

**AGENDA**  
**COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**November 12, 2024**  
**3:00 pm**  
**Council Chambers**

- A. ADOPTION OF AGENDA
- B. DELIGATION
- C. MINUTES/NOTES
  - 1. Council Committee Minutes
    - October 22, 2024
  - 2. Council Meeting Minutes
    - October 22, 2024
  - 3. Organizational Meeting Minutes
    - October 22, 2024
- D. UNFINISHED BUSINESS
- E. BUSINESS ARISING FROM THE MINUTES
  - a) MD's participation in Highway 3 Twinning Development Association (H3TDA)
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
  - 1. Councillor Tony Bruder – Division 1
  - 2. Reeve Rick Lemire – Division 2
  - 3. Councillor Dave Cox– Division 3
  - 4. Councillor Jim Welsch - Division 4
  - 5. Councillor John MacGarva – Division 5
- G. ADMINISTRATION REPORTS
  - 1. Operations
    - a) Public Works Department Report
      - Report from Public Works dated November 4, 2024
      - Schedule A – Shop/Fleet Report
      - Schedule B – Fish Lake Culvert Replacement 2024
    - b) C-PW-003 Winter Maintenance of Municipally Controlled and Managed Roads and Airport
      - Report from Public Works dated October 21, 2024
    - c) Utilities & Infrastructure Report
      - Report from Utilities & Infrastructure dated November 6, 2024
  - 2. Finance
    - a) 2024 Q3 Financial Summary
      - Report from Finance, dated October 6, 2024
  - 3. Planning and Community Services
    - a) Land Use Bylaw Amendment – Bylaw No. 1352-24 NW 10-6-2 W5 within Beaver Mines
      - Report from Development, dated November 5, 2024
  - 4. Municipal
    - a) CAO Report
      - Report from Administration, dated November 5, 2024
- H. CORRESPONDENCE
  - 1. For Action
    - a) 1A Boys Volleyball Provincials
      - Invitation to attend from St Michael's School

- b) Parade of Lights – November 29
  - Does Council want to participate this year?
- c) Breakfast with Santa – December 7, 2024
  - Heritage Acres is requesting a Council volunteer to serve pancakes.
- d) Impact of the Carbon Tax Request
  - Request for Information from House of Commons
- e) Collaborative Stance on FCM Conference Attendance – Invitation for Rural Municipalities to Join
  - Request from Wheatland County
- f) Eastern Slopes Taskforce Meeting

2. For Information

- a) Pincher Creek Curling Club 100 year Celebration
  - Information on Sponsorship/Tickets from Pincher Creek Curling Club
- b) Agri-Food Innovation Expo Partnership Opportunity
  - November 26 to 28, 2024
- c) Pincher Creek Curling Club
  - October 2024 Update
- d) Invitation to Participate in OWC Producer Consultation Events
  - November 14, 2024
- e) Press Release – Alberta Mule Deer Collaring Project Information

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Cowley Water Facilities – FOIP Sec. 24.1
- b) Utility Bylaw Rate Discussion – FOIP Sec. 23.1
- c) Eco-Centre Contract Extension – FOIP Sec. 23.1
- d) 2024 CAO Performance Review – FOIP Sec. 19.1

K. ADJOURNMENT

MINUTES  
REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, October 22, 2024 2:00 pm  
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors, Dave Cox, John MacGarva and Jim Welsch.

Staff: CAO Roland Milligan, Public Works Manager Alan McRae, Financial Manager Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, Agricultural Fieldman Shane Poulson, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for the October 22, 2024 be approved as presented.

Carried

2. Delegation

Poppy Presentation

Dick Burhnam and John Reed with the Royal Canadian Legion Pincher Creek Branch #43 presented the Reeve, Council and staff with the first poppy of the season.

Members of the Legion left the meeting at this time, the time being 2:03 pm.

3. Closed Session

Councillor John MacGarva

Moved that Council move into closed session to discuss the following, the time being 2:04 pm.

- a) Pincher Creek Emergency Services Budget – FOIP Sec. 16.1
- b) Public Works Call Log – FOIP Sec. 24.1
- c) Draft Capital Budget – FOIP Sec. 23.1
- d) CAO Performance Review – FOIP Sec. 19.1

Councillor Dave Cox

Moved that Council move out of closed session, the time being 5:39 pm.

Carried

4. Round Table

5. Adjournment

REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
TUESDAY, OCTOBER 22, 2024

Councillor Jim Welsch

Moved that the Committee Meeting adjourn, the time being 5:40 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**OCTOBER 22, 2024**

9898

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 22, 2024 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors, Dave Cox, John MacGarva and Jim Welsch.

**STAFF** CAO Roland Milligan, Public Works Manager Alan McRae, Financial Manager Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon and Executive Assistant Jessica McClelland, ORRSC Senior Planner Gavin Scott.

Reeve Rick Lemire called the meeting to order at 6:00 pm.

**A. ADOPTION OF AGENDA**

Councillor John MacGarva 24/452

Moved that the agenda for October 22, 2024 be amended to include:

Action

- e) Letter of Support – Massif Energy
- f) Intermunicipal Library Board Bridging Agreement

AND THAT the agenda be approved as amended.

Carried

**B. PUBLIC HEARING BYLAW 1352-24**

1. Reeve Rick Lemire the Public Hearing to Order, the time being 6:02pm.
2. CAO Roland Milligan reviewed the administrative process for a Public Hearing.

A Public Hearing is Council's opportunity to hear from anyone affected by the proposed bylaw. General rules of conduct when a Public Hearing is held are as follows:

- The planner is given the first opportunity to present to Council and the public. After the public has made their statements, the planner can rebut or answer any questions.
- Members of the public will be invited to speak to the subject matter. The Reeve will ask members of the public who wish to speak to state their names for the record. The speaking time limit is 5 minutes per speaker. If you have previously submitted a written response, unless you have new information to present, be assured that Council has read your letter. Please do not come to the podium to read your submitted response.
- The Reeve will call for any additional speakers to make sure everyone wishing to speak has had the opportunity to do so. As this is not a situation for debate, speakers may only come up once.
- Following all presentations from members of public, the planner has the opportunity to rebut or answer any questions, Council may ask questions to Administration and/or planner.
- Council will then close the Public Hearing. This ends the opportunity for the public or Administration to provide information on the matter.

**3. Advertising Requirement**

Reeve Rick Lemire stated that this Public Hearing has been advertised per Section 606 of the Municipal Government Act. This public hearing was advertised in Shootin the Breeze on October 9 and 16, 2024, and on the MD website and MD Social Media pages.

**4. Purpose of the Hearing**

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Reeve Rick Lemire reviewed the Bylaw. Stating that the purpose of Bylaw No. 1352-24 is pursuant to Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

The Municipal District of Pincher Creek No. 9 is in receipt of a request to change the land use designation of lands legally described as That portion NW 10-6-2 W5M lying within the Hamlet of Beaver Mines as shown on Schedule 'A', from "Hamlet Transitional / Agricultural - HTA" to "Hamlet Single Detached Residential 1 – HR-1"; and the purpose of the proposed amendment is to allow for residential subdivision and development.

ORRSC Senior Planner Gavin Scott clarified an error in the Bylaw, stating that the second reading will include and "Hamlet Public and Institutional – HPI."

5. Presentations:

VERBAL:

Reeve Rick Lemire asked if anyone in the audience wished to make a statement. No one was in the audience at the time. He asked two more times, and no one wished to speak.

WRITTEN:

Reeve Rick Lemire asked staff if any other submissions have been received, none had been received to date.

6. Closing Comments

Reeve Rick Lemire asked Council and the planner have any closing comments, there was none.

Hearing none, the public hearing was called to be closed, the time being 6:07 pm.

C. MINUTES

1) Council Committee Meeting Minutes – October 8, 2024

Councillor Dave Cox 24/453

Moved that the minutes of the Council Committee Meeting of October 8, 2024 be approved as presented.

Carried

2) Council Meeting Minutes – October 8, 2024

Councillor Jim Welsch 24/454

Moved that resolution 24/430 from the minutes of the Council Meeting of October 8, 2024 be amended to change Councillor Councillor Tony Bruder to Councillor Jim Welsch.

Carried

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
  - MOU
  - ORRSC Periodicals – Home Occupation

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- ORRSC Minutes June 13, 2024
- ORRSC Minutes July 11, 2024
- 2. Reeve Rick Lemire – Division 2
  - Renewable Energy Open House
- 3. Councillor Dave Cox– Division 3
  - Mayors & Reeves Meeting
  - Special Meeting Pincher Creek Emergency Services
  - Renewable Energy Open House
  - Pincher Creek Library
  - Pincher Creek & Chamber Awards of Excellence
- 4. Councillor Jim Welsch - Division 4
  - Renewable Energy Open House
  - Pincher Creek & Chamber Awards of Excellence
- 5. Councillor John MacGarva – Division 5

Councillor Tony Bruder 24/455

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

- a) Public Works Operations Report

Councillor John MacGarva 24/456

Moved that Council receive the Public Works Operations Report, including Schedule A – Operations Report, and Schedule B – Shop/Fleet Report, for the period September 30, 2024 to October 11, 2024, and the 2024/2025 Snow Plow Map as information.

Carried

- b) Utilities & Infrastructure Report

Councillor Jim Welsch 24/457

Moved that the Utilities & Infrastructure report for October 4, 2024 October 16, 2024 is received as information.

Carried

- c) Beaver Mines Water & Wastewater Projects – Site Visit

Councillor Tony Bruder 24/458

Moved that Council perform a site visit to the Beaver Mines Distribution & Collection Project, the Lift Station and Forced Main, and the Waste Water Treatment Facility on November 1, 2024, time to be confirmed.

Carried

2. Finance

- a) 2025 Joint Budget Contribution

Councillor Tony Bruder 24/459

Moved that Council approve the Joint Budget request from SASCI for \$80,000, split equally with the Town of Pincher Creek,

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AND THAT for the 2026 budgeting year, MD Council discusses more defined reporting requirements with Town Council.

Carried

3. Development and Community Services

4. Municipal

a) CAO Report

Councillor Dave Cox

24/460

Moved that Council receive for information, the CAO Report for the period September 18, 2024 to October 17, 2024.

Carried

#### H. CORRESPONDENCE

1. For Action

a) Meeting Minister Dreeshen at Fall RMA Convention

Council would like to meet with the Minister to discuss tourism traffic on Maycroft Road, and other MD roads, as well as funding options for Southfork Road.

b) Oldman Watershed Council - Request for Support

Councillor Tony Bruder

24/461

Moved that the MD of Pincher Creek will not be providing a donation to the Oldman Watershed Council for 2025 as Council does not feel that the direction of the Oldman Watershed Council is supportive of our rural agricultural community.

Carried

c) Highway 3 Twinning Development Association - Request for Support

Councillor Dave Cox

24/462

Moved to provide funding in the amount of \$1641 for the 2025 membership year, to the Highway 3 Twinning Development Association.

Defeated

d) Royal Canadian Legion - Remembrance Day Request

Councillor Jim Welsch

24/463

Moved that Council authorize:

- Pincher Creek Branch #43 Members and Pincher Creek Branch #43 Ladies
- Auxiliary Members to canvas businesses, individuals and organizations
- beginning October 11, 2024 for the sale of wreaths and donations to the Royal
- Canadian Legion Pincher Creek Branch #43 Poppy Fund,



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- Distribution of poppy boxes, as soon as authorized by Dominion Command,
- Youth Groups to canvas the residential areas with poppies on the first Saturday in November,
- MD donate \$125 to the Pincher Creek Legion,
- AND FURTHER THAT Council Declare the week of November 4 to 12, 2024 as "Veterans' Week".

Carried

- e) Letter of Support – Massif Energy

Councillor Dave Cox

24/464

Moved that Council provide a letter of support for MassifEnergy for submission in their application for the Natural Resources Canada (NRCAN) to support the build out the LYNQ virtual power plant in southwest Alberta that aggregates together batteries at multiple sites to access energy markets and help end users save on energy costs.

Carried

- f) Intermunicipal Library Board Agreement

Councillor John MacGarva

24/465

Moved that Council for the MD of Pincher Creek agree and authorize the Intermunicipal Library Board Bridging Agreement between the Town of Pincher Creek, the Municipal District of Pincher Creek No. 9 and the Village of Cowley extending the previous agreement to December 31, 2025.

Carried

2. For Information

Councillor Jim Welsch

24/466

Moved that the following be received as information:

- a) Foothills Little Bow Minutes September 20, 2024
- b) AESO Sunrise Solar Connection
  - Need Overview
  - Map
  - Newsletter
- c) RMA Presenting Bylaw Amendment at 2024 Fall Convention
- d) Request for Used Truck
  - Request from Pincher Creek Foundation

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor Dave Cox

24/467

Moved that Council move into closed session to discuss the following, the time being 7:00 pm.

- a) Revised Policy A-ADMIN-002 – FOIP Sec. 23.1
- b) Beaver Mines Park Access Concerns & Options – FOIP Sec. 24.1

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Councillor John MacGarva 24/468

Moved that Council move out of closed session, the time being 7:30 pm.

Carried

a) Revised Policy A-ADMIN-002

Councillor Jim Welsch 24/469

Moved that Council approve revised MD Owned Vehicle and Equipment Usage Policy A-Admin-002.

Carried

K. ADJOURNMENT

Councillor John MacGarva 24/470

Moved that Council adjourn the meeting, the time being 7:31 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**ORGANIZATIONAL COUNCIL MEETING**  
**OCTOBER 22, 2025**

9891

The Organizational Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 22, 2025, following the regular Council meeting, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Jim Welsch.

**STAFF** CAO Roland Milligan and Executive Assistant Jessica McClelland.

**A. CALL TO ORDER**

CAO Roland Milligan called the Council Meeting to order, the time being 12:00 pm.

**B. ELECTION OF REEVE**

CAO Roland Milligan asked Council for nominations for the position of Reeve, Councillor Tony Bruder nominated Councillor Rick Lemire and Councillor John MacGarva nominated Councillor Dave Cox.

CAO Roland Milligan asked for other nominations another two times. No other nominations were received.

Council voted by ballot and Councillor Rick Lemire was elected Reeve.

**C. ELECTION OF DEPUTY REEVE**

CAO Roland Milligan asked Council for nominations for the position of Deputy Reeve. Councillor Dave Cox nominated Councillor John MacGarva and Councillor Rick Lemire nominated Councillor Tony Bruder.

CAO Roland Milligan asked for other nominations another two times. No other nominations were received.

Council voted by ballot and Councillor Tony Bruder was elected Deputy Reeve.

Councillor Tony Bruder 24/435

Moved that the ballots of the election of Reeve and Deputy Reeve be destroyed.

Carried

Reeve Rick Lemire assumed the chair at this time.

**D. REVIEW OF CODE OF CONDUCT**

Councillor Dave Cox 24/436

Moved that all of Council confirmed the Code of Conduct.

Carried

**E. ADOPTION OF AGENDA**

Councillor John MacGarva 24/437

Moved that the Organizational Agenda for October 22, 2025 be approved as presented.

Carried

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F. APPOINTMENT OF SIGNING AUTHORITIES

Councillor Tony Bruder 24/438

Moved that Reeve Rick Lemire, or Deputy Reeve Tony Bruder, and the CAO, Director of Finance, or Finance Manager are authorized to have signing authority for general cheques of the Municipal District of Pincher Creek No. 9;

AND THAT Councillors Dave Cox and John MacGarva remain signing authorities until all paperwork is completed.

Carried

G. APPOINTMENT OF AUDITORS

Councillor Dave Cox 24/439

Moved that Avail LLP be appointed as the Municipal District of Pincher Creek No. 9 Auditors for 2025.

