25 ft.).
- (8) Tower Access and Safety**
- (a) Non-tubular WECS towers:
 - (i) a security fence of not less than 2.4 m (8 ft.) in height, with outward facing barbed wire at the top of the fence and a locking gate shall be installed around a WECS tower and any outlying guy wire anchor points;
 - (ii) shall have no ladder or other similar access device installed on the outside of the tower below a point 3.7 m (12 ft.) from grade;
 - (iii) shall have a locking device installed to bar access to the top of the tower.
 - (b) Tubular WECS towers:
 - (i) shall have internal access;

(ii) shall be secured with a locked door for access at or near grade.

(9) Energy Collection Lines

All energy collection lines on the site of the WECS to the substation or grid shall be underground.

(10) Quality of Development

- (a) Unless otherwise required by the Municipal Planning Commission, subject to (10)(b) below, a WECS shall be finished in a non-reflective matte and in a colour which minimizes the obtrusive impact of a WECS to the satisfaction of the Municipal Planning Commission.
- (b) No lettering or advertising shall appear on the towers or blades. On other parts of the WECS, the only lettering shall be the manufacturer's identification or municipal symbol.
- (c) Only new and modern WECS shall be approved.
- (d) Used or recycled WECS shall not be approved.
- (e) All units in the development shall be of a consistent design.

(11) Public Consultation

- (a) A developer of a WECS must conduct a public consultation program, at the complete expense of the developer, which provides all landowners and residents within 2 km (1.2 miles) of the property or parcel subject to a WECS proposal the information outlined in Section 3(3).
- (b) The public consultation program shall include one (1) public meeting prior to the application for a WECS being submitted to the County.
- (c) The notice for the public meeting may be made either by mail out or newspaper advertising.
- (d) The written information and developer contacts provided must be the same in the mail out and advertising.
- (e) The information presented at the public meeting and in the mail out/newspaper advertising must address the points in Section 3(3).

(12) Multiple WECS / Wind Farm

- (a) Two or more WECS on a parcel or lot shall be considered a multiple WECS / Wind Farm for the purposes of this bylaw.
- (b) The Municipal Planning Commission may approve multiple WECS / Wind Farm on a case by case basis having regard to:
 - (i) proximity to other immediate land use,
 - (ii) density of WECS,
 - (iii) consideration of the cumulative effect of all WECS approved or proposed within 5 km (3 miles) of the proposal,

- (iv) underlying utilities,
 - (v) a density of 1 WECS per 4.0 ha (10 acres) of title area.
- (c) Prior to a decision being made by the Municipal Planning Commission, the applicant shall hold a minimum of one (1) public meeting to inform the public on the details of the proposal and to solicit the views and opinions of the public in regard to the application.
- (d) The Municipal Planning Commission may apply to any multiple wind energy conversion system / wind farm any other standards that are provided for in the Land Use Bylaw, including:
- (i) a condition to enter into a road use agreement with the County to address road maintenance and repairs that may arise from the development;
 - (ii) a condition to post security with the County; and
 - (iii) a condition to allow the developer to register the approved project in phases.

4. OTHER ALTERNATIVE/RENEWABLE ENERGY COMMERCIAL/INDUSTRIAL PROJECTS

All alternative/renewable energy commercial or industrial development projects, such as but not limited to, solar photovoltaic, solar thermal, geo-exchange, micro-hydro, carbon capture and storage, geothermal, micro-hydro, waste-to-energy, anaerobic digesters, biodiesel, biofuel or fuel cells, require a development permit. This section is specific and applicable to those commercial/industrial development projects whose primary intent and purpose is to sell and/or export energy (or any other by-product of a particular process) off-site.

(1) Information Requirements

- (a) A development permit application shall be accompanied by the following information:
- (i) an accurate site plan showing and labelling the proposed development and the location of overhead utilities on or abutting the subject lot or parcel, and identification of any sensitive, environmental or topographical features which may be present on the parcel, including canals, streams or water wells;
 - (ii) detailed information on the type of facility, structure or system and the energy process involved;
 - (iii) the manufacturer's specifications indicating (if applicable):
 - the rated output in megawatts;
 - safety features and sound characteristics;
 - (iv) any information regarding general public safety;
 - (v) identification of any impacts to the local road system including required approaches from public roads having regard to County standards;
 - (vi) information regarding setbacks from property lines and the proximity to structures or uses on both the site and adjacent parcels of land;
 - (vii) information or verification of the proposed source of water if required for the type of facility such as an ethanol plant;

- (viii) a plan outlining how the site will be decommissioned and reclaimed if the use is discontinued;
- (ix) large commercial/industrial facilities shall submit studies identifying noise, odour and pollutant impacts and how these impacts will be addressed;
- (x) an emergency response plan;
- (xi) a summary report of any and all public consultation that was undertaken by the applicant;
- (xii) any or all information (as deemed relevant to a proposed project) as outlined in Section 3(3) of this schedule (Multiple Unit Wind Energy Conversion Systems) for any other type of non-wind energy generating facility; and
- (xiii) any other information as required by the MPC.

(2) Setbacks

- (a) The buildings or structures of a commercial or industrial energy project shall comply with all the property line and public roadway setbacks as established in the district in which the project is proposed.
- (b) In addition to the requirements of Section (2)(a) above, structures or facilities related to waste-to-energy, anaerobic digesters, biodiesel, or biofuels developments shall not be located within:
 - (i) a minimum of 250 m (820 ft.) from any residential dwelling, food establishment or public use facility or building;
 - (ii) a minimum of 120 m (394 ft.) from the boundary or right-of-way of an irrigation district canal, creek, stream, river, lake shore or water body.
 - (iii) the parts of the project related to the transmission lines and associated structures and to the roads, docks, water crossings, culverts, etc. associated with the facility may be allowed within 30 m (100 ft.) of a water body or within the water body itself (to the satisfaction of the County and/or all other federal and provincial departments that may have jurisdiction with respect to a proposed project).
- (c) The MPC may require a larger minimum setback than required as per the above and in the applicable land use district having regard for the location of the development, potential environmental impacts (e.g. air, water – surface and subsurface, soil, etc.), adjacent land uses and any determined natural, scenic or ecologically significant features of the landscape.

(3) Development Application Referrals

- (a) Prior to making a decision on a development application for an alternative/renewable energy commercial/industrial project, the MPC may refer and consider the input of the following agencies and departments:
 - Alberta Utilities Commission,
 - Transport Canada,
 - NavCanada,

- Industry Canada
 - Alberta Culture and Community Spirit,
 - Alberta Environment,
 - Alberta Agriculture, Food and Rural Development
 - AESO (Alberta Energy Systems Operator),
 - Alberta Sustainable Resource Development,
 - Alberta Transportation (within prescribed distances to provincial roadways),
 - any other federal or provincial agencies or departments, as deemed necessary.
- (b) The Municipal Planning Commission shall also refer a development application for an Alternative/Renewable Energy, Commercial/Industrial project to:
- (i) an adjacent municipal jurisdiction if the boundaries of the municipal jurisdiction are within 2 km (1.2 miles) of the proposed alternative/renewable energy, commercial/industrial project; and
 - (ii) landowners within 2 km (1.2 miles) of the proposed alternative/renewable energy, commercial/industrial project.

(4) Development Standards

Depending on the type of alternative/renewable energy project proposed, the MPC may require that the applicant comply with any or all of the following standards or requirements:

- (a) All surface drainage must be contained on site and any adjacent water bodies must be adequately protected from run-off.
- (b) The applicant is responsible for preparing at their own expense an engineered surface drainage management plan and submitting an application for approval to Alberta Environment, if applicable.
- (c) Any biodiesel waste or water contaminated with biodiesel, is prohibited to be discharged directly into any sewers or surface waters.
- (d) All feedstock and materials are to be stored and contained within buildings, and no outside storage is permitted.
- (e) That the semi-truck traffic used for the hauling and shipment of raw material or feedstock and finished/processed goods associated with the development shall be limited to a designated truck haul route as agreed to or specified by the County.
- (f) The preferred location of alternative/renewable energy commercial or industrial developments is on parcels designated for industrial land use and located in proximity to highways or railway corridors. The MPC may require a parcel redesignation to the applicable industrial land use district be approved prior to accepting a development application.

- (g) The applicant is responsible to apply for any Alberta Environment, AUC, ERCB or other applicable provincial approvals or permits that may be required, and must provide the municipality with a copy to be kept on file.
- (h) The MPC may stipulate any or all of the Section (4) criteria listed above to be addressed by the applicant as a condition of a development permit application approval.
- (i) Any licence, permit, approval or other authorization granted by AUC or ERCB shall prevail over any land use bylaw requirements or development permit decisions or conditions if there is a perceived conflict.
- (j) All energy transmission lines on the site of the energy generating facility to the substation or grid shall be underground unless otherwise approved by the Municipal Planning Commission.
- (k) The Municipal Planning Commission may apply to any alternative/renewable energy generating facility any other standards that are provided for in the Land Use Bylaw, including:
 - (i) a condition to enter into a road use agreement with the County to address road maintenance and repairs that may arise from the development;
 - (ii) a condition to post security with the County; and
 - (iii) a condition to allow the developer to register the approved project in phases.

(5) Site Specific Energy Generating Facilities

Energy generating facilities whose energy is not distributed off of the lot upon which the energy generating facility is located may be approved on a case-by-case basis by the Municipal Planning Commission taking into regard the applicable standards of this bylaw.

**MUNICIPAL DISTRICT OF TABER
IN THE PROVINCE OF ALBERTA**

BYLAW NO. 1892

BEING a bylaw of the Municipal District of Taber in the Province of Alberta, to amend Bylaw No. 1722, being the municipal Land Use Bylaw.

WHEREAS the Municipal District Council wishes to amend the Land Use Bylaw to include solar energy as a specifically defined use.

AND WHEREAS THE PURPOSE of proposed Bylaw No. 1892 is to include two classifications for solar energy systems based on household and commercial/industrial systems and accompanying development permit application requirements and general considerations.

AND WHEREAS the municipality must prepare a corresponding bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Taber in the Province of Alberta duly assembled does hereby enact the following:

1. That the terms "Solar energy system, commercial/industrial" and "Solar energy system, household" are added to Schedule 14, Definitions of Bylaw Terminology and defined as follows:

Solar energy system, commercial/industrial means a system using solar technology to collect energy from the sun and convert it to energy that is intended to off-site consumption, distribution to the marketplace, or a solar energy system that does not meet the definition of Solar energy system, household.

Solar energy system, household means a photovoltaic system using solar panels to collect solar energy from the sun and convert it to electrical, mechanical, thermal or chemical energy that is primarily intended for sole use and consumption on-site by the landowner, resident or occupant.

2. That Section 1(b) of Schedule 2, Land Use District Regulations is amended to include Solar energy system, commercial/industrial as a discretionary use in the Rural Agricultural – "RA" land use district, the Rural Urban Fringe – "R/UF" land use district and the Grouped Rural Industrial – "GRI" land use district as follows:

Section 1(b) Discretionary – *add the use*: "Solar energy system, commercial/industrial"

3. That Section 1(b) of Schedule 2, Land Use District Regulations is amended to include Solar energy system, household as a discretionary use in the Rural Agricultural – "RA" land use district, the Rural Urban Fringe – "R/UF" land use district, the Grouped Rural Industrial – "GRI" land use district, the Grouped Country Residential – "GCR" land use district, the Rural Highway Commercial – "RHC" land use district, the Private Commercial Recreation – "PCR" land use district, the Designated Hamlet Residential – "HR" land use district, the Designated Hamlet Commercial – "HC" land use district, the Designated Hamlet Industrial – "HI" land use district, the Designated Hamlet Public and Institutional – "HP/I" land use district, and the Designated Hamlet Transitional/Agricultural – "HT/A" land use district as follows:

Section 1(b) Discretionary – *add the use:* “Solar energy system, household”

4. That Schedule 11, Wind Energy Conversion Systems is amended to include Solar Energy Systems in the title and the phrase “Part 1” is added as a heading for Wind Energy Conversion Systems (WECS) preceding sections 1 through 16 as follows (add the text shown in underlined italics and delete the text shown in ~~strikethrough~~):

SCHEDULE 11

WIND ENERGY CONVERSION SYSTEMS ~~(WECS)~~ AND SOLAR ENERGY SYSTEMS

Part 1

WIND ENERGY CONVERSION SYSTEMS (WECS)

5. That Schedule 11, Wind Energy Conversion Systems and Solar Energy Systems is amended to add Part 2 Solar Energy Systems following Part 1 Wind Energy Systems (WECS) as follows:

Part 2

SOLAR ENERGY SYSTEMS

1. DEFINITIONS

Solar energy system, commercial/industrial

A system using solar technology to collect energy from the sun and convert it to energy that is intended for off-site consumption, distribution to the marketplace, or a solar energy system that does not meet the definition of solar energy systems, household.

