

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
October 27, 2020
1:00 pm**

A. ADOPTION OF AGENDA

B. DELEGATIONS

- a) 1:00pm to 1:20pm RCMP (Sargent Ryan Hodge and Constable Val Denis)
- MD Crime Stats
- b) 1:20pm to 1:40pm Pincher Creek Legion – Presentation of Poppies

RECESS TO ALLOW FOR ORGANIZATIONAL MEETING

C. MINUTES/NOTES

- 1. Council Committee Meeting Minutes
- October 13, 2020
- 2. Council Meeting Minutes
- October 13, 2020, 2020

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

- 1. Councillor Quentin Stevick – Division 1
- 2. Councillor Rick Lemire – Division 2
- 3. Councillor Bev Everts– Division 3
- Castle Mountain Community Association
- Alberta Southwest
- 4. Reeve Brian Hammond - Division 4
- Crowsnest Pincher Creek Landfill
- 5. Councillor Terry Yagos – Division 5

G. ADMINISTRATION REPORTS

- 1. Operations
 - a) PW Call Log
- dated October 21, 2020
 - b) Thompson Colony Gravel Pit
- Report from Director of Operations dated October 21, 2020
- 2. Development and Community Services
 - a) Policy C-AES-005 (formally C-AES-609) ASB Appeal Committee
- Policy reviewed by ASB for approval by Council
- 3. Finance
 - a) Municipal Operating Support Transfer (MOST – Part 1)
- Report from Director of Finance, dated October 22, 2020
- 4. Municipal

- a) Chief Administrative Officer Report
 - Report from CAO, dated October 22, 2020
- b) Draft Bylaw 1320-20 Utilities
 - Bylaw for first reading
- c) Draft Bylaw 1321-20 OHV
 - Bylaw for first reading

H. CORRESPONDENCE

1. For Action

- a) Restoring of Regional Economic Development Alliances Investment Throughout Alberta
 - Requested letter of support from Alberta Southwest

2. For Information

- a) Information on Upcoming Licence Transfer Applications (Shell/Pieridae)
- b) Alberta Police Interim Advisory Board (APIAB)
- c) Letter to Minister - Lundbreck Falls Day Use
- d) ORRSC Minutes – August 13, 2020
- e) Thank you card – Alberta Council on Aging
- f) Articles provided by resident
 - The Australian Invasion: Big Coal's Plans
 - Alberta ranchers fear loss of grazing lands
- g) RCMP Annual Report

I. NEW BUSINESS

- a) Temporary Working from Home Procedure
 - For Council information

J. CLOSED MEETING SESSION

- a) Draft Recycle Proposal – FOIP Section 17
- b) Joint Funding – FOIP Section 17
- c) Pincher Creek Foundation Funding Formula – FOIP Section 17

K. ADJOURNMENT

MD of Pincher Creek - Pincher Creek Detachment
Crime Statistics (Actual)
January - September: 2017 - 2020

All categories contain "Attempted" and/or "Completed"

October 7, 2020

CATEGORY	Trend	2017	2018	2019	2020	% Change 2017 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	3	3	1	N/A	-67%	0.3
Other Sexual Offences		0	2	1	0	N/A	-100%	-0.1
Assault		6	6	13	16	167%	23%	3.7
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	1	N/A	N/A	0.3
Criminal Harassment		2	4	3	3	50%	0%	0.2
Uttering Threats		5	2	5	4	-20%	-20%	0.0
TOTAL PERSONS		13	17	25	25	92%	0%	4.4
Break & Enter		7	18	12	8	14%	-33%	-0.3
Theft of Motor Vehicle		6	9	6	2	-67%	-67%	-1.5
Theft Over \$5,000		4	5	1	1	-75%	0%	-1.3
Theft Under \$5,000		17	14	16	13	-24%	-19%	-1.0
Possn Stn Goods		1	4	0	7	600%	N/A	1.4
Fraud		7	5	8	7	0%	-13%	0.3
Arson		2	0	0	0	-100%	N/A	-0.6
Mischief To Property		22	10	17	11	-50%	-35%	-2.6
TOTAL PROPERTY		66	65	60	49	-26%	-18%	-5.6
Offensive Weapons		1	2	3	1	0%	-67%	0.1
Disturbing the peace		5	5	4	6	20%	50%	0.2
Fail to Comply & Breaches		3	2	4	14	367%	250%	3.5
OTHER CRIMINAL CODE		8	1	1	6	-25%	500%	-0.6
TOTAL OTHER CRIMINAL CODE		17	10	12	27	59%	125%	3.2
TOTAL CRIMINAL CODE		96	92	97	101	5%	4%	2.0

MD of Pincher Creek - Pincher Creek Detachment
Crime Statistics (Actual)
January - September: 2017 - 2020

All categories contain "Attempted" and/or "Completed"

October 7, 2020

CATEGORY	Trend	2017	2018	2019	2020	% Change 2017 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	1	0	4	33%	N/A	0.2
Drug Enforcement - Trafficking		1	1	0	1	0%	N/A	-0.1
Drug Enforcement - Other		0	0	0	2	N/A	N/A	0.6
Total Drugs		4	2	0	7	75%	N/A	0.7
Cannabis Enforcement		0	0	1	0	N/A	-100%	0.1
Federal - General		0	2	1	1	N/A	0%	0.2
TOTAL FEDERAL		4	4	2	8	100%	300%	1.0
Liquor Act		3	16	10	6	100%	-40%	0.3
Cannabis Act		0	0	0	0	N/A	N/A	0.0
Mental Health Act		6	5	5	11	83%	120%	1.5
Other Provincial Stats		19	20	11	17	-11%	55%	-1.5
Total Provincial Stats		28	41	26	34	21%	31%	0.3
Municipal By-laws Traffic		0	0	1	0	N/A	-100%	0.1
Municipal By-laws		1	0	0	1	0%	N/A	0.0
Total Municipal		1	0	1	1	0%	0%	0.1
Fatals		0	0	1	0	N/A	-100%	0.1
Injury MVC		11	15	7	9	-18%	29%	-1.4
Property Damage MVC (Reportable)		111	133	94	104	-6%	11%	-6.0
Property Damage MVC (Non Reportable)		22	25	21	9	-59%	-57%	-4.3
TOTAL MVC		144	173	123	122	-15%	-1%	-11.6
Provincial Traffic		771	906	1,035	376	-51%	-64%	-105.6
Other Traffic		5	0	4	4	-20%	0%	0.1
Criminal Code Traffic		27	25	30	28	4%	-7%	0.8
Common Police Activities								
False Alarms		3	8	3	5	67%	67%	0.1
False/Abandoned 911 Call and 911 Act		13	12	19	20	54%	5%	2.8
Suspicious Person/Vehicle/Property		18	21	47	46	156%	-2%	11.0
Persons Reported Missing		1	5	6	7	600%	17%	1.9

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
Q3: 2016 - 2020**

All categories contain "Attempted" and/or "Completed"

October 2, 2020

CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		2	0	0	3	1	-50%	-67%	0.1
Other Sexual Offences		1	1	2	2	1	0%	-50%	0.1
Assault		17	27	10	13	24	41%	85%	0.0
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	4	1	1	7	250%	600%	0.7
Uttering Threats		15	4	7	6	9	-40%	50%	-1.0
TOTAL PERSONS		37	36	20	25	42	14%	68%	-0.1
Break & Enter		9	12	8	8	10	11%	25%	-0.2
Theft of Motor Vehicle		3	4	10	9	3	0%	-67%	0.5
Theft Over \$5,000		0	3	2	1	0	N/A	-100%	-0.2
Theft Under \$5,000		29	49	36	21	33	14%	57%	-2.0
Possn Stn Goods		3	2	3	2	1	-67%	-50%	-0.4
Fraud		17	20	16	11	8	-53%	-27%	-2.7
Arson		1	2	0	0	0	-100%	N/A	-0.4
Mischief To Property		44	49	26	15	41	-7%	173%	-4.0
TOTAL PROPERTY		106	141	101	67	96	-9%	43%	-9.4
Offensive Weapons		3	1	2	1	3	0%	200%	0.0
Disturbing the peace		35	40	41	25	28	-20%	12%	-2.9
Fail to Comply & Breaches		32	22	48	45	6	-81%	-87%	-2.9
OTHER CRIMINAL CODE		4	12	5	6	6	50%	0%	-0.2
TOTAL OTHER CRIMINAL CODE		74	75	96	77	43	-42%	-44%	-6.0
TOTAL CRIMINAL CODE		217	252	217	169	181	-17%	7%	-15.5

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
Q3: 2016 - 2020**

All categories contain "Attempted" and/or "Completed"

October 2, 2020

CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		5	4	3	1	2	-60%	100%	-0.9
Drug Enforcement - Trafficking		12	0	1	1	0	-100%	-100%	-2.3
Drug Enforcement - Other		1	1	0	0	3	200%	N/A	0.3
Total Drugs		18	5	4	2	5	-72%	150%	-2.9
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		3	5	0	3	6	100%	100%	0.4
TOTAL FEDERAL		21	10	4	5	11	-48%	120%	-2.5
Liquor Act		91	49	49	74	28	-69%	-62%	-10.1
Cannabis Act		0	0	0	0	1	N/A	N/A	0.2
Mental Health Act		8	10	12	14	26	225%	86%	4.0
Other Provincial Stats		20	28	43	27	45	125%	67%	4.9
Total Provincial Stats		119	87	104	115	100	-16%	-13%	-1.0
Municipal By-laws Traffic		0	1	1	1	1	N/A	0%	0.2
Municipal By-laws		13	6	5	3	3	-77%	0%	-2.3
Total Municipal		13	7	6	4	4	-69%	0%	-2.1
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		10	7	7	3	7	-30%	133%	-1.0
Property Damage MVC (Reportable)		104	86	87	62	81	-22%	31%	-7.0
Property Damage MVC (Non Reportable)		6	10	12	13	11	83%	-15%	1.3
TOTAL MVC		120	103	106	79	99	-18%	25%	-6.6
Provincial Traffic		321	388	373	366	442	38%	21%	22.0
Other Traffic		0	3	2	1	3	N/A	200%	0.4
Criminal Code Traffic		20	19	28	32	39	95%	22%	5.1
Common Police Activities									
False Alarms		32	22	26	9	10	-69%	11%	-5.7
False/Abandoned 911 Call and 911 Act		23	26	17	20	42	83%	110%	3.2
Suspicious Person/Vehicle/Property		18	34	24	31	25	39%	-19%	1.1
Persons Reported Missing		8	5	9	9	13	63%	44%	1.4
Search Warrants		1	0	1	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		16	9	8	8	18	13%	125%	0.3
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

**AGENDA ORGANIZATIONAL MEETING
MUNICIPAL DISTRICT OF
PINCHER CREEK
October 27, 2020**

- A. CALL TO ORDER - CAO
- B. ELECTION OF REEVE - CAO
- C. ELECTION OF DEPUTY REEVE CAO
- D. REVIEW OF CODE OF CONDUCT
- E. APPROVAL OF AGENDA
- F. APPOINTMENT OF SIGNING AUTHORITIES

Recommendation:

Moved that _____, or _____, and the CAO or the Director of Finance be authorized signing authority for general cheques of the Municipal District of Pincher Creek No. 9.

- G. APPOINTMENT OF AUDITORS

Recommendation:

Moved that Avail LLP be appointed as the Municipal District of Pincher Creek No. 9 Auditor for 2020.

- H. MEETING TIMES AND DATES

Recommendation:

Moved that, unless altered by resolution:

- Subdivision Authority Meetings be held the first Tuesday of each month starting at 6:00 pm
- Municipal Planning Commission Meetings be held the first Tuesday of each month starting at 6:30 pm
- Council Committee Meetings be held the second and fourth Tuesday of each month starting at 9:00am
- Council Meetings be held the second and fourth Tuesday of each month starting at 1:00 pm

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members.

- RMA (Rural Municipalities of Alberta)
- Foothills Little Bow
- Finance and Budget Committee
- Joint Town and MD Council Meetings
- Joint Cowley and MD Council Meetings
- Joint Crowsnest Pass and MD Council Meetings
- Joint Funding Meetings
- Municipal Planning Commission
- Regional Council Meetings
- Subdivision Authority

- I. COMMITTEES/ BOARDS APPOINTMENTS

- (1) Agricultural Service Board
 - a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (2) Oldman River Regional Services Commission ORRSC
 - a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (3) Pincher Creek Foundation

- a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (4) Pincher Creek Emergency Services Commission (Fire and Ambulance)
- a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (5) Pincher Creek Regional Emergency Management Organization
- a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (6) FCSS (Family and Community Support Services)
- a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (7) Library Board / Chinook Arch Regional Library Board
- a. 1 Member of Council
 - b. 1 Alternate Member of Council (further discussion required)
- (8) Alberta Southwest Regional Alliance
- a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (9) Crowsnest Pincher Creek Landfill Association
- a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (10) Intermunicipal Development Committee
- a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (11) Recycling Management and Solid Waste Committee
- a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (12) Community Association Committees (Castle Mountain, Beaver Mines, Lundbreck)
- a. 1 Member of Council to each Committee
- (13) Facilities Committee
- a. 1 Member of Council
 - b. 1 Alternate Member of Council
- (14) Airport Committee
- a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (15) Economic Development Committee
- a. 1 Member of Council
- (16) Transportation Committee
- a. 1 Member of Council
- (17) Agricultural Appeal Board
- a. 3 Members of Council
- (18) Highway #3 Twinning Association
- a. 1 Member of Council
- (19) Intercolaborative Framework Committee with the Town of Pincher Creek
- a. 2 Members of Council
 - b. 1 Alternate Member of Council
- (20) Regional Emergency Livestock Services Plan Committee
- a. 2 Members of Council
- (21) Housing Committee

a. 2 Members of Council

(22) Ad Hoc Joint Council Grant Funding Process Review Committee

a. 2 Members of Council

(23) Regional Assessment Review Board

a. 1 Councillor

b. 1 Alternate

J. COUNCIL APPOINTMENTS TO COMMITTEES AND BOARDS

(1) Subdivision and Development Appeal Board

a. 5 Members at Large

(2) Municipal Planning Commission

a. 2 Members at Large

(3) Agricultural Service Board

a. 4 Members at Large

(4) Chinook Arch Library Board Alternate

a. 1 Member at Large

(5) Pincher Creek Library Board

a. 3 Members at Large

(6) Airport Committee

a. 1 Member at Large

(7) Chinook Regional Subdivision Appeal Board

a. 2 Members at Large (no action required – year 1 of 3 year appointment)

K. ADJOURNMENT

**MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, October 13, 2020 9:00 am**

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos, and Bev Everts.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson, Public Works Superintendent Eric Blanchard and Executive Assistant Jessica McClelland.

Absent: Councillor Quentin Stevick

Reeve Brian Hammond called the meeting to order, the time being 9:00 am.

1. Approval of Agenda

Councillor Terry Yagos

Moved that the agenda for October 13, 2020 be approved as presented.

Carried

2. 2021 Capital Budget Discussion

Administration presented the draft 2021 Capital Budget to Council.

3. Adjournment

Councillor Terry Yagos

Moved that the Committee Meeting adjourn, the time being 11:50 am.

Carried

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
OCTOBER 13, 2020

9326

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, October 13, 2020, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Terry Yagos and Bev Everts.

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson, Public Works Superintendent Eric Blanchard and Executive Assistant Jessica McClelland.

ABSENT Councillor Quentin Stevick

Reeve Brian Hammond called the meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Rick Lemire 20/348

Moved that the Council Agenda for October 13, 2020 be amended to include:

- 2c) Memorial Benches for Patton Park (verbal report)

And that the agenda be approved as amended.

Carried

B. DELEGATION/CLOSED SESSION

Councillor Bev Everts 20/349

Moved that Council move in to closed session to discuss the following, the time being 1:01 pm:

- a) Statements of Concern Beaver Mines Wastewater Site – FOIP Section 17.

Councillor Bev Everts 20/350

Moved that Council open the Council meeting to the public, the time being 2:38 pm.

Carried

C. MINUTES

1. Council Meeting Minutes

Councillor Rick Lemire 20/351

Moved that the Minutes for the Council Meeting on September 22, 2020 be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

Councillor Bev Everts requested an update regarding resident concern for Beaver Mines, and interest in a stand pipe. CAO Troy MacCulloch advised that a survey will be produced and sent out within the next few weeks looking for input on this subject.

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 October 13, 2020

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
2. Councillor Rick Lemire – Division 2
 - a) Alberta Southwest
 - b) Airport Committee
3. Councillor Bev Everts– Division 3
 - a) Family and Committee Support Services Committee
 - b) Agricultural Service Board
 - c) Livingstone Porcupine Recreational Advisory Group
4. Reeve Brian Hammond - Division 4
 - a) Pincher Creek Emergency Services Commission
5. Councillor Terry Yagos – Division 5
 - a) Airport Committee
 - b) Emergency Advisory Committee
 - c) Pincher Creek Emergency Services Commission
 - d) Lundbreck Citizens Council

Councillor Terry Yagos 20/352

Moved to accept the Committee Reports and information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

Eric Blanchard left the meeting at this time, the time being 3:47 pm.

a) Operations Report

Councillor Terry Yagos 20/353

Moved that Council receive for information:

- Public Works Call logs, dated October 7, 2020
- Capital Budget Summary, dated October 7, 2020
- Program Capital Budget Projects Status, dated October 7, 2020

Carried

2. Development and Community Services

a) AES Departmental Update

Councillor Bev Everts 20/354

Moved that the AES Departmental Update for October 2020 be received as information.

Carried

b) Road Allowance Development - Liscombe

Councillor Terry Yagos 20/355

Moved that Council accept the Roadway Design Plan supplied but the applicant;

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 October 13, 2020

AND THAT the MD enter into an agreement with the applicant to develop a portion of Undeveloped Statutory Road Allowance located between the SE 15-5-1 W4M and SW 14-5-1 W5M, to provide access to the adjoining minimum standard road allowance for the purpose of providing physical access to the NE 15-5-1 W5M.

Carried

c) Memory Benches Patton Park

Director of Development and Community Services gave a verbal report on memory benches in Patton Park. A resident in Lundbreck requested to place a memorial bench in Patton Park, and is looking for Council approval to pursue this project.

Councillor Bev Everts 20/356

Moved that Council approve the Patton Park society's project of placing memorial benches within the park.

Carried

3. Finance

a) Q3 Financial Summary

Councillor Rick Lemire 20/357

Moved that Council receive the Q3 Financial Summary as information.

Carried

b) 2021 Budget Discussion

Council discussed possible tax rate for the upcoming budget, and provided administration with potential service level changes they wish to see for 2021. A further budget report will be provided at a later Council meeting.

4. Municipal

a) Chief Administrative Officer Report

Councillor Terry Yagos 20/358

Moved that Council receive for information, the Chief Administrative Officer's report for the period of September 23, 2020 to October 13, 2020.

Carried

H. CORRESPONDENCE

1. For Action

a) Upcoming RMA Community Meeting with K Division

Councillor Bev Everts 20/359

Moved that the email from K Division regarding upcoming the RMA meeting, be received as information.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 October 13, 2020

b) Legion Request – Remembrance Day Services

Councillor Rick Lemire 20/360

Moved that Council grant the request from the Royal Canadian Legion Pincher Creek Branch #43 to be authorized to allow:

- The Pincher Creek Branch #43 members and Pincher Creek Branch #43 Ladies auxiliary member to canvas businesses, individuals and organizations beginning October 1, 2020 for the sale of wreaths and donations for the Royal Canadian Legion Branch #43 Poppy Fund,
- To distribute poppy boxes as soon as authorized by Dominion Command,
- Youth Groups to canvas the residential areas with poppies on the first Saturday in November.

Carried

2. For Information

Councillor Rick Lemire 20/361

Moved the following be received as information:

- a) 2020 CP Holiday Train Update
- b) Recreation Advisory Committee Meeting Minutes

Carried

I. NEW BUSINESS

a) RMA Assessment Model Review and Proposed Alternate Solutions

Council directed administration to forward the RMA Assessment Model Review and Proposed Alternate Solutions to support the oil and gas industry to the MD's Tax Assessor for comment, and that the information be returned to MD Council at a future Council meeting for review.

b) Municipal Administration of Campgrounds

Councillor Terry Yagos 20/362

Moved that Council direct administration to explore opportunities with the Province of Alberta for some of the proposed delisted parks and recreation areas within the MD of Pincher Creek.

Carried

c) Proclamation for Alberta Development Officers Week

Reeve Brian Hammond 20/363

Moved that now therefore, Council for the MD of Pincher Creek does hereby proclaim the week of October 26 to October 30, 2020 to be designed as Alberta Development Officers Week.