Carried

H. MEETING TIMES AND DATES

Councillor John MacGarva 24/440

Moved that, unless altered by resolution:

- Subdivision Authority Meetings be held the first Tuesday of each month, starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month, starting at 6:30 pm
- Council Committee Meetings be held the Second and Fourth Tuesday of each month, starting at 11:00 am
- Council Meetings be held the Second and Fourth Tuesday of each month, starting at 3:00 pm

Carried

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- Foothills Little Bow
- Joint Cowley and MD Council Meetings
- Joint Crownsnest Pass and MD Council Meetings
- Joint Funding Meetings
- Joint Town and MD Council Meetings
- Municipal Planning Commission
- Regional Council Meetings
- Road Tours with Public Works Manager
- RMA (Rural Municipalities of Alberta)
- Regional Emergency Management Organization
- Subdivision Authority

I. COMMITTEES/ BOARDS APPOINTMENTS

(1) Agricultural Service Board

Councillor Tony Bruder 24/441

Moved the following be appointed to the Agricultural Service Board for 2025;

- Councillors Tony Bruder and Jim Welsch
- Alternate: Councillor Dave Cox
- Members at Large: Anna Welsch, Mark Zoratti, Martin Puch and Frank Welsch.

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Carried

(2) Agricultural Service Board Appeal Committee

Council reaffirmed the following members to the Agricultural Service Board Appeal Committee for 2025;

- Reeve Rick Lemire, and Councillors John MacGarva, and Dave Cox

(3) Airport Committee

Councillor Tony Bruder

24/442

Moved the following be appointed to the Airport Committee for 2025;

- Councillors John MacGarva and Jim Welsch
- Alternate: Councillor Dave Cox
- Member at Large: Leo Reedyk

Carried

(4) Alberta Southwest Regional Alliance

Council reaffirmed the following members to Alberta Southwest Regional Alliance for 2025;

- Reeve Rick Lemire
- Alternate: Councillor Tony Bruder

(5) Alternative Land Use System Partnership Advisory Committee (ALUS)

Councillor Jim Welsch

24/443

Moved the following be appointed to Alternative Land Use System Partnership Advisory Committee (ALUS) for 2025;

- Councillor Tony Bruder
- Members at Large: Dixon Hammond, Denis Lastuka and Mark Zoratti

Carried

(6) Beaver Mines Community Association

- Councillor Dave Cox

(7) Castle Mountain Community Association

- Councillor Dave Cox

(8) Chinook Arch Regional Library Board

Council reaffirmed the following member to the Chinook Arch Regional Library Board for 2025;

- Councillor Dave Cox

(9) Crowsnest Pincher Creek Landfill Association

Council reaffirmed the following members to the Crowsnest Pincher Creek Landfill Association for 2025;

- Councillor Tony Bruder
- Alternate: Councillor John MacGarva

(10) Pincher Creek Joint Emergency Management Committee (EAC)

Council reaffirmed the following members to the Pincher Creek Joint Emergency Management Committee (EAC) for 2025;

- Councillors John MacGarva and Tony Bruder

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- Alternate: Councillor Dave Cox

(11) Family and Community Support Services (FCSS)

Council reaffirmed the following members to Family and Community Support Services (FCSS) for 2025;

- Councillor Jim Welsch
- Alternate: Councillor John MacGarva

(12) Health Professionals Attraction and Retention

Council reaffirmed the following member to the Health Professionals Attraction and Retention for 2025;

- Councillor Dave Cox

(13) Highway 3 Twinning Development Association (H3TDA)

Council reaffirmed the following members to the Highway 3 Twinning Development Association (H3TDA) for 2025;

- Councillor Dave Cox
- Alternate: Councillor John MacGarva

(14) Intercolaborative Framework Committee with the Town of Pincher Creek (ICF)

Council reaffirmed the following members to the Intercolaborative Framework Committee with the Town of Pincher Creek (ICF) for 2025;

- Reeve Rick Lemire and Councillor Jim Welsch
- Alternate: Councillor Dave Cox

(15) Intermunicipal Development Committees (IMDP)

a) Town of Pincher Creek

Council reaffirmed the following members to the Intermunicipal Development Committee (IMDP) for the Town of Pincher Creek, for 2025;

- Reeve Rick Lemire and Councillor Jim Welsch
- Alternate: Councillor Dave Cox

b) Municipality Crowsnest Pass

Council reaffirmed the following members to the Intermunicipal Development Committee (IMDP) for the Municipality of the Crowsnest Pass, for 2025;

- Councillors Dave Cox and John MacGarva

c) MD of Ranchlands

Council reaffirmed the following members to the Intermunicipal Development Committee (IMDP) for the MD of Ranchlands, for 2025;

- Councillors John MacGarva and Jim Welsch

d) MD of Willow Creek

Council reaffirmed the following members to the Intermunicipal Development Committee (IMDP) for the MD of Willow Creek, for 2025;

- Reeve Rick Lemire and Councillor Jim Welsch

e) Cardston County

Council reaffirmed the following members to the Intermunicipal Development Committee (IMDP) for Cardston County, for 2025;

- Reeve Rick Lemire and Councillor Tony Bruder

(16) Joint Funding Sub Committee

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Council reaffirmed the following members to the Joint Funding Sub Committee for 2025;

- Councillors Dave Cox and Tony Bruder
- Alternate: Reeve Rick Lemire

(17) Lundbreck Citizens Council

- Councillor John MacGarva

(18) Mayors and Reeves

- Reeve Rick Lemire
- Deputy Reeve Tony Bruder

(19) Municipal Energy Committee (new for 2025)

Councillor Jim Welsch 24/444

Moved that the following be appointed to the Municipal Energy Committee for 2025;

- Councillors Dave Cox and Tony Bruder
- Alternate: Councillor Jim Welsch

Carried

(20) Municipal Planning Commission (Members at Large)

Councillor Tony Bruder 24/445

Moved the following be appointed to the Municipal Planning Commission for 2025;

- Jeff Hammond and Laurie Klassen

Carried

(21) Municipal Scholarship Committee

Council reaffirmed the following members to the Municipal Scholarship Committee for 2025;

- Reeve Rick Lemire

(22) Oldman River Regional Services Commission (ORRSC)

Councillor Tony Bruder 24/446

Moved the following be appointed to the Oldman River Regional Services Commission (ORRSC) for 2025;

- Councillor Jim Welsch
- Alternate: Councillor Dave Cox

Carried

(23) Pincher Creek Foundation

Councillor John MacGarva 24/447

Moved the following be appointed to the Pincher Creek Foundation for 2025;

- Councillors Dave Cox and Jim Welsch
- Alternate: Reeve Rick Lemire

Carried

(24) Pincher Creek Emergency Services Commission

Council reaffirmed the following members to the Pincher Creek Emergency Services Commission for 2025;

- Reeve Rick Lemire and Councillor Dave Cox
- Alternate: Councillor Tony Bruder

(25) Pincher Creek and District Public Library Board

Councillor Tony Bruder 24/448

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Moved the following be appointed to the Pincher Creek and District Library Board for 2025;

- Councillor Dave Cox
- Members at Large: Michael Barkwith, Sandra Baker and Debbie Reed

AND THAT Michael Barkwith, and Sandra Baker be appointed to the Pincher Creek and District Library Board for more than three consecutive terms.

Carried

(26) Pincher Creek Regional Recreation Advisory Board

Councillor Tony Bruder 24/449

Moved that the following be appointed to the Pincher Creek Regional Recreation Advisory Board;

- Member at Large Kris Larson

(27) Police Advisory Committee

Council reaffirmed the following members to the Police Advisory Committee for 2025;

- Councillor Jim Welsch

(28) Regional Assessment Review Board

Vacant at this time.

(29) Soil Conservation Act Appeal Committee

Council reaffirmed the following members to the Soil Conservation Act Appeal Committee for 2025;

- Reeve Rick Lemire, and Councillors John MacGarva and Dave Cox

(30) Town of Pincher Creek Housing Committee

Council reaffirmed the following members to the Town of Pincher Creek Housing Committee for 2025;

- Councillor John MacGarva
- Alternate: Councillor Jim Welsch

(31) Weed Control & Agricultural Act Appeal Committee

Councillor Jim Welsch 24/450

Moved the following be appointed to the Weed Control & Agricultural Act Appeal Committee for 2025;

- Members at Large: Kent Zielke, Tony Naumczyk, Kelly Cooley

Carried

(32) Waterton Biosphere

Council reaffirmed the following member to the Waterton Biosphere for 2025;

- Councillor Tony Bruder

J. ADJOURNMENT

Councillor Dave Cox 24/451

Moved that Council adjourn the meeting, the time being 1:10 pm.

Carried



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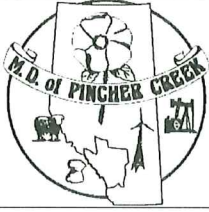


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REEVE

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CHIEF ADMINISTRATIVE OFFICER

## Recommendation to Council

<b>TITLE: PUBLIC WORKS DEPARTMENT REPORT</b>			
<b>PREPARED BY: Alan McRae</b>	<b>DATE: November 4<sup>th</sup>, 2024</b>		
<b>DEPARTMENT: PUBLIC WORKS</b>			
<b>ATTACHMENTS:</b>			
1. Schedule A – Shop/Fleet Report 2. Fish Lake Project Pictures			
<b>APPROVALS:</b>			
 Alan McRae	Nov 4 <sup>th</sup> , 2024 Date	 CAO	2024/11/04 Date

**RECOMMENDATION:**

**THAT Council accept the Public Works Department Report for the period of Oct 14 until November 1<sup>st</sup> as information.**

**BACKGROUND:**

**Fish Lake:** Fish Lake culvert install completed. See attached pictures and brief description of the process. Dam gate valve also repaired.

**Temporary Snow fence:** Completed install of temporary snow fence on October 25<sup>th</sup>

**Permanent Snow fence:** Removal of permanent snow fence in Division 1 that has been on call log for quite some time. Repair snow fence in Div 5

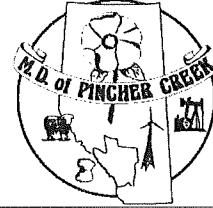
**Culverts:** New pipes installed on Sorge Road, Cyr’s hill, buried ends exposed on West Pincher Colony Road

**Divisional Maintenance:** 6-7 graders maintain roads. Refresh dust control on Burmis Mtn Estates hill in Div 5 by blading, watering and repacking with wobbly. Touch up dust control sections on North Burmis Rd.

**Training:** One Op 2 getting some in house training on grader to get him comfortable before the winter season.

# PUBLIC WORKS REPORT SCHEDULE "A"

## SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: ALAN MCRAE

DATE: November 4, 2024

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS: N/A

### SHOP/FLEET OPERATIONS SUMMARY: Oct 14- Nov 1, 2024

#### Graders/Heavy Equipment

Unit #42 (tractor)- Service  
Unit #73 (grader)-Install snow equipment  
Unit #63 (grader)-Snow wing pin change out and hydraulic hose repair  
Unit #57 (grader)-Call out-Shim work on circle

#### Heavy Trucks/Trailer

Unit #17 (belly dump)-CVIP and repair air leaks  
Unit #13 (tri gravel pup)- CVIP  
Unit #418 (tandem truck)-Wash, CVIP and R/R front shoes/drums, put snow equipment on  
Unit #418 (tandem gravel/plow truck)- Transmission and clutch removal and replacement

#### Light Duty and Light Trailers

Unit #401 (3/4 T Truck)-T/S engine codes/rough idle- R/R spark plugs  
Unit #402 (2ton flat deck)-T/S and R/R fuel leak  
Unit #479 (mechanics truck)- maintenance and organization  
Unit #23 (dump trailer)- Flat repair

### EVENTS

- One Mechanic on Vacation – 1 week
- One Mechanic off on leave-1 week
- JHSC Meeting- Wed Oct 16th

## FISH LAKE CULVERT REPLACEMENT 2024



Old existing culvert system between upper lake and lower dam.



Repair of Gate on dam, to enable lowering of water level.

## FISH LAKE CULVERT REPLACEMENT 2024



Repaired gate assembly with reinforcement to stop damage from ice in the future.



Install of new culvert in stages working towards upper lake to avoid water infiltration and a working in water situation.

# FISH LAKE CULVERT REPLACEMENT 2024



First 4m and 6m sections installed.



Upper 6m section placed and ready to let upper lake through.

# FISH LAKE CULVERT REPLACEMENT 2024



Upper Lake flowing through new culvert.



Finished installation.

## FISH LAKE CULVERT REPLACEMENT 2024

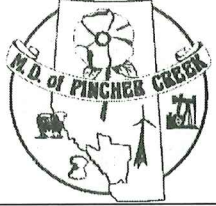
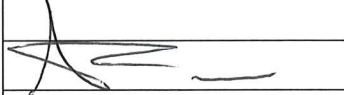



Final stabilized water levels between Upper and Lower Lake 2024-10-25.



# Recommendation to Council

G1b

<b>TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED, CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES</b>			
<b>PREPARED BY: JESSICA MCCLELLAND</b>		<b>DATE: October 21, 2024</b>	
<b>DEPARTMENT: ADMINISTRATION</b>			
<b>ALAN MCRAE</b>			<b>ATTACHMENTS: Draft WINTER MAINTENANCE OF MUNICIPALLY DIRECTED, CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES</b>
<b>Department Supervisor</b>	<b>Date</b> <i>NOVEMBER 4 / 2024</i>		
<b>APPROVALS:</b>			
	<i>NOVEMBER 4 / 24</i>		<i>2024/11/04</i>
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council approve policy C-PW-003 Winter Maintenance of Municipally Controlled and Managed Roads and Airport Surfaces.**

**BACKGROUND:**

Council requested changes to be made to the Winter Maintenance Policy, Public Works Manager reviewed and updated, changes are highlighted.

**FINANCIAL IMPLICATIONS:**

None at this time.



## M.D. OF PINCHER CREEK NO. 9

### CORPORATE POLICY

C-PW-003

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**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,  
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council

Date: November 5, 2013

Revised by Council

Date: November 27, 2018

Revised by Council

Date: February 25, 2020

Revised by Council

Date: May 12, 2024

Revised by Council

Date: ???, 2024

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### PURPOSE OF POLICY

The Municipal District of Pincher Creek No. 9 (the "MD") is committed to establishing a Winter Road Maintenance Policy which will deliver high quality, safe services to residents. This Policy further seeks to identify what the snow plow priorities are and how operational objectives can ensure those priorities are met in a fair and consistent manner.

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### POLICY STATEMENT

1. The Public Works Department ("Public Works") of the Municipal District of Pincher Creek No. 9 (the "MD") is authorized to undertake snowplowing services on its municipal roads by adhering to the Municipal Government Act and in accordance with procedures outlined in this Policy.
2. Notwithstanding anything contained within this Policy, the level, timing, and condition of services that can be delivered will be subject to municipal budget, availability of equipment, safety, weather and road conditions.

### ORGANIZATIONAL ROLES, AND RESPONSIBILITIES

3. The **Director of Operations, supported by the** Public Works Manager, will be responsible for the implementation of these policies; while developing a culture of quality and continuous improvement within the organization.
4. The Public Works Manager will be responsible to provide a framework for establishing quality objectives, overseeing the daily operation plans of the department and ensuring all staff are following policies and procedures.

5. The Public Works Manager will ensure that effective follow-up action is taken in addressing customer concerns and seeking opportunities for improvement.
6. Administrative staff will focus on enhancing customer satisfaction by responding to public complaints and inquiries as received and acknowledged by the Manager within 24 hours of the following working day.
7. Field staff will safely provide services, including, but not limited to:
  - Divisional operators following Snow Removal priorities as set forth in this policy.