Solar energy system, household

A photovoltaic system using solar panels to collect solar energy from the sun and convert it to electrical, mechanical, thermal, or chemical energy that is primarily intended for sole use and consumption on-site by the landowner, resident or occupant.

2. SOLAR ENERGY SYSTEM, HOUSEHOLD:

- (a) Development permit applications for solar energy system, household, shall be accompanied by the following additional information:
- (i) documentation demonstrating the system is designed to produce energy primarily for sole use and consumption on-site by the landowner, resident or occupant;
 - (ii) manufacturer’s specifications for system design and rated output;
 - (iii) orientation of the solar panels;
 - (iv) for panels mounted to the roof of a building or ancillary structure or affixed to the wall of a building or ancillary structure, a description of how the panels are to be mounted or affixed, maximum projection from roof or wall, and structural capacity of the building/wall to support the proposed development;
 - (v) for free-standing solar panels, a description of the proposed ground mount design and maximum height from existing grade.
- (b) Solar panels must be located such that they do not create undue glare on neighbouring parcels or public roadways.

- (c) Solar panels mounted to the roof of a building or ancillary structure must not extend beyond the outermost edge of the roof.
- (d) The maximum projection of solar panels affixed to the wall or mounted to the roof of a building or ancillary structure shall be as regulated by the Development Authority.
- (e) Setback requirements are as prescribed in the applicable land use district. In the Designated Hamlet land use districts, free-standing solar panels are subject to the ancillary building and structure setbacks.
- (f) The maximum height of a free-standing solar panels shall not exceed 8 ft (2.44 m).
- (g) Solar panel installations may be affixed to a building wall (principal and/or ancillary), mounted to the roof of a building (principal and/or ancillary) or mounted to the ground as a free-standing structure. The maximum number of solar panel installations per parcel and location may be regulated by the Development Authority.

3. SOLAR ENERGY SYSTEM, COMMERCIAL/INDUSTRIAL:

- (a) Development permit applications for solar energy system, commercial/industrial shall be accompanied by the following additional information:
 - (i) the location of overhead utilities on or abutting the subject parcel and identification of any sensitive, environmental or topographical features which may be present on the parcel;
 - (ii) information regarding setbacks from property lines and the proximity to structures or uses on the site and adjacent parcels of land;
 - (iii) detailed information about the system type, number of structures, height of structures, and the energy process and rated output;
 - (iv) any information regarding general public safety and security measures;
 - (v) a site suitability analysis including but not limited to, topography; soils characteristics; storm water collection; accessibility to a road; availability of water supply, sewage disposal system and solid waste disposal if applicable; compatibility with surrounding land uses; potential impacts to agricultural land, operations and pursuits; potential visual impacts, and consistency with the policies of the Municipal Development Plan;
 - (vi) preliminary grading/drainage plan;
 - (vii) any potential impacts to public roads;
 - (viii) decommissioning plan;
 - (ix) if required by the Development Authority, an Environmental Assessment Review prepared by a qualified professional or other studies and reports to demonstrate site suitability and impact mitigation.
 - (b) In the Rural Agricultural – “RA” and Rural/Urban Fringe – “R/UF” land use districts, applicants are encouraged to consider the following when selecting sites:
 - (i) use of the lowest productive land, dry corners, and poor agricultural land is preferred;
 - (ii) to the extent possible, use of irrigated land and high quality agricultural land should be avoided/minimized.
6. That Section 3 of Schedule 3, Development Not Requiring A Permit is amended as follows (add the text shown in underlined italics and delete the text shown in ~~strikethrough~~):

- 3. No development permit is required for any use, building or structure associated with extensive agriculture or grazing including corrals and stockpile, except for dwellings and solar energy system, household installations of more than 5 solar panels on the same parcel, and are not proposed to be located within 150 feet of the centre line of any municipal road right-of-way.
- 7. That Bylaw No. 1722, being the municipal Land Use Bylaw, is hereby amended.
- 8. This bylaw comes into effect upon third and final reading hereof.
- 9. That a consolidated version of Bylaw No. 1722 is prepared incorporating Bylaw No. 1892.

READ a **first** time this _____ day of _____, 2016.

Reeve – Brian Brewin

Municipal Administrator - Derrick Krizsan

READ a **second** time this _____ day of _____, 2016.

Reeve – Brian Brewin

Municipal Administrator - Derrick Krizsan

READ a **third** time and finally PASSED this _____ day of _____, 2016.

Reeve – Brian Brewin

Municipal Administrator- Derrick Krizsan

M.D. of Pincher Creek No. 9 Statement of Cash Position

E3a

Month Ending July 2016

BANK STATEMENT C.I.B.C.	July	June
General Accounts		
Bank Statement Balance	486,884.42	3,297,775.92
Deposits After Month End	1,565.96	76,732.59
Cash On Hand	600.00	600.00
Outstanding Cheques	(63,810.56)	(177,150.20)
Month End Cash Available (- Overdrawn)	425,239.82	3,197,958.31

M.D.'S GENERAL LEDGER	July	June
Balance Forward from Previous Month	3,197,958.31	(1,022,776.93)
Revenue for the Month:		
Receipts for the Month	206,018.36	12,364,896.87
Interest for the Month	1,426.50	0.00
Disbursements for the Month:		
Cheques Written	(606,660.05)	(1,475,375.34)
Payroll Direct Deposits and Withdrawals	(327,418.84)	(405,198.00)
Electronic Withdrawals - Utilities and VISA	(45,394.47)	(19,903.07)
Banking Transaction Fees	(689.99)	(721.34)
Bank Overdraft Fees	0.00	(570.77)
Requisition & Debenture Payments	0.00	(893,594.11)
Transferred to T-Bill Account - General	(2,000,000.00)	(5,348,799.00)
M.D.'s General Ledger Balance at Month End	425,239.82	3,197,958.31

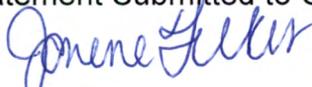
SHORT TERM INVESTMENTS - C.I.B.C.	July	June
General Account Operating Funds	6,391,746.54	4,390,575.30
MSI Capital Grant Advances	3,799,461.72	3,797,545.30
Public Reserve Trust Funds	190,862.63	190,721.44
Lottery Board Account	2,217.55	2,215.91
Tax Forfeiture Land Sales	2,526.03	3,523.42
Recycling Committee	29,903.33	29,881.23
	10,416,717.80	8,384,581.37

LONG TERM INVESTMENTS	July	June	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
			in 2015	Date	Amount
C.I.B.C. Wood Gundy - Bonds	8,419,188.00	8,396,705.00	2.34%	Nov-88	1,255,915.75

COMMENTS

August Items of Note Amount

This Statement Submitted to Council this 23rd Day of August 2016.



Director of Finance

MD OF PINCHER CREEK

August 18, 2016

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: 2016/17 Emergency Management Preparedness Program

1. Origin

The province has recently announced grant funding under the 2016/17 Emergency Management Preparedness Program.

2. Background

The purpose of the grant funding announced is to facilitate training for municipal emergency response personnel and volunteers.

In order to ensure our Emergency Response Team is always ready for an event, training and practice is continually required. A table top exercise once a year is suggested as a minimum.

Administration is requesting support from Council to apply for the available grant in the amount of \$7,000. The \$7,000 will cover facilitation of the table top, and required meals for attendees. In addition, support from the Town of Pincher Creek and the Village of Cowley will be required, in order to submit our application. The application deadline is September 30, 2016, and the funds must be used by May 31, 2018.

3. Recommendation

That the report from the Chief Administrative Officer, dated August 18, 2016, regarding 2016/2017 Emergency Management Preparedness Program, be received;

And that Council authorize Administration to submit a grant application in the amount of \$7,000, for a table top exercise to be held in 2017;

And further that letters be forwarded to the Town of Pincher Creek and the Village of Cowley, requesting their support of this project.

Respectfully Submitted,

W. Kay



**ALBERTA
MUNICIPAL AFFAIRS**

*Office of the Minister
MLA, Lesser Slave Lake*

AR85816

Dear Elected Officials:

It is my pleasure to announce that Alberta Municipal Affairs is providing \$150,000 in grant funding for the 2016/17 Emergency Management Preparedness Program. The grant guidelines and project application forms are available on the Alberta Emergency Management Agency's website, at www.aema.alberta.ca/grants. Please forward this information to your chief administrative officers and directors of emergency management.

The purpose of the grant is to facilitate training for municipal emergency response personnel and volunteers needed to protect Albertans during an emergency event. The approved projects/courses for this grant are separate from other training provided directly through the ministry.

In order to maximize resources, regional collaboration of municipalities is requested, with one municipality applying as the host. Please work closely with the Alberta Emergency Management Agency field officers in your area when applying. The officers can assist you during the application process.

Should you have questions regarding the grant applications and/or the program guidelines, please contact the Grants Coordinator at 780-422-9000, or at aema.empp@gov.ab.ca.

I wish you all the best with your training projects.

Sincerely,

A handwritten signature in black ink, appearing to read 'Danielle Larivee', written in a cursive style.

**Danielle Larivee
Minister Municipal Affairs**

MD OF PINCHER CREEK

August 15, 2016

TO: Reeve and Council

FROM: Wendy Kay, Chief Administrative Officer

SUBJECT: Policy Manual – Numbering System

1. Origin

In reviewing and revising our Policy Manual, it became apparent that the current numbering system had no real significance to the actual policies.

2. Background

Administration has researched various numbering systems, and we feel we have found one that is relative to the municipality and parallels between the policy and the department the policy relates to.

3. Recommendation

That the report from the Chief Administrative Officer, dated August 15, 2016, regarding Policy Manual – Numbering System, be received;

And that the following numbering system be approved for the Policy Manual:

Type of Policy Manual

C – Corporate Policy
A – Administration Policy

Department that the Policy is Relative To

CO - Council
ADM - Administration
AES - Agricultural and Environmental Services
COM - Community Services
DEV - Development
FIN - Finance
PW - Public Works

Number of Policy

001 – Policies will be numbered consecutively, within each department.

Example: C-CO-001 (Corporate-Council-001)

And further that Administration be provided the authority to revise all current policies to reflect the new numbering system.

Respectfully Submitted,



W. Kay

CHIEF ADMINISTRATIVE OFFICER'S REPORT

July 8, 2016 to August 18, 2016

DISCUSSION:

- July 12, 2016 Policies and Plans
- July 12, 2016 Regular Council
- July 25, 2016 SSR Biodiversity Management Framework
- July 28, 2016 Budget Discussions
- July 29, 2016 Website
- August 2, 2016 Budget Software
- August 4, 2016 Special Council
- August 9, 2016 Water Discussion – Town
- August 10, 2016 North Burmis Road
- August 17, 2016 EMS – Town
- August 18, 2016 Land Discussion – Maycroft Road

UPCOMING:

- August 19, 2016 North Burmis Road
- August 20, 2016 Pincher Creek Parade
- August 23, 2016 Policies and Plans
- August 23, 2016 Regular Council
- August 24, 2016 Tender Opening – Raw Water Pipeline
- August 25, 2016 EMS Commission
- September 3, 2016 Lundbreck Cornfest
- September 6, 2016 Website
- September 6, 2016 Strategic Planning
- September 6, 2016 Subdivision Authority
- September 6, 2016 Municipal Planning Commission
- September 7, 2016 Castle Mountain
- September 7, 2016 Joint Council – Town (Tentative)
- September 13, 2016 Policies and Plans
- September 13, 2016 Regular Council

OTHER**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period of July 8, 2016 to August 18, 2016.

