

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
FEBRUARY 11, 2020

9248

The Regular Meeting, and Public Hearing, of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, February 11, 2020, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Bev Everts, Rick Lemire and Terry Yagos

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland

ABSENT Councillor Quentin Stevick

A. ADOPTION OF AGENDA

Councillor Terry Yagos 20/053

Moved that the Council Agenda for February 11, 2020 be amended to include:

Committee:

F1.3) Alberta Southwest Bulletin for February 2020

New Business:

Jb) Pincher Creek Emergency Services Commission Funding Formula

Unfinished Business:

Ec) Finalize Travel Plans for RMA

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

Bonnie and Max Kaack attended the meeting at this time to discuss a proposal for the use of the MD owned 10 acres of land adjacent to Patton Park in Lundbreck. Bonnie would like to raise chickens in mobile chicken coups, and has approached Livingstone School about introducing agriculture into the curriculum. Currently the land is vacant and not being rented.

Bonnie and Max Kaack left the meeting at this time, the time being 1:14 pm.

C. MINUTES

1. Council Committee Meeting

Councillor Rick Lemire 20/054

Moved that the Minutes for Council Committee Meeting on January 28, 2020 be approved as presented.

Carried

2. Council Meeting Minutes including Public Hearing Minutes for Bylaw 1315-19

Councillor Bev Everts 20/055

Moved that the Minutes for the Council Meeting on January 28, 2020, including Public Hearing for Bylaw 1315-19, be approved as presented.

Carried

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3. Special Council Meeting Minutes

Councillor Terry Yagos 20/056

Moved that the Special Council Meeting Minutes for January 30, 2020, be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

a) Policy Process/Committee Discussion

Council discussed procedure to adopt policies, including a timeline of policies that are being revised.

b) Pincher Creek Early Learning Center

Councillor Bev Everts 20/057

Moved that administration be directed to plan an open house for MD residents with regards to the MD's possible Capital contribution towards the Pincher Creek Early Learning Center;

AND THAT this open house be scheduled for the first week of March.

Carried

Public Works Superintendent Eric Blanchard attended the meeting at this time to discuss the call log, the time being 1:45 pm.

c) Spring Convention RMA

Discussion took place regarding Spring Convention travel arrangements. Council will be travelling up on the Monday March 16, 2020, and returning **Wednesday March 18**, 2020.

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
2. Councillor Rick Lemire – Division 2
 - a) AEMA Review of PCREMO Program
 - b) Rural Crime Watch
 - c) Art Ad Hoc Committee update
3. Councillor Bev Everts– Division 3
 - a) ASB
 - b) Alberta Southwest Meeting
 - c) Castle Mountain Community Association
4. Reeve Brian Hammond - Division 4
 - a) Pincher Creek Early Learning Center
 - b) Brownlee Emerging Trends Legal Training
 - c) Highway 3
 - d) Mayors and Reeves
5. Councillor Terry Yagos – Division 5
 - a) ASB
 - b) Lundbreck Citizens Council
 - c) Brownlee Emerging Trends Legal Training

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Councillor Terry Yagos 20/058

Moved to accept the Committee Reports and information.

Carried

Eric Blanchard left the meeting at this time, the time being 2:48pm.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Rick Lemire 20/059

Moved that Council receive for information the following Operations documents.

- Capital Budget Summary, dated February 5, 2020
- Public Works Call Log, dated February 5, 2020

Carried

2. Development and Community Services

Councillor Terry Yagos declared a conflict of interest and left the meeting at this time, the time being 3:11 pm.

a) Bylaw 1315-19

Councillor Rick Lemire 20/060

Moved that Bylaw 1315-19 be presented for second reading.

Defeated

Councillor Terry Yagos returned to the meeting, the time being 3:12 pm.

3. Finance

4. Municipal

a) Chief Administrative Officer Report

Councillor Bev Everts 20/061

Moved that Council receive for information, the Chief Administrative Officer's report dated February 5, 2020.

Carried

b. Policies to be Removed from Policy Handbook

Councillor Terry Yagos 20/062

Moved that Council direct administration to delete the following policies in order to move the policy project forward:

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Policy #- Policies - Reason to be removed