8. *The organization will be responsible to the public and maintain the snow removal fleet to the following Standard(s):*

*a) Public Works Department shall have 60 percent of its vehicle equipment fleet ready for snow removal by October 1 of each year. The equipment will consist of:*

- *Five (5) motor graders with side wing plows and dozer (front plow).*
- *One (1) tandem with sander, front snow plow.*
- *One (1) snow blower.*

*b) Public Works will be 100 percent compliant by October 30 of each year. The equipment will consist of:*

- *Nine (9) motor graders with side wing plows and dozer (front plow).*
- *Two (2) tandems with sanders, front snow plows & side wing plows.*
- *Two (2) Front End Loaders.*
- *One (1) snow blower.*

*c) List of 3rd party equipment to be reviewed annually.*

9. Winter maintenance updates to the public shall be posted on the MD website and on social media.

## ROADWAY CLASSIFICATIONS

10. The road classifications defined in the MD's Development and Engineering Standards have been used in determining the roadway classifications for winter maintenance. There are six classifications of roads within the Municipality, which include:
  - **Arterial** roads are standard roadways with a width of eight (8) meters (26.24 ft.). Arterial roads collect local traffic, funneling that traffic to the primary and secondary highways.
  - **Collector** roads are a standard roadway width of seven (7) meters (22.96 ft.); generally used for local traffic to access other local roads, arterial roads or provincial highways.
  - **Local** roads are a standard roadway width of six (6) meters (19.68 ft.). These roads are typically used to access no more than four (4) developments or development agreements on file (residential or building permits approved) on adjacent properties; and are not used to flow traffic through.
  - **Unimproved** roads are a standard roadway width of six (6) meters (19.68 ft.). Statutory road or road plan exists; no development permit on file or development agreement for

any adjacent property along its length. Access may be limited by topography, geometric, and may not have daily traffic.

- **Private** roads are not statutory road allowances or no road plan exists. These roads are not listed on title or included as an easement or tendered in a plan of subdivision. No maintenance will be scheduled.
- **Urban** roads are streets and lanes within the municipality's hamlets.

## CONDITIONS FOR SERVICE

11. The deadline for application on private driveway snowplow services shall be October 1 of each year, to allow for a driveway safety inspection. There shall be NO EXCEPTIONS to this deadline except by approval of the Chief Administrative Officer, ~~the Director of Public Works,~~ and the Manager of Public Works.
12. Depending on snow conditions and weather forecasts, the Public Works Manager may exercise discretion in maintaining MD roads, hamlets and airport surfaces with consideration given to the following factors (in no particular order):
  - Use of self-employed independent equipment authorized by the Public Works Manager to assist in the delivery of this program;
  - No snow plowing by an individual on municipal roads or airport surfaces is allowed;
  - No compensation will be given to individuals who perform snow removal services on any municipal road or airport surfaces without authorization by the Public Works Manager;
  - ~~Equipment will be called off on all roads during unsafe conditions such as visibility or conditions of severe storm events. This will be determined by the Public Works Manager or their designate. A guide in determining this will be if visibility is reduced to less than 75 meters for a duration of over 20 minutes.~~
  - ~~When windrowing snow along Municipal roadways, the operator shall be cognizant / aware of private driveways and approaches, and limit the amount of snow that is left behind.~~
  - *At any time and in his/her full discretion, the Public Works Manager or his/her designate may call MD personnel and equipment off MD roads due to unsafe conditions. A guide in determining this will be if visibility is reduced to less than 75 meters for a duration of over 20 minutes*
  - *As part of the snow plowing operations, ploughs and graders will inevitably leave windrows across approaches into private properties. Although the operator will try to minimize the size of the windrows that cross the approaches whenever reasonably practicable, the MD will not at any time remove the windrow or plough the approaches.*
13. Municipal District of Pincher Creek No. 9 maps, detailing winter road maintenance priorities on bus routes and in Hamlets will be developed annually by the Public Works department with the following included:
  - It will be the responsibility of the Livingstone Range School Division to provide the Municipality with updated school bus routes and each school bus driver's responsibility to determine if a roadway is safe for travel;
  - Priority maps for bus routes and Hamlets shall be completed by the end of October of each year; and

- Once Council has reviewed the priority map, copies will be made available to MD Council, administration, emergency response, and operators;
  - All priorities routes 1 thru 5 will be displayed on the map with corresponding distances (in km).
  - Residents should ensure that no snow from private land is piled on road right of ways, as piles can cause safety concerns to people traveling on the road, damage to municipal equipment or drifts forming behind piles;
  - Residents may be billed to repair damage or remove excessive snow when they leave material on the road right of way, or in the ditch next to the road surface.
14. The Public Works Department shall follow the Emergency Management Act in the event of an Emergency.
15. An emergency contact list for the Pincher Creek Airport shall be provided and updated annually to the Canadian Flight Supplement (NAV Canada) website and to CANWEST management team, so pilots can directly contact Public Works ahead of time in the event of an incident.
16. Application for driveway snow removal can be made by residents who are choosing to remain in their residence and are "Aging in Place" as defined by the Alberta Government. Residents will include this information on their application form and will also include a Medical Practitioner's note, indicating the requirement for home care, if necessary.
- The CAO can approve applications for "Aging in Place" on a case by case basis.
  - Prior to the driveway snow removal the resident will sign the application liability waiver. Once approved, the resident will contact the Public Works Manager to initiate a driveway snow removal service.
  - Driveways of residents "Aging in Place" will be plowed in the same order of priority as the road they live on.
  - Applications and approvals for "Aging in Place" will be confirmed on an annual basis.
17. "Aging in Place" residents and other residents who require a higher priority due to an existing medical condition (whether chronic or temporary) can make a formal request to the MD's CAO for their road to be placed on a higher winter maintenance priority route. These requests will need to be accompanied by a Medical Practitioner's note indicating the requirement for home care, if necessary. These special requests will be reviewed on a case by case basis by the CAO.

## **SNOW REMOVAL PRIORITY ROUTES**

18. Winter Road Maintenance by plow trucks and motor graders will be carried out on hard surfaces once there is an accumulation or snow drifts of three (3) inches or more and on gravel surfaces once there is an accumulation or snow drifts of six (6) inches or more and performed in the following priority:

### **PRIORITY 1**

All priority 1 routes will be cleared within ~~24 hours (1 day)~~ **48 hours (2 days)** after a snow and/or wind event has ended. Priority 1 routes will include:

- All bus routes,
- Arterial and Collector roadways leading to Provincial Highways,
- Hamlets
  - All Urban roads of Beaver Mines
  - All Urban roads of Lowland Heights
  - Lundbreck
    - All of Breckenridge Ave
    - 1<sup>st</sup> Street between Breckenridge Ave and Robinson Ave
    - Robinson Ave from 1<sup>st</sup> Street to 2<sup>nd</sup> Street
    - 2<sup>nd</sup> Street between Breckenridge Ave and Robinson Ave
  - Pincher Station
    - All of 3<sup>rd</sup> Avenue
    - All of Station Street
- Emergency Service Facilities in Hamlets
- All MD Utility Facilities which require daily visits
- “Aging in Place” applicants who live on priority 1 routes

## **PRIORITY 2**

All priority 2 routes will be cleared within ~~48 hours (2 days)~~ **72 hours (3 days)** after a snow and/or wind event has ended. Priority 2 routes will include:

- All remaining Arterial, Collector and Local MD roads
- All remaining Urban roads in Lundbreck
- All remaining Urban roads in Pincher Station
- “Aging in Place” applicants who live on priority 2 routes

## **PRIORITY 3**

All priority 3 routes will be cleared within ~~72 hours (3 days)~~ **5 days** after a snow and/or wind event has ended. Priority 3 routes will include:

- Snowplowing of Private driveway
- Airport leased areas
- “Aging in Place” applicants who live on priority 3 routes

## **PRIORITY 4**

All priority 4 routes will be cleared once higher priorities have been fully completed. Priority 4 routes will include:

- The Pincher Creek Airport surface conditions will be inspected, snow accumulation assessed and plowed if necessary and surface conditions reported by qualified operators.
  - A NOTAM indicating the surface condition shall be issued following inspections; and
  - Inspections will happen Monday to Friday except on Holidays;

- There will be no timeframe in completion of snow removal services, unless for emergencies as defined in the Municipal Government Act; or
- All paved runways, aircraft maneuvering surfaces, and parking lot areas shall be cleared using combination of plowing, and/or snow blower;
- No ice control will be applied to aircraft maneuvering surfaces at any time.

## **PRIORITY 5**

All priority 5 routes will be considered for clearing after all higher priority routes have been completed. Factors for consideration will be availability of equipment and personnel, the current accessibility (safety and condition) of the unimproved road. Priority 5 routes will be cleared only upon the request of a ratepayer of the MD who accepts all fees related to the winter maintenance performed. Costs for clearing snow of an Unimproved road will be the same cost as driveway snow removal as outlined in **the MD's schedule of fees Policy C-FIN-529 Fees and Charges.**

Priority 5 routes will include the following:

- All Unimproved roads

The MD will not be performing snow maintenance on any unimproved roads unless as stated in this policy or authorized by the CAO.

**Rick Lemire**  
Reeve

**Roland Milligan**  
Chief Administrative Officer

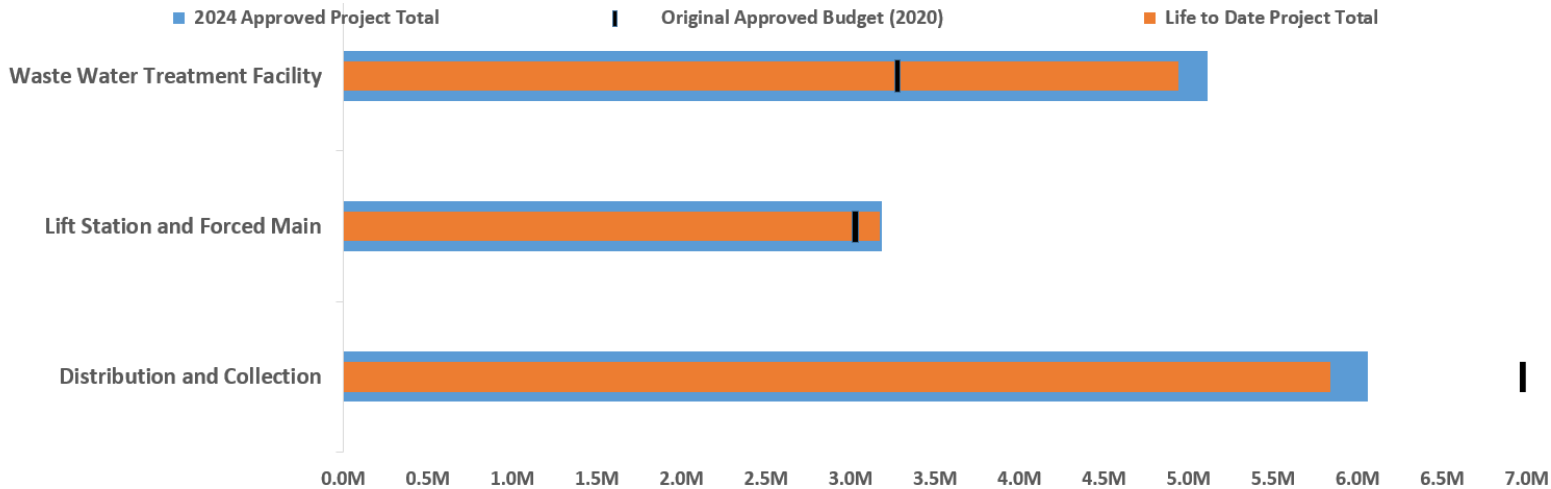


# M.D. OF PINCHER CREEK NO. 9 UTILITIES & INFRASTRUCTURE REPORT

## BEAVER MINES

Spend as of **Nov. 6<sup>th</sup>: \$13,972,651** ~~Oct 16<sup>th</sup>: \$13,952,764~~ / \$14,359,848  
(97%)

**Nov 6<sup>th</sup>, 2024: \$13,972,651**



- **Beaver Mines Water Distribution, Collection System**
  - Tender was awarded to BYZ on July 21, 2021
    - 1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
  - Working to closeout contractual duties related to landowner ROW agreements and remaining related costs. 5 of 6 closed out
  - Record drawings & GIS data received. Awaiting remaining closeout docs (Op. & Maint. manuals) from MPE
  - Majority of deficiency/adder work addressed Sep 30<sup>th</sup>. Remaining:
    - Intersection/roadway delineators
    - Final rainstopper installations in manholes
  - Site review complete Oct 16<sup>th</sup>
  - Walkthrough with Council Nov. 1<sup>st</sup>, 2024
  
- **Beaver Mines Waste Facility/System**
  - Tender was awarded to BYZ on May 31, 2022
    - BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
  - Substantial completion achieved Dec 15<sup>th</sup>. Deficiencies to be addressed 2024
  - Warranty walkthrough completed May 23<sup>rd</sup>. Warranty work and final cleanup has begun. Remaining deficiency/warranty work includes:
    - Deficient top soil on laterals **complete**
    - Building stormwater drainage channel **complete**
    - Lateral programming/calibration (Banner) **complete**
    - Electric panel code approval
      - *Extended warranty requested from MD. Agreed to in principal*
    - Lagoon liner



- *Extended warranty requested, costed response received from BYZ. Reaching out directly to sub contractor*
  - Misc. minor repair work (eaves, fencing, air compressor dryer, etc.)
    - *Partially complete, plan in place to address wet air awarded to 3<sup>rd</sup> party*
      - *Anticipated install mid-November*
  - Reseed touch-up
    - *Complete*
  - Record drawings received
  - Walkthrough with Council Nov 1<sup>st</sup>



- **Beaver Mines Foremain & Lift Station**
  - Awaiting minor changes to Record drawings

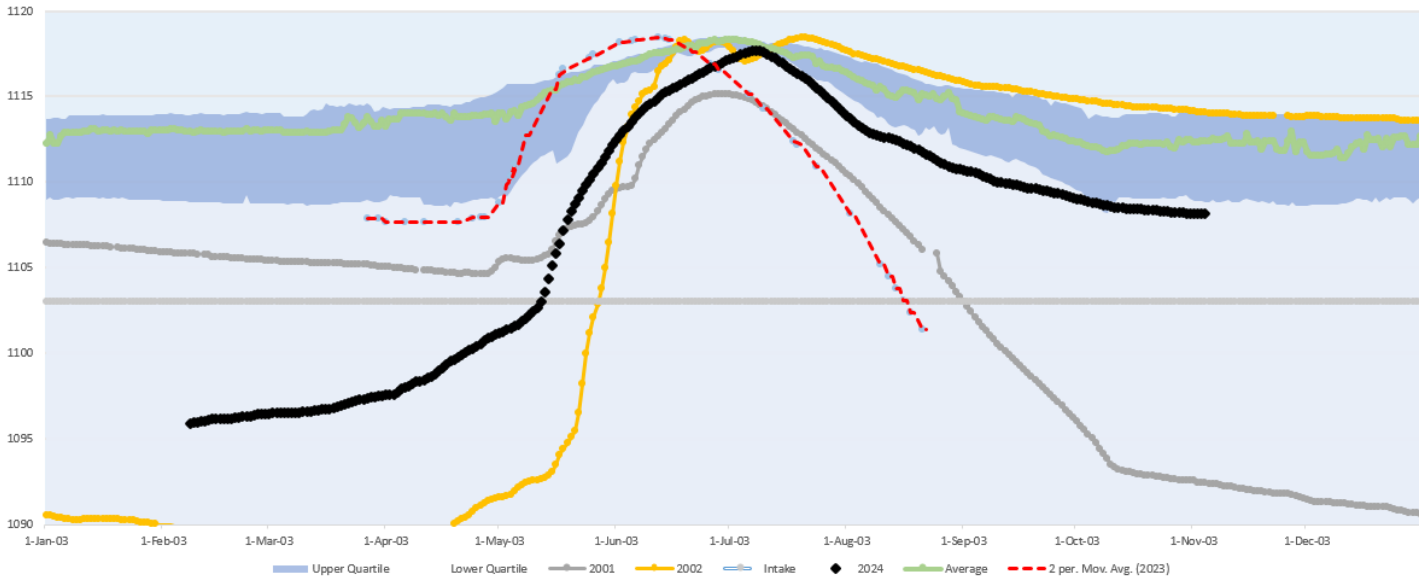
## Current Water Operations Activity

### **Reservoir & Runoff Tracking**

- Reservoir levels have been dropping since July 8<sup>th</sup>, 2024

- Reservoir volume **November 4<sup>th</sup>: 59.15%** **October 15<sup>th</sup>: 60.20%**