Prepared by: CAO, Wendy Kay Date: August 18, 2016

Presented to: Council Date: August 23, 2016

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
41	4	Hamlet of PC Station	Land owner came to office, concerned of neighbours weeds and grass and the potential for fire. And the unsightly nature of the property, and dogs running at large.	Roland Milligan		April 27, 2016	
45	2	RR 1-2	Resident indicated there were numerous vehicles mud bogging in Chipman Creek on RR 1-2 last night (May 29) around midnight. Indicated that the neighbouring landowner would be ok with closing the road to traffic.	Leo Reedyk	Public Works was tasked with looking at options to restrict the road to horseback and walking traffic only while maintain access for land owners. Leo will bring this forward at the next policy and plans for discussion with council. Road closure process initiated.	May 30, 2016	July 12, 2016
48		Cowley	Resident from Cowley, upset that he has been asked to conserve water when there are still car washes running in Lethbridge.		He asked for Alberta Environment Phone Number, it was given to him.	July 11, 2016	July 11, 2016
49			Miscommunication in Lundbreck about water. Car wash taking place at Canyon School in Pincher Creek today, whoever is organizing it has been txting Lund. Residents to come and take advantage of the car wash..meanwhil residents are not allowed to water their lawns.		Explained that Pincher Creek and the MD draw there water from different sources.	July 7, 2016	July 7, 2016
50	5	NE 17-10-02 W5 R.R. 2-4	A BC resident was setting up his camper on the rd. allowance that they have as a LOC. They requested he move to the forestry to camp. MD resident called in to confirm her right to request him to leave.	Leo Reedyk	The LOC process and public access requirements were discussed with Director of Operations.	July 18, 2016	July 18, 2016
51	5	SW 07-07-02-W5 Burmis Mtn. Estates	Concern with his neighbour's new lean-to structure (3-sided building), that it is housing swine.	CAO	Investigated concern and met with property owner. Property owner advises that the building is open and that animals will sometimes seek shelter under the roof. It was reinforced with the property owner that the intent of the building is not to house animals. Complainant advised of investigation.	August 3, 2016	August 11, 2016
52	5	Lundbreck Trailer Park	Dog running at large. Dogs Barking - Resident contacted Crowsnest RCMP, and sent email to CAO.	CAO/Roland	Matter referred to Animal Control Officer. Complainant asked to contact Animal Control Officer directly, or MD in the future.	August 7, 2016	August 11, 2016
53	5	North Burmis Road	Outstanding issues related to the North Burmis Road construction project - fencing, approaches, culverts.	CAO	Met with Mr. Mihalsky on site. Confirming issues in writing for Mr. Mihalsky to review. Once confirmation received, work will be undertaken. Further site visit scheduled for August 19, 2016.	August 4, 2016	
54	5	SW 07-07-02-W5 Burmis Mtn. Estates	Concerns with neighbours - noise from radio, dogs barking which also causes the donkey to get going, construction of structure, number of dogs.	CAO	Requested complainant to put his concerns in writing.	August 11, 2016	

Administration Call Log

55	2		Concern with debris around garbage bins. Also, concern with flowers/weeds around the area of garbage bins.	CAO/Shane	Requested Shane to investigate whether it is flowers or weeds around the garbage bins. Advised we are continually working on making this area of concern better.	August 12, 2016	August 15, 2016
56	5	SE 13-7-2-W5	Landfill road drainage. Concerned he may need to take legal action.	Leo	Alberta Environment to make a decision last week of August, first week of September. Advised Mr. Leskoski	August 9, 2016	
57	1	Twin Butte Area	Weeds migrating from the adjacent property (Ox-eye Daisy/ Scentless Chamomile).	Leo/Shane	See attached email from Dir. of Ops. Mr. Stewart will be appearing as a delegation at an upcoming ASB Meeting.	July 29, 2016	
58	4	NE 15-7-29-W4M	Driveway grading, levels of service, invoicing, weed issues.	Leo	See attached email from Dir. of Ops. There does not appear to be any issues with invoicing to Mr. Barr.	July 19, 2016	August 2, 2016
59		Garbage Bins	Complaint received that a truck with license plate # JUM 289 was dropping off wicker chairs. Complainer follows directions as indicated to use the garbage facilities, and doesn't want to lose the service.	Leo		August 15, 2016	August 15, 2016
60	2	Garbage Bins	Complaint regarding the garbage bins - mattress, TV's.	Leo	Explained the active video cameras are reviewed and licence plates are recorded if caught dumping items not permitted.	August 15, 2015	August 15, 2016
61	4	SW 23-8-1-W5	Possibility of raw sewage flowing on property.	Roland	Trying to connect with Alberta Health Officer.		
62	5	Lundbreck	She was walking her dog (on-leash) this morning, and was chased by an off-leash German Shepherd. The dog bit her and her dog, and she fell trying to kick it.	Roland	Called complainant immediately to get further information. Called Animal Control Officer to look into the situation. Tried to contact Community Policing Officer, off until August 20th. Complainant phoned back and stated she doesn't want the RCMP involved, just a warning.	August 16, 2016	August 16, 2016
63	5	Lundbreck	Concerned about the number of free roaming cats within the trailer park.	Roland	Called Animal Control Officer and asked that he contact Ms Voytko about trapping some of these animals.	August 16, 2016	August 16, 2016

Leo Reedyk

From: Leo Reedyk
Sent: August 3, 2016 3:54 PM
To: Brian Hammond; Terry Yagos; Garry Marchuk; Fred Schoening; Quentin Stevick
Cc: Wendy Kay
Subject: RE: Weed issue? Div 1

Follow up information from [REDACTED]

I just got off the phone with [REDACTED]. He provided a little background. He has a 1/2 section with a 1/4 adjoining. The 1/4 has a small acreage parcel that had some scentless camomile a number of years ago. The camomile was not treated, it spread to the 1/4 and is now at his doorstep. Hay from the 1/4 is used to feed his cattle on the 1/2 over winter and is now bringing the seed with it.

Similarly, ox eyed daisy is moving towards his property through our ditches and game trails and although he continues to deal with the few he has, his neighbour does not.

[REDACTED] feels that the MD has responsibilities under the *Weed Control Act*, that if we choose to not write a weed notice but coach individuals, if that weed gets away as a result, the MD is liable for not using the tools they could have to prevent the spread.

He is concerned that slow action is allowing the spread of weeds. He is also concerned that productivity of the crews may not be at its optimum due to unnecessary travel.

I will provide a synopsis of this scenario at our Agricultural Service Board meeting when we discuss program goals.

Sincerely,

L.J. (Leo) Reedyk, A.A.E.
Director of Operations
MD of Pincher Creek No. 9

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachment to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

From: Wendy Kay
Sent: August 3, 2016 1:21 PM
To: Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Subject: RE: Weed issue? Div 1

Leo:

Sent: August 2, 2016 3:58 PM

To: Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>

Subject: RE: Weed issue? Div 1

Good Morning Leo,

We do assist with all Scentless Chamomile patches, and have been spending a significant amount of time on large patches of this weed, and will be spending a lot more time from Chipman Creek all the way down to where Pincher Creek meets the Oldman. Even though we haven't elevated this weed to Prohibited Noxious as previously planned, we are treating it as though it is, with the hopes of still getting it there in the future.

As for Oxeye Daisy, we keep our roads sprayed for it, with a few problem roads having it perennially, and we have drawn the line in the sand at the area west of Highway #6 and Highway #22 being kept as clean as possible, when it comes to private land not on a watercourse. As you can imagine, having one section of the municipality being treated differently than another is not ideal, but this is the best way to keep this weed at bay and still have resources to put to the other thirty or so weeds that require our attention. Oxeye Daisy is just one weed we have to do this for, with Yellow Buttercup, Canada Thistle & Perennial Sow Thistle also being in this category for our MD. Hoary Cress and Blueweed are also separated out into 'in-house infested areas', where we treat them as Noxious Weeds in the 'infested areas' and Prohibited Noxious outside of these areas (they are both Noxious Weeds). This helps us use resources to keep them from spreading, and still keep them in control in those areas where they have been present at high levels for up to 70 years (Hoary Cress).

Oxeye Daisy has reached the point where eradication would be very expensive and difficult, with the Forestry area having been out of control for 20+ years, almost 100% presence of the weed on our watercourses and almost everything on the west side of Highway #6 and #22 being significantly infested. The reason for this is that the province is terrible at taking care of their weeds! Again this year they have pulled all funding for the forestry area for invasive species control, with the Hawkweed's already reaching the point where control is impossible. We have the option of enforcement, as the Crowsnest Pass has done, but the damage is done, with another year of everything going to seed.

I am just beginning the process of writing 'Eradication Plans' for all of the weeds that we presently take care of, and this will outline how we need to handle these on a species by species basis, with eradication the ultimate goal with all of them, even though that is an unrealistic goal for most of them without unlimited budget (or a change in technology IE: biocontrol, new chemicals, targeted grazing). The history of control measures being taken will be included in these plans. This won't be done until next year, hopefully in time for next season, but will bring into focus what costs will be in terms of crew and materials, in the context of an eight hour day. The reasons for this is that the MD will always have a limited budget and we are going to have to discuss how to integrate enforcement into the program while still keeping the cooperative aspect of our program, which has been very successful up to now. Wild Caraway and Hawkweed are changing things, as we already have too many species get away on us like Oxeye Daisy, and these two species are next if we keep the status quo.

I hope this helps! Thanks!

Shane Poulsen

Agricultural Fieldman
MD of Pincher Creek Agricultural Services
403-627-3130 (office)
403-339-8741 (cell)
403-627-3075 (fax)
spoulsen@mdpincercreek.ab.ca (email)

<http://www.mdpincercreek.ab.ca/services/agricultural-services>

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited. Attachments to this e-mail may contain viruses that could damage your computer system. Whilst we take reasonable precautions to minimize this risk, we do not accept liability for any damage which may result from software viruses. You should carry out your own virus checks prior to opening any attachment. Please note that errors can occur in electronically transmitted materials. We do not accept liability for any such errors. If verification is required please ask for a hard copy.

From: Leo Reedyk
Sent: July-29-16 2:02 PM
To: Shane Poulsen <AESFieldman@mdpincercreek.ab.ca>
Cc: Lindsey Cockerill <AESFieldAsst@mdpincercreek.ab.ca>
Subject: FW: Weed issue? Div 1

Shane, any comments? I thought we assist with scentless camomile and we are concerned that ox eyed daisy is beyond eradication in the MD.

Thanks,

Leo

From: Wendy Kay
Sent: July 29, 2016 1:46 PM
To: Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Subject: Fwd: Weed issue? Div 1

Can you please ask Shane about this and get back to me.

Sent from my iPhone

Begin forwarded message:

From: Brian Hammond <CouncilDiv4@mdpincercreek.ab.ca>
Date: July 29, 2016 at 1:26:33 PM MDT
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: Weed issue? Div 1

Wendy

The other day at Crestview, I had a conversation with [REDACTED] who lives in the Twin Butte area. during the conversation he raised the ongoing issue of weeds migrating from the adjacent property (ox-eye daisy/scent less camomile). He says he has had conversation(s) on several occasions with our AES people(Shane) re the problem there and does not appear at satisfied with the response. No doubt there is an explanation. Could I ask you to look further into this and keep me up to date please.

Sent from my iPhone

Leo Reedyk

From: Leo Reedyk
Sent: July 26, 2016 3:00 PM
To: Brian Hammond; Terry Yagos; Fred Schoening; Garry Marchuk; Quentin Stevick
Cc: Wendy Kay; Stu Weber
Subject: ██████████ - Call Log

██████████ (NE 15-7-29-W4M) contacted the Reeve with a variety of concerns including:

- The driveway grading request he had submitted;
- Grader operator levels of service;
- Grader operators seen to be lifting blade and travelling to another location;
- Who gets a bill when his driveway gets bladed (easement across neighbouring lands);
- Weed issues along Oldman River;
- Weed sprayers leaving after being there for a few minutes;
- Timing of weed spraying or application of bugs;
- How to re-establish the shore of the river after a flood event.

The Reeve passed the information on to the Director of Operations on Tuesday, July 19, 2016. The Director contacted ██████████ to arrange a meeting for Wednesday morning at 10:00.

When the Director arrived on site the grader operator had finished the driveway grading the same morning. ██████████ were informed that the operator uses discretion on when to do driveway requests pending the condition of roads within the area as well as the location of the driveway in relation to the area that is being worked.