Carried

J. CLOSED SESSION

Councillor Rick Lemire 20/364

Moved that Council move in to closed session to discuss the following, the time being 5:23 pm:

- 1) Pincher Creek Foundation Funding Formula Update – FOIP Section 17
- 2) Pincher Creek Emergency Services Funding Formula Update – FOIP Section 17
- 3) 2021 Budget Pincher Creek Emergency Services – FOIP Section 17
- 4) Regional Recreation Master Plan – Phase 2 Engagement Results – FOIP Section 17

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 October 13, 2020

5) Lundbreck Lagoon Treatment System - FOIP Section 17

Councillor Terry Yagos 20/365

Moved that Council open the Council meeting to the public, the time being 7:09 pm.

Carried

Statements of Concern Beaver Mines Wastewater

Councillor Bev Everts 20/366

Moved that Council receive the information from Banner Engineering regarding the Beaver Mines Wastewater Project statements of concern;

AND THAT as this project requires Alberta Environments authorization, the MD is eagerly awaiting Alberta Environments decision to be able to appropriately address the concerns of the affected residents.

Carried

Pincher Creek Emergency Services Funding Formula Update

Councillor Rick Lemire 20/367

Moved that a letter be written to the Town of Pincher Creek regarding the Pincher Creek Emergency Services Funding Formula advising that should a decision not be reached between the two Councils, that the MD will pursue further steps as per the membership agreement.

Carried

Lundbreck Lagoon Treatment System

Councillor Rick Lemire 20/368

Moved that the report on the Lundbreck lagoon treatment system be received,

AND THAT Council authorize up to \$200k in expenditures to correct the issues at the lagoon, to be taken from waste water reserve, account # 6-12-0-759-6740.

Carried

K. ADJOURNMENT

Councillor Terry Yagos 20/369

Moved that Council adjourn the meeting, the time being 7:14 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

Castle Mountain Community Association – Executive Meeting Sept 26, 2020

Vision: A vibrant community sustained through collaborative partnerships, shared values and common interests.

Goals:

- Expand membership and enhance member engagement
- Enhance community connectivity
- Develop community recreation potential
- Environmental stewardship
- Community beautification
- Develop fundraising capacity
- Encourage development of community infrastructure plan
- Represent members interest effectivity to CMR and external interest groups

Present: Judy Seleski, Tara Garratt, Fraser Stewart, Julie Heinrich, Glenn Downey, Glenn Armstrong, Ray Bussey, Kevin Finn

1. **Call to order.** Approval of Agenda – Julie moved to accept; Fraser seconded.
2. **Minutes** from Aug 14, 2020. Fraser moved to approve, Glenn A seconded. Carried. Minutes signed. (Note date is different than recorded in minutes.)
3. **Election of Officers** – Glenn A moved to accept the following; Ray B seconded. Carried.
 - President – Kevin
 - Vice President – Julie
 - Treasurer – Glenn D
 - Secretary – Tara
4. **Treasurer** – Glenn D will draft a budget and obtain signing authority. Fraser will look into a CMCA mailbox.
5. **Appointment of Committee Chairs and Members**
 - a. Social – **Fraser**, Julie. To ask if Carline is interested.
 - b. Membership – **Judy**, Glenn D, Michele F
 - c. Communications – Caralee (Liftline), Julie
 - d. Planning, Grants and Community Relations Committee (CRC) – **Glenn A**, Julie
 - e. External (local political landscape) – **Kevin**
 - f. Fundraising -

6. Committees

- a. Social
- b. Membership: Kickoff Promotion of Membership and Fundraising Drive
 - i) Membership fee to remain at \$20. Moved by Glenn A, second by Ray. Carried. Form to be finalized by Judy, Glenn D.
 - ii) Develop Value Proposition Nov 15 (Tara) – Develop List of CMCA Accomplishments to support Membership Drive
 - iii) Record keeping - of list of members, ensure email are current. (Judy)
 - iv) Communications strategy needed e.g. Lifeline, handouts, door to door connections
- c. Communications –
- d. Planning, Grants and CRC:
 - i) Grants – while many were applied for, none were awarded
 - i) CRC meets quarterly. Karen Harker (chair), Dean P and/or Jason C
 - developing a Mission Statement of the partnership between CMR, Board and CMCA
 - setting out goals as Standing Items e.g. questions/criteria to provide direction to evaluate direction to support long term sustainability, village plan, financial plan, utility plan, contingency fund

6. Projects

- a. Trees of Lights (Huck Chair, Green Chair– Judy. Wiring of the projects being trenched in this weekend. Other ideas: at the entrance e.g. Chairlift tower, Patrol Hut. Comment: promoting and allowing for Dark Sky experience should also be considered.
- b. Dust Control. Dennis Miller is following up with company wrt efficacy, next steps, payment.
- c. Replace bridge by Murphy's with a steel one. Judy.
- d. FireSmart grant given to the PC Fire Dept (with support from CMCA - Fraser S) to thin out trees on the E side of the road, and conduct a practice drill to set up sprinklers on perimeter houses. CMR may be eligible for an insurance deduction. Suggest this as a Lifeline article.
- e. Finalizing Bylaws – Judy will draft an amendment on proxies suggested at AGM for review.
- f. Residents Guide – now under CMR with input from CMCA e.g. Rules of Conduct
- g. Discuss Atco Gazebo/firepit as location for community events this winter at next CRC Meeting. Julie/Glen A.

Next meetings: Fri Nov 6, 1000 (Zoom) Fri Dec 11 1600

ACTION ITEMS

Kevin - add Fund Raising as a permanent Agenda Item

Glen D - draft 2020/21 Budget

Fraser – source out CMCA mailbox

Glen D, Judy, Michele F - finalize Membership Form and Database

Tara - draft CMCA accomplishments to support Membership and Fundraising Drive

Judy, Kevin - investigate replacing bridge by Murphy's with steel bridge

Caralee – include article on Firesmart Project for Lifeline

Glen A, Julie - CRC mission, goals

- investigate potential location of ATCO Firepit/Gazebo for CMCA events



Alberta SouthWest Regional Alliance Minutes of the Board of Directors Meeting

Wednesday September 2, 2020 - Town Council Chambers - Fort Macleod

Board Representatives

Jim Bester, Cardston County
Brent Feyter, Fort Macleod
Scott Korbett, Pincher Creek
Brad Schlossberger, Claresholm
Bev Everts, MD Pincher Creek
Warren Mickels, Cowley
Beryl West, Nanton

Alberta Elias, Glenwood
Dennis Barnes, Cardston
Dale Gugala, Stavely
John Van Driesten, MD Willow Creek

Resource Staff and Guests

Linda Erickson, Jobs, Economy, and Innovation
Bev Thornton, AlbertaSW

1. Call to Order and Welcome
Vice-Chair, Jim Bester, called the meeting to order.
2. Approval of Agenda
Moved by Dennis Barnes THAT the agenda be approved.
Carried. [2020-09-698]
3. Approval of Minutes
Moved by Scott Korbett THAT the minutes of August 5, 2020 be approved as presented.
Carried. [2020-09-699]
4. Approval of Cheque Register
Moved by Brad Schlossberger THAT cheques #2833 to #2842 be approved as presented.
Carried. [2020-09-700]
5. Department re-organization and operations update
Linda Erickson reported that Regional Offices are now aligned with new Ministry of Alberta Jobs, Economy and Innovation (JEI). REDA funding and operations agreements continue to be in process.
6. Succession Planning
The joint pilot project of AlbertaSW, Community Futures Crowsnest Pass and Community Futures Southwest will roll smoothly into a larger 2-year project of 8 Community Futures offices: East Parkland, Central Alberta, Centre West, Wild Rose, Lethbridge, *Southwest, *Crowsnest, *Highwood.
(*these 3 offices serve our AlbertaSW member communities)
As part of the project, there will also be a "Not-For-Profit Succession Planning" on September 16, 2020.
7. Global Green Destinations Conference and website
The event scheduled to be in Bodrum, Turkey will now be an online event October 6-8, 2020; registration not yet open.
AlbertaSW invited to submit a proposal to make a presentation at the conference; awaiting a decision on that.
Alberta SouthWest Crown of the Continent will be on the new Good Travel Guide website, which is currently in draft form
8. Reel Adventures Alberta Movie Maps
AlbertaSW and SouthGrow are researching options to update this 2008 project. New technology and new content offer an opportunity to draw attention to our regions.

- | | |
|--------------------------------------|--|
| 9. Continuity Planning for AlbertaSW | Discussion reflected continued support for AlbertaSW from communities and value of regional projects. Next meeting: Review year-end for 2019-2020 and identify key outcomes of interest to member communities. |
| 10. Invest in Alberta Magazine | Economic Developers Alberta (EDA) has started collecting stories for the 2021 issue. There are advertising opportunities for communities and businesses. Deadline to book ad space is November 13, 2020. |
| 11. Executive Director Report | Accepted as information. |
| 12. Round Table Updates | Accepted as information. |
| 13. Upcoming Events | <p>❖ Alberta CARE (Coordinated Action for Recycling Enterprises) September 9-11, 2020: in person event, Heritage Inn, Pincher Creek. AlbertaSW invited to make opening remarks September 10.</p> <p>❖ Business of Outdoor Recreation Summit: October 13-15, 2020
On-line event details in development.</p> <p>❖ Global Green Destinations Days: October 6-8, 2020
Online event; Alberta SouthWest Crown of the Continent invited to submit proposal to be a presenter.</p> <p>❖ Global Sustainable Tourism Conference: November 19-22, 2020:
Kelowna, BC? Thompson Okanagan Tourism Association (TOTA) was a Top 100 Global Destination in 2018. GSTC is being held in Canada for the first time; opportunity to promote our region at this event.</p> <p>❖ EDA Conference: November 25-26, 2020
On-line event. www.edaalberta.ca</p> |
| 14. Board Meetings | <ul style="list-style-type: none"> ➤ October 7, 2020-in person, Fort Macleod ➤ November 4, 2020-TBD-(RMA scheduled for that week) ➤ December 4, 2020-TBD-Organizational Meeting |
| 15. Adjournment | Moved by Dale Gugala THAT the meeting be adjourned.
Carried. [2020-09-701] |

Chair

Approved October 7, 2020

Secretary/Treasurer

Alberta SouthWest Bulletin October 2020

Regional Economic Development Alliance (REDA) Update



❖ Together again!

In September and October, the AlbertaSW Board met in person for the first time since March, observing protocols, sharing community updates, discussing opportunities, red tape, and priorities for regional activities.

❖ Global Green Destinations Days Conference 2020

Alberta SouthWest Crown of the Continent was named as a “Top 100 Global Sustainable Destinations 2020” for the third year. Our destination is featured on the www.goodtravel.guide Our region is also noted as “Top 3 Best of the Americas 2020” along with other western American locations such as Vail CO, Jackson Hole WY, and Lake Tahoe CA.



❖ New Ministry and Secretariat

The regional economic development alliances (REDAs) are now aligned with the new department of Jobs, Economy, and Innovation (JEI) with a new Minister, The Hon. Doug Schweitzer. MLA for West Yellowhead, Martin Long, has been appointed Parliamentary Secretary for Small Business and Tourism and MLA Roger Reid has already brought him down to meet with tourism attractions and business in Livingstone-Macleod.

❖ SouthWest Succession Partnership

AlbertaSW, Community Futures Crowsnest Pass and Community Futures Southwest piloted “How to Sell or Buy a Business” project, to raise awareness of succession planning best practices and provide support for business transitions. This is now part of a larger 2-year project of 8 CFs. Call for info!

❖ Destination Development Association (DDA)

Thank you to Community Futures Southwest for once again buying the DDA license for our region. This license creates access to Roger Brooks resources to help build and support our visitor economy. Contact Tony at the CF office to arrange to obtain or renew your log-in.

❖ **Alberta CARE (Consolidated Action for Recycling Enterprise)** held an in-person conference in Pincher Creek September 9-11, 2020. AlbertaSW made an introductory presentation about regional initiatives. Sessions provided excellent information about significant waste management initiatives, pilot projects and new technologies. Congratulations to the organizers and to the diligent attendees. Three weeks later everyone is still healthy... a new measure of success!

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Tourism Destination and Top 3 Best of the Americas

Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com



❖ **An interesting overview of Canadian cities**

An economist/economic development colleague in Nova Scotia forwarded this StatsCan graph depicting decline in active businesses (June vs Feb. 2020) for cities with a population of 100,000 or more across Canada. Lethbridge shows smallest percentage decline.

❖ **Investment Inquiries**

Communities report an increase in investment inquiries and real estate activity. It appears that small and rural communities are appealing! Outdoor attractions have had a busy summer, and this trend is expected to continue for summer 2021. Strategies will be to address that and provide the best possible experience for visitors and for businesses and communities.

ON-LINE EVENTS

**Global Green Destinations Days Conference
October 6-8, 2020**

On October 7 AlbertaSW made a presentation about the Peaks to Prairies EV Charging Station Network. Three mornings of presentations from around the world on managing tourism visitation. Sessions are recorded and available.

**Business of Outdoor Recreation Conference
October 13-15, 2020**

Organized by the Montana Governor’s Office of Outdoor Recreation and Crown of the Continent partners; Alberta speakers include: Michele Evans, ADM, Jobs, Economy and Innovation; Shelley Grollmus, VP Travel Alberta, Simon Wilkins, SW Area Manager, Environment and Parks, Brett Wuth, Director of Emergency Management, Pincher Creek Regional Emergency Management Organization.

**International Economic development Council Conference
October 13-16, 2020**

Alberta SouthWest is the only Accredited Economic Development Organization (AEDO) in western Canada and will be part of a panel presentation discussing the process of accreditation.

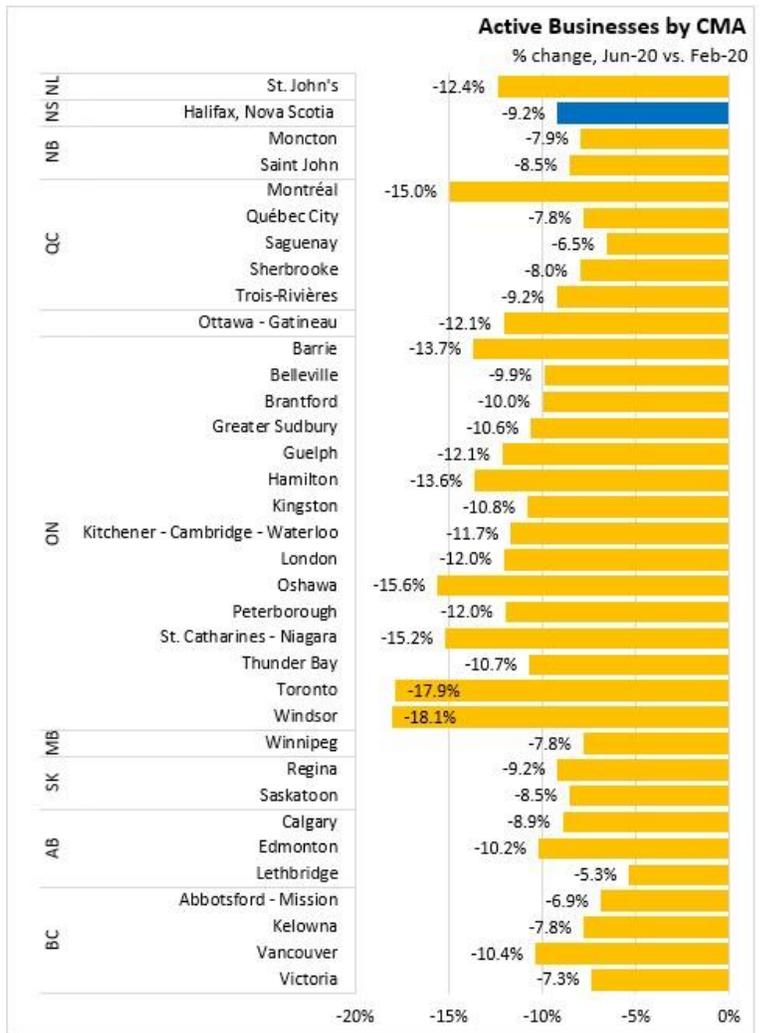
**Economic Developers Alberta (EDA) conference
November 25-27, 2020. www.edaalberta.ca**

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Tourism Destination and Top 3 Best of the Americas

Box 1041 Pincher Creek AB T0K 1W0
403-627-3373 (office) 403-627-0244 (cell)
bev@albertasouthwest.com
www.albertasouthwest.com



**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
September 16, 2020**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:00 am Wednesday September 16, 2020 at the Cowley Hall 216 6th St Cowley, AB

Present: Brian Hammond, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Brian McGillivray, Town of Pincher Creek
Mary Kittlaus, Village of Cowley
Emile Saindon, Landfill Manager
Dean Bennett, Landfill Operations Supervisor
Jean Waldner, Landfill Office Supervisor

AGENDA

Brian McGillivray

Moved the agenda be adopted as presented.

Carried. 09.16.20-1307

MINUTES

Mary Kittlaus

Moved the minutes of July 15, 2020 be adopted as circulated.

Carried. 09.16.20-1308

MANAGER'S REPORT

1. MSW steady with Construction and Demolition material increasing.
2. Industrial cell has been steady with Cargill material and a CP Rail derailment.
3. Staff vacations nearing completion.
4. Alberta Care Conference was successful, brief report given.
5. The Teck Coal contract is almost ready, working out final details.
6. Summer activities winding down (grass mowing completed)
7. Phase 2 of the Electronics Pilot Program started September 1st, 2020.

Dave Filipuzzi

Moved that the Manager's report be accepted as information.

Carried. 09.16.20-1309

FINANCIAL REPORT

The Income Statement and Balance sheet to September 10, 2020 was reviewed. Administration Went over the accounts receivable and the revenue projections for this year.

Doreen Glavin

Moved the financial statements be accepted as information. Carried. 09.16.20-1310

BYLAW UPDATE

The final draft was received from Brownlee LLP, they have been approved by the Bylaw committee. Today the Bylaw's will be signed and sent to Alberta Registries for approval.

Dave Filipuzzi

Moved that this final submission of the bylaws be signed and sent to Alberta Registries for approval. Carried. 09.16.20-1311

RECYCLING PROPOSAL FROM THE LANDFILL

The Landfill Manager handed out individual proposals to each municipal district for possible recycling programs the Landfill can offer. It was decided each region member will take this proposal back to their administration for review. Further discussion will take place on this Landfill proposal.

Brian McGillivray

Moved that this proposal be accepted as information and be tabled to a future meeting. Carried. 09.16.20-1312

EMPLOYEE HANDBOOK/EMPLOYEE CONTRACTS UPDATE.

Management handed out copies of proposed changes they would like to see made in our Employee Handbook. After discussion it was decided by the Directors to allow management to make the changes brought forth.

Dave Filipuzzi

Moved future changes to the Employee Handbook/Employee Contract is part of the Managements Responsibility to govern its employee's. The Management shall let the Directors know of any major changes to that policy, but it is not necessary in the future to ask the Director's for permission to change the Employee Handbook/Employee Contract.

Carried. 09.16.20-1313

LANDFILL ROAD MAINTENANCE AGREEMENT

A Proposal from the Municipal District of Pincher Creek was presented to the Directors. After review of this Road Maintenance Agreement all Director's agreed that it was a fair Proposal and instructed Management to sign the agreement, and for administration to Send \$75,000.00 to the MDPC to cover road maintenance costs for the past 3 years.

This time frame this proposal covers is from January 1st, 2018 – December 31st, 2022.

\$25,000.00 will be paid to the MDPC in 2021 and 2022.

Brian Hammond

Moved this agreement be approved. Carried. 09.16.20-1314

DONATION REQUEST FROM CANYON SCHOOL

A donation request from Group Group Youth in Pincher Creek to help with their insurance expenses.

Dave Filipuzzi

Moved that a Donation of \$500.00 be given to help them with their insurance costs.

Carried. 09.16.20-1315

SCHOLARSHIP REQUESTS

A Scholarship requests from Kenneth Halibert from Livingstone School. He is pursuing a Bachelor of Science in an Animal Bioscience Program. Questions were raised to whether This degree can fit into our Environmental Science criteria. Administration will do some Checking further into this Bachelor of Science program.

Mary Kittlaus

Moved that Administration bring more information back to revisit this application.

Carried. 09.16.20-1316

CLOSED SESSION REQUESTED BY LANDFILL MANAGER

Dave Filipuzzi moved the meeting go into closed session at 9:50 am.

Brian Hammond moved the meeting come out of closed session at 10:20 am

Carried. 09.16.20-1317

Correspondence:

TABLED ITEMS

Review of our Scholarship Policy / Recycling Concerns.

NEXT MEETING DATES

TIME CHANGED FOR MEETING TO 9:30

October 21, 2020

November 18, 2020

December 16, 2020

ADJOURNMENT

Mary Kittlaus

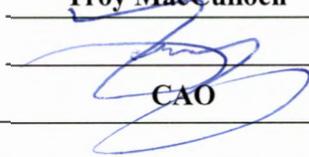
Moved the meeting adjourn 10:25 a.m.