### Oldman Reservoir Historic Levels



### Beaver Mines Lot Servicing

- **40/39** applications received, **40/39** approved, **39/38** connected (**57%**)
- Hydrant flow testing in BM was completed by PCES and passed for fire flow. PCES is updating the Fire Underwriters Survey
- October 6<sup>th</sup>, 2024 water meter cost waiver has passed. Future connections to be billed for water meters



## Standpipes

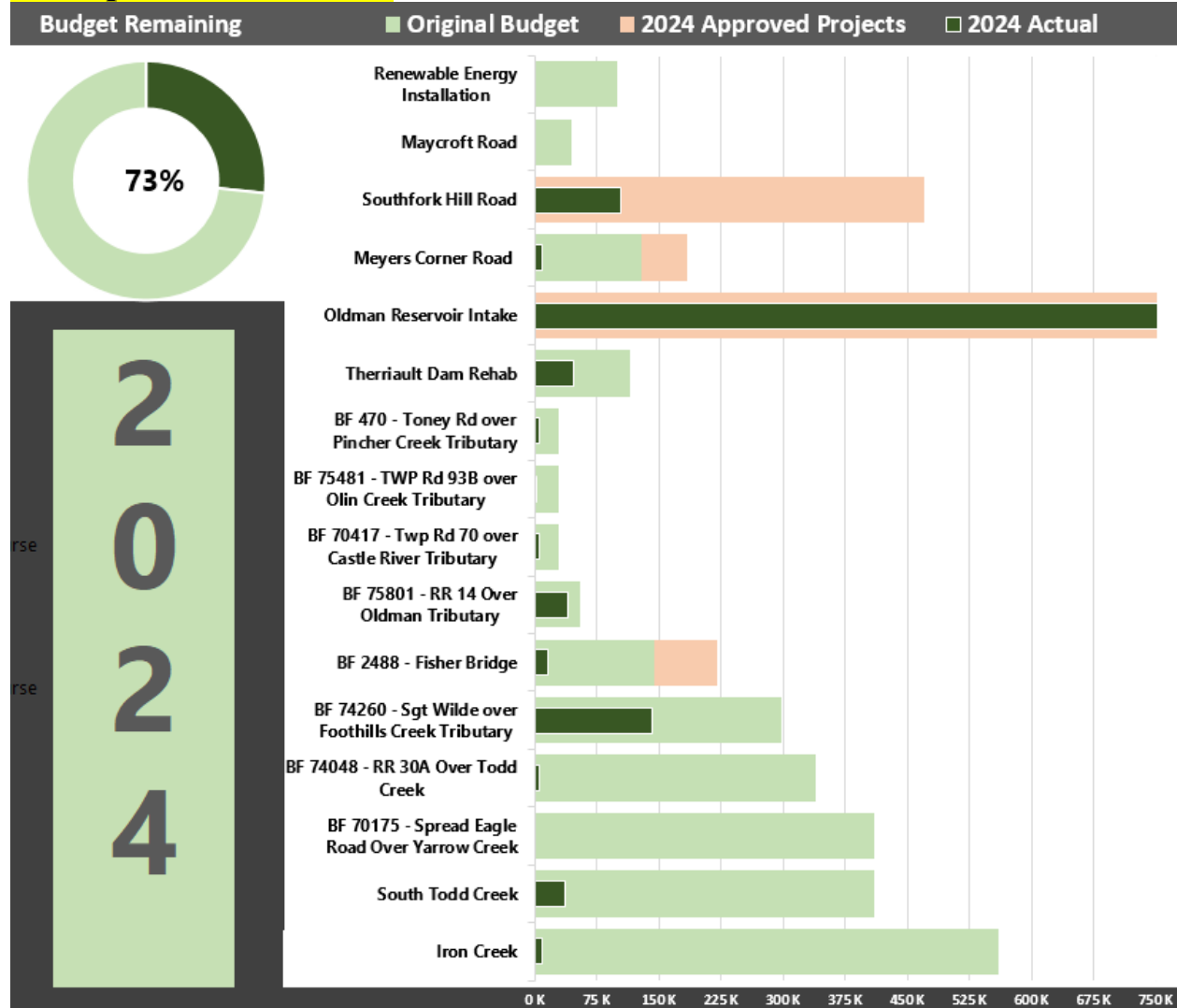
- Last known issue: October 9<sup>th</sup>, 2024 (PC standpipe upper nozzle caught)

## General Updates November 6<sup>th</sup>, 2024:

- Battery charger fixed on WTP generator
- BM WWTP GW quarterly sampling planned for November
- Air compressor servicing complete
- Resident/business discussions related to internal billing audit
- 2025 operational budget scoping
- Lagoon aerators
- Lagoon release complete week of Oct. 21<sup>st</sup>. Recalculating lagoon volume
- WTP operator hiring underway
- WTP license expiring, beginning process to renew
  - WPO drafting new operations, emergency response plan, and drinking water safety plan
- Private water line inspection complete South of Lundbreck. Initiating transfer of ownership for UROWS to MD

# Large Capital and Other Projects

2024 Approved Budget: \$5,098,000. **Nov 6<sup>th</sup> Spend: \$1,978,647** ~~Oct 15<sup>th</sup> Spend: \$1,795,580~~



## Therriault Dam – Rehabilitation Work

*Geotechnical and Hydrogeology study complete in 2023. 2024 engineering required to determine most economically viable solution to address undersized spillway/overtop potential. Toe berm upgrades will address seepage*

- Kicked off wind/wave setup analysis and final preliminary engineering April 22<sup>nd</sup>
- Completing training workshop for Safety Inspections with AtkinsRealis (formerly SNC)
  - Initial team inspection and data gathering complete. AtkinsRealis report received for annual performance check. Site visit complete Aug 19<sup>th</sup> due to observed seepage and piezometer data reading issues. Data reading issues resolved
    - Inspection and data logging report received Sep. 6<sup>th</sup>. Seepage appears to have increased slightly, full extent cannot be verified without stripping

- Reviewed revised wind/wave assessment May 28<sup>th</sup>. Preliminary concept includes returning existing spillway to original width, adding wave damping material, slight raise of embankment near spillway, and riprap protection of lower spillway
  - Draft final conceptual design received October 4<sup>th</sup>. Awaiting 2025 budget discussions before kicking off regulatory and design work
- Audit walkthrough complete with AEPA October 1<sup>st</sup>

### **Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023/24**

*Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization*

- Notice of successful grant received Mar. 21<sup>st</sup>, 2023
- Brewery discharge and sampling underway
- Lundbreck, Cowley, and regional report drafts received and reviewed. Once actual flow data is measured in 2024 the three (3) studies can be finalized
  - Actual flow monitoring equipment installed June 27<sup>th</sup>. Measuring flow through Summer. Preliminary data shows minimal storm event influence
  - Monitors pulled week of Sep. 23<sup>rd</sup>, report finalization underway

### **Oldman Reservoir Water Intake Low Level Project**

- \$1.68M grant application finalized Jan 30<sup>th</sup>, 2024 for up to two (2) structures in reservoir
  - Approval received for \$1.8M project, covering up to 75% of costs
- Project completion date was May 31<sup>st</sup>, 2024 (including above water scope), extended due to additional of pump VFDs
  - Delivery date for VFDs is now November due to supplier delays
  - Anticipate install week of Council with commissioning planned for end of November
- One structure is tied in with temporary electrical using the existing VFD
- Grant application for DFPP (Drought and Flood Protection Program) submitted June 6<sup>th</sup>
  - Approval received August 6<sup>th</sup> to assist with topping up Capital Project and cover 70% of costs for a Drought Projects Assessment
- Water Act construction closeout documentation submitted Sep. 30<sup>th</sup>. Public Lands disposition closeout underway
- Manganese levels have been increasing past levels seen later Winter/early Spring. Managing via use of old intakes

### **Regional Drought Strategic Implementation Strategy & Raw Water Storage Project**

- \$3.37M grant application for 3 month (25-year) forecasted volumes
  - Approval received for \$3.4M project, up to 75% of costs. Signed and sent to ATEC
- \$145,000 grant application for a Drought Projects Assessment
  - Approval received to cover up to 70% of costs. Grant contract reviewed and signed
- No capital work approved for these projects in 2024

## Southfork Hill Road

*Emergent investigatory and repair work for the Southfork Hill slide issues*

- \$32,000 awarded to complete desktop geotechnical/survey work
- Desktop report (Phase 1) reviewed with ISL and Tetra Tech Sep. 17<sup>th</sup>. Current soil moisture profile, groundwater conditions in embankment, and deep fill/foundation soil conditions required to accurately evaluate slope stability
- Phase 2 scope awarded (\$77,000) to drill seven (7) boreholes along road alignment awarded and complete ten (10) testpits along embankment slopes to review historical remediation and slope soil conditions
- Drilling complete October 11<sup>th</sup>. Testpit digs **complete**
- Conceptual **estimates received** to inform potential STIP Local Municipal Initiatives (LMI) application
  - **Preliminary** concept costs are \$5.5-\$7.2M to perform significant excavation, material replacement, modify slope to 4:1, and re-pave. Awaiting final results of geotechnical investigation to better inform conceptual options
  - **LMI does not have a grant deadline of November 30<sup>th</sup>, unlike other STIP requests**

## Meyers Corner Road Culvert

*\$130,000 to replace failed 900mm culvert with 1200mm culvert via boring method*

- Sizing and aquatic assessment complete by Roseke. Recommendation is either:
  - Open cut 1.4m diameter x 41m CSP
  - Bored 1.37m x 35m Smooth Walled Welded Pipe
    - Much higher velocity requires larger riprap to prevent future erosion
- Boring quote for 1.37m pipe exceeds available budget
- Budget increased Aug 27<sup>th</sup>. Awarded UROW acquisition and geotechnical work to Roseke
  - Geotechnical work complete, confirmed mostly clay (appears suitable for drilling)
  - Survey and conceptual design drawing complete
  - Contractor has confirmed unit pricing still stands. However, design length is 10m longer than original quote, increasing boring cost about \$35,000. Proceeding with ROW acquisition

## Maycroft Road

*Rebuild and reconstruct top 300mm of 6km road surface along with 6km of linear ditching. \$45,000 approved for engineering in 2024*

- Awarded \$14,000 to MPE Engineering Aug. 12<sup>th</sup> to complete initial aerial drone survey/assessment work and cost estimation under ACP grant
- Plan to drone survey whole road **by Council meeting** and provide conceptually costed solutions

## Transportation Master Plan

*\$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non Bridge File) condition assessment, gravel pit analysis, airport runway assessment*

- Partial award to MPE Engineering Aug. 12<sup>th</sup> to complete a paved and gravel road condition assessment (\$72,000)
- Aug. 28<sup>th</sup> awarded culvert and gravel pit assessment to MPE Engineering (\$74,000)
- Prioritizing gravel pit volumes/assessments and Maycroft scope for remainder of year
  - Gravel pit surveying complete, plan to process data by early December

## Energy Projects

- **General Updates**
  - Renewable Energy Conversion Study open house October 16<sup>th</sup>, 2024
  - Energy Futures Lab Energy Future Competitiveness in Southern Alberta Workshop October 23<sup>rd</sup>, 2024
  - QUEST net zero accelerator
    - Energy mapping workshop complete Sep. 25<sup>th</sup>
    - Land use report and emissions inventory report expected by next week
  - Community Energy Plan recommendation underway
- **Clean Energy Improvement Program**
  - Program being managed under contract going forward with Massif Energy
  - 11 pre-qualifications received (5 MD, 6 Town). One application fully submitted

## Bridge Files

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
  - RFPQ (Request for Contractor Pre-Qualification) for Installation awarded to low bidder (**Cost: \$330,954. Eng. Est: \$349,000**)
  - Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
    - Scour identified under existing abutment. Costed plan included for 2024 budget
  - Revised costing approved by Council. Permit work underway
    - DFO, Historical Resources, Public Lands Disposition submitted
      - Public Lands TFA provided, DFO has not provided approval in time for majority of work to begin this season
        - DFO response received Sep 3<sup>rd</sup> with additional questions on work
        - Response given Sep 23<sup>rd</sup> back to DFO, awaiting next steps
        - Public Lands Disposition received Oct 3<sup>rd</sup>
- **Bridge File 74260 – SGT Wilde over Foothills Creek Trib, SW-13-005-29 W4M**
  - 2m x 25m L culvert replacement. Road closure required
  - Project complete
- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
  - Preliminary Engineering & Design complete

- Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work
- Sensitive stream habitat, SARA permit required. Construction window of August
- Cannot submit permits until Spring as stream work is required. May be difficult to achieve completion this year
  - Completion not achievable this year due to DFO permit delays
- Water Survey of Canada notified regarding measurement which needs to be moved
- Land signoff taking longer than anticipated due to environmental easement questions. Information provided regarding environmental easement
  - Additional comments given to SALTS to share with Environment and Climate Change Canada Sep. 24<sup>th</sup>, 2024
  - Approval received Oct 3<sup>rd</sup>, working to closeout land acquisition
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
  - Anticipating regulatory Directives making dealing with SAR crossings mandatory
  - Funding agreement signed Mar. 28<sup>th</sup>, 2023 for \$1.55M to cover more assessment and engineering along with replacement of 2 crossings, to be complete by March 2025
  - Status Report 2 complete May 15, 2024
    - Less than 10% spent on \$1.55M grant as of May 15, 2024
  - Final two (2) QAES Assessments received for BF 74045 (Tetley Creek) and BF 1348 (Connelly Creek) and reviewed. Roughly \$600,000 in grant funding remaining after Iron, South Todd Tributary, and Cow Creek work. Best candidates for further work under the program are BF 1348 (Connelly Creek) and BF 7080 (Dungarvan Creek)
  - Funder has verbally confirmed BF 1348 (Connelly Creek) and BF 7080 (Dungarvan Creek) are best candidates for existing funding extensions
- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**
  - Tender for installation awarded to low bidder (TA Excavating) (**Cost: \$528,251. Eng. Est: \$443,000**) alongside South Todd Creek Tributary
    - Engineers Estimate: \$442,800
    - TA Excavating: \$528,251
  - Completion: September 30<sup>th</sup>, 2025
  - 100% grant funded
  - Structure is a 4.7m x 2m x 15m L corrugated steel box culvert
  - Permit submissions have begun. DFO has indicated review period for Species At Risk Act (SARA) permit will be 90 days despite delays in processing to date
    - DFO SARA approval received July 16<sup>th</sup>, 2024
  - Land signoff complete
  - 2025 construction project
- **WCR #2: S. Todd Creek Trib. under Chapel Rock Road, LSD SE-23-009-03 W5M**
  - Tender for installation awarded to low bidder (TA Excavating) (**Cost: \$282,400. Eng. Est: \$319,500**) alongside Iron Creek.
    - TA Excavating: \$282,420
    - Engineers Estimate: \$319,500
  - Completion: October 31<sup>st</sup>, 2024
  - 100% grant funded
  - Structure is a 1.8m x 24m open bottom CSP culvert



- Final inspection complete Oct. 2<sup>nd</sup>. Deficiencies with roadway width, addition of riprap, and willow staking
  - Inspection of deficiencies complete Oct 16<sup>th</sup>, completion issued with minor cleanup work remaining
  
- **Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M**
  - 6.1m clear span bridge with extensive rot and voids in piles and pile caps
  - Prelim. engineering to be complete in 2024 with intended construction in 2025
  - Prelim. engineering complete Oct. 8<sup>th</sup>. Recommendation is replacement with two (2) 2m x 27m L CSPs
  - Design work kicked off Oct. 31<sup>st</sup>, 2025. STIP preparation underway
  
- **Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M**
  - 1.5m x 24m L culvert with high deflection and corrosion
  - Preliminary engineering complete Oct. 11<sup>th</sup>. Recommendation is replacement with two (2) 1.2m x 36m L CSPs
  
- **Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M**
  - 1.6m x 43m L culvert with significant perforations and minor deflections
  - Class B waterbody
  - Prelim. engineering to be complete in 2024 with intent to address in 2025
    - Awarded to Roseke Engineering July 4<sup>th</sup> (**\$19,847.15, Budget: \$30,000**)
  - Preliminary complete Oct. 7<sup>th</sup>. Recommendation is installation of a steel wall pipe liner. Level 2 barrel inspection confirmed 1.4m liner is feasible
  - Design work kicked off November 5<sup>th</sup>, 2024. STIP preparation underway

**Recommendation:**

That the Utilities & Infrastructure report for October 17<sup>th</sup> – November 6<sup>th</sup> is received as information.

