



## MD OF PINCHER CREEK NO. 9

### CORPORATE POLICY

C-CO-005

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**TITLE:** MUNICIPAL BOARDS, COMMITTEES AND APPOINTMENTS

Approved by Council

Date: January 23, 2009

Revised by Council

Date: June 13, 2023

Revised by Council

Date: September 26, 2023

*Revised by Council*

*Date: March 25, 2025*

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#### PURPOSE OF POLICY

The Municipal District of Pincher Creek No. 9 (the “MD”) appoint members on various Municipal boards and committees. All Municipal District of Pincher Creek members are appointed annually at the Organizational meeting.

#### POLICY STATEMENT

1. List of Municipal Boards and Committees.

#### DEFINITIONS

2. For the purpose of this policy, the following definitions shall apply:
  - a) “Council” shall mean a person who is an official by an election to represent the Municipal District of Pincher Creek No. 9.
  - b) “Members at Large” shall mean community members appointed by Council to sit on boards and committees.

#### BOARDS AND COMMITTEES

##### 3. AGRICULTURAL SERVICE BOARD

Purpose: to administer agricultural related programs through the Agricultural Fieldman mainly in the areas of weed and pest control and soil conservation

Composition:

- Two (2) Councillor’s
  - One Alternate
- Four (4) Members at Large
- CAO to attend all Agricultural Service Board meetings (non Voting) (resolution 99/610).

**4. AGRICULTURAL SERVICE BOARD APPEAL COMMITTEE**

Purpose: To hear and determine appeals brought forward to the M.D. by recipients of notices issued under the aforementioned acts.

Composition:

- Three (3) members, with membership encompassing Council members not sitting on Agricultural Service Board, members at large or a combination of both.

**5. AIRPORT COMMITTEE**

Purpose: Advise Council on airport opportunities and issues, policy and programs within the Southwestern Alberta Region with specific focus on the Pincher Creek Airport (CZPC).

Composition:

- Two (2) Councillors
  - One Alternate

**6. ALBERTA SOUTHWEST REGIONAL ALLIANCE**

Purpose: Alberta SouthWest Regional Alliance Ltd. (AlbertaSW) is a Regional Economic Development Alliance (REDA) of 16 communities working together to help each other succeed.

Composition:

- One Councillor
  - One Alternate

**7. ALTERNATIVE LAND USE SYSTEM PARTNERSHIP ADVISORY COMMITTEE (ALUS PAC)**

Purpose: ALUS provides expertise, resources and direct financial support to communities where farmers and ranchers build nature-based solutions on their land to deliver ecosystem services to sustain agriculture, help build community resilience and fight climate change and biodiversity loss for the benefit of future generations.

Composition:

- One Councillor
- Three (3) Members at Large

**8. BEAVER MINES COMMUNITY ASSOCIATION**

Purpose: Community Association for Beaver Mines.

Composition:

- Division 3 Councillor

**9. CASTLE MOUNTAIN COMMUNITY ASSOCIATION**

Purpose: Community Association for Castle Mountain Resort.

Composition:

- Division 3 Councillor

**10. CHINOOK REGIONAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD (SDAB)**

Purpose: acts as an appeal body against decisions of the Municipal Planning Commission and the Development Officer regarding development permits and subdivision decisions of Council and the Oldman River Intermunicipal Services Agency.

Composition:

- One Member at Large

**11. CROWNEST- PINCHER CREEK LANDFILL ASSOCIATION**

Purpose: operating a regional landfill to provide safe and effective disposal of solid wastes (garbage) originating within the boundaries of participating municipalities

Composition:

- One Councillor
  - One Alternate

**12. CHINOOK ARCH REGIONAL LIBRARY BOARD**

Purpose:

Composition:

- One Member of Council

**13. EMERGENCY ADVISORY COMMITTEE (EAC)**

Purpose:

Composition:

- 2 Members of Council
- 1 Alternate Member of Council

**14. FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)**

Purpose: Agreement between Her Majesty in Right of Alberta and Town of Pincher Creek to provide for the establishment, administration, and operation of a Family and Community Support Services Program in accordance with the Family and Community Support Services Act and Regulation.

Composition:

- One Councillor
  - One Alternate

**15. FOOTHILLS LITTLE BOW ASSOCIATION**

Purpose: an association of Southern Alberta municipalities which are members of the AAMD&C which meets in Lethbridge to discuss regional concerns and issues

Composition:

- Reeve is appointed as a Director and all Councillors are members

**16. HEALTH PROFESSIONALS ATTRACTION AND RETENTION**

Purpose:

Composition:

- 1 Member of Council

**17. INTERCOLLABORATIVE FRAMEWORK COMMITTEE WITH THE TOWN OF PINCHER CREEK (ICF)**

Purpose: As per Bylaw No. 1526, Intermunicipal Development Plan.

Composition:

- Two (2) Councillors
  - One Alternat

**INTERMUNICIPAL DEVELOPMENT COMMITTEES**

Purpose: Provide for integrated and strategic planning, delivery and funding of intermunicipal services; Allocate scarce resources efficiently in the providing of local services; ensure municipalities contribute funding to services that benefit their residents. Composition is two Councilors in Divisions adjacent to the shared boundaries.