The Director informed the ██████████ that operators will inspect their area, determine the priorities to be graded and maintain those areas rather than blade areas that do not require maintenance. On the issue of who gets a bill, the answer provided dealt with who was receiving the grader services, who called in and the time of year. There seemed to be some confusion over winter snow removal being an hour free. They do have an area that is frequently plugged with snow. They were informed of the MD's snow removal priorities and that given their scenario they should not expect to get snow removal the same day they call, even if the operator is driving past with the grader.

██████████ indicated that a weed crew had arrived, did a few minutes of spraying and then were about to leave. When questioned, they replied that they did not have the proper chemical and that they would be back. He indicated he had not seen them again and wondered about why they would need different product. The limits of chemical were explained, the different product used adjacent to water bodies and how bugs may be introduced into areas where spraying may not be an option. As it turned out, Shane was preparing to deliver a bug release the following day.

The movement of the rivers bank, reestablishment of the river bank and process was explained. Follow up information from the Alberta Environment web site was provided to the Barr's via email, to help them look into the issue.

On Friday, the Public Works Superintendent looked at the grading that was done and made a recommendation to the operator that when it dries a little, he should clean up a couple of ridges.

Provided for information.

L.J. (Leo) Reedyk, A.A.E.
Director of Operations
MD of Pincher Creek No. 9



CITY OF
Lethbridge

F1a

OFFICE OF: City Solicitor

Phone: (403) 320-3903

Fax: (403) 320-4259

OUR FILE NO. 570A.2 (2016)

August 11, 2016

M. D. of Pincher Creek
1037 Herron Ave.
Box 279
Pincher Creek, AB T0K 1W0

Attention: Ms. Wendy Kay, Chief Administrative Officer

Dear Madame:

RE: City of Lethbridge and Alberta Health Services– Release of Information Agreement

Please be advised that we are working with Alberta Health Services on a collaborative dispatch project in order that the Public Safety Communications Center (PSCC) can continue dispatching EMS units in your community.

Alberta Health Services has digital maps that are being used in the Provincial EMS dispatch system; and we would like to use the same digital maps for fire dispatching.

Alberta Health Services has requested that we obtain permission from your Municipality prior to them releasing the map data for your community.

If you agree to provide permission, please sign and date the enclosed Release of Information Agreement where indicated and return all copies for our signature. We shall, of course, return one copy to you for your records. If you have any concerns, please contact Chris Kearns at 403-330-5196.

Yours truly,

TIMOTHY (TIM) N. JORGENSEN, B.A. LL.B.
CITY SOLICITOR

TNJ/yg
Encl.

cc: B. Beck, Director of Community Services
cc: C. Kearns, PSCC Manager

RELEASE OF INFORMATION

THIS AGREEMENT IS MADE BETWEEN:

M.D. of Pincher Creek

(Hereinafter referred to as 'The Municipality')

-and-

City of Lethbridge

(Hereinafter referred to as 'The City')

The Municipality agrees to allow the City to have access to the Municipality's electronic and hardcopy GIS Mapping Information currently in use by Alberta Health Services.

This authorizes Alberta Health Services to release all pertinent current and future GIS mapping information to the City.

The City acknowledges that the information will only be used for the receiving of 9-1-1 calls and the dispatching of Fire Departments and other agencies that provide Medical First Response or Assistance in the Municipality. The City agrees to not sell or share the information collected from Alberta Health Services.

IN WITNESS WHEREOF the parties have set their seal and hands of their proper officers.

CITY OF LETHBRIDGE

M.D. OF PINCHER CREEK

Mayor

Per: _____
Title: _____

City Clerk (Seal)

Per: _____
Title: _____

Date: _____

Date: _____

RECEIVED

AUG 15 2016

M.D. OF PINCHER CREEK



Council
Corresp - Action

319-6th Stre
Lethbridge, AB F1b
Phone: (403) 330-1759
shannon@oldmanwatershed.ca
www.oldmanwatershed.ca

FILM PROJECT UPDATE

Dear Reeve and Council,

I hope this finds you well, happy and enjoying the tail end of summer. How fast it has flown by!

I'm writing to you to say THANK YOU! - for all you do to champion sound watershed management practices. To help you do this more easily, we have been working hard to create a series of short videos about various watershed topics that you can use at your meetings and presentations.

We've enclosed 2 complimentary flash drives with the videos completed thus far - already loaded and ready to go. Let me tell you a bit more about them:

- 1) If you attended our AGM in June, you will have seen the new **"Introducing the OWC"** video - a "grunge"-themed video that superimposes images of industrial land use over landscape photography. It is geared for the demographic we are trying to reach most* - the 20 to 35 year old males who are using motorized recreational vehicles in our headwaters. The response from them has been very supportive, and the video is getting circulated by them on social media.

** Headwaters protection is Goal 3 of our Integrated Watershed Management Plan. Water Quality is #4 and will be rolled out next year!*

- 2) We also completed a video featuring the **Minister of Environment & Parks, Shannon Phillips**. The target demographic for this video is elected officials and other groups who are looking for information about OWC's role as one of the province's 11 Watershed Planning and Advisory Councils. The video shows that the GoA strongly supports WPACs as an important partner.
- 3) One of the three videos that is part of the Collaborative Partnership we have with the City of Lethbridge is also complete and ready for use. It deals with **the Science of Urban Watershed Management and Health**. A kids' video and a general public video are in post-production.

The OWC is asking you to show support for the OWC and watershed management by placing the link to a video of your choice on your websites and social media pages.

We would be delighted to provide supplementary presentations to any group wishing to expand on the ideas in the video and make the link between what they are doing - and watershed decisions - clearer and more front-of-mind.

Once the videos have been downloaded, please keep those flash drives moving! Gift them on to another person or organization that you think would make a great watershed ambassador. More videos will follow so that you will have a variety of watershed topics and tools at your disposal.

Never forget - we are all downstream! Thank you; please call me if you have any questions.

Shannon Frank, Executive Director

From: Wendy Kay
Sent: Friday, August 5, 2016 2:12 PM
To: Tara Cryderman
Subject: FW: Proposed Draft of letter to Federal Minister of ISED
Attachments: Template letter for AAMDC members to adapt and submit.docx

Importance: High

Correspondence - Action

From: Bev Thornton [mailto:bev@albertasouthwest.com]
Sent: August 4, 2016 1:59 PM
To: Barney Reeves <bokr40@icloud.com>; Barney Reeves2 <bokr@telusplanet.net>; Beryl West <mbwest@telus.net>; Bill Peavoy <bill.peavoy@gmail.com>; Blair Painter <blair.painter@crowstnepass.com>; Brent Feyter <Brent.Feyter@fortmacleod.com>; Dennis Gillespie <lisg@platinum.ca>; Garry Marchuk <CouncilDiv3@mdpincercreek.ab.ca>; John Connor <scotcanuck2003@yahoo.com>; Jordan Koch <jkoch@ccewireless.ca>; Kathy Wiebe <admin@ranchland66.com>; Lloyd Kearl <Lloyd.kearl@cardstoncounty.com>; Lorne Jackson <ljackson@pincercreek.ca>; Maryanne Sandberg <sandfarm@platinum.ca>; Mike Collar <mtcollar@telus.net>; Monte Christensen <mrchristensen@gmx.com>; Ron Davis <ronncranch@gmail.com>; Shelley Ford <shelley.ford@townofclaresholm.com>; Warren Mickels <wmickels@shaw.ca>; Chad Parsons <admin@glenwood.ca>; Chad Parsons2 <cao@hillspring.ca>; Cindy Cornish <vilocow@shaw.ca>; Cindy Vizzutti <cindy@mdwillowcreek.com>; Clayton Gillespie <stavely@platinum.ca>; Greg Brkich <cao@ranchland66.com>; Janet Edwards <office@hillspring.ca>; Jeff Shaw <jeff@cardston.ca>; Kariniesha Gordon <manager@granum.ca>; Kevin Miller <cao@nanton.ca>; Laurie Wilgosh <Laurie@pincercreek.ca>; Marian Carlson <marian@townofclaresholm.com>; Murray Millward <murray@cardstoncounty.com>; Scott Barton <scottbarton@raymond.ca>; Sheldon Steinke <cao@crowstnepass.com>; Susan Keenan <Skeenan@fortmacleod.com>; Wendy Kay <wkay@mdpincercreek.ab.ca>
Cc: Bob Dyrda <bob@albertasouthwest.com>
Subject: Proposed Draft of letter to Federal Minister of ISED
Importance: High

Dear AlbertaSW Board and CAOs,

At the AlbertaSW Board meeting, held August 3, 2016, the attached DRAFT letter was discussed. This letter is addressed to The Honourable Navdeep Bains, Minister of Innovation, Science and Innovation.

The letter was drafted by CCI, with the purpose of raising awareness with the federal Ministry that Alberta is NOT high-speed connected.

- In past rounds of broadband funding, Alberta has received very little share of the resources: we are told that the perception in Ottawa is that since Alberta has the SuperNet we are fully connected and do not need anything else.
- **We all know that is not the case.**

Next steps:

1. The Board has approved that this letter be sent to the Minister from AlbertaSW, cc'd to MP John Barlow, AND cc'd to all our member communities.
2. The Board also requests that each AlbertaSW community also please consider sending a personalized version of this letter, on its municipal letterhead, cc'd to the MP and other AlbertaSW communities.

- By cc'ing each other, the letters become cross-referenced in the system, emphasizing that we are all speaking as part of a large group and region.

- The discussion at the meeting concluded that our small communities can be considered "rural", by definition, due to our small populations, and that the message in the letter could be adapted to make the case for being underserved.

Please contact me or Bob if you have further questions!

bob@albertasouthwest.com

bev@albertasouthwest.com

403-627-3373

(your community letterhead)

The Honourable Navdeep Bains
Minister of Innovation, Science and Economic Development
235 Queen Street
Ottawa, ON K1A 0H5

Via email: Navdeep.bains@canada.ca

Re: Rural Broadband Strategy

July xx, 2016

Dear Minister Bains,

I am writing on behalf of (name of municipality/community) in support of the \$500 million investment your government has committed for a new Rural Broadband Strategy.

(name of municipality/community) has a population of xxxx, who are dispersed over an area covering approximately xx square kilometres. While we have some residents and businesses concentrated in (town)(the village) (a small geographic area)(along two main streets) , the majority of our residents are more than xx km from bricks and mortar institutions like a hospital, school or community centre, and therefore out of internet range. Like most rural Albertans, we access the internet via point of presence towers (POPs) provided by smaller ISPs - our population is too small and too spread out for the big incumbents to provide broadband or wireless service. These towers cover an average area of 200 km² to 1,000 km² and can serve 200 to 1,000 rural households each.

And while we may live outside urban centres, like all Albertans, we need fast, reliable, affordable internet service in order to be able to run our businesses and farms, build new businesses, learn and connect to the rest of the country and the outside world.

(insert a paragraph that is specific to your community and how it would benefit from better access. Give an example of a business, or explain how slow the current download speeds are)

As you establish the criteria for the new Rural Broadband Strategy, we would like to request the following policy considerations:

- a) **The Rural Broadband Strategy funding include fiber to the tower (FTTT).** We understand that your department is considering criteria that limits funding to bricks and mortar institutions. Because our residents are spread out beyond traditional “town limits”, the POPs that serve us in effect act like “community institutions”. Bringing fiber to the base of these towers would increase the broadband access for the residents of (name of municipality/community) and help bridge the digital divide that we face on a daily basis. The cost for bringing 1 Gps and 100Gps to the base of a tower are the same, thus the Government of Canada’s investment would enable greater connectivity for rural Albertans. This policy would in fact benefit all rural Canadian communities who rely on towers for their internet connectivity

- b) **The Rural Broadband Strategy target its funding at non-incumbent established operators.** The big players don't do business in really rural Alberta, they can't make enough money at it. The competition and service provided by innovative, smaller ISPs means we can go beyond dial-up and slow download speeds.
- c) **The Rural Broadband Strategy should ensure that Alberta gets its fair share of the funding.** Rural Albertans need access to the fast, reliable, affordable internet that fiber to the towers will enable. While there is some level of connectivity to most pockets in our province, we can't *connect and do business with the rest of country and the world if our download and upload speeds are painfully slow.* Currently, our neighbours in (name of next largest population centre served by Telus/Rogers/Bell Shaw) enjoy fiber and internet speeds of xx, while our community struggles at xx.

We would be pleased to meet with you or your officials here or in Ottawa to further illustrate the digital divide we face daily here in rural Alberta. And we welcome you and your government colleagues to visit us any time you are in Alberta. Our communities want and need to be better connected - our innovative businesses want to scale up, but we need capacity that allows us to grow.