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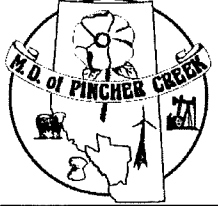


Prepared by: David

Date: November 6<sup>th</sup>, 2024

Council Meeting

Date: November 12<sup>th</sup>, 2024

## Recommendation to Council

<b>TITLE: Q3 Financial Summary</b>			
<b>PREPARED BY: Brendan Schlossberger</b>		<b>DATE: November 7, 2024</b>	
<b>DEPARTMENT: Finance</b>			
			<b>ATTACHMENTS:</b>
<b>Department Supervisor</b>		<b>Date</b>	<ol style="list-style-type: none"> <li>1. Reserves as of September 30th</li> <li>2. Actual vs Budget as of September 30th</li> <li>3. Financial Statement View as of September 30th</li> </ol>
<b>APPROVALS:</b>			
	<i>Nov. 7, 2024</i>		<i>Nov 7/24</i>
<b>Department Director</b>	<b>Date</b>	<i>on behalf of Roland Milligan</i> <b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**That Council receive the Q3 Financial Summary as information.**

**BACKGROUND:**

- Financial information is to be provided to Council quarterly, with the exception of Q1.

**FINANCIAL IMPLICATIONS:**

N/A

**Municipal District of Pincher Creek No. 9  
Reserve Summary**

Attachment #1 - Reserve Summary

30-Sep-24

Reserve (Restricted Surplus) Accounts	Opening Balance	Transfer To Reserves*	Transfer From Reserve	Ending Balance
Airport	329,771	-	-	329,771
Bridge	3,461,916	400,000	(196,992)	3,664,924 (A)
Building	265,907	175,000	-	440,907 (B)
Dam (Water Storage)	75,000	400,000	-	475,000
Equipment	3,957,276	643,200	(183,990)	4,416,487 (C)
Emergency Management	61,001	-	-	61,001
Next Year Completions	59,983	-	(27,760)	32,223 (D)
PCESC Equipment	359,369	1,000,000	(1,150,000)	209,369 (E)
Road Infrastructure	3,102,468	250,000	(36,623)	3,315,845 (F)
Recycle Equipment	104,966	-	-	104,966
Regional Community Initiatives	545,634	145,800	(100,000)	591,434 (G)
Seniors Housing	250,000	50,000	-	300,000
Tax (Mill) Rate Stabilization	1,936,424	235,000	(43,328)	2,128,095 (H)
Water and Wastewater Infrastructure **	1,091,568	769,458	(1,599,638)	261,388 (I)
	<u>15,601,283</u>	<u>4,068,458</u>	<u>(3,338,330)</u>	<u>16,331,411</u>

\*Transfers to Reserves are all the 2024 budgeted transfers and budget amendments unless stated otherwise below

\*\* Includes Base Rate Transfer calculated on actuals

\*\*\*Oldman Reservoir Intake Project was recently approved under the AMWWP Grant. 75% of the costs will be funded by the grant at project completion. Journal entry to follow.

(A) **Bridge Reserve**

	Purchase Price	Budget
Bridge File #74260 Foothills Creek	142,408	298,000
Bridge File #75801 Oldman River Tributary	40,790	55,000
Bridge File #70417 Castle River Tributary	5,605	480,000
Bridge File #75481 Olin Creek	3,027	30,000
Bridge File #470 Toney Drive	5,163	30,000
	<u>196,992</u>	<u>893,000</u>

(B) **Building Reserve**

	Purchase Price	Budget
	-	-

(C) **Equipment Reserve**

	Purchase Price	Budget
Post Pounder	16,859	30,000
1/2 Ton Truck - RES 24/200	58,546	70,000
Hook Lift System	75,743	100,000
Flat Decks x 2	32,841	60,000
	<u>183,990</u>	<u>260,000</u>

(D) **Next Year Completion Reserve**

	Opening Balance	Transfer To Reserves	Transfer From Reserve	Ending Balance
Admin Artwork	9,611			9,611 Art Committee - Active
Chart of Accounts Project	24,975		(2,363)	22,613 E Timesheets - Active
Line Painting	14,400		(14,400)	- Active
DAM Study	10,997		(10,997)	(0) Results and Follow-up - Active
	<u>59,983</u>	<u>-</u>	<u>(27,760)</u>	<u>32,223</u>

(E) **PCESC Equipment Reserve**

Project Name	Transfers Out	Budget
PCESC Firehall - RES 23/578	1,150,000	1,250,000
	<u>1,150,000</u>	<u>1,250,000</u>

(F) **Road Infrastructure Reserve**

Project Name	Purchase Price	Budget
North Pincher Station Road	13,449	430,000
Gladstone Road	14,104	160,000
Meyers Corner	9,069	185,000
	<u>36,623</u>	<u>590,000</u>

(G) **Regional Community Initiatives Reserve**

	Transfers Out	Budget
Contribution to PCCELC	100,000	100,000

(H) **Tax (Mill) Rate Stabilization Reserve**

	Transfers Out	Budget
Lundbreck Cross Walk	9,688	16,000
Pincher Creek Community Hall Payment	5,640	5,640
Raw Water Temp Pumping Removal	28,000	150,000
	<u>43,328</u>	<u>171,640</u>

Council Resolution 24/127  
Council Resolution 23/479

(I) **Wastewater and Water Infrastructure Reserve**

Project Name	Transfers Out	Budget
Oldman Reservoir Intake - RES 24/034***	1,551,963	1,650,000
Therriault Dam Rehab	47,675	115,000
	<u>1,599,638</u>	<u>1,650,000</u>

Municipal District of Pincher Creek No 9.  
Actual vs Budget  
30-Sep-24

	2024 Actual	2024 Budget	Variance	% of Budget Remaining	Comments
Wages					
Council	(97,400)	(170,030)	72,630	42.7%	
Administration	(983,946)	(1,358,680)	374,734	27.6%	
AES	(251,985)	(352,000)	100,015	28.4%	On budget or favorable due to Council/staff turnover
Public Works and Water Services	(1,853,097)	(2,916,500)	1,063,403	36.5%	
Taxes and Requisitions	15,901,452	13,919,880	1,981,572	-14.2%	Favorable - 250k budget amendment by Council as part of 2024 Tax Bylaw and approximately 2.4m remaining in requisition payments to ASFF
Investment Income	132,181	265,000	(132,819)	50.1%	Investment earnings entries are done at year end
Council	(35,179)	(89,085)	53,906	60.5%	Favorable - Annual RMA subscription and conference occurs in Q4
Administration	(1,009,497)	(1,242,260)	232,763	18.7%	
Fire/PCREMO	(875,889)	(826,630)	(49,259)	-6.0%	Unfavorable - Small difference between budget and actuals for PCESC
Bylaw	(73,151)	(358,750)	285,599	79.6%	Favorable - Timing. Police model billed at year end by province.
Public Works	(3,272,959)	(4,203,060)	930,101	22.1%	See note A)
Airport	15,254	(39,125)	54,379	139.0%	Immaterial
Wastewater	(50,367)	(101,240)	50,873	50.2%	Favorable - Wastewater system being commissioned
Waste Management	(263,699)	(306,960)	43,261	14.1%	Unfavorable - Timing of Eco-Station cost billing with partner
Regional Water	(619,433)	(964,625)	345,192	35.8%	Favorable - Timing of utility payments and standpipe parts purchase
Cemetery - Town of Pincher Creek	-	(55,140)	55,140	100.0%	
Planning	76,787	(132,150)	208,937	158.1%	Favorable - Timing of ORSCC services and Superior safety codes adjustment.
Agricultural and Environmental Services	71,301	81,285	(9,984)	12.3%	Unfavorable - Timing of billing for services
Recreation	(625,701)	(670,000)	44,299	6.6%	
Community Services	(464,694)	(479,930)	15,236	3.2%	
<b>Deficiency of Revenue over Expenses Before Other</b>	<b>5,719,978</b>	<b>-</b>	<b>5,719,978</b>		
Depreciation	(0)	-	(0)		
Surplus (Deficiency) Including Depreciation	5,719,978	-	5,719,978		
	<b>0</b>				

Note - The financial information view above is not Generally Accepted Accounting Principles (GAAP), therefore will not tie to the 2024 financial statements. This view is used for budgeting purposes, to help ensure we are funding expenditures appropriately. For example - Transfers to/from reserves are not recorded on the statement of operations for financial reporting purposes, as they are not true revenue/expenses. For tracking and budget purposes they are included in the above summary.

Note A Public Works

Contracted services under budget	141,084
2 major repairs. Budget on track	83,437
Fuel usage under budget	229,807
Gravel Crushing deferred until 2025	281,688
Parts/Supplies under budget	180,403
Other variances over/under 50k	13,683
<b>Total</b>	<b>930,101</b>

**Attachment #3 - Financial Reporting View**


Municipal District of Pincher Creek No 9  
 Consolidated Statement of Operations (Income Statement) **Financial Reporting View**  
 As of June 2024  
 Excluding Depreciation

	<b>Budget</b>	<b>2024 Actuals</b>	<b>2023 Actuals</b>	<b>Actual vs Budget</b>
Net municipal property taxes	13,842,970	15,843,081	13,515,365	2,000,111
User fees and sales of goods	469,300	371,872	496,939	(97,428)
Government Transfer for Operating	427,865	494,424	643,691	66,559
Investment income	266,000	132,181	698,921	(133,819)
Penalties and costs of taxes	70,900	52,534	62,889	(18,366)
Licenses and permits	64,300	74,052	112,887	9,752
Proceeds from disposal of capital assets	-	-	-	-
Rental	125,370	58,504	81,373	(66,866)
Other	116,610	88,107	128,203	(28,503)
<b>Total Revenue</b>	<b>15,383,315</b>	<b>17,114,753</b>	<b>15,740,268</b>	<b>1,731,438</b>
				-
				-
Legislative	259,115	132,579	237,098	(126,537)
Administration	2,224,225	1,643,211	2,181,249	(581,014)
Protective Services	1,200,530	2,109,082	1,074,203	908,552
Roads, streets, walks and lighting	5,742,360	3,930,602	5,171,676	(1,811,758)
Airport	78,360	16,759	47,472	(61,601)
Water supply and distribution	777,200	1,187,903	1,702,425	410,703
Waste management	326,960	281,359	339,597	(45,601)
Wastewater treatment and disposal	117,240	68,123	84,476	(49,117)
Family and community support services	139,525	139,522	138,020	(3)
Cemeteries and crematoriums	55,140	-	60,788	(55,140)
Land use planning, zoning and development	323,950	100,527	260,753	(223,423)
Agricultural and environmental services	677,960	453,038	549,134	(224,922)
Parks and recreation	524,200	479,901	488,396	(44,299)
Culture - libraries, museums, halls	502,025	464,526	434,724	(37,499)
<b>Total Expenses</b>	<b>12,948,790</b>	<b>11,007,129</b>	<b>12,770,009</b>	<b>(1,941,661)</b>
				-
<b>Deficiency Excess of Revenue over Expenses Before Other</b>	<b>2,434,525</b>	<b>6,107,624</b>	<b>2,970,259</b>	<b>3,673,099</b>
				-
Government transfers for capital	2,145,000	448,776	8,984,878	(1,696,224)
Contributed Assets	-	-	31,000	-
<b>Deficiency Excess of Revenue over Expenses</b>	<b>4,579,525</b>	<b>6,556,400</b>	<b>11,986,136</b>	<b>1,976,875</b>

Municipal District of Pincher Creek No 9  
**Expenses by Object**  
 As of June 2024

Salaries, wages and benefits	5,022,520	3,325,834	4,419,217	(1,696,686)
Contracted and general services	3,347,735	2,697,564	3,870,010	(650,171)
Materials, goods, supplies and utilities	2,372,230	1,853,993	2,378,288	(518,237)
Bank charges and short term interest	10,000	7,459	8,195	(2,541)
Interest on long term debt	90,485	39,545	88,489	(50,940)
Other expenditures	18,000	(2,654)	50,352	(20,654)
Transfers to organizations and others	1,367,680	2,509,647	1,217,916	1,141,967
Transfer to Local Government	720,140	624,074	720,855	(96,066)
Amortization of tangible capital assets	-	0	-	0
Loss on disposal of tangible capital assets	-	(48,333)	(2,663)	(48,333)
Accretion of asset retirement obligations	-	-	19,350	-
<b>Total Expenses by Object</b>	<b>12,948,790</b>	<b>11,007,129</b>	<b>12,770,009</b>	<b>(1,941,661)</b>

## Recommendation to Council


<b>TITLE:</b> Land Use Bylaw Amendment – Bylaw No. 1352-24 NW 10-6-2 W5 within Beaver Mines	
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<b>PREPARED BY:</b> Laura McKinnon	<b>DATE:</b> November 5, 2024
------------------------------------	-------------------------------

**DEPARTMENT:** Planning and Development

	24/11/06	<b>ATTACHMENTS:</b> 1. Application for Amendment to Land Use Bylaw 1349-23 2. GIS Map 3. Bylaw No. 1352-24
<b>Department Supervisor</b>	<b>Date</b>	

**APPROVALS:**

	<u>Roland Milligan</u> 		
<b>Department Director</b>	<b>Date</b>	<u>on behalf of Roland Milligan</u> <b>CAO</b>	24/11/06 <b>Date</b>

**RECOMMENDATION:**

That Council give second, and third and final reading to Bylaw No. 1352-24 as amended, being a bylaw to amend Land Use Bylaw 1349-23.

**BACKGROUND:**

On September 11, 2024, the MD received an application from landowner Connaught Simmons to amend Land Use Bylaw 1349-23, for the purpose of changing the designation of her parcel from Hamlet Transitional Agriculture – HTA to Hamlet Single Detached Residential – HR-1 and Hamlet Public and Institutional – HPI (*Attachment No. 1*).

The applicant’s purpose of the proposed amendment is to comply with the subdivision requirements of the MD, as the Hamlet Transitional Agriculture designation does not allow for such subdivisions (*Attachment No. 2*).