Carried. 09.16.20-1318


CHAIRMAN


ADMINISTRATION

Request for Decision to Council

TITLE: THOMPSON COLONY: GRAVEL PIT			
PREPARED BY: Aaron Benson		DATE: October 21, 2020	
DEPARTMENT: Public Works and Services			
Department Supervisor	Date	ATTACHMENTS: 1. Agreement for the purchase of gravel 2. Terms and conditions of the reclamation of the pit 3. Notice of Application information from the newspaper 4. Letter to Alberta Environment on not proceeding with registering of pits.	
APPROVALS:			
Aaron Benson	October 21, 2020	Troy MacCulloch	27 Oct, 2020
	<hr/>		<hr/>
Department Director	Date	CAO	Date

REQUEST FOR COUNCIL:
That Council approves the reclamation of the Thompson Colony sand and gravel pit.

BACKGROUND:
 On December 2, 1994, the Municipality of Pincher Creek No. 9 entered into an agreement with Thompson Colony to remove sand and gravel from the following location SW 28-5-27-W4M.

1. The estimated size of the sand and gravel pit is 3.30 hectares in size;
2. The Thompson Colony has asked the MD initiate the reclamation as per the agreement.

FINANCIAL IMPLICATIONS:

1. The Municipality will have to hire contractor forces because of the size of the pit;
2. The proposed estimated costs to do this pit will be 175k and would be reclaimed in 2021.



South Alberta Land Registration District

LAND TITLE SEARCH

SEARCH DATE: 11/02/91

S

TITLE NUMBER

23.21

AGREEMENT FOR THE PURCHASE OF GRAVEL

cc John & Wanda

AGREEMENT made and entered into this 2ND day of DECEMBER, 1992

By and Between:

THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
(hereinafter called "the Municipality")

and

THOMPSON COLONY
(hereinafter called "the Vendor")

WITNESSETH that for the consideration herein contained, the Vendor does hereby for himself, his heirs, executors, administrators and assigns, grant and assign unto the Municipality the rights following:

- (a) to dig, work, excavate, carry away and dispose of gravel lying in and under the SW 1/4 28-5-27-4 and to do all such acts as may be necessary or proper for the purpose of effectually working, getting and disposing of said gravel,
- (b) to enter and take upon the said land such personnel, trucks, implements and machinery and to make or dig pits and other works as may be necessary or convenient for working and getting the said gravel,
- (c) to place or pile upon the said land any gravel got therefrom and any stripped top soil and unsuitable material to such extent as may be necessary for the working of said gravel pits.

The Vendor further agrees to give the Municipality, its agents, servants and workmen full and free access at all times to and from the said gravel pits.

IN CONSIDERATION WHEREOF, the said Municipality convenants, promises and agrees to pay to the said Vendor the sum of 1.50 per cubic yard of accepted gravel excavated from said land, or such greater amount as may be set by resolution of the Council from time to time, for gravel royalties, such payment to be compensation in full of said gravel and all damages of whatsoever nature incurred in the working of the gravel pits and removal of the said gravel.

The Municipality or its representative shall be the sole judge as to whether any gravel dug on said land is of the quality required by the Municipality and which may be accepted by it. The said payment shall be made at the completion of operations in the said gravel pit and in any event not later than December 31st of the year in which the gravel is excavated from the said land.

The Municipality agrees to restore the pit and the Vendor's lands to the standard and in accordance with regulations in that regard from time to time are established by a lawful authority.

The Vendor agrees to be responsible at all times to control noxious weeds and the Municipality assumes no liability in relation thereto.

.../2

APPROVAL
PROVINCE OF ALBERTA
ENVIRONMENTAL PROTECTION AND ENHANCEMENT ACT

APPROVAL NO. SG-48-94

APPLICATION NO. RS10120

ISSUED TO Municipal District of Pincher Creek No. 9

EXPIRY DATE: October 28, 2004

Pursuant to Division 2, Part 2, of the Environmental Protection and Enhancement Act, S.A. 1992, Chapter E-13.3, as amended from time to time, approval is granted subject to the attached terms and conditions for the following activity:

1. The continued operation and reclamation of a pit on SW 28-5-27-W4M.

Date Signed October 28th, 1994

Director's Signature Larry K. Brooks
Director of Land Reclamation

APPROVAL TERMS AND CONDITIONS

PART ONE: LAND CONSERVATION AND RECLAMATION

SECTION ONE: DEFINITIONS

1.1 In this Approval,

- (a) "aggregate" means sand, gravel, clay, marl or other substance, in place or excavated from the disturbed land, in a processed or unprocessed form;
- (b) "application" means the application registered as number RS10120.
- (c) "disturbed land" means any land on which the Operator conducts or causes or permits to be conducted, any activity or operation associated with the opening up, operation or reclamation of a pit, consisting of or resulting in any disturbance, exposure, covering, erosion, degradation, or deterioration of the surface of the land in any manner;
- (d) "grade" means the rise or fall of the land surface over a specified distance, measured in the same units, and expressed as a percentage;
- (e) "overburden" means soil, clay, rock or any other materials overlying an aggregate reserve that are removed as part of the aggregate excavation and may contain soil materials underlying the subsoil, but does not include the subsoil;
- (f) "reject materials" means all fine, small, medium, coarse and oversize aggregates from any pit excavations or the crushing, screening and washing of aggregates that are determined unsuitable by the Operator for use as a product or blend material;
- (g) "sediments" means all fine sands, silts and clays or any other fines resulting from the settlement of impounded water or waste water;
- (h) "subsoil" means a layer of soil material, normally distinguished from topsoil by colour change, situated directly beneath the topsoil layer and extending to root depth;

- (i) "topsoil" means the uppermost layer of soil material, containing organic matter and ordinarily moved in tillage, or its equivalent in uncultivated soils;

SECTION TWO: GENERAL

- 2.1 All activities of the Operator upon the disturbed land shall be in accordance with the Approval and the application.

Through appropriate conservation and reclamation, the reclaimed land surface shall have characteristics and properties (topography, drainage, soils, vegetation) that will result in the return of land capability that is equivalent to that which existed prior to disturbance. This capability must be sustainable under normal management.

Should there be any conflict between the provisions of this Approval and the application, the provisions of the Approval shall apply and shall take precedence over the provisions of the application.

- 2.2 If any washing of sand and gravel is required, any discharge of wastewater to the surrounding watershed is prohibited. Wash water shall be discharged to a settling pond located on the land specified in the application. Any subsequent discharge other than by evaporation or seepage from a settling pond through naturally existing soils is prohibited. The recycling of wash water for the purposes of washing sand and gravel is authorized.

SECTION THREE: REPORTING

- 3.1 The Conservation and Reclamation Inspector must be contacted at least ten days before starting
- (a) annual pit activities or operations,
 - (b) any salvage of topsoil or subsoil materials, and
 - (c) any replacement of topsoil or subsoil materials;

Please contact Mr. Terry Johnson, Conservation and Reclamation Inspector, Alberta Environmental Protection, Provincial Building, 200 - 5th Avenue S., Lethbridge, Alberta, T1J 4C7, telephone number 381-5490, Aurora number 554-1847, Fax number 381-5337.

- 3.2 The Operator must apply for and obtain an Approval amendment from the Director before making any major changes or revisions that affect the activities and operations described in the application. Minor revisions or changes affecting activities and operations may be approved by the Conservation and Reclamation Inspector.

SECTION FOUR: EROSION CONTROL

- 4.1 Erosion control measures shall be undertaken on the disturbed land to minimize soil erosion. Additional erosion control measures shall be undertaken as directed by the Conservation and Reclamation Inspector.

SECTION FIVE: SOILS CONSERVATION, MATERIALS HANDLING AND STORAGE

- 5.1 All topsoil and subsoil shall be conserved separately for soil reconstruction on the disturbed land. All salvaged overburden shall be conserved for backfilling and replacement during reclamation of the disturbed land. Stockpile locations, other than those specified in the application, shall be approved by the Conservation and Reclamation Inspector.
- 5.2 Whenever stockpiling topsoil, subsoil, overburden, aggregate or reject materials, ensure that
- (a) all stockpiles for topsoil, subsoil and overburden materials are separated from each other by at least one metre and are separated from stockpiles for aggregate or reject materials by at least three metres,
 - (b) all stockpile locations are stripped of topsoil and subsoil materials before placing any overburden, aggregate or reject materials,
 - (c) all stockpiles for topsoil are located on undisturbed topsoil and the stockpile location is not affected by activities or operations,
 - (d) all stockpile foundations are stable and the stockpiles do not contain snow, ice or any other materials that may cause stockpile instability,
 - (e) all stockpiles for topsoil, subsoil and overburden materials are stabilized for the prevention of wind and water erosion, and

- (f) all stockpiles are located more than ten metres from any fixed or temporary structures or pit faces.

- 5.3 Reject materials not suitable for soil reconstruction or other reclamation purposes shall be buried at a minimum depth of 1.2 metres below the reclaimed land surface.

SECTION SIX: OPERATIONS

- 6.1 The Operator shall suspend the salvage and storage of topsoil and subsoil materials when excessively wet, frozen or other adverse field conditions are encountered. The salvage and storage of topsoil and subsoil materials shall remain suspended until field conditions improve or when the Operator confirms alternate procedures with the Conservation and Reclamation Inspector.
- 6.2 All available topsoil and subsoil materials shall be salvaged ahead of the pit faces. Topsoil materials shall be salvaged for a minimum distance of fifteen metres ahead of the pit faces. Subsoil shall be salvaged for a distance of ten metres ahead of the pit faces. Where activities and operations are confined by property boundaries or undisturbed buffer zones, the Operator shall confirm with the Conservation and Reclamation Inspector the distances required for salvaging topsoil and subsoil materials ahead of the pit faces.
- 6.3 An undisturbed buffer zone of three metres shall be maintained along all property boundaries or other defined rights of way. Pit faces shall be maintained at a minimum distance of (1.5 x depth) metres from all undisturbed buffer zones.
- 6.4 Before importing any topsoil, subsoil, overburden or other material, the Operator shall confirm material quality or suitability with the Conservation and Reclamation Inspector.
- 6.5 In the event of an accidental spill involving fuels, oils or chemicals, the Operator shall immediately contact the Conservation and Reclamation Inspector and all other appropriate authorities. The Operator shall identify, isolate and decontaminate the spill area following procedures approved by the appropriate authorities. Any waste materials resulting from the clean up of the spill area shall be removed from the disturbed land for disposal in an approved waste management facility.

- 6.6 Any inert solid waste materials resulting from the production of asphalt, concrete or soil cement shall be stored by the Operator in stockpiles during activities and operations on the disturbed land. All stockpiles of inert solid waste materials shall be removed for disposal in an approved waste management facility. If the Operator obtains written approval from the local health unit, inert solid waste materials may be buried on the disturbed land at a minimum depth of 1.2 metres below the reclaimed land surface. All burial locations shall be confirmed with the Conservation and Reclamation Inspector.

SECTION SEVEN: RECLAMATION AND MONITORING

- 7.1 Reclamation of the disturbed land shall begin when aggregates are depleted or when activities and operations are abandoned. When reclaiming the disturbed land, ensure that
- (a) surface compaction shall be reduced before replacing any topsoil, subsoil, or other materials for reclamation. Methods for reducing surface compaction shall be confirmed by the Conservation and Reclamation Inspector.
 - (b) all salvaged overburden or other materials are replaced and contoured to the grades specified in the Approval,
 - (c) all salvaged subsoil materials are evenly spread over replaced overburden or other materials,
 - (d) all salvaged topsoil materials are evenly spread and contoured over replaced subsoil materials, accumulated sediments, reject materials, overburden or other materials,
 - (e) coarse fragment contents do not exceed pre-disturbance conditions, and
 - (f) a suitable seed mixture and fertilizer, or other forms of revegetation, are applied after topsoil is replaced.
- 7.2 Reclaimed slopes along undisturbed buffer zones shall be reconstructed not steeper than 3:1. All other reclaimed slopes within the disturbed land shall be reconstructed not steeper than 10:1.

- 7.3 Fine reject materials or any other accumulated sediments shall not be used as a backfill material for reclaimed slopes.
- 7.4 The use of any reject materials, accumulated sediments or overburden for soil reconstruction purposes, shall be approved by the Conservation and Reclamation Inspector.
- 7.5 When reclaiming access roads, ensure that
- (a) all culverts or other structures are removed,
 - (b) all compacted surfaces are scarified,
 - (c) all surface drainage patterns are restored, and
 - (d) all surfaces conform with surrounding natural contours.
- 7.6 Any buildings, structures, fixtures, equipment, supplies or other property of the Operator shall be dismantled and removed as part of the reclamation.
- 7.7 The Operator must apply to the Director and obtain a Reclamation Certificate when reclamation on the disturbed land is completed. The Reclamation Certificate request shall include plans that indicate the total land surface disturbance, reclaimed slopes, surface grades, any remaining surface improvements, written descriptions of conservation and reclamation work completed and any other information requested by the Director.

M.D. BRIEFS

by Sharon Cassidy
Meeting Date: June 14, 1994

COUNCIL APPROVES IMPROVEMENTS

The M.D. has approved an application received by the Pincher Creek Golf Club for improvements to the course, under the Community Facilities Enhancement Program.

M.D. CONTINUES TO SUPPORT

Council has agreed to continue to support the M and E Stakeholder group by contributing an additional \$665 as requested by the County of Strathcona.

M.D. PURCHASES MOWER AND SNIPPER

Public Works has been permitted by council to purchase a push mower and whipper snipper to be used in the Hamlet of Beaver Mines.

CORRECTING DRAINAGE PROBLEM

The M.D. agreed that Dave McNeil will be asked to contribute 50 per cent of the estimated \$1,200 of cost in order to correct a drainage problem in Beaver Mines and also that McNeil will be responsible for the cost of any future.



PUBLIC NOTICE

ENVIRONMENTAL PROTECTION AND ENHANCEMENT ACT

NOTICE OF APPLICATION

In accordance with the Environmental Protection and Enhancement Act, the Municipal District of Pincher Creek No. 9, has applied for Approval to remove sand and gravel from the following locations:

- NE 29-6-2-W5M, 2.0 hectares, 3 miles north of Beaver Mines (RS10117);
- SW 19-5-27-W4M, 4.05 hectares, 7 miles SW of Pincher Creek (RS10118);
- SW 31-7-1-W5M, 2.0 hectares, 2 miles NW of Cowley (RS10119);
- SW 28-5-27-W4M, 3.1 hectares, 8 miles SW of Pincher Creek (RS10120);
- SE 12-3-30-W4M, 3.9 hectares, 5 miles SW of Twin Butte (RS10121);
- SW 2-7-1-W5M, 2.0 hectares, 3 miles NW of Pincher Creek (RS10122);
- SE 6-9-1-W5M, 3.75 hectares, 8 miles NE of Lundbreck (RS10123);
- SW 9-9-1-W5M, 2.5 hectares, 10 miles N of Cowley (RS10124);
- SE 34-7-2-W5M, 2.0 hectares, 1 mile NW of Lundbreck (RS10125);

Any person directly affected and wishing to file a statement of concern with respect to conservation and reclamation activities can do so by writing to L.K. Brocke, Director of Land Reclamation Division, Alberta Environmental Protection, 3rd Floor, Oxbridge Place, 9820 - 106 Street, Edmonton, Alberta, T5K 2J6, telephone number 427-6323. Statements of concern must be submitted within 30 days of the date of this advertisement. Please quote application number for correspondence.

Copies of the applications can be obtained from the Municipal District of Pincher Creek No. 9, P.O. Box 279, Pincher Creek, Alberta, T0K 1W0, Attention: Mr. Doug Pickell, telephone number 627-3130, fax 627-5070.

Trinity Church cel

by SHARON CASSIDY

A group of people from near and afar gathered on Saturday June 11 and Sunday, June 12, to visit and reminisce as the Trinity Lutheran Church celebrated the 25th Anniversary of its new building.

"There was a real good bunch of people there," church member, Jackie Wiens says. "There was lots of visiting."

The theme for the 25th Anniversary celebration was "Our God is an Awesome God. Lord, you have been our dwelling place in all generations." Psalm 90:01.

On the evening of Saturday, June 11 a barbecue beef supper was held. The beef was cooked by Arnald Nelson, complemented by



GROUND BREAKI
photographed pe
of the proposed Tr
20, 1986.



CHURCH BEING CONSTRUCTED: The Church was con during a period of seven months by Getkate Mas Lethbridge, Alberta.

supper served by ladies of the church. The night culmin: entertainment provid Schoening Family an under the direction Schoening. On Sunday, June 1:



MORTGAGE BURNING CEREMONY: On Sunday, June 12, the church was built. The mortgage burning ceremony was held at the church.



PROVINCE OF ALBERTA



**Municipal District of Pincher Creek # 9
Public Works Shop**

Box 279 Pincher Creek, Alberta T0K 1W0

Phone 403-627-3484 Fax 403-627-3474

Email

Norm nminchau.pwshop@telusplanet.net

November 30, 2004

Elaine Lawrence, Application Coordinator
Alberta Environment
Regulatory Approvals Centre
Main Floor, Oxbridge Place
9820 – 106 Street
Edmonton, Alberta
T5K 2J6

Dear Elaine:

Subject: Sand and Gravel Pits

In response to your letter dated October 1, 2004 regarding registrations required for three pits that had prior approvals that have recently expired.

We have measured up the disturbed area of these pits and determined that they are below the five hectare limit that requires registration. The sizes are as listed below.

Thompson Colony	SW 28-5-27-W4M	3.30 hectares
Scotton Pit	SE 6-9-1-W5M	3.50 hectares
McCulloch Pit	SE 34-7-2-W5M	4.55 hectares

As per my conversation with you of today we will not be registering these pits at this time.

Thank you for the assistance you provided in this matter.

Yours truly,

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

Norman Minchau
Public Works Superintendent

/n

p.c. Erich Tapp, Field Supervisor



CORPORATE POLICY

C-AES-609

TITLE: AGRICULTURAL SERVICE BOARD APPEAL COMMITTEE

Approved by Council

Date: April 23, 2019

Revised by Council

Date:

Applicable Provincial Legislation:

Weed Control Act
Soil Conservation Act
Agricultural Pests Act

Purpose of Policy

To appoint an independent Agricultural Service Board Appeal Committee annually, pursuant to the Weed Control Act, Soil Conservation Act, and the Agricultural Pests Act.

Purpose:

To hear and determine appeals brought forward to the M.D. by recipients of notices issued under the aforementioned acts.

Application of this Policy:

The committee will be comprised of three members at large, following the terms of reference.

Applications will be advertised through local media and/or M.D. website. Committee members will be appointed annually at the Organizational Meeting of Council.

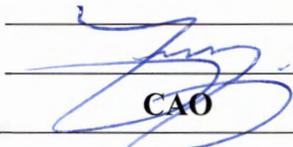
Remuneration will be paid to members according to the C-CO-01, Council Remuneration and Expenses Policy.

Brian Hammond
Reeve

Troy A. MacCulloch
Chief Administrative Officer

Recommendation to Council

G3a

TITLE: Municipal Operating Support Transfer (MOST) – PART 1			
PREPARED BY: Meghan Dobie		DATE: October 22, 2020	
DEPARTMENT: Finance			
			ATTACHMENTS:
Department Supervisor		Date	<ol style="list-style-type: none"> 1. MOST Guidelines 2. Email confirmation
APPROVALS:			
	<u>Oct 22, 2020</u>		<u>22 Oct, 2020</u>
Department Director	Date	CAO	Date

RECOMMENDATION:
 That Council approve funding additional work from home operating expenditures as result of COVID-19, in the amount of \$50,000, through the Municipal Operating Support Transfer grant.

BACKGROUND:

- The MD has been awarded \$305,223 in MOST funding.
- Funding is intended to be used to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic.
- Funding may only be used for eligible operating expenses or operating losses or deficits incurred between April 1, 2020 and March 31, 2021.
- Costs associated with allowing staff to work from home are eligible for MOST funding.
- Work from home operating expenses include – laptops, monitors, cloud migrations costs, and any other work from home costs that may arise as we transfer back to work from options.
- The MD anticipates the use of approximately \$20k-\$25k for other COVID related expenses. These costs include enhanced cleaning, masks, plexi-glass, masks, etc.
- The MD has received confirmation that if municipality decides to make a contribution to a community organization (or a regional entity, a neighboring municipality, etc.), the grant advisors would consider that a municipal expenditure. Assuming the decision to make that contribution was associated with COVID and took place between April 1 and March 31 2021, it would be eligible. This will be discussed in depth at the Council meeting dated November 10, 2020.

FINANCIAL IMPLICATIONS:
 \$50,000

Municipal Operating Support Transfer (MOST)

Program Guidelines

Guidelines

These guidelines are intended to assist local governments participating in the Municipal Operating Support Transfer (MOST) in complying with the program terms and conditions. Local governments include municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows (referred to as 'municipalities' in these guidelines).

1. Program Objectives

Through the MOST, the Government of Alberta (GOA) and the Government of Canada are providing funding to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic. Funding will be used for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations. This funding is provided through two separate allocations: general operating, and public transit support. Funding provided under both components will be administered together.