Thank you for your consideration of these policy recommendations. We look forward to the opportunity to participate in the Rural Broadband Strategy.

Sincerely,

(name)

Title

Email

Phone/cell phone

cc: The Hon. Kent Hehr, PC, MP
The Hon. Amarjit Sohi, PC, MP
The Hon. Bardish Chagger, PC, MP
Randy Boissonnault, MP
Darshan Kang, MP
Greg Fergus, MP
Mike Bossio, MP
David Graham, MP
Vandana Kattar-Miller
Hon. Stephanie McLean, Minister of Service Alberta

Subject: FW: Logo

>>
>> Hi Alice,
>>
>> This request requires Council approval; their next meeting is August 23rd. Would you like me to put this request on the agenda?
>>
>> Tara
>>
>> -----Original Message-----
>> From: alicewag23@gmail.com [mailto:alicewag23@gmail.com]
>> Sent: Monday, July 25, 2016 1:51 PM
>> To: MDInfo <MDInfo@mdpincercreek.ab.ca>
>> Subject: Logo
>>
>> Hello
>> I am working on creating a new design for the poster and brochure for the Allied Arts Council of Pincher Creek autumn movie season. We would like to acknowledge our supporters by adding their logo to our printed message. So would you please send me an print ready copy of your logo.
>>
>> Thank you for your continued support.
>>
>> Alice
>>
>>
>>
>

*Council
Corresp-Action*

July 26, 2016

F1e

RECEIVED

JUL 26 2016

M.D. OF PINCHER CREEK

Jim and Carolyn Smyth
Box 31
Cowley, AB
TOK OPO

To: The MD of Pincher Creek Council,

Currently the MD is in the process of constructing a water pipeline from the Old Man Reservoir to the Regional water plant and we are writing to ask if we could be connected to your raw water pipeline that is passing by our farm.

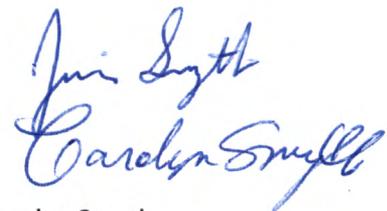
After talking with Leo Reedyk , we are in the process of applying for a water diversion license to remove water from the Old Man Reservoir. We will be using this water to water a garden and possibly fill a small dugout or reservoir for cattle watering.

In order to apply for this license we would require a letter from the MD that would give us permission to use your point of diversion to access this water.

We are asking now before it is built so a line could be added while construction is happening, or possibly we could use a hydrant if freezing was not an issue.

We are available to come to a council meeting or can be contacted by phone at 628-2664 or e-mail jsfarms@toughcountry.net

Sincerely,



Jim and Carolyn Smyth



UTM 11 NAD 83
COORDINATES

THE EXISTENCE, LOCATION AND ELEVATION OF ALL UTILITIES AS SHOWN ON ANY PLANS MAY BE BASED ON INFORMATION RECEIVED FROM THE RESPECTIVE AUTHORITIES AND ARE NOT GUARANTEED BY THE ENGINEER. NO RESPONSIBILITY IS IMPLIED OR ASSUMED BY THE ENGINEER AS TO THE LOCATION AND ELEVATION OR ANY OMISSIONS. THE CONTRACTOR OR ANY THIRD-PARTY IS RESPONSIBLE FOR DETERMINING THE EXISTENCE, LOCATION AND ELEVATION OF ALL SUCH UTILITIES AND MUST CONTACT THE VARIOUS UTILITY COMPANIES FOR ON SITE INFORMATION PRIOR TO COMMENCEMENT OF ANY OPERATIONS.

THIS DRAWING MAY HAVE BEEN MODIFIED FROM ITS ORIGINAL SIZE. ALL SCALE NOTATIONS INDICATED (i.e. 1:1000 etc) ARE BASED ON 11"x17" FORMAT DRAWINGS

1	16-07-27	FOR QUALIFICATION
ISSUE	YY-MM-DD	REVISION



M.D. OF PINCHER CREEK

COWLEY-LUNBRECK REGIONAL WTP
RAW WATER PIPELINE
SITE PLAN

DESIGNED	J.M.P.	JOB	1770-008-00
DRAWN	J.M.P.	SCALE	1:7500
DATE	JULY 2016	DRAWING	1.0

RECEIVED
AUG - 8 2016
M.D. OF PINCHER CREEK

Council
Action - Correspondence

F1f

Children's World Daycare Society
815 Schofield St
Box 1567
Pincher Creek, AB
T0K 1W0
403-627-5009
childrensworld@shaw.ca



August 3rd, 2016

To Whom It May Concern:

My name is Marie Meckelborg, I am the current Director of The Pincher Creek Children's World Day Care Society. Children's World Day Care is an ACCREDITED NON-PROFIT CHARITY. We are a registered Society and charity that is governed by a volunteer Board of Directors made of participating parents and other interested people from the community.

Currently at Children's World, we are serving over 90 children. Our daycare centre has been providing services to our community for 35 years. We are proud to be able to provide quality child care for years to come and rely on our community partners to help us to continue to maintain our centres for our communities' children to grow and develop into active members of our community.

We are coming up with ways to bring our community closer through our various fundraising events. Our next event is our 1st Annual Slow-Pitch Halloween Tournament that will take place on Sept 30th, Oct 1st and 2nd, 2016. We are partnering with the Pincher Creek Splash Park Committee to host this event. Our hope is to have 10 male teams and 6 female teams. There will be cash prizes for 1st, 2nd and 3rd place. We also want to offer prizes for best individual costumes for male and female as well as prizes for best team costume both male and female.

For this reason, I am humbly requesting a donation in the form of gift certificate or an item of your choosing to put towards the prizes. In return we will be advertising our local sponsors on our posters promoting the event; I would need the certificates or items prior to August 15th, 2016 so that we can advertise appropriately.

Thank you so much for you generosity and continued support.

Sincerely,
Marie Meckelborg

A handwritten signature in blue ink that reads "Marie Meckelborg".

Council
- Corresp - For Info



ALBERTA
SENIORS AND HOUSING

*Office of the Minister
MLA, Edmonton-Riverview*

RECF F2a

JUL 18 2016

M.D. OF PINCHER CREEK

AR40910

June 24, 2016

Mrs. Patricia Bratz
Pincher Creek Care Bears Society
PO Box 44
Pincher Creek AB T0K 1W0

Dear Mrs. Bratz:

Please accept my congratulations on the Pincher Creek Care Bears Society nomination for a 2016 Minister's Seniors Service Award. I am pleased that you were able to attend the community celebration in Lethbridge on June 7, 2016 and regret that I was unable to attend.

The work that you do to help the seniors in your community is very much appreciated and I thank you for your valuable contribution to seniors and to your community. Your volunteer work makes a positive difference in the lives of seniors in Alberta.

Eight award recipients will be announced later in the summer and recognized at a special event held at Government House on September 28, 2016. More information about this event, and pictures from the community events, can be found on the ministry website at www.seniors-housing.alberta.ca.

Congratulations again on your nomination and thank you for helping to make Alberta the great province it is.

Sincerely,

Handwritten signature of Lori Sigurdson in cursive.

Lori Sigurdson
Minister of Seniors and Housing

cc: Pat Stier
MLA, Livingstone-Macleod

Tara Cryderman

Council
Corresp - For Info

RECEIVED

AUG 2011

F2b

MUNICIPAL DISTRICT OF PINCHER CREEK

Alberta Trappers' Association

PO Box 6020 Station Main, Westlock, AB T7P 2P7

Telephone: (780) 349-6626 Fax: (888) 362-4679

Info@AlbertaTrappers.com www.AlbertaTrappers.com



Municipal District of Pincher Creek

Box 279

Pincher Creek, AB

June 21, 2011 Pincher Creek, AB

ToK 1Wo

Dear Wendy Kay,

The support that the Alberta Trappers Association has received for the Annual Rendezvous has been amazing.

Thank you so much for your donation of 1155.00 towards the Pincher Creek Rendezvous.

This yearly event allows trappers from around Alberta to meet, discuss, compete & celebrate the lifestyle. As an extension of our education work in schools & trapping courses, it allows for family inclusion & encouragement of the next generation of land conservationists.

We couldn't hold this event or have the success and growth we have enjoyed yearly, were it not for generous donations like yours.

With sincere thanks,

Kathy Hrushenski

Alberta Trappers Association



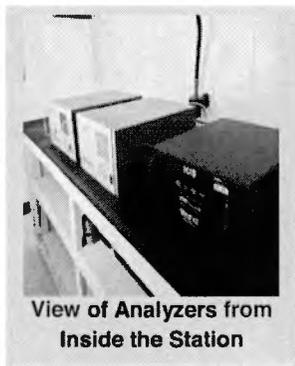
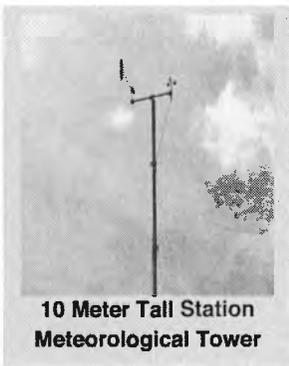
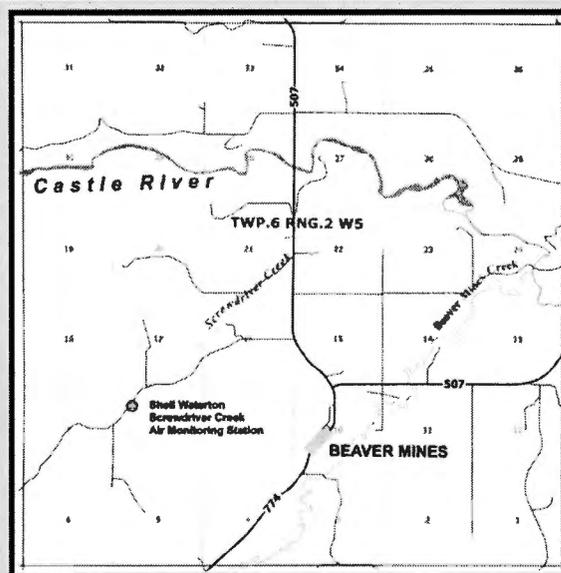
Shell Canada

Screwdriver Creek Valley Air Quality Monitoring Station

Data Summary Report July 2016

Background

Based on recommendations arising from work completed with RWDI Air Inc. and the Waterton Advisory Group (WAG) in 2012 and 2013, Shell established a continuous ambient air quality monitoring station in the Screwdriver Creek Valley area. The station was setup by AGAT Laboratories according to the Alberta Air Monitoring Directive requirements and began collecting data in March 2014. The station continuously measures sulphur dioxide (SO₂), hydrogen sulphide (H₂S), wind speed, wind direction, and atmospheric temperature. A summary of the most recent period of data available from AGAT Laboratories (March 21, 2014 to June 30, 2016) is provided herein.