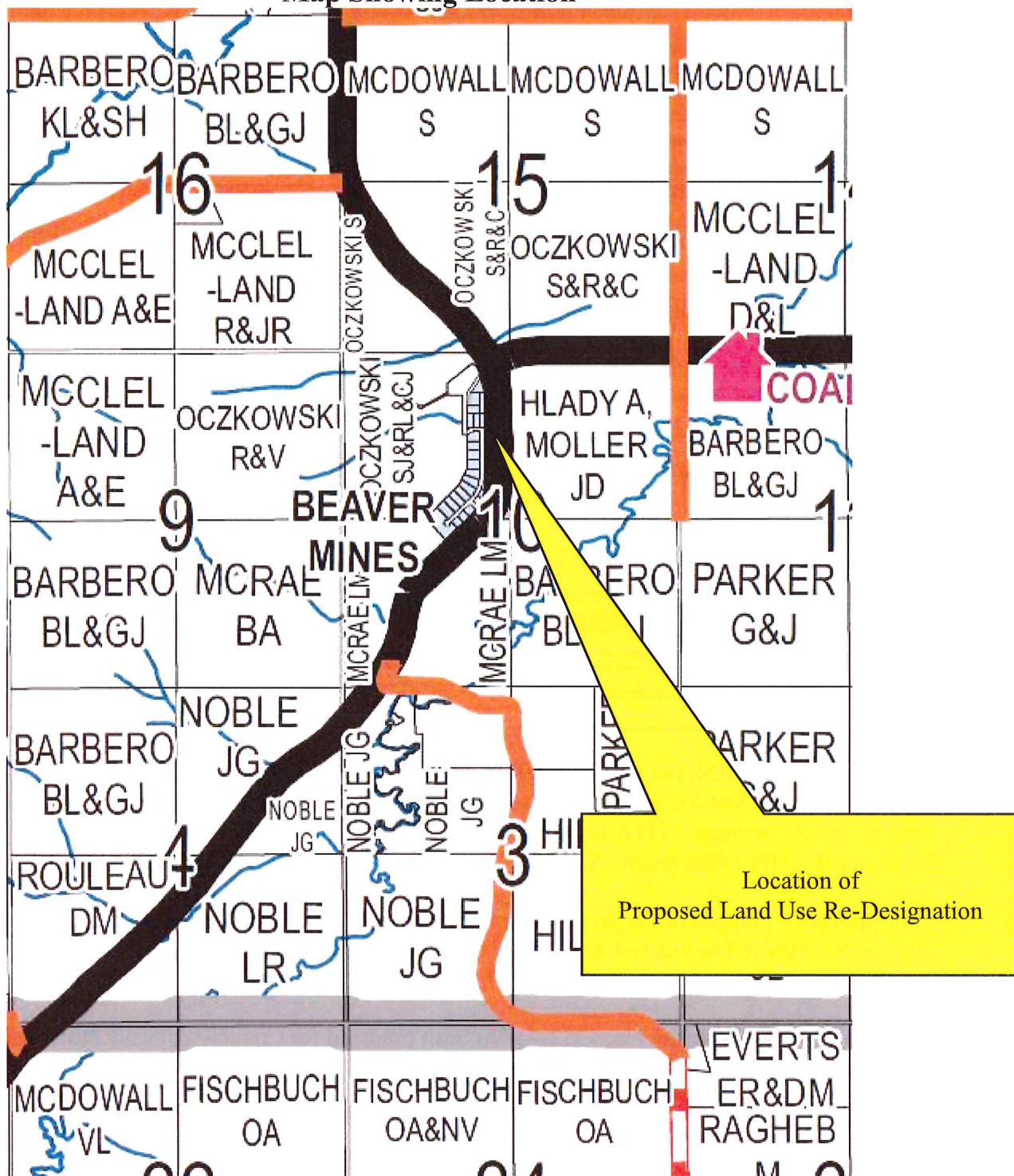
An amending bylaw, Bylaw No. 1352-24 has been prepared for Council’s consideration (*Attachment No. 3*), and a Public Hearing was held on October 22, 2024.

**FINANCIAL IMPLICATIONS:**

None

# Recommendation to Council

## Map Showing Location







MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

APPLICATION FEE \$600

RECEIPT NO. 64444

I/We hereby make application to amend the Land Use Bylaw.

Applicant: Connaught Simmons

Address: Box [REDACTED]

Owner of Land (if different from above): \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan \_\_\_\_\_

or Certificate of Title \_\_\_\_\_

Quarter 10 Township 6 Range 2 Meridian 5

**AMENDMENT PROPOSED:**

From: HTA

To: HRI, HPI

**REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:**

Subdivision Application

I/We enclose \$ 600 being the application fee.

DATE: Sept 11, 2024

Connaught Simmons  
Applicant

C. Simmons  
Registered Owner

Information on this application form will become part of a file which will be considered at a public meeting.

**IMPORTANT NOTES:**

1. Every application for an amendment to the Land Use Bylaw shall be completed in every part and signed.
2. If the amendment involves a change of land use district, the applicant shall also supply:
  - (a) a site plan at a scale to the satisfaction of the Development Officer showing the size and shape of the lands affected, the location and extent of existing developments, waterbodies and treed areas and the location and form of any new development intended, fully dimensioned and explicit to the satisfaction of the Development Officer;
  - (b) at the discretion of the Development Officer, a Real Property Report as proof of location of existing development; and
  - (c) a Certificate of Title indicating ownership and encumbrances.
3. An application fee shall be required.
4. If the amendment involves a revision to the wording of the Land Use Bylaw, including the addition to or the deletion from the permitted or discretionary uses listed for a district, the desired change shall be explicit and reasons given.
5. Failure to complete the application form fully and supply the required information, plans, and fee may cause delays in processing the application.
6. The Development Officer may refuse to accept an application for amendment to the Land Use Bylaw where the information required has not been supplied or where the quality of such information is inadequate to properly evaluate the application.
7. Upon receipt of an application for amendment, the Development Officer shall determine when the application will be placed before the Council and shall issue not less than 10 days' notice to the applicant that he may appear and speak to the application.
8. A decision of the Council in regard to an application to amend the Land Use Bylaw is final but, if refused, the applicant may reapply at any time that the Council agrees to accept another application for the same or similar amendment.



## MD of Pincher Creek No. 9

P.O Box 279  
1037 Herron Avenue  
Pincher Creek Alberta T0K 1W0  
(403) 627-3130  
Website: [www.mdpinchercreek.ab.ca](http://www.mdpinchercreek.ab.ca)  
Email: [info@mdpinchercreek.ab.ca](mailto:info@mdpinchercreek.ab.ca)

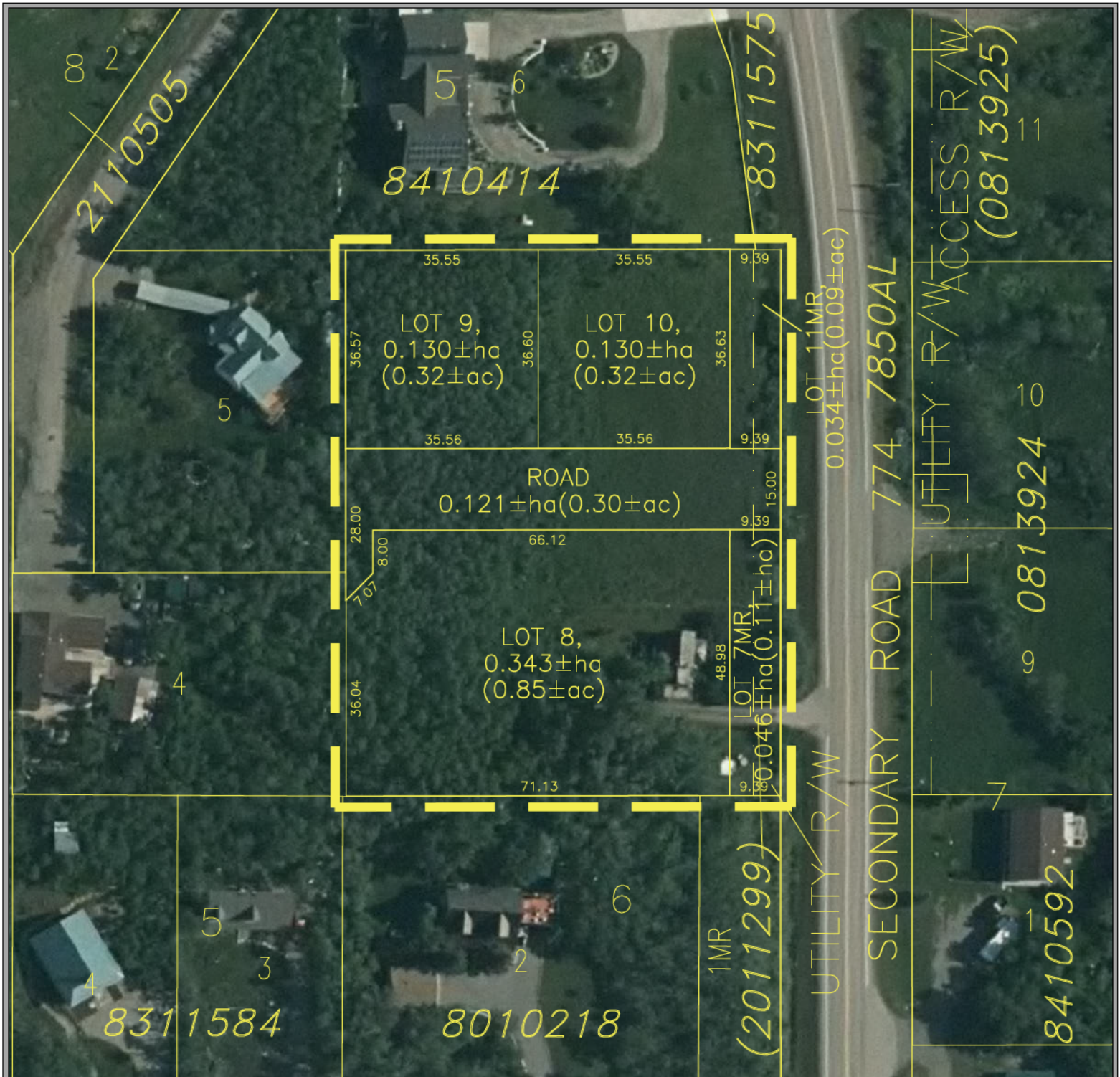
Connaught Simmons

### PAYMENT RECEIPT

Receipt Number:	64444
Date:	9/11/2024
Initials:	KO
GST Registration #:	10747347RP

Receipt Type	Roll/Account	Description	QTY	Amount	Amount Owing
General	RENZ	Planning Rezoning Fees	N/A	\$600.00	\$0.00

Subtotal:	\$600.00
Discount	\$0.00
GST	\$0.00
Total Receipt:	\$600.00
Cheque:	\$600.00
<b>Total Amount Received:</b>	<b>\$600.00</b>



**SUBDIVISION SKETCH - PROPOSED**

See tentative plan of subdivision by Brown Okamura & Associates Ltd. file no. 24-16432TC

PORTION OF NW 1/4 SEC 10, TWP 6, RGE 2, W 5 M

MUNICIPALITY: MUNICIPAL DISTRICT OF PINCHER CREEK No 9  
(HAMLET OF BEAVER MINES)

DATE: SEPTEMBER 12, 2024

FILE: 2024-0-136



**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
BYLAW NO. 1352-24**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1349-24, being the Land Use Bylaw.

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**WHEREAS** Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw;

**WHEREAS** The Municipal District of Pincher Creek No. 9 is in receipt of a request to change the land use designation of lands legally described as:

That portion NW 10-6-2 W5M lying within the Hamlet of Beaver Mines

And as shown on Schedule ‘A’ attached hereto, from “Hamlet Transitional / Agricultural - HTA” to “Hamlet Single Detached Residential 1 – HR-1” and “Hamlet Public and Institutional - HPI”; and

**WHEREAS** The purpose of the proposed amendment is to allow for residential subdivision and development;

**NOW THEREFORE**, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as “Land Use Bylaw Amendment No. 1352-24”.
2. Amendments to Land Use Bylaw No. 1349-24 as per “Schedule A” attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

A PUBLIC HEARING was held this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

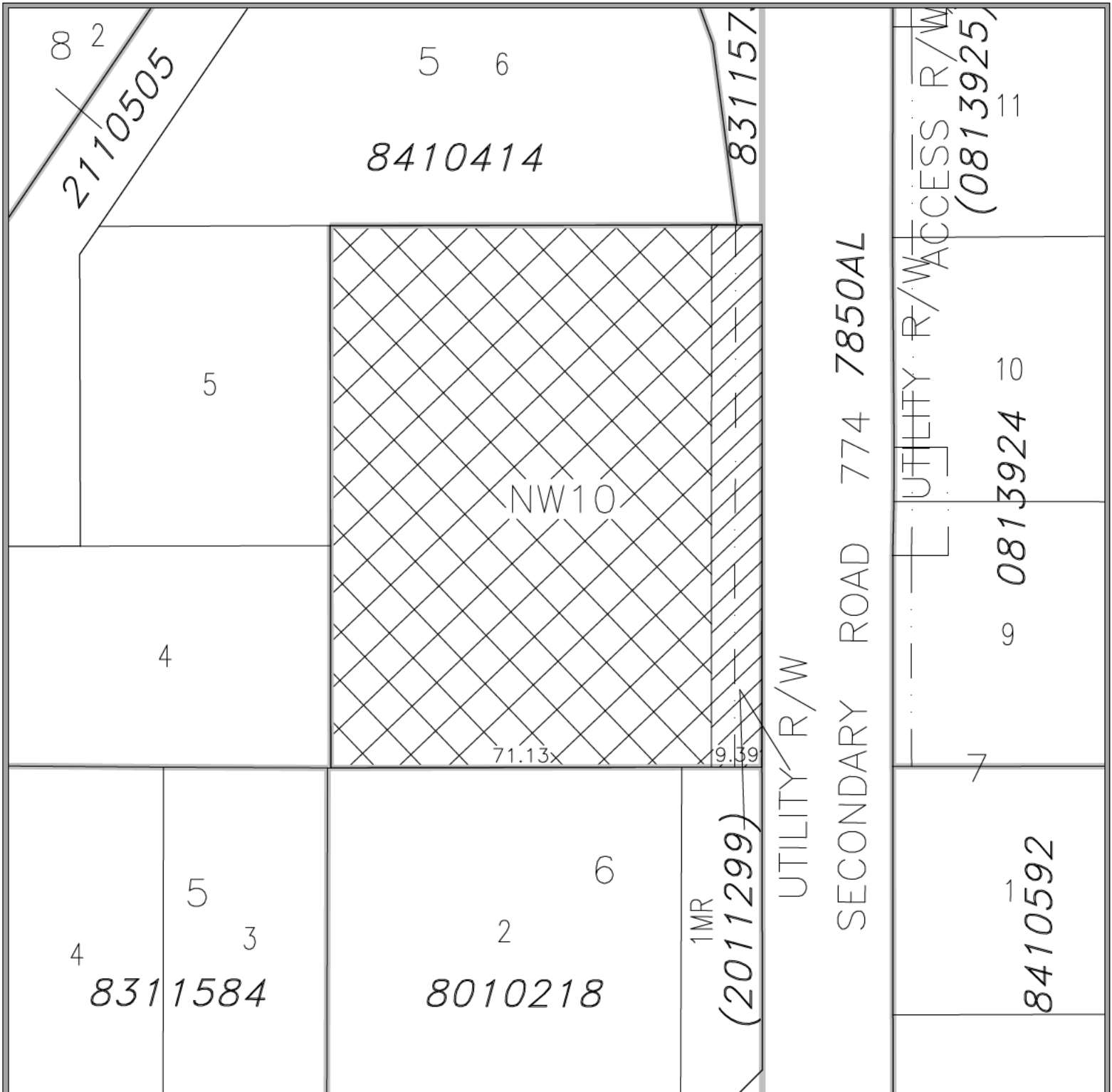
READ a third time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

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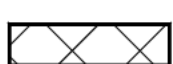
*Reeve*  
*Rick Lemire*

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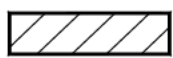
*Chief Administrative Officer*  
*Roland Milligan*



**LAND USE DISTRICT REDESIGNATION  
SCHEDULE 'A'**



**FROM: Hamlet Transitional/Agricultural 'HTA'  
TO: Hamlet Single-Detached Residential 1 'HR-1'**



**FROM: Hamlet Transitional/Agricultural 'HTA'  
TO: Hamlet Public and Institutional 'HPI'**

**PORTION OF NW 1/4 SEC 10, TWP 6, RGE 2, W 5 M  
MUNICIPALITY: MUNICIPAL DISTRICT OF  
PINCHER CREEK No 9  
(HAMLET OF BEAVER MINES)  
DATE: SEPTEMBER 13, 2024**

**Bylaw #: 1352-24**

**Date: \_\_\_\_\_**

MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL: 403-329-1344  
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

**OLDMAN RIVER REGIONAL SERVICES COMMISSION**

September 13, 2024 N:\Pincher-Creek-MD\Pincher-Creek-MD LUD & Land Use Redesignations\  
MD of Pincher Creek - Bylaw No. 1352-24 NW 10-6-2-5.dwg

**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

October 18, 2024 to November 8, 2024

**Discussion:**

Oct 21	Senior Mgmt Mtg.
Oct 22	Organizational Mtg., Council Committee and Council Mtgs.
Oct 23	Regional Municipalities Mtg. in Fernie
Oct 24	All department Headcount mtgs. (4)
Oct 25	SDO
Oct 28	PW Operating Budget Mtg.
Oct 29	Southfork Hill Project Update Mtg. ISL
Oct 29	Infrastructure Operating Budget Mtg.
Oct 29	Lundbreck Hamlet Study – PW and Infrastructure issues Mtg.
Oct 29	Planning Session
Oct 29	Subdivision Authority Mtg.
Oct 29	Municipal Planning Commission Mtg.
Oct 30	AES Operating Budget Mtg.
Oct 30	Planning and Bylaw Budget Mtg.
Oct 30	Staffing Discussion Mtg.
Oct 31	Admin Staff and Safety Mtgs.
Oct 31	Safety Budget Mtg.
Oct 31	IT Operating Budget Mtg.
Nov 1	Beaver Mines Water and Waste Water Facility Tour
Nov 4	Senior Mgmt. Mtg.
Nov 5-7	RMA Fall Conference, Edmonton

**Upcoming**

Nov 11	Remembrance Day Stat
Nov 12	Council Committee and Council Mtgs.