2. Key Dates and Contacts

ACTIVITY	TIMELINE	QUESTIONS? CONTACT
Executed Memorandum of Agreement	Submit by October 30, 2020	
Payment	Once memorandum of agreement has been signed	Call a Grant Advisor at 780-422-7125 (toll-free 310-0000), or email MA.MunicipalStimulus@gov.ab.ca
Deadline to spend funds	March 31, 2021	
Statement of Funding and Expenditures (SFE)	Due July 2, 2021	

3. Memorandum of Agreement

The Memorandum of Agreement (MOA) will be e-mailed to municipalities, and will cover both the general operating and public transit allocations. The MOA must be signed by the Chief Elected Official and Chief Administrative Officer or duly authorized signing officer. Municipalities should

complete the MOA, including witnesses for each signatory, and scan and submit them via email to MA.MunicipalStimulus@gov.ab.ca.

A duly executed MOA is sufficient to trigger payment. There is no application form for MOST.

Questions related to the submission of the MOA or reporting documents can be directed to a Grant Advisor by calling 780-422-7125 (toll-free 310-0000) or MA.MunicipalStimulus@gov.ab.ca.

4. Funding Formula and Allocations

Under the MOST funding formula, each municipality active as of May 1, 2020 will receive an allocation. MOST funding is allocated to municipalities in three funding envelopes, each with its own allocation formula. Allocations are available online at the [program website](#).

The Minister retains the authority to exclude Improvement Districts that do not have an advisory council from the funding allocation formula.

Funding Envelope	Amount	Allocation Approach
MOST Transit	\$140 million	<ul style="list-style-type: none"> Available to municipalities with public transit systems, and is allocated based on ridership (2018 Canadian Urban Transit Association statistics).
MOST General Operating	\$436.488 million	<ul style="list-style-type: none"> \$426.488 million is available to all municipalities, which receive \$5,000 in base funding with the remainder allocated according to population. \$10 million is available only to the towns of Jasper, Banff and Canmore, and is allocated based on estimated average daily visitors.
Municipal Sustainability Initiative (MSI) Operating*	\$30 million	<ul style="list-style-type: none"> Previously allocated as part of Budget 2020.

*MSI Operating funding is considered part of the MOST only for the purpose of matching federal funds. MSI Operating funding continues to be governed by the [MSI Operating Program Guidelines](#).

5. Eligibility Requirements

5.1) Eligible Recipients

For program purposes, an eligible recipient is referred to as a 'municipality' and includes any city, town, village, summer village, specialized municipality, municipal district, improvement district, special area, Metis Settlement, and the Townsite of Redwood Meadows Administration Society.

For public transit funding, eligible recipients are those municipalities with public transit services that have ridership included in the 2018 Canadian Urban Transit Association statistics.

5.2) Eligible Expenses

Municipalities may use MOST funding for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations.

Incremental operating costs could include costs such as Personal Protective Equipment, communications, additional cleaning, supplemental staffing, and additional supports for vulnerable populations.

Operating losses or deficits could include losses or deficits due to decreases in revenues such as parking fees, recreation facility entrance fees, and building permit fees.

MOST funding may only be used for eligible operating expenses or operating losses or deficits incurred between April 1, 2020 and March 31, 2021. **Any funds not used for eligible expenses incurred before March 31, 2021, must be returned to the Government of Alberta.**

Municipalities that receive a MOST Transit allocation must use that portion of their allocation on eligible expenses associated with their public transit systems.

6. Payment Process

MOST payments are based on allocated funding amounts. There will be one MOST payment for each municipality, covering both the general operating and public transit portions, as applicable, conditional on the execution of the MOST Memorandum of Agreement and receipt of this agreement by Municipal Affairs.

7. Financial Reporting Requirements

7.1) Statement of Funding and Expenditures (SFEs)

Each municipality that received funds is required to submit an SFE by July 2, 2021 that reports on the use of MOST funds. The SFE form will be distributed at a later date, and will capture basic information including the category of expenditure to which the funding was applied. Expenditure categories will include:

- Personal Protective Equipment (General)
- Supplemental Cleaning (General)
- Supports for Vulnerable Populations (General)
- Replacement of reduced revenues (General)
- Personal Protective Equipment (Transit)
- Supplemental Cleaning (Transit)
- Replacement of reduced revenues (Transit)

Municipalities that receive funding under the MOST Transit envelope must report transit-related expenditures that are greater than or equal to the amount of funding received under the MOST Transit envelope.

7.2) Site Visits

Following program completion, Municipal Affairs program representatives may select and visit a number of municipalities to discuss the overall experience with the MOST program.

Meghan Dobie

From: MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>
Sent: October 15, 2020 8:46 AM
To: Meghan Dobie
Subject: RE: Municipal Operating Support Transfer

Hi Meghan,

Yes, if the municipality decides to make a contribution to a community organization (or a regional entity, a neighbouring municipality, etc), then we would consider that a municipal expenditure. Assuming the decision to make that contribution was associated with COVID and took place between April 1 and March 31 2021, it would be eligible.

For example, if the municipality makes a regular annual contribution to the organization and did so again this year, it would not be eligible because it would not be related to COVID. But if the municipality makes additional contributions due to COVID, then the incremental amount would be eligible. G.

Classification: Protected A

From: Meghan Dobie <AdminFinance@mdpincercreek.ab.ca>
Sent: Wednesday, October 14, 2020 6:31 PM
To: MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>
Subject: RE: Municipal Operating Support Transfer

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Hi Greg,

Thank you very much for your quick response! I do have one more question.

Is the MD able to use these funds to support community organisations within the MD or Town of Pincher Creek that have been effected by covid-19? Or are these funds specific to the MD of Pincher Creek and MD owned facilities?

Thanks again,

Meghan Dobie CPA, CMA
Director of Finance

Municipal District Of Pincher Creek No.9
P: 403-627-3130
F: 403-627-5070

From: MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>
Sent: October 9, 2020 3:55 PM
To: Meghan Dobie <AdminFinance@mdpincercreek.ab.ca>
Subject: RE: Municipal Operating Support Transfer

Hi Meghan,

Thanks for your question.

Yes, costs associated with allowing staff to work from home are eligible for MOST funding. In general, the key criteria for this program are that the expense (or revenue reduction) occurred due to COVID, and was incurred between April 1, 2020 and March 31, 2021.

I hope this helps, but please let me know if you have any other questions about this program. Thanks, and have a great Thanksgiving! G.

Greg Hutchinson
Manager, Policy & Analysis
780-638-3247

Classification: Protected A

From: Meghan Dobie <AdminFinance@mdpinchercreek.ab.ca>
Sent: Friday, October 09, 2020 11:17 AM
To: MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>
Subject: RE: Municipal Operating Support Transfer

CAUTION: This email has been sent from an external source. Treat hyperlinks and attachments in this email with care.

Hi,

Due to COVID-19, we have learned the importance of work place flexibility. Numerous of our staff have desktops computers that need to be upgraded to laptops to accommodate work from home arrangements. Would this be an allowable expense under MOST funding?

Thanks,

Meghan Dobie CPA, CMA
Director of Finance
Municipal District Of Pincher Creek No.9
P: 403-627-3130
F: 403-627-5070

From: Troy MacCulloch <AdminCAO@mdpinchercreek.ab.ca>
Sent: September 25, 2020 2:33 PM
To: Meghan Dobie <AdminFinance@mdpinchercreek.ab.ca>
Subject: FW: Municipal Operating Support Transfer

Troy A. MacCulloch
Chief Administrative Officer
Municipal District of Pincher Creek No. 9
1037 Herron Drive, PO Box 279
Pincher Creek, AB T0K-1W0
Phone: 403-627-3130
cao@mdpinchercreek.ab.ca

Emails and associated attachments are confidential and intended solely for the individual or entity to whom they have been addressed. In the event you have received this email by mistake, please notify the sender and delete it from your email system. Disclosing, copying, or distributing this information is strictly prohibited. We do not accept any

liability from software viruses that may have been transmitted via email, or associated attachments.

From: MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>
Sent: September 25, 2020 2:30 PM
To: Brian Hammond <CouncilDiv4@mdpincercreek.ab.ca>
Cc: Troy MacCulloch <AdminCAO@mdpincercreek.ab.ca>
Subject: Municipal Operating Support Transfer

Dear Chief Elected Official,

Your Alberta government is proud to announce the Municipal Operating Support Transfer (MOST). This new program is how municipalities will receive the operating funding announced on July 17, 2020, as part of the Safe Restart Agreement between Alberta and the Government of Canada. The Government of Canada has recently confirmed that it accepts Alberta's proposed approach for allocation and use of these funds.

The MOST is designed to be a simple and straightforward program with few restrictions or administrative requirements. Municipalities will receive their funding shortly after execution of the funding agreement (attached), and no application is required. The funds may be used to support additional costs or revenue shortfalls associated with the COVID-19 pandemic and actions taken in response to it.

The Safe Restart Agreement includes general operating funding for municipalities, plus additional support for municipalities with public transit systems.

- The MOST General Operating component is available to all municipalities.
 - The communities of Banff, Jasper, and Canmore will share \$10 million in recognition of the significant impact of the pandemic on tourism.
 - All municipalities will receive \$5,000 in base funding, and the remainder will be allocated based on population.
- The MOST Transit component is available to municipalities with public transit systems.
 - This funding will be allocated to 17 municipalities according to 2018 ridership statistics collected by the Canadian Urban Transit Association.

Further information about the program is available on the [program website](#), and allocations for each municipality are available [online](#).

Once again, I want to thank you for your leadership during these difficult times. I trust that this support from your Alberta government and our federal partners will help as we navigate our shared economic challenges.

Yours truly,

Tracy Allard
Minister of Municipal Affairs

Attachments

Classification: Public

CHIEF ADMINISTRATIVE OFFICER'S REPORT

Oct 14, 2020 – Oct 27, 2020

DISCUSSION:

Oct 14 -16	Training at University of Manitoba and University of Alberta (CMML)
Oct 19	SMT (senior mgmt. meeting) Post Council action items and letters with Exec. Assistant McClelland
Oct 20	Post Council Letters continued ICF Meeting with CAO in Crowsnest Pass Develop Work from Home Procedure with Dir. of Fin. and HR Specialist
Oct 21	Organization Meeting Prep with Exec Assistant Bylaw reviews for Committee Presentation Water License and contracts with new users of Cowley to Castle Waterline
Oct 22	Staff Meeting Council Prep Airport meeting with Consultant KS2L
Oct 23	ARMAA (Alberta Rural Mun. Administrators Assoc) Meeting MOST Grant review with Dir Finance
Oct 26	COR Audit begins Meeting with TC Energy and Dir. of Dev.
Oct 27	Council and Committee Meetings

- Numerous other meetings throughout this period to address any issues or tasks from the Oct 13th meeting.

Upcoming Meetings

- Nov. 3 and 4th - Virtual RMA Conference in Chambers
- Monthly PW Safety Meeting
- Nov. 5th - Agriculture Service Board Meeting, PCREMO and PW Inspection
- Nov. 9th – 10th - Next Training days at U of Man.
- Nov. 11th - Remembrance Day

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period Oct 14, 2020 – Oct 27, 2020.

Prepared by: Troy MacCulloch, CAO



Date: Oct 22, 2020

Respectfully presented to: Council

Date: Oct 27, 2020

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
IN THE PROVINCE OF ALBERTA
BYLAW No. 1320-20**

BEING a Bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, for the purpose of regulating and providing for the terms, conditions, rates and charges for the supply and use of water services, wastewater services and solid waste services provided by the Municipal District of Pincher Creek No. 9.

WHEREAS, pursuant to section 3 of the Municipal Government Act the purposes of a municipality include providing services, facilities or other things that, in the opinion of council, are necessary or desirable for all or a part of the municipality;

AND WHEREAS, pursuant to section 7 of the Municipal Government Act a council of a municipality may pass bylaws for municipal purposes respecting public utilities and the enforcement of bylaws;

NOW **THEREFORE** the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled, enacts as follows:

PART I - TITLE AND DEFINITIONS

1. Bylaw Title

This Bylaw shall be known as "The Utilities Bylaw".

2. Definitions and Interpretation

(1) In this Bylaw, unless the context otherwise requires:

(a) "Account" means an agreement between a Customer and the MD for the supply of Utility Services of which the terms of this Bylaw shall form a part and includes the amounts payable from time to time by the Customer to the MD, as the context requires;

(b) "Bulk Waste" includes furniture, appliances, mattresses, bicycles, or other oversize items not capable of being placed in a Waste Receptacle or a Garbage bag for collection;

(c) "Chief Administrative Officer" or "CAO" means the Chief Administrative Officer of the MD or the Chief Administrative Officer's delegate;

(d) "Collection Area" means, in respect to Solid Waste Services, the hamlets of Lundbreck and Beaver Mines;

(e) "Collection Schedule" means the set schedule regarding the provision of Solid Waste Services approved by the Chief Administrative Officer for the weekly collection of Household Waste within the Collection Area;

(f) "Commercial Waste" means any Waste, other than Household Waste, generated by commercial, industrial, institutional, community, governmental, religious or charitable organizations;

(g) "Construction Waste" means any Waste generated by constructing, altering, repairing or demolishing any structure;

(h) "Council" means the council of the Municipal District of Pincher Creek No. 9;

(i) "MD" means the municipal corporation of the Municipal District of Pincher Creek No. 9 and its duly authorized employees, agents, contractors and other representatives or the geographic area contained within the boundaries thereof, as the context requires;

(j) "Cross Connection" means any temporary, permanent, or potential connection of any piping, fixture, fitting, container or appliance to the Water System that may allow backflow to occur, including but not limited to: swivel or changeover devices, removable sections, jumper connections, and bypass arrangements;

(k) "Cross Connection Control Device" means a testable CSA certified device that prevents the backflow of water;

(l) "Curb Stop" means a valve connected to a Service Connection enabling the turning-on and turning-off of the water supply to a Customer's Property;

(m) "Customer" means any Person receiving Utility Services and, where the context or circumstances so require, includes any Person who is named on an Account, or who makes or has made an application for Utility Services or otherwise seeks to receive Utility Services, and also includes any Person acting as an agent or representative of a Customer;

(n) "Dwelling" means a private residence with sleeping and cooking facilities used or intended to be used as a residence;

(o) "Engineering Design Standards" means the MD's Minimum Engineering Design Standards, or in the absence of such standards, generally accepted municipal engineering standards;

(p) "Emergency" means a condition that creates an imminent danger or a real possibility of Property damage, or personal injury, or when a condition or situation is declared to be an emergency by Council, or the Federal or Provincial Crown, or other civil authority having jurisdiction;

(q) "Facilities" means any infrastructure forming part of:

i. the Water System, including without limitation: water treatment plants, reservoirs, pumping stations, Water Mains, Water Service Lines, bulk water stations, Curb Stops, valves, fittings, fire hydrants, chambers, Meters, Cross Connection Control Devices and all other equipment and machinery of whatever kind owned by the MD that is used to produce and supply potable water to Customers; or

ii. the Wastewater System, including without limitation: Wastewater treatment plants, Wastewater lagoons, pumping stations, Wastewater Mains, Wastewater Service Lines, valves, fittings, chambers, Meters, and all other equipment and machinery of whatever kind owned by the MD that is used for the collection, transmission, treatment and disposal of Wastewater; as the context requires.

(r) "Garbage Bag" means a non-returnable plastic bag meeting the following specifications:

(i) made from sturdy material which is strong enough to withstand normal handling and lifting;

(ii) can be securely tied at the top;

(iii) is in good condition, free from rips and tears; and

(iv) not exceeding 20 kilograms including its contents.

(s) "Hazardous Waste" has the same meaning as in the Environmental Protection and Enhancement Act and associated regulations;

(t) "Household Waste" means unwanted refuse or materials intended for disposal generated by normal human living processes and domestic activities;

(u) "Liquid Waste" means any Waste, other than Hazardous Waste, having a moisture-content in excess of 30%;

(v) "Meter" means the individual or compound water meter, of a make and model approved by the MD, and all other equipment and instruments, including but not limited to, radio frequency units and remote meter reading devices supplied and used by the MD to calculate and register the amount of water consumed relative to the land and buildings that the Meter is designed to monitor;

(w) "Multiple Dwelling" means a wholly or partially residential development containing more than one Dwelling, whether or not the development is within a single building;

(x) "Non-Residential Premises" means any building that is used for commercial, industrial or institutional purposes and does not include Residential Premises;

(y) "Occupant" means a Person occupying a Property, including a lessee or licensee, who has actual use, possession or control of the Property;

(z) "Owner" means:

i. in the case of land, the Person who is registered under the *Land Titles Act* as the owner of the fee simple estate in the parcel of land; or

ii. in the case of any property other than land, the Person in lawful possession of it;

(aa) "Peace Officer" includes a Bylaw Enforcement Officer appointed by the MD, a Community Peace Officer whose appointment includes enforcement of the MD's Bylaws and a member of the Royal Canadian Mounted Police;

(bb) "Person" means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative to whom the context applies according to law;

(cc) "Private Drainage Line" means that portion of a Service Connection that extends from the property line to an improvement or location on a Customer's Property that receives, or is to receive Wastewater Services, comprised of the Customer-owned assembly of pipes, fittings, fixtures, traps and appurtenances for the collection and transmission of Wastewater into the Wastewater System;

(dd) "Private Wastewater Disposal System" means an on-site Wastewater treatment system for the treatment and disposal of Wastewater that is not connected to the Wastewater System, as defined in the Alberta Private Sewage Systems Standard of Practice 2015 adopted by the *Private Sewage Disposal Systems Regulation*;

(ee) "Private Water Line" means that portion of a Service Connection that extends from the property line to an improvement or location on a Customer's Property that receives, or is to receive, Water Services, comprised of the Customer-owned assembly of pipes, fittings, fixtures, traps and appurtenances for providing water to a Customer's Property, excluding the Meter owned by the MD;

(ff) "Property" means:

i. in the case of land, a parcel of land including any buildings; or

ii. in other cases, personal property;

(gg) "Recreational Vehicle" means a vehicular or trailer type unit designed to provide temporary living quarters for recreational, camping, travel or seasonal use;

(hh) "Residential Premises" means any building that is used as a Dwelling and includes a Multiple Dwelling;

(ii) "Service Connection" means all of the Facilities required to achieve a physical connection between:

i. the MD's Water Main and the structure, improvement or location that receives Water Services, to allow a Customer to receive potable water, which includes a Water Service Line and a Private Water Line; or

ii. the MD's Wastewater Main and the structure, improvement or location that receives Wastewater Services, to allow a Customer to discharge Wastewater, which includes a Wastewater Service Line and a Private Wastewater Line; as the context requires;

(jj) "Solid Waste Services" means the curb side collection of Household Waste from Properties within the Collection Area;

(kk) "Subsidiary Meter" means a privately owned Meter installed on Property at the Customer's expense and utilized strictly for the Customer's purposes;

(ll) "Terms and Conditions" means the terms and conditions in respect of Water Services, Wastewater Services and Solid Waste Services described in Schedules "A", "B", "C", "D" and "E";

(mm) "Utility Services" means Water Services, Wastewater Services or Solid Waste Services or any combination of them;

(nn) "Utility Services Guidelines" means those guidelines, procedures, protocols, requirements, specifications or standards adopted by the Chief Administrative Officer from time to time pursuant to Section 6 of this Bylaw;

(oo) "Violation Ticket" has the same meaning as in the *Provincial Offences Procedure Act*;

(pp) "Waste" means any discarded material intended for disposal and includes but is not limited to Bulk Waste, Commercial Waste, Construction Waste, Hazardous Waste, Household Waste and Liquid Waste;

(qq) "Waste Collection Fee" means the fixed monthly service fee charged to the Owner of a Property that is provided Solid Waste Services;

(rr) "Waste Collector" means any authorized employee or agent of the MD performing Waste collection activities;

(ss) "Waste Receptacle" means a sturdy reusable container of rust resistant material, of a tapered cylindrical design, having a smooth rim, two rigid fixed handles and a removable watertight lid, and meeting the following requirements:

(i) not exceeding 20 kilograms including its contents;

(ii) no smaller than 60 liters and no larger than 100 litres; and

(iii) in a safe, serviceable condition.

(tt) "Wastewater" means the composite of water and water-carried wastes associated with the use of water for drinking, food preparation, washing,

hygiene, sanitation or other domestic purposes, but does not include wastewater from industrial processes;

(uu) "Wastewater Main" means those pipes installed for the collection and transmission of Wastewater within the MD to which a Service Connection may be connected;

(vv) "Wastewater Service Line" means that portion of a Service Connection owned by the MD that extends from the Wastewater Main to the property line of a Property that receives, or is to receive, Wastewater Services;

(ww) "Wastewater Services" includes the collection, transmission, treatment and disposal of Wastewater, as applicable, and associated services offered to the Customer under this Bylaw;

(xx) "Wastewater System" means the Facilities used by the MD for the collection, transmission, treatment and disposal of Wastewater, which is deemed to be a municipal public utility within the meaning of the *Municipal Government Act*;

(yy) "Water Conservation and Demand Management Measures" means restrictions upon the use of water for non-essential purposes, including but not limited to: irrigation, watering livestock, washing of vehicles, driveways or sidewalks, and any other purpose where water is utilized externally to a building and on any certain day or for a certain time period;

(zz) "Water Main" means those pipes installed for the conveyance of potable water within the MD to which Service Connections may be connected;

(aaa) "Water Service Line" means that portion of a Service Connection owned by the MD that extends from the Water Main to the property line of a Property that receives, or is to receive, Water Service;

(bbb) "Water Services" means the provision of potable water by the MD to a Customer's Property and associated services offered to the Customer under this Bylaw; and

(ccc) "Water System" means the Facilities used by the MD to supply potable water to Customers, which is deemed to be a municipal public utility within the meaning of the *Municipal Government Act*.