View of Analyzers from
Inside the Station10 Meter Tall Station
Meteorological TowerScrewdriver Creek Valley
Continuous Air Quality Monitoring StationLocation of the Screwdriver Creek Valley
Continuous Air Quality Monitoring Station

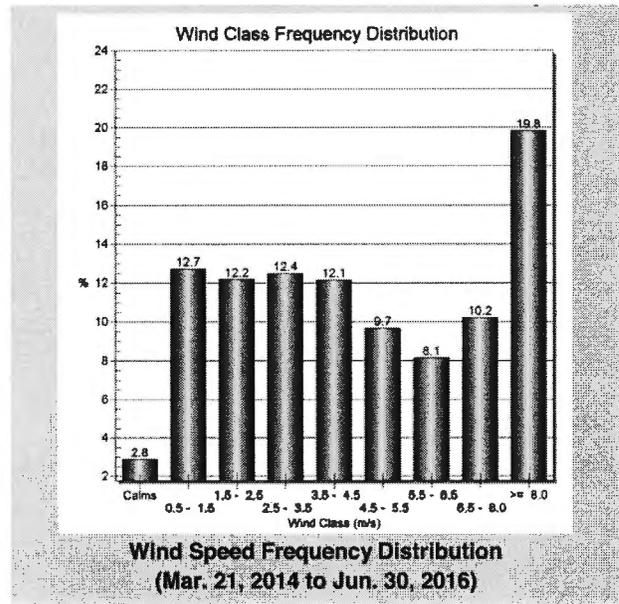
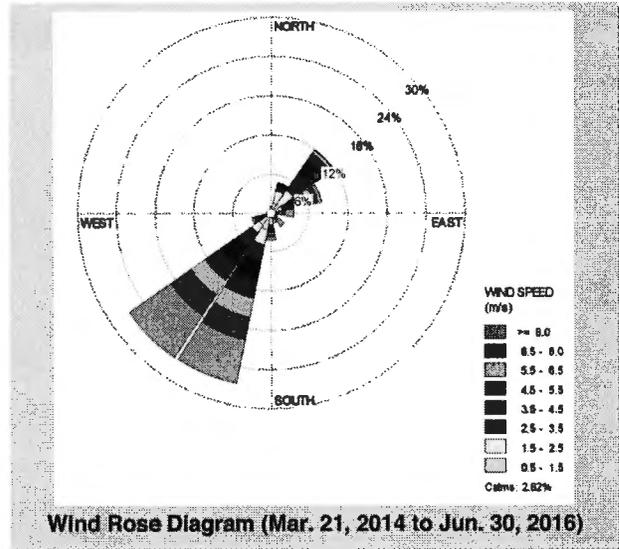
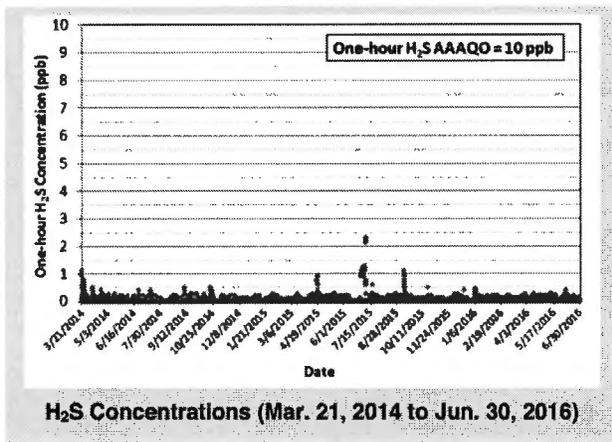
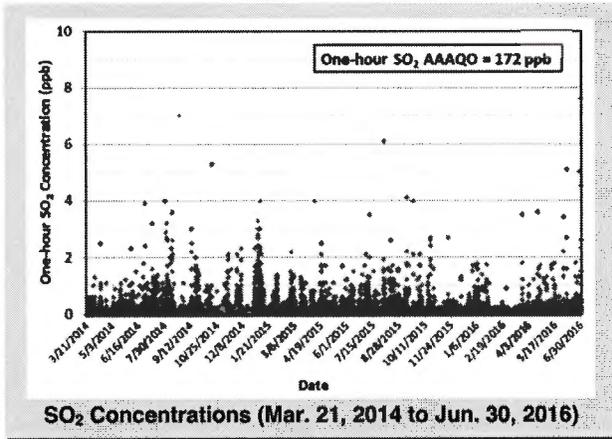
Air Quality Data Summary

Measurements show that the maximum one-hour SO₂ concentration of 7.6 ppb was well below the applicable Alberta Ambient Air Quality Objective (AAAQO) of 172 ppb. Measurements show that the maximum one-hour H₂S concentration of 2.3 ppb was less than the applicable AAAQO of 10 ppb.

Graphs for SO₂ and H₂S data are provided on the reverse.

Meteorological Data Summary

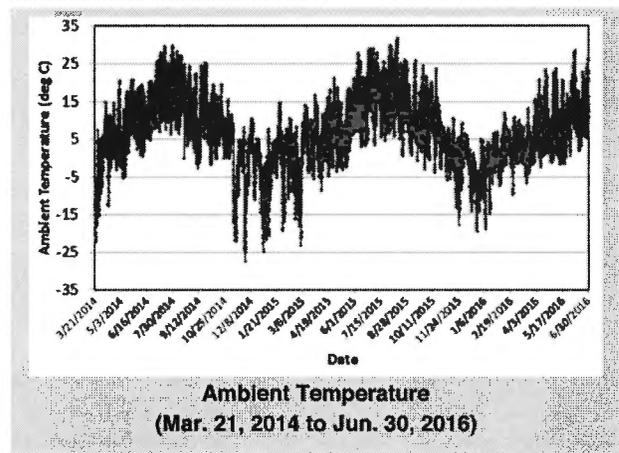
During the data period, winds were primarily from the southwest, with hourly wind speeds ranging up to 72 km/hr (20 m/s). Calm conditions (wind speeds of less than 1.8 km/hr or 0.5 m/s) were observed approximately 3 percent of the time. Ambient air temperatures over the data period are provided on the reverse.



Data Access

Raw air quality data for the station are available real-time online via the website below. Tables or graphs can be viewed and exported in either Excel or PDF format.

<http://aqm.agatlabs.com/>



We welcome your feedback!

If you would like more details or if you have questions, please contact Rod Sinclair, Shell Waterton Community Liaison Officer at 403-627-7282, rod.sinclair@shell.com.



Shell Canada Limited
400 – 4th Avenue S.W.
P.O. Box 100, Station M
Calgary, Alberta T2P 2H5
Internet www.shell.ca

July 25, 2016

**RE: Spionkop Creek – Pipeline Discontinuation, Removal and Abandonment
10-36-003-01 W5M to 16-28-003-30 W4M**

We would like to provide you with information on our upcoming plans for the above noted pipeline. Shell is planning to apply to the Alberta Energy Regulator (AER) for approval to discontinue, abandon and remove an approximate 50m section of a 2" sweet fuel gas pipeline. The portion of pipeline being removed crosses Spionkop Creek at SW-33-03-30W4M and has been exposed due to flooding. An approximate 1.5 km section of pipeline located north of Spionkop Creek will be discontinued (10-36-003-01 W5M to SW-33-03-30W4M). A 1.1 km section of pipeline located south of Spionkop Creek will be abandoned (SW-33-03-30W4M to 16-28-003-30 W4M).

Included with this letter you will find several attachments that explain our plans in further detail:

- ✓ A fact sheet summarizing the proposed project
- ✓ A Public Consultation Map
- ✓ An Alberta Energy Regulator (AER) information package
- ✓ A Shell Privacy Information Card

Should you require further information or clarification regarding this proposed development, or have comments or concerns, please contact us within 14 calendar days using the information provided on the next page.

Kind regards,

A handwritten signature in blue ink, appearing to read "J. Platman", is located below the "Kind regards," text.

Jen Platman
External Relations Advisor



Shell Canada

What is personal information?

Personal information is any information that identifies an individual, or by which an individual's identity could be deduced.

Why do we collect personal information?

We collect your personal information for the following reasons:

- In order to comply with certain AER rules
- for emergency planning and response purposes
- to provide you with information regarding Shell projects and activity in your area, and to invite you to our community events.

What personal information does Shell collect?

We may collect personal information such as:

- Name, address and telephone numbers for the means of contacting, engaging or consulting
- The legal land description and physical location of the property, the names and number of people who reside at the property, what structures are on the property, and if you reside there full time

We may also need to know, for emergency planning and response purposes:

- If there are school age children, infants, or persons with special needs who may require specialized assistance
- How to best to contact you during the day, in the evening and at other times. i.e. a cell phone number
- If you have livestock and/or pets

Who may have access to your personal information?

Your personal information may be accessed by employees and contractors of Shell Canada and local emergency responders who have a need to know the information.

How is your personal information protected?

We endeavor to maintain safeguards that are appropriate to the sensitivity of the personal information in question. These safeguards are designed to prevent your personal information from loss and unauthorized access.

Updating your personal information?

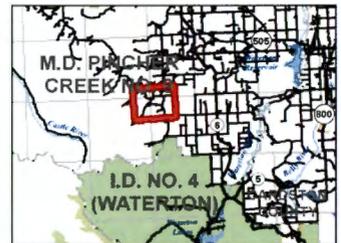
Because this information is used in case of an emergency it is imperative that the information contained in our records is current and accurate. Should any of your personal information change please notify us immediately.

Please visit our privacy policy at
www.shell.ca

for more information regarding our information handling practices.

FACT SHEET	
Spionkop Creek - Discontinuation, Removal and Abandonment Fuel Gas Pipeline from 10-36-003-01 W5M to 16-28-003-30 W4M	
CONTACT INFORMATION:	<p>Jennifer Platman External Relations Advisor, Foothills Phone: 403) 384-5257 Email: jennifer.platman@shell.com</p> <p>Rod Sinclair Community Affairs Associate Phone: (403) 627-7282 Cell: (403) -627-9467 Email: Rod.Sinclair@shell.com</p>
SHELL EMERGENCY CONTACT	<p>Waterton Gas Plant 24 Hour Emergency Number (403) 627-4200</p>
PROJECT DESCRIPTION	<p>Shell Canada plans to apply to the Alberta Energy Regulator (AER) for approval to remove an approximate 50 m section of exposed pipeline at SW-33-03-30W4M .</p> <p>An approximate 1.5 km section of pipeline located north of Spionkop Creek will be discontinued (10-36-003-01 W5M to SW-33-03-30W4M). A 1.1 km section of pipeline located south of Spionkop Creek will be abandoned (SW-33-03-30W4M to 16-28-003-30 W4M).</p> <p>There is no EPZ for this pipeline as it is a fuel gas line (sweet gas).</p> <p>Further details are provided below.</p> <p>Please reference the attached map outlining the pipeline location and route.</p>
PROJECT CATEGORY TYPE	The AER pipeline category type for this pipeline is B100, which indicates a level 1 gas pipeline (non-sour service) that is ≤ 323.9 mm outside diameter (OD).
SETBACKS	<p>For all wells, pipelines and facilities, setbacks are put in place to maintain a minimum distance between an energy facility and a dwelling, public facility, rural housing project or urban center</p> <p>The minimum setback distance for the proposed pipeline is the pipeline right-of-way.</p>
TIMING	<p>We are targeting August 2016 for abandonment and removal of the sections of pipeline. In-field works are anticipated to take approximately three (3) weeks and due to be completed by the end of August 2016.</p> <p>Shell will endeavor to minimize construction durations wherever possible.</p>

NOISE	There will minimal noise associated with short-term on-site activities. Noise levels from all sources will be in compliance with applicable AER requirements.
FLARING	There will be no flaring/incinerating/venting along the pipeline right-of-way.
EMISSIONS, ODOURS	There will be no or minimal odours associated with this pipeline abandonment.
TRAFFIC	A temporary increase in vehicle traffic will be associated with abandonment. This will include crew trucks/transport, heavy haul trucks for equipment and material transport, heavy lift cranes and potentially other vehicles.
EMERGENCY RESPONSE PLANNING	There is no EPZ associated with the pipeline as it is sweet natural gas.
ALBERTA ENERGY REGULATOR (AER) INFORMATION	<p>A letter from the CEO of the AER, Understanding Oil and Gas Development in Alberta (brochure), and the two EnerFAQs highlighted below are enclosed for your reference.</p> <p>The AER has a number of EnerFAQs on topics that may interest you:</p> <ul style="list-style-type: none"> • EnerFAQs – What is the AER? • EnerFAQs – Having Your Say at an AER Hearing • EnerFAQs – Inspections and Enforcement of Energy Developments in Alberta • EnerFAQs – All About Critical Sour Wells • EnerFAQs – Explaining AER Setbacks • EnerFAQs – Flaring and Incineration • EnerFAQs – Proposed Oil and Gas Wells, Pipelines, and Facilities: A Landowners Guide • EnerFAQs – The AER and You: Agreements, Commitments, and Conditions • EnerFAQs – All About Appropriate Dispute Resolution (ADR) • EnerFAQs – Oil Sands • EnerFAQs – Expressing Your Concerns – How to File a Statement of Concern About an Energy Resource Project <ul style="list-style-type: none"> ○ Form - Statement of Concern to an Energy Resource Project • EnerFAQs – How to Register a Private Surface Agreement <p>If you would like copies of the above that you feel may relate to our activities, please contact us. Alternatively, if you have Internet access, these documents can be viewed on the AER website (www.AER.ca).</p>



- Legend**
- 1.0KM URBAN AUTHORITIES BUFFER
 - SHELL PIPELINE LIC 2896-63
 - RESIDENCE / BUILDING
 - RECREATION AREA
 - WELLS - SURFACE LOCATION (SHELL)
 - WELLS - FOREIGN OWNED/OPERATED
 - SHELL PIPELINE
 - PIPELINE - FOREIGN OWNED/OPERATED
 - LOCKED GATE
 - HIGHWAY (MULTI-LANE)
 - SECONDARY / ACCESS ROAD
 - TRAIL
 - RAILROAD
 - EXISTING DISPOSITION
 - TRAPPER BOUNDARY
 - WILDLIFE MANAGEMENT UNIT
 - GRAZING LEASE/RANGE ALLOTMENT
 - FOREST MANAGEMENT AREA
 - RESIDENTIAL AREA
 - INFRASTRUCTURE BOUNDARY
 - TOWNSHIP BOUNDARY
 - SECTION

LOCAL INFORMATION
 MUNICIPAL DISTRICT/REGIONAL AUTHORITY: PINCHER CREEK NO. 9
 AER BOUNDARY: MIDNAPORE
 TRAPPER BOUNDARY: TPA 2836
 FOREST MANAGEMENT BOUNDARY: NA



PUBLIC CONSULTATION MAP

Spinkop Creek Fuel Gas Line
 From 10-36-3-1W5 to 16-28-3-S0W4

1:20,000
 MAP SCALE ACCURATE FOR 11x17 PRINT ONLY

DATE: 20 JULY 2016
 SHELL CANADA GEOMATICS DEPARTMENT/IAK
 GEOMATICS JOB NO: 2018190
 PROJECTION: NAD 1983 UTM Zone 12N

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File: \\sps\proj\proj\2018190\11x17\GIS_SpinMap_Lines_Fuel_Gas_Line_11x17_Mapfile_12062016.mxd Date: 2016-07-20 10:46:40 AM

F2d

M D Council # 9

Thank you for
the great job you
did clearing up
Fishburn Park.