- 102 Council – CAO Administrative Officer Relationship Covered in MGA Sec. 201/207
 - 103 Chief Administrative Officer- Job description - not a policy
 - 103A Director of Operations - Job description - not a policy
 - 104 Director of Finance and Administration - Job description - not a policy
 - 105 Treasurer Job description - not a policy
 - 106 Agricultural Fieldman - Job description - not a policy
 - 107 Assistant Agricultural Fieldman - Job description - not a policy
 - 108 Taxation and Receivables Clerk - Job description - not a policy
 - 109 Executive Assistant - Job description - not a policy
 - 110 Development Officer - Job description - not a policy
 - 110A Development Officer Assistant - Job description - not a policy
 - 114 GIS Analyst / Computer Systems Technician - Job description - not a policy
 - 111 Public Works Superintendent Job description - not a policy
 - 112 Field Supervisor - Job description - not a policy
 - 112A Assistant Field Supervisor - Job description - not a policy
 - 113 Purchasing Agent - Job description - not a policy
 - 116 Protocol - Job description - not a policy
 - 120 Council Meetings (and Procedure By-Law 1139-08) just referred to Bylaw 1139-08
 - 152 CUPE Negotiation Agreements - Binding agreement not a policy
 - 165 Respect In the Workplace - Replaced with new Violence and Harassment Policy
 - 201 Ambulance Service - Peigan Reserve PCEMS Duties/Not MD
 - 202 Fire Protection - Covered by Mutual Aid Agreements
 - 203 Dog Control - Covered by Bylaw 1053-01
 - 205 Licensing and Regulate Concerts - Covered by Bylaw 918A
 - 206 No Smoking - Covered by Tabaco and Smoking Reduction Act Sec. 3 - also Vehicle Policy
 - 207 Vandalism – M.D. Signs – Reward - Not Enforceable
 - 208 Employee’s Personal Safety - Covered by Health and Safety Act
 - 210 Reporting Fires - standard operating procedure
 - 401 Land Use Planning and Development Documents - Just listed planning Bylaws - not a policy
 - 403 Garbage Pickup & Disposal - Covered by Bylaw 682
 - 404 Hamlet of Lundbreck Utility Rates - Covered by Bylaw 995 and 1044-00
 - 415 Public Hearing Procedure - Covered by MGA Sec. 230
 - 421 Notification – Discretionary Use Development Applications - Covered by MGA 692(7) and Land Use Bylaw
 - 422 Determination of Value of Municipal Reserve at Time of Subdivision - Covered by MGA Sec. 666
- Appendix D - Municipal District of Pincher Creek No. 9 Safety Policies
- A-ADM -002 CUPE Collective Agreement - not policy
 - C-PW-007 Dumping of Rocks in Right-of-Ways - Should be a Bylaw in order to enforce

Carried

H. CORRESPONDENCE

1. For Action

a) Pincher Creek Community Hall Letter of Request

Council directed that a letter of response be sent to the Pincher Creek Community Hall Association, acknowledging that Council understands they are struggling with the utilities but funding for 2020 has already been distributed;

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AND THAT the Community Hall Association is encouraged to contact the office if there are any in-kind endeavors the MD can provide.

b) Letter of Support for Twin Butte Community Society

Administration was directed to send a letter of support for the Twin Butte Community Society.

c) Registration for Spring 2020 Municipal Leaders Caucus

Councillor Bev Everts 20/063

Moved that the Registration for the Spring 2020 Municipal Leaders Caucus be received as information.

Carried

d) Letter of Support for Pincher Creek Library

Administration was directed to send a letter of support for the Pincher Creek Library.

2. For Information

Councillor Terry Yagos 20/064

Moved to receive the following as information:
 Recommendation to Council, dated February 11, 2020

- Collaboration Events from Town of Pincher Creek
- Update from Art Committee
- 2020 Ministers Award for Municipal Excellence
- Mayors and Reeves Letter Re: Policing

Carried

I. CLOSED SESSION

Councillor Terry Yagos 20/065

Moved that Council move into closed session, the time being 3:47 pm, for the purpose of discussing:

- a) Pincher Creek Recreational Master Plan RFP - FOIP Section 16
- b) Land Purchase and Exchange Request - FOIP Section 16

Carried

Councillor Rick Lemire 20/066

Moved that Council move out of closed session, the time being 4:35 pm.

Carried

Councillor Terry Yagos 20/067

Moved that Council deny the applicants request for land purchase and exchange, as there is no benefit to the Municipality at this time.

Carried

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J. NEW BUSINESS

a) Pincher Creek Trade Show

Discussion took place regarding the 2020 Pincher Creek Trade Show. Administration was directed to bring options and budget implications forward to the next Council meeting.

b) Pincher Creek Emergency Services Commission Finding Formula

Councillor Terry Yagos 20/068

Moved that Council, as a member of the Emergency Services Commission, change the operating and capital funding formula to 50/50 with the other member, the Town of Pincher Creek;

AND THAT due to this change, the Real Property Capital Formula would in essence become 75/25 to the Municipality in which any building will be erected.

Carried

I. ADJOURNMENT

Councillor Terry Yagos 20/069

Moved that Council adjourn the meeting, the time being 4:45 pm.

Carried


REEVE


CHIEF ADMINISTRATIVE OFFICER