(2) In this Bylaw, a citation of or reference to any act or regulation of the Province of Alberta or of Canada, or of any other bylaw of the MD, is a citation of or reference to that act, regulation, or bylaw as amended or replaced.

PART II - PROVISION OF UTILITY SERVICES

3. Other Public Utilities Prohibited

(1) The MD or its authorized representatives shall be the exclusive provider of Utility Services, where available, to eligible Customers within the boundaries of the MD.

(2) No Person shall provide a service within the MD that is similar in type to the Utility Services provided pursuant to this Bylaw unless authorized by Council.

4. Terms and Conditions

All Utility Services shall be provided in accordance with Schedules "A", "B", "C", "D", and "E" as applicable.

5. Rates, Fees and Charges

(1) The MD will provide Utility Services to Customers within the MD at the rates, fees or other charges specified in Schedule "E", as may be amended by Council by bylaw from time to time.

(2) Subject to subsection (3), additional services provided by the MD to a Customer will be billed to the Customer in accordance with an agreement between the Customer and the MD.

(3) Additional costs arising from:

(a) requirements or requests for specific non-routine services not more particularly described in this section or the acts or omissions of any particular Customer or defined group of Customers, or

(b) repairs or remedies of any loss or damage to Facilities or other property that is caused by a Customer or any other party for whom a Customer is responsible in law, including, without limitation, any costs or damages described in any judgment of a court in the MD's favour may, at the Chief Administrative Officer's sole option, and in addition to any other legally available remedies, be added to a Customer's Account as an additional amount due and payable by the Customer to the MD;

(c) new connections, private water and waste water line construction to connect to municipal services.

6. Utility Services Guidelines

(1) Subject to subsection (2), the Chief Administrative Officer may adopt, amend, repeal and replace Utility Services Guidelines from time to time as the Chief Administrative Officer deems advisable.

(2) Utility Services Guidelines must not be inconsistent with this Bylaw and, in the event of an inconsistency, this Bylaw shall prevail.

(3) Without limiting the generality of subsection (1), Utility Service Guidelines may deal with any or all of the following subject matters:

(a) procedures or requirements that a Customer must comply with before a Service Connection is installed or activated, or before Utility Services are provided, or as a condition of ongoing provision of Utility Services;

(b) Customer Accounts, including, without limitation, provisions or requirements concerning: opening an Account, making payments on an Account, consequences for failure to pay Accounts in full, lost bills, dishonoured cheques, collection of delinquent Accounts, adjusting improperly billed Accounts, Utility Services application fees, handling of confidential Customer Account information, closing an Account, and any other matter relating to Customer Accounts;

(c) measurement of water consumption, including without limitation provision or requirements concerning: meter inspection and testing, meter settings, chambers and installations, meter reading, disputes concerning meter data, estimates of consumption or Subsidiary Meters, remote meter reading devices, relocation of meters, access for meter readers, and adjustments to bills when meters have malfunctioned;

(d) procedures or requirements concerning investigating Customer complaints and concerns;

(e) procedures or requirements for provision of temporary Water Services, including without limitation Water Services provided during the construction phase of a development;

(f) procedures or requirements that a Customer must comply with in order to access a MD bulk water station;

(g) procedures or requirements for upgrading, re-sizing, relocating or otherwise changing a Service Connection, whether at the instigation of the MD or at the request of a Customer;

(h) the turn-on and turn-off of Water Services, whether at the instigation of the MD or at the request of a Customer; and

(i) supply of water for firefighting purposes, including without limitation procedures or requirements concerning the maintenance of public and private fire hydrants and permissible use of water from fire hydrants.

7. Notices

In any case in which written notice is required to be provided to a Customer pursuant to this Bylaw, the Chief Administrative Officer may serve notice:

- (1) personally;
- (2) by e-mail if the Customer has consented to receive documents from the MD by e-mail and has provided an e-mail address to the MD for that purpose;
- (3) by mailing or delivering a copy of the notice to the last known address of the Customer as disclosed in the MD's assessment roll for the Property; or
- (4) if the Customer does not answer the door, by placing the written notice on the door of the Property.

8. Authority of the Chief Administrative Officer

Without restricting any other power, duty or function granted by this Bylaw, the Chief Administrative Officer is authorized to, in accordance with this Bylaw and all other applicable laws:

- (1) take any steps and carry out any actions required to give effect to, and enforce, the provisions of this Bylaw;
- (2) establish forms for the purpose of this Bylaw; and
- (3) delegate any powers, duties or functions under this Bylaw to an employee of the Municipality.

PART III – ENFORCEMENT

9. Offence

A Person who contravenes any provision of this Bylaw is guilty of an offence.

10. Continuing Offence

In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.

11. Vicarious Liability

For the purposes of this Bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.

12. Corporations and Partnerships

(1) When a corporation commits an offence under this Bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.

(2) If a partner in a partnership is guilty of an offence under this Bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence.

13. Fines and Penalties

(1) A Person who is guilty of an offence is liable to a fine in an amount not less than \$100.00 and not exceeding \$10,000.00.

(2) Without restricting the generality of subsection (1) the fine amounts established for use on Violation Tickets, if a voluntary payment option is offered, are as set out in Schedule "F".

14. Violation Ticket

(1) A Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act* to any Person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

(2) Subject to the *Provincial Offences Procedure Act* and the regulations thereunder, if a Violation Ticket is issued in respect of an offence, the Violation Ticket may;

(a) specify the fine amount established by this Bylaw for the offence; or

(b) require a Person to appear in court without the alternative of making a voluntary payment.

15. Voluntary Payment

A Person who commits an offence may:

(1) if a Violation Ticket is issued in respect of the offence; and

(2) if the Violation Ticket specifies the fine amount established by this Bylaw for the offence; make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

16. Obstruction

No Person shall obstruct, hinder or impede any authorized representative of the MD in the exercise of any of their powers or duties pursuant to this Bylaw.

PART IV - GENERAL

17. Schedules

The following schedules are included in, and form part of, this Bylaw:

- (a) Schedule "A" - General Terms and Conditions of Utility Services;
- (b) Schedule "B" - Terms and Conditions of Water Services;
- (c) Schedule "C" - Terms and Conditions of Wastewater Services;
- (d) Schedule "D" - Terms and Conditions of Solid Waste Services;
- (e) Schedule "E" - Rates, Fees and Charges; and
- (f) Schedule "F" - Specified Penalties.

18. Severability

Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

19. Repeal

This Bylaw repeals the following bylaws:

Municipal District of Pincher Creek Bylaws;

- (a) 647 Regulation of Disposal of Garbage
- (b) 679 Collection of Lundbreck Garbage
- (c) 682 Collection and Disposal of Garbage
- (d) 995 Lundbreck Utility System and Rates
- (e) 1044-00 Amending Schedule A of 995
- (f) 1088-04 Amending Schedule A of 995
- (g) 1116-06 Amending Schedule A of 995
- (h) 1118-06 Amending Schedule A of 995
- (i) 1188-09 Amending Schedule A of 995

20. Enactment

This Bylaw takes effect upon being passed.

READ a first time this ____ day of _____, 2020.

READ a second time this ____ day of _____, 2020.

READ a third and time and finally PASSED on the ____ day of _____, 2020.

Reeve,
Brian C. Hammond

Chief Administrative Officer,
Troy A. MacCulloch

SCHEDULE "A"

GENERAL TERMS AND CONDITIONS OF UTILITY SERVICES

PART 1 - GENERAL WATER, WASTEWATER AND SOLID WASTE PROVISIONS

1. Duty to Supply

(1) The MD shall continue, insofar as there is sufficient capacity and supply, to supply Water Services, upon such terms as Council considers advisable, to any Customer within the MD situated along a Water Main owned and operated by the MD.

(2) The MD shall continue, insofar as there is sufficient capacity and supply, to supply Wastewater Services, upon such terms as Council considers advisable, to any Customer within the MD situated along a Wastewater Main owned and operated by the MD.

(3) The MD shall continue, insofar as is reasonably practicable, to supply Solid Waste Services, upon such terms as Council considers advisable, to any Customer within the Collection Area.

(4) All Utility Services provided by the MD shall be provided in accordance with these Terms and Conditions, and these Terms and Conditions shall apply to and be binding upon all Customers receiving Utility Services from the MD.

2. No Guarantee of Continuous Supply

(1) The MD does not guarantee or warrant the continuous supply of potable water and the MD reserves the right to change the operating pressure, restrict the availability of Water Services or to disconnect or shut-off Water Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(2) Customers depending upon a continuous and uninterrupted supply or pressure of water or who require or have processes or equipment that require particularly clear or pure water shall provide such facilities, as they are considered necessary, to ensure a continuous and uninterrupted supply, pressure or quality of water required for this use. The MD assumes no responsibility for same.

(3) The MD does not guarantee or warrant the continuous capacity to collect, store and transmit Wastewater and the MD reserves the right to restrict the availability of Wastewater Services or to disconnect or shut-off Wastewater Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(4) The MD does not guarantee or warrant the continuous capacity to collect, store and handle Solid Waste and the MD reserves the right to restrict the availability of Solid Waste Services or to discontinue Solid Waste Services, in whole or in part, with or without notice, in accordance with this Bylaw.

(5) The MD shall not be liable for any damages caused by the provision of Utility Services, including without limitation losses caused by a break within the MD's Water System or Wastewater System or caused by the interference or cessation of water supply including those necessary or advisable regarding the repair or proper maintenance of the MD's Water System or Wastewater System, or generally for any accident due to the operation of the MD's Water System, Wastewater System or Solid Waste Services or for the disconnection of a Service Connection or shut-off of a Utility Service, nor by reason of the water containing sediments, deposits, or other foreign matter.

PART II - SERVICE CONNECTIONS

3. Application for Service Connection

(1) A Customer requesting Utility Services involving a new Service Connection shall apply to the Chief Administrative Officer by submitting an application in a form acceptable to, or adopted by, the Chief Administrative Officer, paying all associated fees and supplying information regarding the location of the Property to be served, the manner in which the Service Connection will be utilized, and any other information that may be reasonably required by the Chief Administrative Officer.

(2) Upon receipt of all required application documents, information and fees, verification of the Customer's identity and the accuracy of the information, the Chief Administrative Officer will advise the Customer whether and on what terms the MD is prepared to supply Utility Services to the Customer, the type and character of the Service Connection(s) it is prepared to approve for the Customer, and any conditions, including without limitation, payments by the Customer, that must be satisfied as a condition of installation of a Service Connection(s) and supply of Utility Services.

4. Easements and Rights-of-Way

At the request of the Chief Administrative Officer, the Customer shall grant or cause to be granted to the MD, without cost to the MD, such easements or rights-of-way over, upon or under Property owned or controlled by the Customer as the MD may reasonably require for the construction, installation, maintenance, repair, and operation of the Water System or Wastewater System.

5. Design and Engineering Requirements for Service Connections

Detailed requirements for engineering and construction of Service Connections are set out in the Engineering Design Standards, or as may be otherwise directed by the Chief Administrative Officer. It is the Customer's responsibility to supply, at the Customer's cost, any plans and engineering reports pertaining to the Service Connection that the MD may reasonably require, signed and sealed by a professional engineer.

6. Construction of Service Connections

(1) The MD shall provide and install all Facilities up to the property line, but the Customer shall be responsible for, and shall pay, all costs incurred by the MD in connection with the provision and installation of the Water Service Line or Wastewater Service Line.

(2) The Customer shall be responsible for, and shall bear all costs associated with, the installation and condition of the Private Water Line or Private Drainage Line and all other piping and equipment or other facilities of any kind whatsoever on the Customer's side of the property line and:

(a) shall ensure that the Customer's proposed Private Water Line or Private Drainage Line, as applicable receives approval from the MD prior to construction;

(b) shall ensure that all work undertaken on behalf of the Customer is performed by qualified workers holding appropriate certifications, in accordance with this Bylaw and applicable requirements set out in the Engineering Design Standards and the Utility Services Guidelines; and

(c) shall not backfill the excavation until such time as the MD has inspected and approved of the work.

(3) If an excavation is backfilled in contravention of subsection (2)(c), the Chief Administrative Officer may, in addition to any other rights and remedies that may be available to the MD, require the Customer in question to dig out and expose the said work at the Customer's cost.

7. Repair and Maintenance of Water and Wastewater Service Lines

The MD is responsible for the repair, maintenance and replacement of Water Service Lines and Wastewater Service Lines, but the Customer shall be responsible for, and shall pay, all costs incurred by the MD in connection with the maintenance, repair or replacement of the Water Service Line and Wastewater Service Line serving the Customer's Property.

8. Repair and Maintenance of Private Drainage and Water Lines

(1) The Customer is responsible for the repair, maintenance and replacement of Private Drainage Lines and Private Water Lines located on the Customer's Property, and for all associated costs.

(2) The Chief Administrative Officer may require a Customer to perform work described in subsection (1) if the Chief Administrative Officer, in his or her discretion, considers such work to be necessary or desirable for the protection or proper operation of the Water System or Wastewater System, as applicable.

(3) Where the Chief Administrative Officer requires a Customer to perform work pursuant to subsection (2), the Chief Administrative Officer shall establish a deadline by which the work in question must be completed by the Customer.

(4) If a Customer fails to complete, by the deadline established under subsection (3), all work required by the Chief Administrative Officer, to the satisfaction of the Chief Administrative Officer, the MD may, at its option, and in addition to any other remedy available, enter onto the Customer's Property and perform the said work.

(5) The Customer shall pay all costs incurred by the MD in performing work pursuant to subsection (4)

9. Customer Responsibility for Service Connection

(1) The Customer assumes full responsibility for the proper use of any Service Connection and any Utility Services provided by the MD and for the condition, suitability and safety of any and all devices or equipment necessary for receiving Utility Services that are located on the Customer's Property.

(2) The Customer shall be responsible for determining whether the Customer requires any devices to protect the Customer's Property from damage that may result from the use of a Service Connection or Utility Services, or to protect the safety or reliability of the Water System or Wastewater System. The Customer shall provide and install any such devices at the Customer's sole expense.

10. Compliance with Requirements and Use of Service Connection

(1) A Customer shall ensure that the Customer's facilities comply with the requirements of this Bylaw, all applicable statutes, regulations, codes, and standards and with the MD's specifications.

(2) A Customer shall not use a Service Connection or any Utility Service received in a manner so as to interfere with any other Customer's use of a Service Connection, or Utility Services.

(3) A Customer who has breached subsection (2) shall, at the Chief Administrative Officer's request, take whatever action is required to correct such interference or disturbance at the Customer's expense.

11. Abandonment of Service Connection

Whenever a Customer wishes to abandon a Service Connection, the Customer shall first obtain approval from the Chief Administrative Officer for the method and location of abandonment and the Customer shall assume responsibility for all costs associated with the same.

12. Ownership of Facilities

(1) The MD retains ownership of all Facilities necessary to provide Utility Services to a Customer, up to the property line, as well as the Curb Stop and Meter even if located on the Customer's Property, unless a written agreement between the MD and a Customer specifically provides otherwise.

(2) Payment made by a Customer for costs incurred by the MD for supplying and installing Facilities does not entitle the Customer to ownership of any such Facilities, unless a written agreement between the MD and the Customer specifically provides otherwise.

13. Access to Facilities

(1) No Person shall obstruct or impede the MD's free and direct access to any Facilities.

(2) A Customer shall be responsible for managing vegetation on the Property owned or controlled by the Customer to maintain adequate clearances and reduce the risk of contact with the MD's Facilities.

(3) A Customer shall not install or allow to be installed on Property owned or controlled by the Customer any temporary or permanent structures that could interfere with the proper and safe operation of the MD's Facilities or result in noncompliance with applicable statutes, regulations, standards or codes.

(4) Where a Customer contravenes any provision of this section and fails to remedy such contravention within ten (10) days after receiving from the Chief Administrative Officer a notice in writing to do so, then in addition to any other legal remedy available the Chief Administrative Officer may take any steps necessary to remedy the contravention and may charge any costs of doing so to the Customer's Account.

14. Interference with or Damage to Facilities

No Person shall interfere with or alter any Facilities or permit the same to be done by any Person other than an authorized agent of the MD, except as authorized by the Chief Administrative Officer.

15. Protection of Facilities on Customer's Property

The Customer shall furnish and maintain, at no cost to the MD, the necessary space and protective barriers to safeguard Facilities installed or to be installed upon the Customer's Property. If the Customer refuses, the Chief Administrative Officer may, at his or her option, furnish and maintain, and charge the Customer for furnishing and maintaining, the necessary protection. Such space and protective barriers shall be in conformity with applicable laws and regulations and subject to the Chief Administrative Officer's specifications and approval.

16. Customer to Pay Relocation Costs

The Customer shall pay all costs of relocating the MD's Facilities at the Customer's request, if such relocation is for the Customer's convenience, or if necessary to remedy any violation of law or regulation caused by the Customer. If requested by the MD, the Customer shall pay the estimated cost of the relocation in advance.

17. Prohibited Extension of Customer Owned Facilities

A Customer shall not extend or permit the extension of a Private Water Line, Private Wastewater Line or any other Customer-owned piping, equipment or other assets that are connected directly or indirectly to the Water System or Wastewater System, beyond the Property in respect of which they are used to supply Utility Services through a Service Connection.

PART III - UTILITY ACCOUNTS

18. Requirement for Account

(1) The Owner of a Property shall apply for an Account with the MD, in a form acceptable to the MD, and pay all applicable fees as a condition of obtaining Utility Services, regardless of whether the provision of services requires installation of a new Service Connection(s) or construction of any new Facilities.

(2) In the case of a Multiple Dwelling, the Chief Administrative Officer may require that a separate Account be opened in respect of each Dwelling, as applicable, within the Multiple Dwelling, regardless of the number of Service Connections associated with the Multiple Dwelling.

(3) Except as provided under this Bylaw, the MD shall not grant Utility Services to, or open an Account in the name of, an Occupant that is not the Owner of the Property.

(4) If, notwithstanding subsection (3), Utility Services are currently being provided to an Occupant that is not the Owner of the Property, the Owner of the Property shall forthwith inform the MD of this and apply for an Account with the MD, failing which the MD may deem an application to have been received from the Owner of the Property and open an Account in the Owner's name.

(5) Upon the change of ownership of a Property supplied with Utility Services, the new Owner shall apply for an Account with the MD, failing which the MD may deem an application to have been received from the new Owner of the Property and open an Account in the new Owner's name.

19. Security Deposits

(1) The Chief Administrative Officer may, in his or her sole discretion, at the time of a Customer's application for Utility Services or at any time thereafter require the Customer to post a security deposit or increase an existing security deposit.

(2) The Chief Administrative Officer may, in his or her sole discretion, determine that a Customer is not required to post a security deposit or is no longer required to maintain an existing security deposit.

(3) A deposit made by a Customer shall be returned to the Customer when a Customer's Utility Services are terminated and the Customer's Account is closed. Where a Customer's Utility Services are terminated and the Customer's Account is closed for non-payment, prior to any refund, the security deposit will be applied to the balance owing by the Customer to the MD.

(4) The MD is not obliged to pay interest on any security deposit held by the MD to a Customer.

20. Obligation to Pay

(1) The Chief Administrative Officer may add to a Customer's Account the charges for all Utility Services provided by the MD to the Customer, and the Customer is obligated to pay in full all such charges without reduction or set-off for any reason whatsoever, on or before the due date for the charges.

(2) For greater certainty, non-receipt of a bill or invoice does not relieve a Customer from the obligation to pay for Utility Services provided.

(3) No reduction in charges for Utility Services will be made because of any interruption of Utility Services supplied to or made available for use by any Customer due to any cause whatsoever.

(4) Billing shall be in accordance with the following:

(a) The amount of the billing shall be based upon the rates, fees and charges set out in this Bylaw, including, without restriction, Schedule "E";

(b) Customers shall be billed bi-monthly, or at such frequency as may be determined by the Chief Administrative Officer, in his or her discretion;

(c) For rates, fees and charges that are based on water consumption, the water consumption through Service Connections shall be determined by the applicable Meter reading, obtained at such frequency as may be determined by the Chief Administrative Officer in his or her discretion, with a consumption estimate to be utilized in months for which no Meter reading is scheduled to occur;

(d) Where a Meter reading is not obtainable a water consumption estimate may, at the Chief Administrative Officer's discretion, be used;

(e) Where water consumption cannot be measured because a Meter has not been installed and Utility Service cannot be shut-off at the Curb Stop, the Customer will be charged the rates applicable to an "Unmetered Services" for Water Services.