**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period October 18, 2024, to November 8, 2024.

Prepared by: CAO, Roland Milligan

Date: November 4, 2024

Respectfully presented to: Council

Date: November 12, 2024

## **ADMINISTRATIVE SUPPORT ACTIVITY**

October 17, 2024 to November 7, 2024

### **Correspondence from last Council:**

- All committee letters following the Organizational Meeting
- All Joint Funding Letters

### **Advertising/Social:**

- Alberta Rat Control Program
- Kootenai Brown Pioneer Village Spooky Town
- Organizational Meeting and poppy presentation
- Blowdown notification
- Public Hearing 1352-24
- Council Meeting
- Organizational Meeting
- Reminder for Tax penalty

### **Other Activities:**

- Committee/Council Package
- Organizing Meetings/Accommodations During RMA
- Kootenai Brown Pioneer Village Spooky Town

### **Invites to Council:**

### **Upcoming Dates of Importance:**

- Regular Committee, Council – November 8, 2024





P.O. Box 1750  
864 Christie Ave.  
Pincher Creek, AB  
ToK 1W0  
Ph: 403-627-3488  
Fax: 403-627-5916

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*Principal - Karen Schmidt*

*Associate Principal- Mark Wynder*

October 21, 2024

Dear Reeve Cox and Municipal District Council Members:

The community of St. Michael's School has the privilege of hosting 1A Boys Volleyball Provincials from November 20 - 23, 2024. As this is a significant community event, we would like to recognize you as our local leaders and also acknowledge your financial contribution by inviting you to attend our Opening Ceremonies. They will be held at St. Michael's School at 9:00 am on Thursday, November 21 in the Dale Wentz Memorial Gymnasium.

If someone from your organization is able to join us for this event, please contact Lori Jo Ettenhofer or Mary Krizan at the emails listed below by Monday, November 18, 2024 with the name and position of the individual(s) attending so that we may introduce them appropriately.

Thank you for your consideration and we hope you are able to attend.

Sincerely,

Volleyball Provincials Opening Ceremonies Coordinators,

Lori Jo Ettenhofer

[lorijorich95@gmail.com](mailto:lorijorich95@gmail.com)

Mary Krizan

[krizanmary1@gmail.com](mailto:krizanmary1@gmail.com)

Note: When they called, they clarified this is not to give a speech, just an invitation to attend

## HomeTown Holiday Fest

---

**From** Recreation <rec@pinchercreek.ca>

**Date** Tue 2024-11-05 9:26 AM

**To** Jessica McClelland <AdminExecAsst@mdpinchercreek.ab.ca>

Hi Jessica,

On behalf of Town of Pincher Creek and Pincher Creek Chamber of Commerce we would like to invite Reeve and council to participate in this years Parade of Lights on November 29. We will gather at Ranchland Mall before 6:00 pm with the parade kicking off at 6:20 pm. We would love to see council Lite up!! Lol.



**Rhonda Oczkowski**  
**Recreation Programmer**

email: [rec@pinchercreek.ca](mailto:rec@pinchercreek.ca)

main line: (403) 627-4322

Town of Pincher Creek, 895 Main Street (Box 159) Pincher Creek, AB T0K1W0

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[www.pinchercreek.ca](http://www.pinchercreek.ca)

# *Breakfast With Santa*



**DECEMBER 07 2024**

**9:00 AM TO NOON**

**\$10 for a Family**

**Enjoy a delicious breakfast, a visit  
with Santa, hay rides, and crafts.**

**See you at Heritage Acres!**

*Enchanting decorations, festive activities, and the spirit  
of Christmas await you at every turn!*



**HERITAGE**  
Acres  
*Farm Museum*





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**Fw: Impact of the Carbon Tax Request**

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**From** Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

**Date** Thu 2024-10-31 9:24 AM

**To** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>

Council info.

**Jessica McClelland**

Executive Assistant

Municipal District of Pincher Creek No. 9

1037 Herron Drive, PO Box 279

Pincher Creek, AB T0K-1W0

Phone: 403-627-3130

[Communications@mdpincercreek.ab.ca](mailto:Communications@mdpincercreek.ab.ca)

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**From:** Penner, Carrie (Barlow, John - MP) <carrie.penner.722@parl.gc.ca>

**Sent:** Wednesday, October 30, 2024 4:42 PM

**Subject:** Impact of the Carbon Tax Request

Hello,

Pierre Poilievre and the Official Opposition are pushing for a carbon tax election because we are the only team in the House of Commons who cares about the impact the costly carbon tax is having on Canadian families, businesses, farmers, and municipalities.

In our efforts to axe the tax and force a carbon tax election, we want Canadians to understand the significant impact the carbon tax is having on municipal budgets. During a time of increased inflation, this additional cost has been even more challenging to overcome for the municipalities in Foothills as you have limited budgets and do not want to pass these costs on to your residents. As councillors, you have seen firsthand the difficulty Foothills residents are having to pay their bills and make ends meet at the end of the month.

It is our understanding some municipalities, like the MD of Willow Creek, have started isolating and quantifying the additional costs of the carbon tax on their budgets. This includes the carbon tax costs associated with heating municipal buildings and facilities, fuel for public works fleet and equipment, seniors' centres, hockey rinks and more. You may even be charged a separate line item on some of your construction or maintenance contracts and on the delivery of items.

If you have that information, Mr. Barlow would appreciate it if you would share it with our office. We can keep this information confidential if you wish, but we want to share it with Pierre Poilievre and for Mr. Barlow to use in

Question Period, speeches in debate and for his work at committee. This information is critical in their fight to axe the tax. Therefore, any insights you can provide as to the overall impact of the carbon tax on your budget would also be helpful. This information will allow him to work with Caucus to advocate for the removal of the carbon tax more effectively. The carbon tax is set to increased once again on April 1 so time is of the essence, please provide your information as soon as you can put the data together.

If you would prefer to meet with John in person to discuss the impacts of the carbon tax on your municipal budget, please reach out to me directly and we will schedule a meeting.

Sincerely,



*Carrie Penner*

Chief of Staff

Office of John Barlow, Member of Parliament for Foothills

Shadow Minister for Agriculture, Agri-Food, and Food Security

PO Box 5448 High River, AB T1V 1M5

Tel: (403) 603-3665 Cell: (403) 422-0161

E-mail: [John.Barlow.C1@parl.gc.ca](mailto:John.Barlow.C1@parl.gc.ca)

*Kindness matters.*

**Office of the Reeve**

November 1, 2024

Rural Municipalities of Alberta Member Municipalities

**Subject: Collaborative Stance on FCM Conference Attendance – Invitation for Rural Municipalities to Join**

Dear Council Members,

I am writing to you on behalf of Wheatland County to explain our Council's decision regarding attendance at the upcoming Federation of Canadian Municipalities (FCM) conference. After discussion and consideration, our Council has chosen not to participate in next year's FCM conference.

Our decision stems from growing concerns about how well the FCM's focus aligns with the unique needs and challenges of rural municipalities like ours. We believe the current structure and priorities of FCM do not provide sufficient opportunity to represent the distinct needs of rural communities.

In light of this, we are reaching out to all members of the Rural Municipalities of Alberta (RMA) to encourage the development of a unified stance on this matter. We want to explore the possibility of establishing a federal advocacy group or association that could more effectively amplify the voices of rural municipalities, ensuring our collective needs are represented with a stronger, more focused, and efficient voice. We will be bringing a resolution for consideration to the RMA Spring Convention 2025.

To move forward, we call on colleagues across Canada to join us in sending a letter outlining your concerns to FCM.

We plan to engage in further discussions with RMA and other stakeholders to explore how we can better address the diverse needs of Canadian rural municipalities. While we have decided not to attend next year's conference, we remain committed to working toward collaborative solutions that benefit all communities.

Thank you for your attention to this matter, and we look forward to your response and support.

Sincerely,



Amber Link  
Reeve, Wheatland County  
On behalf of Wheatland County Council

cc: Federation of Canadian Municipalities  
Wheatland County Council





Saskatchewan Association of Rural Municipalities  
Association of Manitoba Municipalities  
Rural Ontario Municipal Association  
Union of British Columbia Municipalities  
Fédération Québécoise des Municipalités  
Nova Scotia Federation of Municipalities  
Union of the Municipalities of New Brunswick  
Federation of PEI Municipalities  
Municipalities Newfoundland and Labrador



On Nov 5, 2024, at 10:26 PM, Lisa Rosvold <lisa.rosvold@mdbighorn.ca> wrote:

--CAUTION - EXTERNAL SENDER!--

Great to meet everyone yesterday, and to understand your issues and find some common ground in them.

To note, I talked to Reeve Aalbers and they are having lots of issues with unlawful shooting in Mountain View County and have asked to be included here.

I have summarized my notes into a statement/question to be said at the bear pit and, or ministerial forum. Please share your thoughts, confirm I didn't miss anything. I clock it in at 1:45min but can't remember if we get 1:30 min or 2:00 min to speak. I am happy to say this, but open to anyone else that would want to say it. Also certainly open to suggestions and improvements to this.

\*\*\*\*\*

On behalf of our Eastern Slope communities of —Yellowhead, Clearwater, and Mountain View Counties, as well as the Municipal Districts of Ranchland, Bighorn, and the Crownsnest Pass—we are here today looking for answers. Our communities have a vested interest in the protection, maintenance, and responsible use of Alberta's crown lands. Yet, we find ourselves asking: where are the funds collected through backcountry fees going?

From our perspective, these fees are not contributing to the essential services your crown lands need. These fees do not appear to be funding emergency services, waste management for trash and human waste, or trail maintenance and signage. We see no improvements in watershed protection, infrastructure upgrades, backcountry rescues, or enforcement against unlawful gun use. Instead, it seems the burden of managing these issues falls increasingly on volunteer groups and surrounding municipalities.

This is not sustainable. Our crown lands, and the communities that surround them, deserve better. We are calling for clear guidelines, greater accountability, and robust enforcement to protect these precious areas.

We are looking for transparency. How much revenue has the province collected from backcountry fees? How much has been reinvested into our municipalities to support the services needed? How many new staff members have been hired to ensure the safety, integrity, and enjoyment of our public lands?

It's time for a thoughtful, strategic investment from the province. Let's all work together to ensure that Alberta's crown lands are not only preserved but responsibly managed for



generations to come. These lands are a vital part of our heritage and our future, and they deserve meaningful action—not just words.

Thank you.

Lisa Rosvold, B.Sc.H

Reeve - MD of Bighorn

[Lisa.Rosvold@mdbighorn.ca](mailto:Lisa.Rosvold@mdbighorn.ca)

1-403-678-7063

[www.mdbighorn.ca](http://www.mdbighorn.ca)

*I am very grateful to be located within the Treaty 7 territory, traditional lands and home of the Bearspaw, Chiniki and Good Stoney Nations, the Kainai, Piikani, Siksika Nations, the Tsuut'ina Nation, and Region 3 Métis People. I am honoured to live, work and play in their territory and commit to the work of reconciliation.*



Outlook

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## Fwd: Eastern Slopes Meeting

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**From** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>  
**Date** Thu 2024-11-07 12:31 PM  
**To** Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

More background for the Eastern Slopes item.

Sent from my mobile device - privacy limitations apply.

Begin forwarded message:

**From:** Dave Cox <CouncilDiv3@mdpincercreek.ab.ca>  
**Date:** November 7, 2024 at 10:37:18 AM MST  
**To:** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>  
**Subject: Fw: Eastern Slopes Meeting**

Get [Outlook for iOS](#)

---

**From:** Lisa Rosvold <lisa.rosvold@mdbighorn.ca>  
**Sent:** Thursday, November 7, 2024 9:50:37 AM  
**To:** Dave Cox <CouncilDiv3@mdpincercreek.ab.ca>; glen.alm@mdwillowcreek.com <glen.alm@mdwillowcreek.com>; aaalbers@mvcounty.com <aaalbers@mvcounty.com>; wwilliams@yellowheadcounty.ab.ca <wwilliams@yellowheadcounty.ab.ca>; lmercier@yhcounty.ca <lmercier@yhcounty.ca>; remmons@clearwatercounty.ca <remmons@clearwatercounty.ca>; rdavis@ranchland66.com <rdavis@ranchland66.com>; cao@ranchland66.com <cao@ranchland66.com>; mswanson@clearwatercounty.ca <mswanson@clearwatercounty.ca>; Shaina Kelly <cao@mdbighorn.ca>; blair.painter@crowsnestpass.com <blair.painter@crowsnestpass.com>; wwilliams@yhcounty.ca <wwilliams@yhcounty.ca>; aaalbers@mvcounty.com <aaalbers@mvcounty.com>; Rick Tuza <rick.tuza@mdbighorn.ca>; Paul McLauchlin <pmclauchlin@rmalberta.com>; Kara Westerlund <kwesterlund@rmalberta.com>; duane@rmalberta.com <duane@rmalberta.com>; Kallie Wischoff <Kallie@rmalberta.com>  
**Subject:** Fwd: Eastern Slopes Meeting

Good morning,

I think we should try and keep our conversation going. As talked about in the Monday meeting I think the next step would be requesting a meeting with all the ministers involved and our

municipalities. Thinking Ministers McIver, Loewen, Schultz, Ellis, Schow? Would there be interest in having a Teams meeting to discuss this further or should we just jump to sending a letter of request? This letter could be signed by all the Mayors/Reeves in this group.

For those new to this email thread, you will see below in the email from Kallie the intent of RMA bringing us together to have this conversation. I have also included RMA here because they have offered to continue to help facilitate and keep the conversation going.

