



MD OF PINCHER CREEK NO. 9

CORPORATE POLICY

C-CO-006

TITLE: PINCHER CREEK & DISTRICT HOMETOWN AWARD

Approved by Council

Date: March 25, 2025

PURPOSE OF THE POLICY

The Municipal District of Pincher Creek No. 9 Council recognizes and wishes to support post-secondary education applicants who contribute meaningfully to their community.

POLICY STATEMENT

1. The Council, as a key player, will budget funds to assist recipients in pursuing higher education.

DEFINITIONS

2. For the purpose of this policy, the following definitions shall apply;
 - a. Administration – means administration for the Municipal District of Pincher Creek No. 9 as the managing partner appointed by the CAO.
 - b. Council – means Councillors for the Municipal District of Pincher Creek No. 9.
 - c. Post Secondary Program – means a Canadian-based post-secondary institution (including universities, colleges, polytechnics, and trade schools) that provides a Degree Program, Trade-Diploma Program or certification from a recognized professional body.
 - d. Applicants – means all Grade 12 students attending Matthew Halton High School, St. Michaels School, and Livingstone School – who reside, or usually reside, within the Municipal District of Pincher Creek No. 9 boundaries (including Cowley, Municipal District, and Town of Pincher Creek).
 - e. Committee – means Pincher Creek & District Hometown Award Committee. It is comprised of one MD of Pincher Creek Councillor, one Town of Pincher Creek Councillor, and one members at large from the each community. The Committee is responsible for reviewing and evaluating all applications based on the established criteria.


APPLICANT RESPONSIBILITIES

3. Applicants must ensure that their applications are complete and submitted to the MD of Pincher Creek No. 9 office before the application deadline of May 1. Supporting documents can be brought into office (1037 Herron Ave) or emailed to info@mdpincercreek.ab.ca

4. Applicants may apply for an award for the first year they are enrolled in a post-secondary program.
5. For the application, applicants shall provide the following criteria:
 - a. A letter (400 word maximum) or video file (under two minutes) from the applicant setting out residency, goals, and objectives for the post-secondary program;
 - b. Resume outlining community involvement, volunteerism, or extracurricular activities, or explain how this opportunity would enable you to contribute to the community in the future;
 - c. Submission of a non-family character support reference (400 word maximum).

ADMINISTRATION RESPONSIBILITIES

6. Administration will actively collaborate with the Committee to establish a matrix to evaluate award applicants effectively, emphasizing the significant role they play in this process.
7. Administration will annually accept and prepare awards applications.
8. Administration shall present the applications to the Council for final approval and send the applications and recommendation to the Town of Pincher Creek CAO for Town Council approval.
9. Administration will notify all applicants of the Council's decision.
10. Upon satisfying the requirements listed within section 5, the Administration will send the awards directly to the chosen applicant by the end of August.



Rick Lemire
Reeve



Roland Milligan
Chief Administrative Officer