(5) Where, pursuant to any provision of this Bylaw, a Service Connection that provides a Utility Service to a Customer has been disconnected, or a Utility Service has otherwise been shut-off or discontinued, the Customer shall continue, for the duration of the disconnection, shut-off or discontinuance of service, to be obligated to pay all applicable non-consumption related rates, fees and charges set out in this Bylaw, including, without restriction, all applicable flat rate or fixed rate charges for Water Services and Wastewater Services.

(6) Every Owner of a Property within the Collection Area shall pay the applicable rates, fees and charges for Solid Waste Services set out in this Bylaw, even if no Waste is set out for collection or where the Premises on the Property are vacant.

(7) Payment on Accounts may be made to the MD at such locations designated, and under any payment methods approved, by the Chief Administrative Officer from time to time.

21. Past Due Accounts

(1) A late payment charge shall be applied to all charges on a Customer's Account if the Customer's payment has not been received by the MD by the due date. The Customer may also be charged a dishonoured cheque charge for each cheque returned for insufficient funds.

(2) Any charge on a Customer's Account remaining unpaid after the due date will be in arrears and constitute a debt owing to the MD and is recoverable by any or all of the following methods, namely:

(a) by action, in any Court of competent jurisdiction;

(b) by disconnecting the Service Connection to the Customer or shutting-off a Utility Service, and imposing a re-connection fee prior to re-establishing Utility Services;

(c) by the Chief Administrative Officer adding the outstanding Account balance to the tax roll of an Owner of a Property in accordance with the *Municipal Government Act*.

22. Discontinuance of Utility Services

(1) In addition to any other remedy available, if the Chief Administrative Officer believes there is any actual or threatened danger to life or Property, or in any other circumstances the nature of which, in the Chief Administrative Officer's sole judgment, requires such action, the Chief Administrative Officer has the right to, without prior notice to the Customer, discontinue the provision of Utility Services to a Customer or Property.

(2) In addition to any other remedy available, the Chief Administrative Officer may discontinue the provision of Utility Services to a Customer or Property after providing forty-eight (48) hours advance notice to the Customer in the following circumstances:

(a) if the Customer neglects or refuses to pay when due any amounts required to be paid under this Bylaw, which amount is not the subject of a good faith dispute;

(b) as required by law;

(c) if the Customer is in violation of any provision of this Bylaw or any agreement between the Customer and the MD for the provision of Utility Services; or

(d) any other similar circumstances to those described above that the Chief Administrative Officer determines, in his or her sole discretion, acting reasonably, require the discontinuance of Utility Services upon forty-eight (48) hours' notice.

(3) When Utility Services are to be discontinued pursuant to subsection (1) or (2), the Chief Administrative Officer may use any means to discontinue the Utility Services, including, without restriction, disconnecting, shutting-off or sealing a Service Connection.

(4) The MD may impose, upon Customers, fees and charges, as set out in this Bylaw, for the discontinuance or disconnection of Utility Services and for the restoration or reconnection of Utility Services and may, in addition, require the Customer to reimburse the MD for any costs incurred by the MD in taking action under this section.

Before the MD restores or reconnects Utility Services, the Customer shall pay:

(a) any amount owing to the MD for the provision of Utility Services;

(b) any amount owing pursuant to subsection (4); and

(c) any applicable security deposit.

23. Customer Requested Temporary Turn-off

(1) A Customer may request the MD to temporarily turn-off the water supply to the Customer's Property at the Curb Stop, subject to payment of the applicable fees and charges provided for in this Bylaw.

(2) A temporary turn-off of the water supply does not relieve the Customer from the obligation to pay any fixed rates or other charges associated with the Customer's Property being connected to the Water System.

24. The MD's Right of Entry

(1) As a condition of receipt of Utility Services and as operational needs dictate, authorized representatives of the MD shall have the right to enter a Customer's Property at all reasonable times, or at any time during an Emergency, for the purpose of:

(a) installing, inspecting, maintaining, replacing, testing, monitoring, reading or removing any facilities associated with the Water System or Wastewater System;

(b) investigating or responding to a Customer complaint or inquiry;

(c) conducting an unannounced inspection where the Chief Administrative Officer has reasonable grounds to believe that unauthorized use of water or interference with Facilities, including but not limited to a Meter, has occurred or is occurring; and

(d) for any other purpose incidental to the provision of Utility Services.

(2) The Chief Administrative Officer will make reasonable efforts to notify the Customer in advance of entering a Customer's property or to notify any other Person who is at the Customer's property and appears to have authority to permit entry, except:

(a) in cases of an Emergency;

(b) where entry is permitted by order of a court or other authority having jurisdiction;

(c) where otherwise legally empowered to enter;

(d) where the purpose of the entry is in accordance with subsection (1)(c) above.

(3) No Person shall hinder or prevent an Inspector from carrying out any of the Chief Administrative Officer's duties under this Bylaw.

(4) The Customer shall pay a no access fee sufficient to cover the MD's reasonable out-of-pocket and administrative costs, if the MD's lawful entry to a Customer's Property is prevented or hindered, whether by a Customer not keeping a scheduled appointment or for any other cause.

25. Removal of MD Facilities

Where any Customer discontinues Utility, Services furnished by the MD, or the MD lawfully refuses to continue any longer to supply it, any authorized representative of the MD may at all reasonable times enter the Customer's Property to remove any Facilities in or upon such Property.

26. False Information

No Person shall supply false information or make inaccurate or untrue statements in a document or information required to be supplied to the MD pursuant to this Bylaw.

SCHEDULE "B"

TERMS AND CONDITIONS OF WATER SERVICES

PART 1 - GENERAL WATER SERVICES PROVISIONS

1. **Water Conservation and Demand Management Measures**

(1) The Chief Administrative Officer may, at such times and for such lengths of time as is considered necessary or advisable, implement Water Conservation and Demand Management Measures to restrict water usage in any or all parts of the MD.

(2) All water restrictions shall be duly advertised by posting on the MD's website or by use of local media, social media, print or otherwise, prior to taking effect.

(3) No Person shall contravene the terms or conditions of any Water Conservation and Demand Management Measures, without first obtaining the Chief Administrative Officer's authorization.

2. **Requirement to Connect to Water System**

(1) Subject to subsection (2), all new development, including redevelopment, on Property adjacent to a Water Main must connect to the Water System prior to occupancy.

(2) The Chief Administrative Officer may, in his or her discretion, exempt a given new development or redevelopment from the connection requirement established by subsection (1).

(3) Where an exemption has been granted under subsection (2), the Chief Administrative Officer may, at any time after the granting of the exemption, require that the new development or redevelopment in question be connected to the Water System within an alternate timeframe prescribed by the Chief Administrative Officer.

(4) If an Owner fails to take all required steps to connect the Owner's Property to the Water System when required, by this section, to do so, the MD may enter onto the Property in question and, at the Owner's sole expense, take any and all steps that the MD considers necessary to connect that Property to the Water System, including, without restriction, constructing a Private Water Line and related facilities on the Property.

3. **Alternate Water Supply**

(1) Subject to subsection (2), once a Property is connected to the Water System,

(a) no Person shall allow water to be supplied to that Property by way of a well, spring or other source of water supply that is not connected to the Water System; and

(b) any existing well, spring or other source of water supply not connected to the Water System, that is located on that Property, shall be decommissioned by the Owner, at the Owner's expense, in accordance with all applicable laws and regulations.

(2) The Chief Administrative Officer may allow a Person to maintain an alternate source of water supply subject to such terms and conditions as the Chief Administrative Officer deems necessary, which may include, without limiting the generality of the foregoing, restrictions on the period of time for which an alternate source of water supply may be used and the purposes for which it may be used.

(3) No Person who has been granted permission by the Chief Administrative Officer to maintain an alternate water supply under this section shall allow the alternate source of water to be connected, directly or indirectly, to the Water System.

4. Resale and Supply of Water

No Person shall, unless authorized by the Chief Administrative Officer in writing:

- (1) resell water obtained from the Water System to any other Person;
- (2) supply water obtained from the Water System to any Person who intends to sell the water; or
- (3) supply water from the Water System to any Property that could be supplied with water through its own Service Connection.

5. Unauthorized Use of Water

(1) No Person shall use water from the Water System, or allow water obtained from the Water System to be used:

- (a) in a manner that will impede water use by other Customers;
- (b) in a manner that is wasteful;
- (c) unless an Account has been opened by the Customer;
- (d) unless the water has first passed through a Meter, except in a case where, pursuant to this Bylaw, unmetered supply of water is specifically authorized; or
- (e) in any other unauthorized manner.

(2) If the Chief Administrative Officer finds an unauthorized use of water including, without restriction, as a result of any tampering with a Meter or other Facilities, the Chief Administrative Officer may make such changes in the MD's Meters, appliances, or other Facilities or take such other corrective action as may be appropriate to ensure only the authorized use of the Facilities, and also to ensure the safety of the general public.

(3) Upon finding an unauthorized use of water, the Chief Administrative Officer may immediately disconnect the Service Connection or shut-off the water supply, without notice, and shall charge the Person all costs incurred in correcting the condition, in addition to any other rights and remedies that may be available to the MD.

(4) A Person that uses water in contravention of this section shall pay the following charges:

- (a) the applicable rate for the water used and, where necessary, based on an estimate by the Chief Administrative Officer of the amount of water used in contravention of this section;
- (b) all costs incurred by the MD in dealing with the contravention; and
- (c) any other applicable fees or charges provided for in this Bylaw.

6. Authorizations and Approvals for Private Water Line

(1) The Customer shall be responsible for obtaining all permits, certificates, licenses, inspections, reports, and other authorizations necessary for the installation and operation of the Private Water Line.

(2) The MD shall not be required to commence Water Services to a Property unless and until the Customer has complied with the requirements of all governmental authorities, permits, certificates, licenses, inspections, reports and other authorizations, all right-of-way agreements, and all of the MD's requirements applicable to the installation and operation of the Private Water Line. The MD reserves the right, but is not obligated, to verify that all necessary authorizations have been obtained by the Customer.

7. Temporary Water Services

The MD may provide temporary Water Services wherever practicable to a Customer for purposes of facilitating construction of a new development. The Customer will pay a rate, charge or fee for such Water Services as specified in this Bylaw. A Customer who is receiving temporary Water Services for the construction phase of a development ceases to be entitled to take temporary Water Services at the construction rate and is required to apply for permanent metered Water Services when

- (1) a MD final inspection is issued for the development; or
- (2) the development is being used for its intended purpose; whichever event occurs first.

8. Bulk Water

- (1) The MD may, at its discretion, make water available for sale at MD bulk water stations.
- (2) The MD is not obligated to supply water at its bulk water stations and the supply of water may be interrupted for any reason.

PART II -WATER METERS

9. Provision and Ownership of Meters

- (1) All water supplied by the MD through each Service Connection shall be measured by one Meter unless the Chief Administrative Officer, in his or her sole discretion, has specified otherwise. A separate Curb Stop must be installed for each Meter.
- (2) The MD shall, at the Customer's sole cost, supply and install one or more Meters for the purpose of measuring the volume of water delivered to a Customer by way of a Service Connection. Each Meter shall remain the sole property of the MD, notwithstanding the Customer has paid the MD's costs of supply, unless the Chief Administrative Officer and the Customer have expressly agreed in writing otherwise.
- (3) In the case of new construction on Property adjacent to a Water Main, a Customer's Property may only be occupied after the Meter is installed and an Account opened.
- (4) If a Customer fails or refuses to permit a Meter to be installed on the Customer's Property, as required by this section, the MD may, in addition to any without restricting any other remedies provided for in this Bylaw or by statute or under the common law, charge the Customer for Water Services at the rates prescribed in this Bylaw for an "Unmetered Service".

10. Responsibilities of Customer

- (1) Each Customer shall ensure that a location on the Customer's Property for Meter installation is provided, and that access to the Meter is provided for the purpose of reading or servicing the Meter, in accordance with all applicable Water Service Guidelines.
- (2) Each Customer shall provide adequate protection for the Meter supplied by the MD against freezing, heat or any internal or external damage.
- (3) When a Meter is damaged due to frost, heat or any other condition or means against which the Customer neglected to provide adequate protection, the cost of removal and repair or replacement of the Meter shall be borne by the Customer.

11. General Meter Restrictions

- (1) No Person, other than an authorized agent of the MD, shall install, test, remove, repair, replace, or disconnect a Meter.

(2) No Person shall break, tamper, or interfere with any Meter including, without restriction, any seal attached thereto.

(3) If a Meter is lost, damaged or destroyed, the Customer shall pay for the entire cost of the Meter removal, repair and reinstallation or for the cost of replacing the Meter.

(4) No Person shall obstruct or impede direct and convenient access to Meters for the purpose of inspection, removal, repair, replacement or reading.

12. Access to Meters

(1) The Chief Administrative Officer may, at any reasonable time, read, inspect, remove, repair, replace or test a Meter installed on Property owned or controlled by the Customer.

(2) The Chief Administrative Officer may schedule and administer regular maintenance, inspection and replacement programs for Meters.

13. Remote Meter Reading

(1) Without limiting the generality of section 12 of this Schedule, the Chief Administrative Officer may, at any reasonable time, and at the Customer's sole cost, replace a Meter with a Meter capable of being read remotely.

(2) If a Customer denies the Chief Administrative Officer access to the Customer's premises or in any way hinders or obstructs the Chief Administrative Officer's installation of a Meter that can be read remotely then, without limiting any other remedy available pursuant to this Bylaw, by statute or common law, the Customer may be deemed to be an "Unmetered Service" and charged accordingly for Water Services even if the Customer has a pre-existing Meter.

14. Meter Readings

Where 3 consecutive estimated Meter readings have been used for billing purposes due to the Meter not being read by an authorized representative of the MD as a result of the Customer failing to provide or allow the MD access to the Meter during a billing period:

(1) a notice may be left at the Customer's address requesting the Customer to contact the Chief Administrative Officer within two (2) working days, advising of the date and time that the Chief Administrative Officer will be able to have access to the Meter for the purpose of obtaining an actual Meter reading; or

(2) in the case where the Customer does not contact the Chief Administrative Officer within two (2) working days, the MD may disconnect the Service Connection or shut-off Utility Services, without any further notice, until such time as an actual Meter reading can be obtained.

15. Meter Testing

(1) At the request of a Customer, the Chief Administrative Officer shall arrange for on-site Meter verification and, if necessary, shall arrange for a Meter to be tested by a person qualified to perform such work. If, upon verification or testing or both, the Meter is found to be recording accurately, which for this purpose is defined as recording between 98.5% and 101.5% of actual consumption, then the Customer shall pay all applicable fees and charges for this service.

(2) If the Meter is found to be recording inaccurately, as defined above:

(a) the Chief Administrative Officer will repair or replace the Meter and the cost, along with the costs of verification and testing, shall be borne by the MD; and

(b) subject to subsection (3), the Account based on the readings of that Meter during the period of 3 months immediately preceding the date of the test or calibration shall be corrected to reflect the error in the Meter and the Customer

shall pay, or shall be refunded, as the case may be, the amount so determined, which payment or refund shall be accepted by both the MD and the Customer in full settlement of any claim that may arise out of the error in the Meter.

(3) The Chief Administrative Officer may at any time inspect or test any Meter, on its own initiative, regardless of whether the Customer has requested inspection or testing. In such case no fees or charges are payable by the Customer.

16. Circumvention of Meter

(1) If under any circumstances, a Person other than an authorized agent of the MD prevents a Meter from accurately recording the total volume of water supplied, the MD may disconnect the Service Connection, shut-off Utility Services or take other appropriate actions to ensure access to accurate Meter data or both.

(2) The Chief Administrative Officer may then estimate the demand and amount of water supplied but not recorded by the Meter at the Service Connection. The Customer shall pay the cost of the estimated water consumption plus all costs related to the investigation and resolution of the matter.

PART III - FIRE PROTECTION

17. Use of Water from Fire Hydrants

(1) Unless authorized by the Chief Administrative Officer, no Person shall operate or interfere with a fire hydrant, whether owned by the MD or privately owned, except as necessary for firefighting purposes.

(2) A Customer requesting authorization to use water from a MD owned fire hydrant shall apply to the Chief Administrative Officer by paying all associated fees and supplying information regarding the location of the fire hydrant to be accessed, the manner in which it will be used, and any other information that may be reasonably required by the Chief Administrative Officer.

(3) The Chief Administrative Officer will advise the Customer whether and on what terms the MD is prepared to authorize use of a MD owned fire hydrant and any conditions, including without limitation, payments by the Customer, that must be satisfied as a condition of using a MD owned fire hydrant.

18. Interference with Fire Hydrants

(1) No Person shall do anything to obstruct access to, or interfere with the operation of, a fire hydrant.

(2) Each Customer who owns Property on which a fire hydrant is located or Property that is adjacent to Property on which a fire hydrant is located shall maintain a clearance of at least 3 feet around a fire hydrant and shall not permit anything to be constructed, erected, placed or planted within that minimum clearance.

19. Private Fire Protection Equipment

(1) In this section "Private Fire Protection Equipment" means equipment, infrastructure or facilities, not owned by the MD, which is located on a Customer's Property and is intended to be used to provide fire protection, including, without limiting the generality of the foregoing, private fire hydrants, fire sprinklers and outlets for fire hoses.

(2) No Customer shall connect Private Fire Protection Equipment to the Water System without first applying for, and obtaining, the written approval of the Chief Administrative Officer.

(3) A Person applying for approval under subsection (2) shall pay any applicable fee and provide the Chief Administrative Officer with all information that the Chief Administrative Officer may require.

(4) The Chief Administrative Officer may, in his or her discretion, acting reasonably, approve or reject an application under subsection (2) and may, in granting an approval, impose conditions or requirements on the Customer, which may include, without restriction, a requirement that a separate Service Connection be constructed and installed, at the Customer's sole cost, for the purpose of supplying the Private Fire Protection Equipment.

(5) The MD does not guarantee or warrant that the Water System, or any portion thereof, will be capable of connecting to and/or adequately supplying Private Fire Protection Equipment on a Customer's Property and, without limiting the authority of the Chief Administrative Officer under subsection (4), an application under subsection (2) may be rejected if the Chief Administrative Officer determines that the Water System, or portion thereof, is not capable of connecting to or adequately supplying the proposed Private Fire Protection Equipment.

(6) A separate Service Connection for fire protection that is installed pursuant to subsection (4) shall only be utilized to supply water for fire protection purposes.

(7) Where a separate Service Connection for fire protection is required pursuant to subsection (4), the Chief Administrative Officer may require that a separate Meter be installed on that Service Connection at the sole expense of the Customer.

(8) A Customer that installs Private Fire Protection Equipment is responsible for complying with any applicable laws and regulations that relate to the installation, operation and maintenance of that Fire Protection Equipment.

(9) A Customer shall ensure that all Private Fire Protection Equipment located on the Customer's Property maintains an adequate volume, pressure and flow rate of water required for firefighting purposes.

(10) The Chief Administrative Officer may, at any reasonable time, inspect and test Private Fire Protection Equipment.

PART IV - CROSS CONNECTIONS

20. Cross Connections

(1) No Person shall install, or allow to exist, any Cross Connection that could cause or allow drinking water in any part of the Water System to become contaminated or polluted in any way.

(2) Where the Chief Administrative Officer determines that there exists a Cross Connection prohibited by this section, the Chief Administrative Officer shall give notice to the Customer to correct the Cross Connection at the expense of the Customer within the time specified in the notice and may, in addition to any other legal remedy, immediately disconnect the Service Connection or shut-off the water supply for such time as the prohibited Cross Connection continues.

21. Cross Connection Control Devices

(1) The Chief Administrative Officer may, in his or her discretion, require any Customer to install, at the Customer's expense, one or more Cross Connection Control Devices on Private Water Lines servicing the Customer's Property, in locations approved by the Chief Administrative Officer.

(2) A Customer is responsible, at the Customer's expense, for ensuring that Cross Connection Control Devices located on the Customer's Property are installed, and regularly inspected, repaired and maintained, by a Person certified and qualified to install, inspect, repair and maintain Cross Connection Control Devices.

PART V - OTHER FACILITIES

22. Operation of Curb Stops

(1) No Person, other than an authorized representative of the MD, shall operate a Curb Stop on any Property.

(2) No Person shall interfere with, damage or obstruct access to any Curb Stop.

23. Boilers

Where a boiler is supplied with water from the Water System, the Customer shall ensure that a safety valve or other appropriate device is installed to prevent danger from collapse or explosion if water supply to the Customer is disconnected or otherwise discontinued.

DRAFT

SCHEDULE "C"

TERMS AND CONDITIONS OF WASTEWATER SERVICES

Unauthorized Use of Wastewater System

1. (1) No Person shall use the Wastewater System, or allow the Wastewater System to be used:

(a) in a manner that will impede the Wastewater System's use by other Customers;

(b) unless an Account has been opened by the Customer; or

(c) in any other unauthorized manner.