Much Appreciated

Leonard & Lileen
Mc Glynn

RECEIVED

JUL 28 2016

M.D. OF PINCHER CREEK



THANK

YOU

M.D



RECEIVED

JUL 13 2016

M.D. OF PINCHER CREEK

Thank you for

Jason Sutton
Nadine Smith
Gareth Kacsek
Josh MacBarra

Ryan Dempster
Hampson
May Butler
McKenzie Dewlin
Blake Hollingshead
Korbyn Bachura
Jacob Hampson

Amy Friesen
Thank you!

Reddy
Reddy

Trinity
Muselman
Curtis

Julie

Brett

Sarah Leaha

Anthony Ms. Lersh

Waw J.

From Livingston
School Gr 5/6 cl



BOARD REPORT

VOL. 15 NO. 2 AUGUST 2016

**Chinook Arch
Regional Library
System**

CHINOOK ARCH LIBRARY BOARD MEETING, AUGUST 4, 2016

September is

LIBRARY CARD SIGN UP MONTH

*You offer
be reading.*

Renewals count, too!

*Sign up at
your local library
and you could
WIN
a tablet or
a Lego kit!*

An initiative of
ALA American
Library
Association

and

**Chinook Arch
Regional Library
System**
www.chinookarch.ca

Library Card Sign Up Month Returns to the Chinook Arch Region

Chinook Arch is joining forces with member libraries and the American Library Association to bring the annual Library Card Sign-Up Month to southern Alberta. In 2015, the event was a huge success, with 3,600 people registering or renewing their library card during the month. This year, we've set our sights on 4,000 new memberships or renewals!

To help promote this event, Chinook Arch has developed three exciting new library card themes, featuring artwork by Elizabeth Porter, Grant Spotted Bull, and our own Lauren Jessop.

If you have let your membership lapse, or if you have never had a library membership, now's the time to rediscover what your library has to offer! From bestsellers to how-to books, to ebooks, to downloadable audiobooks, streaming video, and digital magazines and newspapers, your library has it all! Visit your local library to find the heart and soul of your community!

Friends of Chinook Arch Casino September 17 –18!

The Friends of Chinook Arch Library Society will be hosting a casino in Lethbridge in September. Proceeds from the casino support programs and collections offered by the Chinook Arch Regional Library System. These programs and collections benefit all libraries in the Region. For more information, please call 403-380-1500 or email arch@chinookarch.ca.

Extending System Services to First Nations

The Government of Alberta recently announced new funding to extend public library services to populations residing on First Nations and Metis settlements. The program is designed to start breaking down the barriers encountered by First Nations residents when attempting to access public library services in Alberta. With this new funding, local libraries are expected to provide full local and regional library services to residents of First Nations and Metis settlements. Chinook Arch will be working with First Nations and local library boards and libraries through the fall to implement this exciting initiative.

Chinook Arch Quick Facts 2016:

Population served:	198,750
Library Service Points:	35
Municipalities:	39
School Authority:	1
Board Chair:	Howard Paulsen, Stavely
CEO:	Robin Hepher (rhepher@chinookarch.ca)

CHINOOK ARCH BOARD MEETING, AUGUST 4, 2016**Board Members Present:**

Arrowwood	Janet Cockwill
Town of Cardston	David Edmonds
Carmangay	Sheila Smidt
Crowsnest Pass	Doreen Glavin
Lethbridge County	John Willms
Lomond	Doug Logan
Magrath	DeVar Dahl
Milk River	Donald Cody
Milo	Christopher Northcott
Nanton	Gordon Given
Picture Butte	Teresa Feist
Pincher Creek MD	Quentin Stevick
Raymond	Dustin Ralph
Stavely	Howard Paulsen (Chair)
Town of Taber	Laura Ross-Giroux
MD of Taber	Ben Elfring
Town of Vulcan	Liz Hammond
Vulcan County	Marie Logan
Village of Warner	Colette Glynn
County of Warner	Phillip Jensen
LPL Resource Centre	Bob Cooney

Regrets:

Barnwell	Marg McCulloch
Barons	Ron Gorzitza
Cardston County	Lloyd Kearl
Claresholm	Kathy Davies
Fort Macleod	Michael Dyck
Glenwood	Barb Michel
Stirling	Jonathan Bikman
Willow Creek MD	Earl Hemmaway
Ministerial Appointment	Vic Mensch

Absent:

Champion	Trevor Wagenvoort
Coaldale	Roger Hohm
Coalhurst	Heather Caldwell
Coutts	Shelley Fleming
Granum	Ken Mason
Hill Spring	Jim Rowley
City of Lethbridge	Gail Berkner
Pincher Creek	Lorne Jackson
Vauxhall	Christie Sorensen
Kainai Board of Education	Linda Weasel Head

MEETING HIGHLIGHTS**Presentation by Songer Architecture**

Elizabeth Songer of Songer Architecture Inc., the Lethbridge firm that was selected to develop a functional program for the Chinook Arch Headquarters, presented the initial findings that emerged from consultations with Chinook Arch staff during Phase 1 of the project. Preliminary findings suggest that the current HQ facility is large enough to meet our needs going forward. Ms. Songer shared several diagrams outlining the relationships between the various service areas at Chinook Arch, and the flow of work and materials through the building.

During Phase 2, work will begin on a concept designed to address the needs identified during Phase 1. This concept will be presented to the Board at its meeting on December 1, 2016.

Policy Reviews

The following policies were revised and approved:

- Accounting
- Expenses
- Performance Management
- Organizational Meeting

In addition, the Board rescinded the Probationary Period policy, which did not reflect Alberta labour legislation and was not legally enforceable. In its place, the Board approved a new policy called the "New Employee Orientation Policy," which emphasizes the employer's role in ensuring new hires are properly equipped to find success in their jobs at Chinook Arch.

All Chinook Arch Board policies can be viewed on the website at <http://www.chinookarch.ca/content/library-board-policies>

Staff-Board BBQ

All Chinook Arch Library Board trustees are invited to join their colleagues for a BBQ! Come and meet the staff, and get to know your fellow trustees at this fun, casual event. The BBQ is Thursday, August 18, from 12:00—2:00pm. RSVP by calling 403-380-1500, or by emailing arch@chinookarch.ca. Looking forward to seeing you there!

Contact Us:

Chinook Arch Regional Library System
2902 7th Ave. N
Lethbridge, AB T1H 5C6 | 403-380-1500

www.chinookarch.ca | arch@chinookarch.ca



MINUTES - 4 (2016)
EXECUTIVE COMMITTEE MEETING
Thursday, May 12, 2016 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
 Henry Van Hierden - *Vice-Chair*
 Don Anderberg
 Jim Bester

Bill Chapman
 Tom Rose
 Barry Johnson

STAFF:

Lenze Kuiper – *Director*

Barb Johnson – *Executive Secretary*

AGENDA:

1. **Approval of Agenda – May 12, 2016**
2. **Approval of Minutes – April 14, 2016**(attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) ORRSC Strategic Planning Workshop Update (handout)
 - (b) Photocopier Replacement
 - (c) Building Deficiencies
 - (d) Vacant Planning Position
 - (e) CPA Conference Report.....
 - (f) ORRSC Barbeque and Annual General Meeting – June 2, 2016.....
 - (g) Summer Executive Meeting Date.....
5. **Accounts**
 - (a) Office Accounts – April 2016(attachment)
 - (b) Financial Statements –
 - (i) January 1 - January 31, 2016.....(attachment)
 - (ii) January 1 - February 29, 2016(attachment)
 - (iii) January 1 - March 31, 2016.....(attachment)
 - (iv) January 1 - April 30, 2016(handout)
6. **Director's Report**.....
7. **Executive Report**.....

8. Adjournment.....

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:58 P.M.

1. APPROVAL OF AGENDA

Moved by: Tom Rose

THAT the Executive Committee approve the agenda, as amended:

Add: 5(b)(iv) Financial Statements – January 1 - April 30, 2016 **CARRIED**

2. APPROVAL OF MINUTES

- 5(d), first paragraph – change “subdivision” to “subdivisions”;
- 5(e) resolution – change caveat removal fee “\$200” to “\$100”.

Moved by: Barry Johnson

THAT the Executive Committee approve the minutes of April 14, 2016, as amended. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) ORRSC Strategic Planning Workshop Update

- A summary of questionnaire responses received from 16 municipalities was handed out and reviewed. These results will be the basis for discussion at the upcoming Strategic Planning Workshop between the Executive and Staff scheduled for Thursday, June 9, 2016 at 4:30 p.m.

(b) Photocopier Replacement

- Our 5-year photocopier lease has ended and we have resigned with Xerox on a new WorkCentre 7970i Color Multifunction Printer for 66 months which is expected to be delivered by the end of May. The cost per copy for color and black & white was the same on the previous printer, but color copies on the new printer will be more. Therefore, we will try to cut back on color copies where possible, and our per copy charge will have to be reviewed.

(c) Building Deficiencies

- Trimming of bushes and trees around the office building has been contracted and will be completed this spring. Other building maintenance issues that will have to be addressed in the next few years include leakage through the wall on the east side of the building, and asphalt repair on both front and rear parking lots.

(d) Vacant Planning Position

- ORRSC has had a vacant planning position since January 2016. At that time, the job was advertised; three were interviewed but a suitable candidate with at least five years experience was not found. Existing planners are currently covering the four municipalities until the position is filled. To avoid getting a repeat of the same applicants, the Director plans to wait until September to re-advertise the position.

(e) CPA Conference Report

- Gordon Wolstenholme and Jim Bester reported on the CPA Conference in Red Deer which they attended on behalf of the ORRSC Executive. Conference topics included: drones, self-driving cars, MGA review, decrease in small businesses due to online purchasing, 3-year and 5-year plans, municipal collaboration, etc.

(f) ORRSC Barbeque and Annual General Meeting – June 2, 2016

- Murray Chev Olds is providing use of their barbeque in exchange for a \$250 donation to a charity of our choice (to be determined). Jason O'Connor, Axia Community Relations will be speaking on "Delivering the Ultimate Internet to Alberta, One Town at a Time" at the Annual General Meeting following the barbeque.

(g) Summer Executive Meeting Date

- The Executive Committee decided to meet only once during the summer on August 11; the July 14 meeting will be cancelled.