**18. TOWN OF PINCHER CREEK**

Composition:

- Two (2) Councillors
  - One Alternate

**19. MUNICIPALITY CROWSNEST PASS**

Composition:

- Two (2) Councillors
  - One Alternate

**20. MD OF RANGLANDS**

Composition:

- Two (2) Councillors
  - One Alternate

**21. MD OF WILLOW CREEK**

Composition:

- Two (2) Councillors
  - One Alternate

**22. CARDSTON COUNTY**

Composition:

- Two (2) Councillors
  - One Alternate

**23. JOINT FUNDING SUB COMMITTEE**

Purpose: Review application and process, prior to being approved by Councils.

Composition:

- Two (2) Councillors

- One Alternate

#### **24. LUNDBRECK CITIZENS COUNCIL**

Purpose: Community Association in Lundbreck.

Composition:

- One Member of Council (Division 5)

#### **25. MUNICIPAL PLANNING COMMISSION**

Purpose: to administer the Land Use By-law, which regulates Development within the Municipality

Composition:

- All members of Council
  - Two (2) Members at Large

#### **26. MUNICIPAL ENERGY COMMITTEE (TOWN)**

Purpose:

Composition:

- One member of Council

#### **27. OLDMAN RIVER REGIONAL SERVICES COMMISSION – BOARD OF DIRECTORS**

Purpose: to provide planning services to the Municipality

Composition:

- One Councillor
  - One Alternate

#### **28. PINCHER CREEK EMERGENCY SERVICES**

Purpose: a joint venture with the Town of Pincher Creek to provide fire protection and ambulance services to the residents of the Municipality

Composition:

- Two (2) Councillors
  - One Alternative

### **29. PINCHER CREEK & DISTRICT HOMETOWN AWARD**

*Purpose: a joint venture with the Town, where Council recognizes and wishes to support post-secondary education applicants who contribute meaningfully to their community.*

*Composition:*

- *One MD Councillor*
- *One members at large from the community*

### **30. PINCHER CREEK FOUNDATION - CRESTVIEW LODGE**

Purpose: to provide comfortable and affordable housing to local senior citizens

Composition:

- Two (2) Councillors
  - One Alternative

### **31. PINCHER CREEK JOINT EMERGENCY MANAGEMENT COMMITTEE (EAC)**

Purpose: To act as an agent of the Council to carry out the Council's statutory powers and obligations as prescribed in the Emergency Management Bylaw.

Composition:

- One Councillor
  - One Alternate

### **32. PINCHER CREEK MUNICIPAL LIBRARY/CHINOOK ARCH LIBRARY BOARD**

Purpose: to provide library services to residents through the management and operation of the Pincher Creek and District Public Library Board facilities

Composition:

- One Councillor
- Three (3) Members at large (Pincher Creek Library only)

### **33. PINCHER CREEK REGIONAL RECREATION ADVISORY BOARD**

Purpose: continue to support certain recreational and cultural facilities and programs in the Town of Pincher Creek for the benefit of the residents of the community.

Composition:

- Member at Large

#### **34. POLICE ADVISORY COMMITTEE**

Purpose: Formalize the process for receiving input from the community and the partnership between the community, the RCMP and local government.

Composition:

- One Councillor

#### **35. REGIONAL ASSESSMENT REVIEW BOARD**

Purpose: Oldman River Regional Services Commission and Municipalities within the region jointly established a Regional Assessment Review Board to exercise the functions of a Local Assessment Review Board (LARB) and the function of a Composite Assessment Review Board (CARB) under the provisions of the Municipal Government Act in respect of assessment complaints made by taxpayers of a Regional Member

Composition:

- One Councillor

#### **36. SOIL CONSERVATION ACT APPEAL COMMITTEE**

Purpose: Requirement of Soil Conservation Act.

Composition:

- Three (3) Councillors (not on ASB) or Members at Large

#### **37. TOWN OF PINCHER CREEK HOUSING COMMITTEE**

Purpose: Study and provide advice regarding matters related to housing.

Composition:

- One Councillor
  - One Alternate

#### **38. WEED CONTROL & AGRICULTURAL ACT APPEAL COMMITTEE**

Purpose: To hear and determine appeals brought forward to the MD by recipients of notices issued under the Weed Control Act, and the Agricultural Pests Act.



Composition:

- Three (3) members, with membership encompassing Council members not sitting on Agricultural Service Board, members at large or a combination of both.

**39. WATERTON BIOSPHERE**

Purpose: As part of UNESCO’s ‘Man and the Biosphere’ Program, the Waterton Biosphere Reserve strives to achieve a sustainable balance between three primary goals:

- Conservation of Biodiversity – to contribute to the conservation of landscapes, ecosystems, species and genetic variation.
- Sustainable Development – to encourage economic and human development which is socially, culturally, and environmentally sustainable (meets the needs of the present, without compromising the needs of future generations).
- Capacity Building – to improve the ability and potential of our communities to make sound decisions for conservation and resource use through research, monitoring, education and information exchange.

Composition:

- One Councillor

**40. WEED CONTROL ACT & AGRICULTURAL PEST ACT APPEAL COMMITTEE**

Purpose: Requirement per the Weed Control Act and the Agricultural Pest Act.

Composition:

- Three (3) members, with membership encompassing Council members not sitting on Agricultural Service Board, members at large or a combination of both.



**Rick Lemire**  
Reeve



**Roland Milligan**  
Chief Administrative Officer