(2) If the Chief Administrative Officer finds an unauthorized use of the Wastewater System including without restriction any tampering with any of the Facilities, the Chief Administrative Officer may make such changes in its Facilities or take such other corrective action as may be appropriate to ensure only the authorized use of the Facilities, and also to ensure the safety of the general public.

(3) Upon finding an unauthorized use of the Wastewater System, the Chief Administrative Officer may immediately disconnect the Service Connection or shut-off Wastewater Services, without notice, and shall charge the Person all costs incurred in correcting the condition, in addition to any other rights and remedies that may be available to the MD.

(4) A Person that uses the Wastewater System in contravention of this section shall pay the following charges:

(a) the applicable rate for the Wastewater Services used based on an estimate by the Chief Administrative Officer of the value the contravention of this section;

(b) all costs incurred by the MD in dealing with the contravention; and

(c) any other applicable fees or charges provided for in this Bylaw.

2. Requirement to Connect to Wastewater System

(1) Subject to subsection (2), all new development, including redevelopment, on Properties adjacent to a Wastewater Main must connect to the Wastewater System prior to occupancy.

(2) The Chief Administrative Officer may, in his or her discretion, exempt a given new development or redevelopment from the connection requirement established by subsection (1).

(3) Where an exemption has been granted under subsection (2), the Chief Administrative Officer may, at any time after the granting of the exemption, require that the new development or redevelopment in question be connected to the Wastewater System within an alternate timeframe prescribed by the Chief Administrative Officer.

(4) If an Owner fails to take all required steps to connect the Owner's Property to the Wastewater System when required, by this section, to do so, the MD may enter onto the Property in question and, at the Owner's sole expense, take any and all steps that the MD considers necessary to connect that Property to the Wastewater System, including, without restriction, constructing a Private Drainage Line and related facilities on the Property.

(5) The Owner of a Property in respect of which the Chief Administrative Officer has provided an exemption under subsection (2) shall install, at the Owner's expense, a Private Wastewater Disposal System that meets the approval of the Chief Administrative Officer.

(6) An Owner who installs a Private Wastewater Disposal System pursuant to subsection (6) shall be responsible for obtaining, and complying with, all permits, certificates, licenses, inspections, reports, and other authorizations necessary for the installation and operation of the Private Wastewater Disposal System, and for complying with all applicable laws and regulations.

3. Alternate Wastewater System

(1) Subject to subsection (2), once a Property is connected to the Wastewater System,

(a) no Person shall, unless authorized in writing by the Chief Administrative Officer, continue to use any Private Wastewater Disposal System located on that Property for the collection or disposal of Wastewater; and

(b) any existing Private Wastewater Disposal System that is located on the Property shall be decommissioned, at the Owner's expense, in accordance with all applicable laws and regulations.

(2) The Chief Administrative Officer may allow a Person to maintain a Private Wastewater Disposal System subject to such terms and conditions as the Chief Administrative Officer deems necessary, which may include, without limiting the generality of the foregoing, restrictions on the period of time for which the Private Wastewater Disposal System may be used and the purposes for which it may be used.

(3) No Person who has been granted permission by the Chief Administrative Officer to maintain a Private Wastewater Disposal System shall allow that alternate facility to be connected, directly or indirectly, to the Wastewater System.

4. Authorizations and Approvals for Private Wastewater Line

(1) The Customer shall be responsible for obtaining all permits, certificates, licenses, inspections, reports, and other authorizations necessary for the installation and operation of the Private Wastewater Line.

(2) The MD shall not be required to commence Wastewater Services to a Property unless and until the Customer has complied with the requirements of all governmental authorities, permits, certificates, licenses, inspections, reports and other authorizations, all right-of-way agreements, and all of the MD's requirements applicable to the installation and operation of the Private Wastewater Line. The MD reserves the right, but is not obligated, to verify that all necessary authorizations have been obtained by the Customer.

5. Discharge into Wastewater System

(1) Except as agreed to in writing by the Chief Administrative Officer, no Person shall discharge or permit to be discharged into the Wastewater System any matter other than domestic Wastewater resulting from normal human living processes.

(2) For greater certainty, and without in any way restricting subsection (1), no Person shall discharge or permit to be discharged into the Wastewater System:

(a) any matter containing Hazardous Waste;

(b) any substance that may cause the MD to be in violation of any regulatory or operating licence, approval or permit for the Wastewater System;

(c) any flammable liquid or explosive matter which, by itself or in combination with any other substance, is capable of causing or contributing to an explosion or supporting combustion, including, without restriction, hydrocarbon substances such as gasoline and diesel fuel;

(d) any matter which, by itself or in combination with any other substance, is capable of obstructing the flow of or interfering with the operation or performance of the Wastewater System including, without restriction, grease and solid substances such as sand, grit, mud, plastics, rags, sanitary napkins and wet wipes;

- (e) any matter with corrosive properties which, by itself or in combination with any other substance, may cause damage to the Wastewater System;
- (f) any substance having a pH of less than 5.5 or greater than 10;
- (g) pharmaceuticals;
- (h) corrosive or toxic substances, including, without restriction, pesticides and herbicides;
- (i) radioactive materials;
- (j) condensing water,
- (k) the contents of any privy vault, manure pit or cesspool;
- (l) the contents of a sump pump; or
- (m) storm water or surface water.

6. Commercial or Industrial Wastewater

(1) No Wastewater or other matter resulting from any commercial, trade, industrial or manufacturing process shall be discharged or permitted to be discharged into the Wastewater System unless prior approval has been granted by the Chief Administrative Officer and only then after any required pre-treatment of the Wastewater or other matter, as prescribed by the Chief Administrative Officer.

(2) All necessary pre-treatment equipment or works shall be installed by the Customer, at the Customer's sole expense, prior to the construction of the Service Connection and thereafter shall be continuously maintained and operated by the Customer.

7. No Dilution

No Person shall dilute, or permit to be diluted, any Wastewater in order to enable its discharge in compliance with these Terms and Conditions.

8. Protection of Wastewater System

(1) No Person shall remove, damage, destroy, alter or tamper with any Facilities forming part of the Wastewater System, except as authorized by the Chief Administrative Officer.

(2) No Person shall interfere with the free discharge of any Wastewater Main or part thereof, or do any act or thing that may impede or obstruct the flow to, or clog up, the Wastewater System.

(3) No Person shall connect any storm drain, weeping tile or sump pump to any portion of the Wastewater System.

(4) In case of a blockage, either wholly or in part, of the Wastewater System by reason of negligence or the failure or omission to strictly comply with the provisions of this Bylaw, the Customer concerned or Person responsible shall be liable for all clogs and the cleaning of such blockages and for any other amount for which the MD may be held liable for due to such blockages.

9. Hauled Wastewater

(1) No Person shall discharge or permit the discharge of hauled Wastewater except at a hauled Wastewater discharge location approved by the Chief Administrative Officer and only then in accordance with any terms and conditions imposed by the Chief Administrative Officer, including payment of applicable fees and charges.

(2) If a hauled Wastewater discharge location has been identified, by the MD, as a Recreational Vehicle discharge or dump location, that location shall be used solely for the purpose of discharging Wastewater from Recreational Vehicles, and no Person shall discharge or permit the discharge, at that location, of Wastewater from any vehicle, container, structure or thing other than a Recreational Vehicle.

10. Food-Related Grease Interceptors

(1) Every Customer who is the Owner or operator of a restaurant or other commercial, institutional, Industrial, commercial or Institutional premises where food is cooked, processed or prepared, for which the premises is connected directly or indirectly to the Wastewater System, shall take all necessary measures to ensure that Oil and Grease are prevented from entering the Wastewater System in excess of the provisions of this Bylaw.

(2) The Customer referred to in subsection (1) shall install, operate, and properly maintain, at the Customer's expense, an Oil and Grease interceptor in any piping system at its premises that connects directly or indirectly to the Wastewater System. The Oil and Grease interceptors shall be installed in compliance with the most current requirements of the applicable Building Code and the National Plumbing Code of Canada.

11. Vehicle and Equipment Service Oil and Grease Interceptors

(1) Every Customer who is the Owner or operator of a vehicle or equipment service station, repair shop or garage or of a commercial, industrial or institutional premises or any other establishment where motor vehicles are repaired, lubricated or maintained and where the discharge is directly or indirectly connected to the Wastewater System shall install an Oil and Grease interceptor designed to prevent motor oil and lubricating grease from passing into the Wastewater System in excess of the limits in this Bylaw.

(2) The Customer referred to in subsection (1) shall install, operate, and properly maintain an Oil and Grease interceptor in any piping system at its premises that connects directly or indirectly to the Wastewater System. The Oil and Grease interceptors shall be installed in compliance with the most current requirements of the applicable Building Code and be maintained as recommended by the Canadian Fuels Association (formerly the Canadian Petroleum Products Institute).

12. Sediment Interceptors

(1) Every Customer who is the Owner or operator of premises from which sediment may directly or indirectly enter the Wastewater System, including but not limited to premises using a ramp drain or area drain and vehicle wash establishments, shall take all necessary measures to ensure that such sediment is prevented from entering the Wastewater System in excess of the limits in this Bylaw.

13. Spills

(1) Any Person who discharges or permits the discharge of any Wastewater or other matter contrary to this Bylaw shall, immediately after becoming aware of the discharge, notify:

(a) the Chief Administrative Officer and provide the following information:

- i. name of the Person causing or permitting the discharge;
- ii. location of the release;
- iii. name and contact information of the Person reporting the discharge;
- iv. date and time of the discharge;
- v. type of material discharged and any known associated hazards;

vi. volume of the material discharged; and

vii. corrective action being taken, or anticipated to be taken, to control the discharge;

(b) the Owner of the Property, where the Person reporting the discharge is not the Owner and knows, or is readily able to ascertain the identity of the Owner; and

(c) any other Person whom the Person reporting knows or ought to know may be directly affected by the discharge.

(2) The Person who discharged or permitted the discharge pursuant to subsection (1) shall, as soon as the Person becomes aware or ought to have become aware of the discharge, take all reasonable measures to:

(a) confine, remedy and repair the effects of the discharge; and

(b) remove or otherwise dispose of the matter in a lawful manner so as to minimize all adverse effects.

DRAFT

SCHEDULE "D"

TERMS AND CONDITIONS OF SOLID WASTE SERVICES

Collection Services

1 The Chief Administrative Officer is authorized to establish the Collection Schedule and establish methods of Waste collection and disposal.

2 (1) The MD will provide Solid Waste Services to Owners of Property located within the Collection Area.

(2) The Owner or Occupant of any Property not described in subsection (1) shall, either personally or by employees, contractors or agents, and in compliance with all applicable federal, provincial and municipal laws, promptly remove and dispose of all Waste generated on the Property at an approved waste transfer station or landfill, at the Owner or Occupant's sole expense.

3. Prohibited Waste

(1) No Person shall set out, or permit to be set out, any Waste for collection other than Household Waste in accordance with this Bylaw including, without limiting the foregoing:

- (a) Household Waste generated by any Property outside of the Collection Area;
- (b) animal carcasses;
- (c) Bulk Waste;
- (d) Commercial Waste;
- (e) Construction Waste;
- (f) Hazardous Waste;
- (g) hot ashes; or
- (h) Liquid Waste.

4. Waste Collection Fees

(1) Every Owner of Property within the Collection Area shall pay to the MD the Waste Collection Fee specified in Schedule "F" of this Bylaw.

(2) The Waste Collection Fee shall apply even where no Waste is set out or where all or a portion of a Dwelling is vacant.

5. Preparing Waste for Collection

(1) No Person shall set out, or permit to be set out, Waste for collection without ensuring that the Waste has been prepared for collection in accordance with the following:

- (a) all Waste must be secured within a Waste Receptacle or a Garbage Bag;
- (b) despite subsection (a), yard materials such as clippings from shrubs and trees may be compacted and securely tied in bundles not exceeding 1.2m in length and 25kg in weight, and placed beside the Waste Receptacle;
- (c) wet Waste must be thoroughly drained, double-bagged and tied securely;
- (d) light, dusty materials such as cooled ashes, sawdust, powders, vacuum cleaner bags, furnace filters and absorbents must be placed in a sealed disposable container;

(e) objectionable materials including animal feces and diapers must be double-bagged and tied securely; and

(f) sharp or dangerous items, including broken glass, razor blades, sheet metal scraps and items with exposed screws or nails must be contained within protective packaging (sturdy, sealed cardboard box or rigid disposable plastic container);

6. Waste Receptacles

(1) The contents of a Waste Receptacle must not be packed or jammed into the Waste Receptacle to the extent that the contents will not fall freely from the Waste Receptacle during Collection activities.

(2) The contents of a Waste Receptacle must not prevent the closure of the Lid.

(3) Waste Receptacle lids must not be chained or tied to the Waste Receptacle.

(4) Waste Receptacles must not be chained or tied to fences or Waste Container enclosures.

7. Curbside Collection

(1) All Waste Collection shall be from a front yard, curbside location unless otherwise authorized by the Chief Administrative Officer.

(2) A Person setting out Waste for Collection shall ensure that:

(a) all Waste Receptacles and Garbage Bags are placed near the front property line; and

(b) convenient and unobstructed access to Waste Receptacles and Garbage Bags is maintained at all times.

(3) No Person shall set out Waste for collection in a location that is unsafe, obstructed, poorly maintained, uneven or that otherwise prevents a Waste Collector from collecting Waste in a safe and efficient manner.

8. Setting Out Waste for Collection

(1) Waste must be set out for collection by 8:00 a.m. on the morning of the scheduled collection day.

(2) No Person shall set out Waste for collection before 5:00 p.m. on the day prior to the scheduled collection day.

(3) The Property Owner shall be responsible any litter created as a result of interference with the bag by any person or thing.

9. Waste Collection

(1) Waste collection from any location may occur at any time during the collection day (7:00 a.m. to 5:00 p.m.) and actual collection may vary on a weekly or seasonal basis.

(2) Collection shall occur on a weekly basis. Additional collections may be scheduled if and when required, at the discretion of Chief Administrative Officer.

(3) If a civic holiday occurs on the scheduled collection day, collection will be made within two (2) days of the holiday.

(4) In the event of severe weather or unusually large Waste volumes, the Chief Administrative Officer may alter the Collection Schedule for part or all of the Collection Area to include the day before and the day after the regularly scheduled collection day.

10. Ownership of Waste

(1) All Waste set out for collection remains the property of the Person placing the Waste for collection until accepted by the MD at the time of collection.

11. Withholding Collection Services

(1) Waste Collectors are authorized to withhold collection of improperly prepared Waste, prohibited Waste, excessive quantities of Waste, or Waste located at unsafe or non-compliant locations.

12. Damage to Waste Receptacles

(1) The MD is not responsible for damage to Waste Receptacles resulting from normal, repetitive activity or for lost Waste Receptacles, including lids.

13. Interference with Waste Receptacles

(1) No Person other than an authorized Waste Collector or the Person placing Waste in a Waste Receptacle or Garbage Bag shall interfere with, disturb, add to or remove the contents of a Waste Receptacle or Garbage Bag set out for collection.

14. Entering Private Property

(1) Waste Collectors shall not be required to enter onto private Property to collect Waste unless such entry is necessary or desirable, in the discretion of the Chief Administrative Officer.

(2) Waste Collectors are authorized to enter the front yard of any private Property at all reasonable times for the purpose of carrying out their duties.

(3) The MD will not be responsible for any damage to roads or infrastructure located on private Property resulting from legitimate operation of Waste collection vehicles during Waste collection activity on that private Property.

SCHEDULE "E"

RATES, FEES AND CHARGES

Water and Wastewater Rates

1. The rates for Water Services, Wastewater Services and Solid Waste are as follows:

Utility Services

Bi-Monthly Rates Hamlets – (pressurized distribution system)

	Water Base (flat rate)	Consumption (/ cubic metre)	Bulk Water (/ cubic metre)	Sewer (flat rate)	Garbage (Solid Waste)
Residential	\$20.00	\$1.15/m ³	\$ --	\$12.00	\$12.00
Commercial	\$50.00	\$1.50/m ³	\$2.20/m ³	\$50.00	\$30.00

Bi-Monthly Rates Rural connections – (cisterns)

	Water Base (flat rate)	Consumption (/ cubic metre)	Bulk Water (flat rate)	Sewer (flat rate)	Garbage (Solid Waste)
Residential	\$20.00	--	\$150.00	--	--

The flow rate for any private connection will be 4 L per minute and must be connected to a cistern for pressurization of the private line. All private connections are for residential/domestic use only. Any Commercial or Agriculture use of water from the MD's rural mains, without an Agreement, will be deemed improper use and enforceable under Schedule F.

Monthly rates through Agreements

Province of Alberta (Parks) Water Agreement (Castle River and Syncline)

Castle/Sync \$200.00/line base rate for capital repair and replacement, @ \$1.50/m³ for consumption. The Province handles waste water and solid waste outside of this Bylaw. Repair and replacement of the distribution system within the Parks Zone will be as per Agreement with the Crown.

Village of Cowley Agreement

Cowley \$300.00 base rate for capital repair and replacement, @ 1.15/m³ for consumption. Repair and replacement of the distribution system within the Village of Cowley will be as per the Agreement.

Castle Mountain Resort Water Agreement

CMR \$2500.00 base rate for capital repair and replacement, @ \$1.50/m³ for consumption. CMR has its own system for waste water and another agreement for Solid Waste. Repair and replacement of the distribution system within the Resort will be the sole responsibility of CMR Inc.

Temporary Unmetered Water

\$125.00 / month for residential water
\$200.00 / month for commercial - for under 2" meter size / line
\$300.00 / month for commercial - for anything over 2" meter size / line

2. New Service Connections

The fees payable for a new Service Connection are as follows:

(1) Water Service: Full cost recovery for contracted services. Charges may be paid in lump sum or over a 20 year term imposed against the parcel of land.

(2) Wastewater Service: Full cost recovery for contracted services. Charges may be paid in lump sum or over a 20 year term imposed against the parcel of land.

(3) Combined Water/Wastewater Service: Full cost recovery for contracted services. Charges may be paid in lump sum or over a 20 year term imposed against the parcel of land.

3. Additional Service Charges

The fees and charges payable for additional Water and Wastewater Services are as follows:

(1) Water Turn-On/Turn-Off Charge (at Customer request): \$100.00 per visit

(2) Meter Installation/Removal Charge: \$200.00

(3) Meter Test Charge: \$200.00

4. Solid Waste Services

The Waste Collection Fee for curbside Solid Waste Services is:

(1) MD Collection Area, Residential \$12.00 bi-monthly

(2) MD Collection Area, Commercial \$30.00 bi-monthly

Additional agreements exist between the MD and community groups and or commercial entities for large scale solid waste receptacles.

5. Miscellaneous Service Fees and Charges

A late payment charge of 1.5% per month, not compounded, will be applied to all charges on a Customer's Account, if the Customer's payment is not received by the MD within 30 days from the date of issuance of the bill in respect of the charges.

6 A dishonoured cheque charge of \$25.00 will be applied for each cheque returned for insufficient funds.

SCHEDULE "F"

SPECIFIED PENALTIES

	Section	1st offence	2nd offence*
Obstruct an Authorized representative	s. 18	\$100.00	\$250.00
Backfill before	Sch. A	\$250.00	\$500.00
Service· Connection inspection Contravention of Repair and Maintenance Requirements	s. 6.2(c) Sch. A s. 7	\$100.00	\$200.00
Interfere with another Customer's Service Connection /Utility Services	Sch. A s. 9.2	\$250.00	\$500.00
Obstruct access to Facilities	Sch. A s. 12.1	\$100.00	\$200.00
Failure to manage vegetation on Property	Sch. A s. 12.2	\$100.00	\$200.00
Install structure that interferes with proper and safe operation of Facilities	Sch. A. s. 12.3	\$100.00	\$200.00
Interfere with or alter Facilities	Sch. A s. 13	\$250.00	\$500.00
Extend Customer owned infrastructure beyond Property	Sch. A s. 16	\$250.00	\$500.00
Supply false or Inaccurate information	Sch. A s. 27	\$250.00	\$500.00
Fail to comply with Water Conservation and Demand Management Measures	Sch. B s.1.3	\$100.00	\$250.00
Unauthorized use of water	Sch. B s. 5.1	\$250.00	\$500.00
Contravention of Customer Meter installation rules and Requirements	Sch. B s. 10.3	\$100.00	\$250.00
Contravention of General Meter Restrictions	Sch. B s. 11	\$100.00	\$250.00
Unauthorized operation of a fire hydrant	Sch. B s. 18	\$250.00	\$500.00
Obstruct access to or operation of a fire hydrant	Sch. B s. 19	\$250.00	\$500.00
Unauthorized Cross Connection	Sch. B s. 21	\$250.00	\$500.00
Customer fails to install Required Cross Connection Control Device	Sch. B s. 22.1	\$250.00	\$500.00

Impede Wastewater Use of other Customers	Sch. C s. 1.1(a)	\$250.00	\$500.00
Use Wastewater System without an Account	Sch. C s. 1.1(b)	\$250.00	\$500.00
Use Wastewater System in unauthorized Manner	Sch. C s. 1.1(c)	\$250.00	\$500.00

** Second or subsequent offences.*

Council and their Chief Administrative Officer reserve the right to adjust the fines, up to a maximum of \$10,000.00 based upon the seriousness of any given offence.