6. ACCOUNTS

(a) Office Accounts – April 2016

5150	Staff Mileage	S. Harty (Nov. - Apr.)	\$ 86.00
5151	Vehicle Gas & Maintenance	Imperial Oil	249.22
5230	Member Conf & Out of Area	CPAA	475.00
	G. Wolstenholme - "CPAA - May 2-4/16" - Registration Fee		
5230	Member Conf & Out of Area	CPAA	475.00
	J. Bester - "CPAA - May 2-4/16" - Registration Fee		
5280	Janitorial Services	Madison Ave Business Services	475.00
5285	Building Maintenance	Don's Pesticide Service	525.00
5310	Telephone	Shaw Business	491.65
5310	Telephone	Bell Mobility	605.20
5320	General Office Supplies	Desjardin Card Services	69.86
5380	Printing & Printing Supplies	Desjardin Card Services	539.52
5390	Graphic & Drafting Supplies	Desjardin Card Services	253.08
5330	Dues & Subscriptions	Government of Alberta	50.00
5330	Dues & Subscriptions	Westwind Weekly	35.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5390	Graphic & Drafting Supplies	Continental Imaging Products	476.65
5420	Accounting & Audit Fees	KPMG	4,100.00
5440	Land Titles Office	Minister of Finance	122.00
5470	Computer Software	Whipcord Ltd.	8,401.65

5490	Consultants	Spencer Croil	2,539.92
5510	Insurance	AMSC Insurance Services	331.31
1160	GST Receivable	GST Receivable	859.88
		TOTAL	<u>\$21,182.94</u>

Moved by: Don Anderberg

THAT the Executive Committee approve the Office Accounts of April 2016 (\$21,182.94), as presented. **CARRIED**

(b) Financial Statements –

- (i) January 1 - January 31, 2016**
- (ii) January 1 - February 29, 2016**
- (iii) January 1 - March 31, 2016**
- (iv) January 1 - April 30, 2016**

- A sample format for the Comparative Income Statement January 1 - January 31, 2016 was handed out showing frequency of revenues/expenses and whether or not the amounts are on target. The Director suggested, rather than reformatting all future statements this way, that Committee members keep this sample as a reference for future questions regarding the statement.

Moved by: Henry Van Hierden

THAT the Executive Committee approve the following financial statements, as presented:

- January 1 - January 31, 2016
- January 1 - February 29, 2016
- January 1 - March 31, 2016
- January 1 - April 30, 2016

CARRIED

7. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

8. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

9. ADJOURNMENT

Moved by: Bill Chapman

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:50 p.m. until **Thursday, June 9, 2016 at 7:00 p.m.** **CARRIED**

/bj

CHAIR:



Alberta SouthWest Bulletin August 2016

Regional Economic Development Alliance (REDA) Update

New partnership: Southern Alberta-China Investment and Trade Initiative

- Alberta SouthWest, SouthGrow, Economic Development Lethbridge, Lethbridge County are working together with support from Community Futures, Chambers, and government trade offices.
- Businesses in our regions that may be interested in learning more about exporting product or looking for new investment are invited to participate in training and coaching, and be highlighted in an "Investment Guide" that will be translated into Chinese and sent to the foreign trade offices.
- These highlighted businesses will be matched with buyers / investors from China, who will come to southwest Alberta during the week of October 11, 2016 for 4 days.
- It is expected that the primary sectors of interest will be agrifood, renewable energy, clean tech products and tourism; other possibilities are also welcome for consideration.
- Contact bev@albertasouthwest.com for more information.

Electric Vehicle (EV) Charging Stations: The conversation lights up

- Interest in learning about this initiative continues to grow.
- Information from the presentation on June 21, 2016 by the BC Community Energy Association continues to fuel possibilities of Highway 3 as the "Electric Highway".
- In addition to AlbertaSW and SouthGrow, the conversation now includes Calgary Regional Partnership, City of Calgary and City of Edmonton.
- This creates the possibility of a large, partnered, comprehensive approach to thinking about what the optimum EV charging stations network could look like in our areas.

Letter to Canada's Minister of Innovation, Science and Economic Development (ISED)

- As the federal government has announced \$500M to support broadband connectivity, it was felt important to signal to Ottawa that Alberta is not fully served. The perception is that the SuperNet has solved that problem in Alberta, which we know is not the case.
- The Board approved the draft of a letter, to be sent from the region, suggesting to the Ministry that policy and guidelines for that funding support should not exclude our MDs, Counties, Towns and Villages in Alberta.
- Individual communities are invited to make their own submissions on this topic.
- Contact bev@albertasouthwest.com for a copy of the draft.

Upcoming Events

August 16, 2016 - New Solutions to Old Questions – Broadband, Cardston County

October 12-14, 2016 - 7th Annual Crown Roundtable Conference, Fernie BC

October 27, 2016 - EDA Ministry Dinner – Matrix Hotel, Edmonton AB

March 22-24, 2017 - EDA Conference and AGM, Banff Centre, Banff AB

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0
 403-627-3373 or 1-888-627-3373
bev@albertasouthwest.com
bob@albertasouthwest.com



Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting
Wednesday May 4, 2016 – Waterton Community Centre



Board Representatives

Lloyd Kearl, Cardston County
Barney Reeves, Waterton Lakes
Dennis Gillespie, Stavely
Shelley Ford, Claresholm
John Connor, Granum
Brent Feyter, Fort Macleod
Warren Mickels, Cowley
Kathy Wiebe, MD Ranchland
Lorne Jackson, Pincher Creek
Garry Marchuk, MD Pincher Creek
Monte Christensen, Hill Spring
Beryl West, Nanton
Blair Painter Crowsnest Pass
Bill Peavoy, Cardston

Guests

Ifan Thomas, Superintendent, Waterton Lakes Nat'l Park
Max Low, Waterton Lakes Chamber
Keith Robinson, Waterton Lakes Chamber
Brian Baker, ID Council
Ken Black, ID Council
James Graham, U of Lethbridge; NeoSpatial Inc.
Cal Koskowich, National Research Council
Martha Ratcliffe, LRSD
Sherayah Feyter

Resource Staff

Leah Wack, Lethbridge College
Linda Erickson, AEDT
James Tessier, Community Futures, Alberta Southwest
Kris Jensen, Community Development Officer, Waterton
Maria Martinez, Administrative Coordinators, Waterton
Bob Dyrda, Communications Coordinator, AlbertaSW
Bev Thornton, Executive Director, AlbertaSW

1. Welcome and Introductions
2. Approval of Agenda
Sun Country representative (agenda item #8) unable to attend meeting.
Moved by John Connor THAT the agenda be approved as amended.
Carried. [2016-05-480]
3. Approval of Minutes
Moved by Shelley Ford THAT the minutes of March 2, 2016 be approved as presented.
Carried. [2016-05-481]
4. Approval of Cheque register
Moved by Lorne Jackson THAT cheques #1988-#2018 be approved as presented.
Carried. [2016-05-482]
5. Contract Renewals
Moved by John Connor THAT contracts for Executive Director and Project Lead be renewed for July 1, 2016 to June30, 2017.
Carried. [2016-05-483]
6. Broadband: REDAs letter to Minister
Board reviewed the letter drafted by Calgary Regional Partnership, on behalf of REDAs, identifying broadband issues and offering REDAs as a resource for ideas and input.
Moved by Barney Reeves THAT AlbertaSW support this letter and add Chairman Lloyd Kearl as signatory.
Carried. [2016-05-484]

- | | |
|--|--|
| 7. Virtual Reality possibilities | James Graham, Associate Professor, Department of New Media, University of Lethbridge; NeoSpatial Inc. provided an overview of virtual reality tools and applications. |
| 8. EV Charging Stations | Ed Tannas from Sun Country unable to attend the meeting. AlbertaSW and SouthGrow will organize an information day and invite presenter Megan Lohmann from the BC Community Energy Association to talk about the initiative that is being launched in the Kootenays. |
| 9. National Parks update | Park Superintendent Ifan Thomas provided an overview of new projects in the Park and preparations for 2016 and for Canada's 150 th in 2017. |
| 10. Project Lead Report | SouthWest Connect Wi-Fi was an idea ahead of its time; equipment upgrades, licensing and security requirements are now greater than our capabilities to maintain it. It was an innovative initiative that has run its course and established regional benefits.
Communities will each de-commission radios and signage. |
| 11. Executive Director Report | Accepted as information. |
| 12. Roundtable updates | |
| 13. Board Meetings:
June 1, 2016 – AGM, Nanton
July 6, 2016 – no meeting
August 3, 2016 - TBD | |
| 14. Adjournment | Moved by Garry Marchuk THAT the meeting be adjourned.
Carried. [2016-05-485] |

Chair

Approved August 3, 2016

Secretary/Treasurer

CNPC Landfill Board Minutes June 15, 2016

THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION

MINUTES

June 15, 2016

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, June 15, 2016 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
 Dean Ward, Municipality of Crowsnest Pass
 Dave Filipuzzi, Municipality of Crowsnest Pass
 Shar Cartwright, Municipality of Crowsnest Pass
 Lorne Jackson, Town of Pincher Creek
 Garry Hackler, Village of Cowley
 Emile Saindon, Landfill Manager
 Jean Waldner, Office Administrator

AGENDA

Dean Ward

Moved the agenda be adopted as presented.

Carried. 06.15-16-834

MINUTES

Lorne Jackson

Moved the minutes of May 18th, 2016 be adopted as circulated

Carried. 06.15.16-835

MANAGER'S REPORT

1. MSW volumes have stayed steady.
2. Industrial cell has been slow with a few wells being drilled locally.
3. Landfill approval submitted for government review.
4. General contractor is sending out sub trade tenders now. Steel building components will be delivered last week in June.
5. Excavation of new recycle building site is completed and compacted ready for foundation.
6. Work on roadways and drainage is next.
7. Registered for tour of Edmonton waste and recycling facility on June 21st.
8. Registered for seminar in High River June 27th for agricultural plastic recycling update and Information with Recycle Alberta.
9. Incinerator open house and stakeholder meetings set for mid September.

Dean Ward

Moved that the Manager's report be accepted for information.

Carried. 06.15.16-836

FINANCIAL REPORT

The Income Statement and Balance sheet to June 9th, 2016 were reviewed.

Jean proposed having a minimum monthly charge of \$10.00 for businesses, because in the past some businesses have charged amounts like \$1.78 for the month, this amount doesn't cover the postage and administration costs. Each business is welcome to come in and pay for small loads if they don't want to pay the monthly minimum charge.

All board members agreed, so starting July 1st, 2016 there will be a \$10.00 minimum charge rate for businesses. Correspondence will be forwarded to all businesses with charge accounts.

Shar Cartwright

Moved that the financial reports be accepted for information and new minimum \$10.00 monthly charge for businesses be accepted.

Carried. 06.15.16-837

SPREADSHEETS ON SPECULATED INCREASE TO MUNICIPALITIES AND INFORMATION ON OUR IN KIND DONATIONS

Jean handed out various spreadsheets showing the amount of increase to each member of this landfill association if we didn't have out of province and industrial waste, also spreadsheets on the dollar amounts distributed to different organizations.

Dave Filipuzzi

Moved that these spreadsheets be accepted as information.

Carried. 06.15.16-838

IN CAMERA PERSONNEL DISCUSSION

Dean Ward moved that this meeting go in camera at 9:30 a.m.

Personnel issue discussed

Dave Filipuzzi moved this meeting move out of camera at 9:40 a.m.

Carried. 06.15.16-839

DONATION REQUESTS FROM

It was agreed that the Landfill would fund the following:

Dave Filipuzzi moved the Landfill fund the Crowsnest Pass 40 Developmental Assets

"Amazing Race for Teens" for \$500.00

Carried. 06.15.16-840

Correspondence:

Thank you card from the Pincher Creek Spray Park Society was distributed. A video was presented By Emile from the Livingstone Range School Division for our donation towards I-Pads for the schools.

Tabled Items:

1. By-law review scheduled for Sept 21st meeting.

Next meeting dates: - 2016 9:00 a.m.

July 20	September 21
August 17	October 19
	November 16

ADJOURNMENT

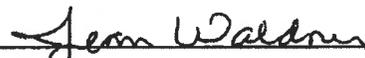
Garry Hackler

Moved the meeting adjourn at 9:50 a.m.

Carried 06.15.16-841



CHAIRMAN



SECRETARY

UPCOMING PUBLIC MEETINGS
INCINERATOR PROJECT – LANDFILL

For Information

September 12, 2016
Pincher Creek Town Gym

September 13, 2016
Blairmore – Elk's Hall

September 14, 2016
Lundbreck Community Hall

Times to be confirmed.