*Here is the statement/question posed today:*

*On behalf of the collective Eastern Slope communities of —Clearwater, Mountain View and Yellowhead Counties, as well as the MD's of Ranchland, Pincher Creek, Willow Creek, Bighorn, and the Crownsnest Pass—we are all here today looking for answers.*

*Our communities have a vested interest in the protection, maintenance, and responsible use of Alberta's crown lands. Yet, we find ourselves asking: where are the funds collected through backcountry fees going?*

*From our perspective, these fees are not contributing to the essential services your crown lands need. These fees do not appear to be funding emergency services, waste management for trash and human waste, or trail maintenance and signage. We see no improvements in watershed protection, infrastructure upgrades, backcountry rescues, or enforcement against unlawful gun use. Instead, it seems the burden of managing these issues falls increasingly on volunteer groups and surrounding municipalities. All while the initiatives and pressures of Travel Alberta are weighing on us.*

*This is not sustainable. Our crown lands, and the communities that surround them, deserve better. We are calling for clear guidelines, greater accountability, and robust enforcement to protect these precious areas.*

*We are looking for transparency. How much revenue has the province collected from backcountry fees? How much has been reinvested into our municipalities to support the services needed? How many new staff members have been hired to ensure the safety, integrity, and enjoyment of our public lands?*

*It's time for a thoughtful, strategic investment from the province. Let's all work together to ensure that Alberta's crown lands are not only preserved but responsibly managed for generations to come. These lands are a vital part of our heritage and our future, and they deserve meaningful action—not just words.*

Lisa Rosvold, B.Sc.H  
Reeve - MD of Bighorn  
[Lisa.Rosvold@mdbighorn.ca](mailto:Lisa.Rosvold@mdbighorn.ca)  
1-403-678-7063  
[www.mdbighorn.ca](http://www.mdbighorn.ca)

*I am very grateful to be located within the Treaty 7 territory, traditional lands and home of the Bearspaw, Chiniki and Good Stoney Nations, the Kainai, Piikani, Siksika Nations, the Tsuut'ina Nation, and Region 3 Métis People. I am honoured to live, work and play in their territory and commit to the work of reconciliation.*

Begin forwarded message:

**From:** Kallie Wischoff <Kallie@rmalberta.com>  
**Date:** September 26, 2024 at 3:53:08 PM MDT  
**To:** Lisa Rosvold <lisa.rosvold@mdbighorn.ca>, Shaina Kelly <cao@mdbighorn.ca>, blair.painter@crowsnestpass.com, patrick.thomas@crowsnestpass.com  
**Cc:** Natalie Bartlett <Natalie@rmalberta.com>  
**Subject: Eastern Slopes Meeting**

Hello,

During the member visits to your municipality's, RMA President Paul McLauchlin committed to ensuring that the eastern slopes rural municipalities would have the opportunity to get together and discuss the unique challenges and opportunities present in your communities.

To facilitate this initial conversation, we are able to reserve a room for you on Monday, November 4 at the Edmonton Convention Centre. This room will be able to accommodate 1 elected official and one staff (CAO or other) from each invited municipality.

Please let me know if this is something that you are still interested in, and we will proceed with finalizing the details and inviting the rest of the eastern slopes rural municipalities for participation. From there we will leave it to the involved municipalities to organize the meeting itself and the issues for discussion.

Thank you,

**Kallie Wischoff**

*Policy Advisor*



Office: 825.319.2245  
[RMAAlberta.com](http://RMAAlberta.com)

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639



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# Pincher Creek Curling Club 100 year Celebration

November 16th 2024

## Casino Fundraiser

- Sponsor a Table at the Casino Night, have your Company Name Displayed at the table \$300

OR

- Donate A Silent Auction Item

The Pincher Creek Curling Club was established in 1924, our non profit club has relied heavily on the support of this community for 100 years .

We appreciate any contribution

For more information Please Contact

Jessie Kilkenney 403-627-8303

Or

Glenda Kettles 403-741-7648

100<sup>th</sup>  
YEAR  
*Celebration*

PINCHER CREEK CURLING CLUB FUNDRAISER



November  
16th, 2024

5:00 pm

Casino, Dinner & Dancing  
1920's theme and attire

\$500 per table of 8 or \$70 per ticket

Pincher Creek Community Hall

1-403-741-7648 or 403-627-8303  
for tickets



## **Roaring 20's**

**Crispy Szechuan Pork Belly w poblano salsa**

**Ricotta and Asparagus Tartlets w marinated cherry tomatoes**

**Fennel Apple Salada w spiced pecans, pecorino, hibiscus dressing**

**Achiote Chicken Thigh w nectarine gastrique**

**Braised Short rib w smoked horseradish**

**Pork Ribs w red wine jus**

**Seasonal Root Veg**

**12 Hour Truffled Potato Terrine**

**Key Lime Pie w raspberry mousse, white chocolate rocher**

**Black Forest Cake w boozy cherries, hazelnut ganache**



AGRI-FOOD  
INNOVATION EXPO



# 2024

## PARTNERSHIP OPPORTUNITIES

[agrifoodexpo.ca](http://agrifoodexpo.ca)



AGRI-FOOD  
INNOVATION EXPO

**Nov. 26-28, 2024 | Lethbridge, AB**

Agri-food Hub & Trade Centre  
Lethbridge & District Exhibition





## Helping agri-food businesses to build their toolkit.

The second annual Agri-Food Innovation Expo will take place at the Agri-food Hub & Trade Centre in Lethbridge, Alberta from November 26 - 28, 2024. This unique event is hosted in partnership with Lethbridge & District Exhibition and Westerner Park and will alternate between the two venues year over year. The goal of this expo is to provide the agri-food industry with an opportunity to gather and celebrate food production, share information, learn, and grow and most importantly to network with other like-minded food industry professionals.

Topics covered will include consumer trends, marketing, supply chain challenges and opportunities, food safety and sustainability, innovative food technology and production systems, as well as business solutions such as financing and attracting investment.

Participants will leave the event with a "toolkit" of knowledge that will help them as they develop and expand their businesses and create new opportunities in the sector.

To learn more about our partnership opportunities, visit [AgriFoodExpo.ca](https://AgriFoodExpo.ca) or email [sales@agrifoodexpo.ca](mailto:sales@agrifoodexpo.ca).

## 2024 PARTNERSHIP OPPORTUNITIES

### Presenting Partner

**\$20,000**

- Main stage welcome message & keynote introduction
- Reserved seating for conference attendees in the main hall
- Opportunity to provide a moderator for a main stage panel
- Partner highlight on one of our pre-event eblasts
- Logo recognition on the Agri-Food Innovation Expo website, program, signage and all available promotional materials
- Opportunity to display a 15-60 second static or video advertisement on digital signage at the venue
- Verbal recognition by emcee throughout the expo
- A full-page ad in the conference program
- Ten complimentary registrations
- Social media recognition
- Opportunity to provide an item in the delegate bags
- Opportunity to provide pop-up banners to be placed in main hall
- 10 x 20 premium booth - 8' tall back draping, 3' tall side draping, (1) 8' draped table, (2) chairs, (1) standard power outlet, access to free Wi-Fi, (2) exhibitor passes and listing in Exhibitor Directory

### Gold Partner

**\$10,000**

- Branding on one of the following (4 available): Day 1 Lunch, Day 2 Lunch, Day 1 Breakfast, Day 2 Breakfast
- Partner highlight on one of our pre-event eblasts
- Logo recognition on the Agri-Food Innovation Expo website, program, signage and all available promotional materials
- Opportunity to display a 15-60 second static or video advertisement on digital signage at the venue
- Verbal recognition by emcee throughout the expo
- A 1/2-page ad in the conference program
- Opportunity to provide a session host
- Eight complimentary registrations and social media recognition
- Opportunity to provide an item in the delegate bags or pop-up banners to be placed in main hall
- 10 x 10 standard booth - 8' tall back draping, 3' tall side draping, (1) 8' draped table, (2) chairs, (1) standard power outlet, access to free Wi-Fi, (2) exhibitor passes and listing in Exhibitor Directory



## Silver Partner

**\$7,500**

- Logo recognition on the Agri-Food Innovation Expo website and program
- Verbal recognition by emcee throughout the expo
- A 1/4-page ad in the conference program
- Branding on one of our nutritional breaks (4 available)
- Opportunity to provide a session host
- Six complimentary registrations
- Social media recognition
- Opportunity to provide an item in the delegate bags
- Opportunity to provide pop-up banners to be placed in main hall
- 10 x 10 standard booth - 8' tall back draping, 3' tall side draping, (1) 8' draped table, (2) chairs, (1) standard power outlet, access to free Wi-Fi, (2) exhibitor passes and listing in Exhibitor Directory

## Bronze Partner

**\$4,500**

- Logo recognition on the Agri-Food Innovation Expo website and program
- Verbal recognition by emcee throughout the expo
- A 1/4-page ad in the conference program
- Opportunity to provide a session host
- Four complimentary registrations
- Social media recognition
- Opportunity to provide an item in the delegate bags
- Opportunity to provide pop-up banners to be placed in main hall
- 10 x 10 standard booth - 8' tall back draping, 3' tall side draping, (1) 8' draped table, (2) chairs, (1) standard power outlet, access to free Wi-Fi, (2) exhibitor passes and listing in Exhibitor Directory

## Friend Partner

**\$2,500**

- Logo recognition on the Agri-Food Innovation Expo website and program
- Verbal recognition by emcee throughout the expo
- Opportunity to provide a session host
- Two complimentary registrations
- Social media recognition
- Opportunity to provide pop-up banners to be placed in main hall
- Opportunity to provide an item in the delegate bags
- 6' micro booth - (1) 6' draped table, (2) chairs, access to free Wi-Fi, (1) exhibitor pass and listing in Exhibitor Directory

## 2024 EXHIBIT OPPORTUNITIES

Exhibit spaces are also available for Agri-Food Innovation Expo 2024. Please see our website to learn more about how you can showcase your brand and products by purchasing an exhibit space.



**To:** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>

**Subject:** Fwd: PCCC -update -October 2024

Hello Ronald,

We are so very sorry we have not had an update for the MD in quite some time.

The executive has decided to share information with the public, starting with the Town, MD, curling club members, golf course members, and the general public on our website. If you'd like to use any or all of this information for your presentation to council, please feel free to do so.

Once we have received the finalized Cost estimate we would like to come as a delegation to council for a formal presentation and update.

If you have any questions please feel free to contact me.

Hayley



**Hayley Smith | President**

Telephone : 403-485-1457

Email: [pinchercreekcurlingclub@gmail.com](mailto:pinchercreekcurlingclub@gmail.com)

Website: [www.pinchercreekcurlingclub.com](http://www.pinchercreekcurlingclub.com)



NO.	DESCRIPTION	DATE

Palmer Creek Country Club

New Clubhouse Project

Schematic Site Plan

DATE:	10/20/20
BY:	JLH
SCALE:	AS SHOWN
PROJECT NO.:	100010000
CLIENT:	Palmer Creek Country Club
LOCATION:	Palmer Creek Country Club
PROJECT NAME:	New Clubhouse Project
DATE:	10/20/20
BY:	JLH

SD-1  
www.lhfhandarch.com

PRELIMINARY NOT FOR CONSTRUCTION

## PCCC - October 2024 update

The PCCC has been exploring the possibility of the Pincher Creek Golf Course collaborating with us in this building during the off-season. This partnership could lead to significant financial savings for both clubs and allow the building to serve as a year-round facility.

The future Pincher Creek Curling Club and Golf course clubhouse will now be located on the west side of the parking lot. This relocation aims to enhance accessibility and improve the overall experience for members and visitors.

We have been collaborating closely with the golf course to develop a concept site drawing for the new building. This design aims to meet the needs of both the Pincher Creek Curling Club and the golf course moving forward.

The geotechnical drilling at the new site was completed on July 31st, and we've received confirmation that the site has been approved for construction with no red flags. This is a positive step forward for the project.

The Pincher Creek Curling Club and the Town of Pincher Creek are working together on the Memorandum of Understanding (MOU), which includes a lease agreement for the land where the new building will be located. As well discussions regarding a lease with the Pincher Creek Golf course.

The curling club is currently working with our architects and project managers to finalize a Class "D" estimate for the project, and we expect to have it completed soon.

Once we receive the completed Class "D" cost estimate, we aim to finalize the floor plan layout. We'll keep everyone updated as more information becomes available. Thank you for your patience!



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## Invitation to Participate in OWC Producer Consultation Events

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From Shannon Frank <shannon@oldmanwatershed.ca>

Date Mon 2024-10-28 12:24 PM

Good afternoon,

The Oldman Watershed Council is hosting three facilitated consultation events with food producers and grower groups, and we would like to invite you to attend. Your perspective is important as we work to improve how agriculture is understood by the public.

We are launching a four-year public education program aimed at enhancing public trust in agriculture, and we want to hear and incorporate your insights as we develop our program.

Please [register for one of these three upcoming sessions](#):

November 13, 2024 — Taber Heritage Inn

November 14, 2024 — Pincher Creek Heritage Inn

November 15, 2024 — Lethbridge Sandman Signature Lodge

Time: 9:30 AM – 1:00 PM

(Begins with coffee and light breakfast, followed by small group discussions, and concludes with lunch.)

To learn more and register for one of the events, please visit the [Eventbrite webpage](#).

Please share this invitation with other producers and grower groups. I hope to see you there!

Shannon

**Shannon Frank**  
**Aohkii Inihkiaki / Water Singing Woman**



Executive Director

Oldman Watershed Council

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1 (403) 317-1328

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[oldmanwatershed.ca](http://oldmanwatershed.ca)

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# PRESS RELEASE

## Alberta Mule Deer Collaring Project to Launch in Winter 2024/25

**November 1, 2024  
FOR IMMEDIATE RELEASE**

The Alberta Professional Outfitters Society (APOS) is pleased to announce the start of the Alberta Mule Deer Collaring Project in winter 2024/25. In the first year of this multi-year project, 100 mule deer will be captured and collared in southeast and southwest Alberta to gather information to help support mule deer management in Alberta.

The vision for the Alberta Mule Deer Collaring Project is based on a similar program that began in Utah in 2014, where radio collars were initially placed on 210 does and 210 female fawns. In addition to deploying collars, the capture crew takes numerous measurements on the collared animals, assessing body condition, age, reproductive status, and testing for disease. In Utah, continuance of their monitoring program over the last 10 years has resulted in robust and powerful information to help managers better understand mule deer mortality, survival, reproduction, and management.

To support the first round of collaring in Alberta this winter, as well as project management through the first year of the program in 2025, APOS has contributed approximately \$675,000. The Alberta Conservation Association (ACA) has contributed another \$100,000 to get the project started, and Alberta Forestry and Parks is committed to \$250,000. Additional project partners are being sought to help support additional study areas and a larger number of collars in future years.

“After 4 years of building Alberta’s new Mule Deer Management Plan, an investment in data is the next logical step,” states APOS President, Corey Jarvis, “Aerial surveys generate valuable information, but they are costly and do not capture the same level of nuance that will be gleaned from the biometric and movement data available through the collars. APOS is excited to contribute to innovation in wildlife management in Alberta, and we are thankful to Dr Randy Larsen at Brigham Young University and others for their support and guidance.”

Information from the Alberta Mule Deer Collaring Project will increase our understanding of mule deer abundance and distribution and, most importantly, help inform management actions to ensure mule deer conservation throughout their range within Alberta.

Specific objectives of this Project are to evaluate:

1. adult female survival and determine causes of mortality,
2. adult male survival and determine causes of mortality,
3. efficient population monitoring methods,
4. seasonal movement, natural movement corridors, and seasonal habitat preference, and
5. regional deer body condition and the correlation to changes in mule deer abundance.

Led by consulting firm Wilderness Solutions Inc, the Alberta Mule Deer Collaring Project is being shaped by a Steering Committee comprised of the project funders and government, and an additional Technical Subcommittee is being established to help refine the study methodology. Mortality assessments and field collection of collars will be completed in collaboration with various agencies and organizations.

For more information about the Alberta Mule Deer Collaring Project and the Wildlife Management Fund (WMF), please visit [apos.ab.ca/WMFGrants](http://apos.ab.ca/WMFGrants). Inquiries about the Alberta Mule Deer Collaring Project can be directed to Jeana Schuurman, APOS Managing Director, at [jeana@apos.ab.ca](mailto:jeana@apos.ab.ca) or 780-414-0588.

We are also seeking landowners in Wildlife Management Units (WMUs) 102, 116, 118, 119, 624, and 303, 304, 305, 306, 308, 402 who are aware of mule deer populations residing on their land and willing to provide access for collaring efforts.



**About the Alberta Professional Outfitters Society (APOS)**

The Alberta Professional Outfitters Society (APOS) was established as a delegated administrative organization (DAO) for the Government of Alberta in 1997. APOS' delegated responsibilities include licensing the province's guides and professional outfitters, managing the distribution of big game allocations and waterfowl privileges, and holding members accountable to a Code of Ethics. We also provide members with access to competitive liability insurance, a voice within government, and advocacy on key issues.