DRAFT

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
IN THE PROVINCE OF ALBERTA
BYLAW No. 1321-20**

BEING a Bylaw of The Municipal District of Pincher Creek No.9 to regulate the operation of Off-Highway Vehicles.

WHEREAS pursuant to the *Traffic Safety Act*, Council may, by bylaw, authorize of the Off-Highway Vehicles on highways under its direction, control and management; and

WHEREAS pursuant to the provisions of the *Municipal Government Act*, Council may pass bylaw for municipal purposes respecting the safety, health and welfare of people, and the protection of people and property, on or near a public place and enforcement of bylaws;

NOW THEREFORE, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled, enacts as follows:

Part 1 - Short Title

1. This bylaw may be cited as the “Off-Highway Vehicle Control Bylaw”.

Part 2 - Interpretation and Application

Definitions

2. In this Bylaw, unless the context otherwise requires:
 - (a) “Highway” means any thoroughfare, street, road, trail, avenue, parkway, driveway, lane, alley, bridge, or causeway or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily permitted to use for the passage or parking of vehicles and includes;
 - i) a sidewalk, including a boulevard adjacent to the sidewalk,
 - ii) if a ditch lies adjacent to and parallel with the roadway, the ditch, and
 - iii) if a highway right of way is contained between fences or between a fence on one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be, but does not include a place declared by regulation not to be a highway;
 - (b) “Municipality” means the Municipal District of Pincher Creek No. 9;
 - (c) “Off-Highway Vehicle” or “OHV” means any motorized form of transportation built for cross country travel on land, snow, ice, or marsh land such as:
 - i) all-terrain vehicles;
 - ii) snow machines;

but does not include:

- i) golf carts;
- ii) riding lawn mowers;
- iii) scooters or mopeds; or
- iv) any other vehicle which cannot be registered pursuant to the *Operator Licensing and Vehicle Control Regulation*;

(d) “Operate” means to drive, or be in actual physical control of an Off- Highway Vehicle;

(e) “Operator” means the person operating or in physical control of an Off-Highway Vehicle;

(f) “Operator’s Licence” means an operator’s licence issued pursuant to the *Traffic Safety Act* and includes a licence or permit issued in another jurisdiction that permits a person to operator a motor vehicle of the same class:

(g) “Owner” means the person named as the registered owner of the Off-Highway Vehicle, or any person renting an Off-Highway Vehicle, or any person having the exclusive use of an Off-Highway Vehicle under a lease;

(h) “Peace Officer” means:

- a) A Bylaw Enforcement Officer appointed pursuant to the *Municipal Government Act*;
- b) A Police Officer appointed pursuant to the *Police Act*; or
- c) A Peace Officer appointed pursuant to the *Peace Officer Act* whose appointment includes enforcement of municipal bylaws.

(i) “Violation Ticket” means a violation ticket issued pursuant to the *Provincial Offences Procedure Act*.

Part 3 - Application and Operating Off-Highway Vehicles

3.1 This Bylaw applies to highways under the direction, control and management of the Municipality.

3.2 A person may only operate an OHV in the municipality:

- a) on the extreme right side of the Highway;
- b) at a maximum speed of fifty (50) kilometers per hour;
- c) traveling in single file with other OHVs;

- d) that is duly registered, insured and displays a valid license;
- e) that is equipped with headlights, tail lights, exhaust muffler and such other equipment required by the *Off-Highway Vehicle Regulation*;
- f) if an Operator possesses a valid Alberta driver's license;
- g) if the Operator and their passengers are wearing regulation safety helmets, subject to the *Traffic Safety Act*, Section 128.1(4);
- h) No person shall operate an OHV in a manner that constitutes a nuisance or a danger to public safety; and
- i) No person shall operate an OHV in a subdivision or hamlet except only to leave from and return to their residence via the most direct route, while remaining on the road surface and at no more than thirty (30) kilometers per hour;
- j) between the hours of 8:00 AM and 10:00 PM

Part 4 - Exemptions

- 4.1** A Peace Officer shall not be in contravention of this Bylaw if operating an OHV while in the performance of their official duties.
- 4.2** During an emergency, disaster, or search and rescue operation within the Municipality, the provisions of this Bylaw may be waived, suspended or varied by Council, or the Chief Administrative Officer or his/her designate, or the Director of Emergency Services.

Part 5 - Authority of Peace Officers and Enforcement

- 5.1** A Peace Officer is hereby authorized and empowered to issue a Violation Ticket to any person the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.
- 5.2** A Violation Ticket may be served:
 - a) in person to the accused; or
 - b) mailed to the address of the registered Owner of the OHV, or the Operator of the OHV if they are not the registered Owner.
- 5.3** The Violation Ticket shall be as specified in Schedule "A" of this bylaw, or by a provincial ticket authorized to be issued by a Peace Officer or Police Officer.
- 5.4** The penalty for an offence covered under the Violation Ticket shall be as specified in Schedule "A" of this bylaw or under provincial statute.
- 5.5** A person who commits an offence under this bylaw may:
 - a) if a Violation Ticket is issued in respect of the offence; and

b) if a Violation Ticket specifies the fine amount established by this bylaw for the offence, make a voluntary payment equal to the specified fine.

- 5.6** A person who commits an offence under this bylaw shall have fourteen (14) days from the date of the issuance of the Violation Ticket to pay the fine to avoid prosecution.
- 5.7** Where a Violation Ticket has been issued and the penalty specified on the ticket has not been paid within the prescribed time, a Peace Officer is hereby authorized and empowered to apply to the Courts to have the matter heard.

Part 6 - Penalties

- 6.1** A person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine in an amount of not less than that established in this bylaw and not exceeding \$10,000.00.
- 6.2** Without restricting the generality of Section 6.1, the fine amounts established for Violations Tickets if a voluntary payment option is offered are set out in Schedule "A" of this bylaw.

Part 7 - Owner Liability

- 7.1** If an OHV is involved in an offence under this Bylaw, the Owner is guilty of an offence.
- 7.2** Section 7.1 does not apply if the Owner satisfies the court that, at the time the OHV was involved in the offence:
- i) the Owner of the OHV was not driving the OHV; and
 - ii) the person operating or otherwise in control of the OHV was operating or in control of the OHV without the Owner's consent.

Part 8 - Enforceability of the Bylaw

- 8.1** If any portion of this bylaw is found to be unenforceable or ultra vires, the remainder of this bylaw shall remain in force.

received a first reading this ____ day of _____, 20____.

received a second reading this ____ day of _____, 20____.

received a third and final reading this ____ day of _____, 20____.

Reeve Brian Hammond

Chief Administrative Officer Troy MacCulloch

**Off-Highway Vehicle Control Bylaw
Schedule "A"**

1. All Violation Ticket shall be by a provincial ticket authorized to be issued by a Peace Officer or Police Officer.
2. Fines and Penalties

<u>Section No.</u>	<u>Description</u>	<u>Specified Penalty</u>
Part 3 (2) (a)	Failure to Operate OHV in rightmost lane	\$100.00
Part 3 (2) (b)	Operate OHV in excess of 50 kilometers/hour	\$100.00
Part 3 (2) (c)	Failure to travel in single file	\$100.00
Part 3 (2) (d)	Unregistered OHV	\$200.00
Part 3 (2) (d)	Uninsured OHV	\$200.00
Part 3 (2) (d)	Failure to display license plate on OHV	\$200.00
Part 3 (2) (e)	Operate OHV without equipment required by regulations such as headlights, tail lights and exhaust muffler	\$100.00
Part 3 (2) (f)	Unlicensed Operator	\$100.00
Part 3 (2) (g)	Operator or passenger failure to wear a helmet Subject to the <i>Traffic Safety Act</i> , Section 128.1(4)	\$100.00
Part 3 (2) (h)	Operate OHV causing a nuisance or danger to public safety	\$250.00
Part 3 (2) (i)	Operate OHV in municipal park or hamlet	\$250.00
Part 3 (2) (j)	Operate OHV before 8:00 AM and after 10:00 PM	\$100.00

First time offences are enforced with the above listed rates, while second offences within a calendar year are double (x2) the amount listed above and third offences within a calendar year are triple (x3) the amount listed above.

From: [Bev Thornton](#)
To: [Abe Tinney-Waterton ID4](#); [Bonnie Kawasaki - CNP - EA](#); [Candice Greig - Stavely](#); [Cindy Cornish - Cowley](#); [Derrick Krizsan - MD Willow Creek](#); [Greg Brkich-MD Ranchland-Acting EA](#); [Janet Edwards - Hill Spring](#); [Jeff Shaw - Cardston](#); [Jessica McClelland](#); [Laurie Wilgosh - Pincher Creek](#); [Marian Carlson - Claresholm](#); [Murray Millward - Cardston County](#); [Neil Smith - Nanton](#); [Patrick Thomas - CNP](#); [Susan Keenan - Fort Macleod](#); [Troy MacCulloch](#)
Subject: FW: Restoring of Regional Economic Development Alliances investment throughout Alberta
Date: October 9, 2020 11:15:21 AM
Attachments: [image001.png](#)
[Appeal to the Minister of Jobs Economy & Innovation, Town of Claresholm, REDA Support, September 30, 2020.pdf](#)
[TEMPLATE - to the Minister of Jobs Economy & Innovation, REDA SUPPORT, October 2, 2020.doc](#)
Importance: High

Dear AlbertaSW CAOs,

The following request was forwarded by Town of Claresholm with a request to all our communities. This letter of support for Regional Economic Development was reviewed favourably at the AlbertaSW Board meeting on Wednesday, so am passing this along to our member communities. Please feel welcome to send a letter to the Minister also.

Other regions across the province are having the same idea, so perhaps a flood of letters may make the point that REDAs represent an important collaborative advantage for Alberta.

Thanks for your consideration.

Bev

AlbertaSW

403-627-0244

From: EDO <EDO@claresholm.ca>
Sent: Friday, October 2, 2020 2:52 PM
To: Bev Thornton <bev@albertasouthwest.com>; Peter Casurella, SouthGrow <peter.casurella@southgrow.com>
Cc: info@rediregion.ca; admin@peacecountrycanada.com; business@palliseralberta.com; info@albertahub.com; inquiries@growthalberta.com; info@caepalberta.com; info@braedalberta.ca
Subject: Restoring of Regional Economic Development Alliances investment throughout Alberta

Hello Bev and Peter,

On September 28, 2020 the Town of Claresholm Council passed a motion to direct a letter to the new Minister of Jobs Economy and Innovation, to appeal for the restoring of Regional Economic Development Alliances investment throughout Alberta, and to cc Mr. Roger Reid MLA Livingstone-Macleod, and the Honourable John Barlow, MP Foothills on that letter.

The Town of Claresholm and the Claresholm Economic Development Committee invite all Regional Economic Development Alliance members, associate members, and industry partners throughout Alberta to join the initiative, and submit a letter from your organization without delay. You are invited and welcome to use the attached template and submit a personalized call for action on behalf of your organization and your REDA! We are stronger together so please act now and join the Town of Claresholm in this call for action:

The Town of Claresholm Council and the Claresholm Economic Development Committee urge the Honourable Doug Schweitzer, Minister of Jobs Economic and Innovation, to work with our governments and industries to carry out the investment and growth strategy and restore the full \$100,000 annual investment to the nine Regional Economic Development Alliances' of Alberta, and offer an investment contract to a full 5-years.

- Mayor Doug MacPherson, Town of Claresholm

Attached:

1. Letter from the Town of Claresholm Council, addressed to the Honourable Doug Schweitzer, and cc'd to the MLA Livingstone-Macleod, and MP Foothills.
2. A template to use for your own organization.

The Provincial Investment and Growth Strategy is an opportunity for REDA's to gain back the investment that was recently lost.

<https://open.alberta.ca/publications/selling-alberta-to-the-world>

Thank you for your hard work and dedication Bev and Peter, please carry this message forward to all of the REDA members with confidence.

Sincerely,



Brady Schnell

Economic Development Officer

Phone: 403.625.3381 | Fax: 403.625.3869

PO Box 1000, 221 – 45th Ave W, Claresholm, AB T0L 0T0

www.claresholm.ca



Claresholm

Where **Community** Takes Root

September 30, 2020

Honourable Doug Schweitzer
Minister of Jobs, Economy and Innovation
425 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

RE: INVESTMENT & GROWTH; ALBERTA REGIONAL ECONOMIC DEVELOPMENT ALLIANCES

Dear Minister:

Alberta's Regional Economic Development Alliances (REDAs) were created to stimulate long-term economic development and growth strategies in Alberta's rural and urban communities. Now, after 20-years of collaboration and team work the nine Alberta REDA's celebrate 250-community members and industry partners.

In conjunction with membership fees and strategic partnerships, the Alberta REDA's have survived and progressed by leveraging the provinces annual investment. REDAs provide customized service to communities and industry, they have a proven track-record of attracting investment into key-markets, and consistently bring new technologies and innovation into the strategic plans of municipalities. The coordination of REDA's provides strength, increases capacity, and attracts investment that was previously considered out of reach.

The Town of Claresholm has been a member Alberta Southwest since its inception nearly 20-years ago. In early 2019, the Town Council agreed to join South-Grow Regional Initiative and become one of the first communities in Southern Alberta to hold dual REDA membership. The decision to invest capital in two REDA's during such an uncertain economic time was met with no resistance. It was a decision based on the practical benefits of teamwork, leveraging the limited resources available, and the impressive performance that is still being delivered today. Alberta Southwest and SouthGrow have allowed Claresholm Economic Development to thrive.

Reducing the REDA investment by 50%, and limiting the agreement to 3-years will diminish returns at even greater proportions. The Town of Claresholm Council and the Claresholm Economic Development Committee urge the Honourable Doug Schweitzer, Minister of Jobs Economic and Innovation, to work with our governments and industries to carry out the investment and growth strategy and restore the full \$100,000 annual investment to the nine Regional Economic Development Alliances' of Alberta, and extend the contract to a full 5-years.

If you have any further questions or concerns regarding this matter, please contact the undersigned office at your convenience.

Yours Sincerely,

Doug MacPherson
Mayor
Town of Claresholm
403-652-6870

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod
Mr. John Barlow, MP for Foothills



For use on letter-head

[DATE]

Honourable Doug Schweitzer
Minister of Jobs, Economy and Innovation
425 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

RE: [choose your own subject line]

Dear Minister:

Alberta's Regional Economic Development Alliances (REDAs) were created to stimulate long-term economic development and growth strategies in Alberta's rural and urban communities. Now, after 20-years of collaboration and team work the nine Alberta REDA's celebrate 250-community members and industry partners.

In conjunction with membership fees and strategic partnerships, the Alberta REDA's have survived and progressed by leveraging the provinces annual investment. REDAs provide customized service to communities and industry, they have a proven track-record of attracting investment into key-markets, and consistently bring new technologies and innovation into the strategic plans of municipalities. The coordination of REDA's provides strength, increases capacity, and attracts investment that was previously considered out of reach.

[Insert a paragraph identifying with your REDA and the value that it brings to your organization. Consider using the new Provincial Investment and Growth Strategy to find language that will be recognized.]

<https://open.alberta.ca/publications/selling-alberta-to-the-world>

Reducing the REDA investment by 50%, and limiting the agreement to 3-years will diminish returns at even greater proportions. The Town of Claresholm Council and the Claresholm Economic Development Committee urge the Honourable Doug Schweitzer, Minister of Jobs Economic and Innovation, to work with our governments and industries to carry out the investment and growth strategy and restore the full \$100,000 annual investment to the nine Regional Economic Development Alliances' of Alberta, and extend the contract to a full 5-years.

If you have any further questions or concerns regarding this matter, please contact the undersigned office at your convenience.

Yours Sincerely,

[elected official]
[position/title]
[contact information]

Cc: [MLA for riding]
[MP for riding]
*Honourable title for Ministers

October 15, 2020

Information on Upcoming Licence Transfer Applications

On October 16, 2019, Shell Canada Energy (Shell) completed the sale of the Waterton, Jumping Pound and Caroline gas plants and the gas fields which supply them (Foothills Assets) to Pieridae Alberta Production Ltd. (Pieridae), a subsidiary of Pieridae Energy Limited. As part of the sale, Shell transferred to Pieridae more than 200 experienced employees in upstream and midstream capacities who supported the Foothills Assets.

As the owner and operator of the Foothills Assets, Pieridae intends to take these assets on to the next phase of their development and will celebrate one year of safe and reliable operations in October 2020.

Since the sale closed, Shell has remained the licensee of, and Pieridae has owned and operated, the Foothills Assets, while the companies sought approval from the Alberta Energy Regulator (AER) to transfer the licences and environmental approvals for the Foothills Assets to Pieridae.

In the first application to transfer the licences, filed at the end of 2019, Shell and Pieridae requested that the AER divide the existing operating and environmental approvals (Split Approval Applications). This was proposed in order for Shell to retain both the regulatory and contractual liability for the management and remediation of specific environmental impacts in, around and under the Waterton and Jumping Pound gas plants resulting from the operation of these two gas plants.

In addition to the Split Approval Applications, Shell and Pieridae submitted applications to transfer all of the licences, approvals and other authorizations for the infrastructure, facilities, wells and pipelines associated with these two gas plants as well as the Caroline gas plant and its associated infrastructure, facilities, wells and pipelines in its entirety from Shell to Pieridae (Field Applications).

On May 13, 2020, the AER denied the Split Approval Applications, noting the proposed approach would create uncertainty of the administration and enforcement on the approvals. The AER also noted that as the parties had requested all applications be considered and decided together; the licence transfer applications for the Field Applications were also therefore denied.

While surprised and disappointed by the AER's decision regarding the transfer of licences, Shell and Pieridae respect the decision and appreciate the complexity associated with the regulatory aspects of this transaction.

The companies have been working collaboratively to develop a regulatory application that addresses the concerns outlined by the AER in its decision letter. Shell, as licensee, **plans to re-apply to the AER in November 2020 to transfer all licences and approvals for the Foothills Assets**, which includes 282 well licences, 70 facility licences (including the three gas plants), 81 pipeline licences, as well as other approvals and licences to Pieridae. Shell will retain the contractual liability for the management and remediation of specific environmental impacts for the Waterton and Jumping Pound gas plants.

During the first application both companies heard feedback from the community requesting more transparency about the specific transfer applications, the process to raise questions throughout the licence transfer process and

key elements of the transaction that would provide clarity on areas of interest, such as Pieridae's technical and financial capability.

As a result, as part of this application, Shell and Pieridae will provide more detailed information about the commercial arrangements of the sale, to build understanding and clearly articulate Shell's ongoing contractual responsibility related to specific environmental impacts at the Waterton and Jumping Pound gas plants and about Pieridae's corporate and financial capability.

If you are interested in receiving more information about the application at the time of submission, please submit a request to FoothillsQandA@shell.com or contact any of the representatives listed below. More information on the licence transfer process is included on the following page.

More information on the Foothills Asset divestment can be found here: www.shell.ca/foothills

More information on Pieridae can be found here: www.pieridaeenergy.com

Sincerely,



Jennifer L'Heureux
External Relations Advisor
Foothills
403-384-5885



Colin Anton
Community Liaison,
Jumping Pound
403-932-8200



Kali Larson
Community Liaison,
Waterton
403-627-7282



Thalia Aspeslet
Community Liaison,
Central Alberta
403-722-7049

Shell Canada Limited

Pieridae Alberta Production Ltd

Overview - Licence Transfer Application

- Shell submits licence transfer application to AER

- AER shares application on their Public Notice of Application (PNoA) page

- Shell (as licensee) on behalf of the companies sends the PNoA to stakeholders who previously raised questions in relation to the transfer or have asked to be included in the PNoA

- Stakeholders who believe they may be directly or adversely affected by the application have the opportunity to submit a statement of concern (SOC) within the PNoA period

- Once the AER has received a SOC, they will review it to ensure there is enough information to register it in their system; once registered stakeholders will receive a registration number that can be referred to throughout the SOC process

- The AER may request a written response from the company(ies) about stakeholder concerns; they will also consider this response during review of the application

- An AER statutory decision maker considers all applicable information and makes a decision on the statement of concern in relation to the application(s); the decision is communicated directly to the company(ies) and to any stakeholders who have filed a SOC

More information on the transfer process is available on www.aer.ca.



587.892.7874 | aapg.ca



310.AUMA | auma.ca



780.955.3639 | RMAAlberta.com

October 20, 2020

Dear Mayors, Reeves, and CAOs:

The Alberta Police Interim Advisory Board (APIAB) wants to ensure that municipalities have an understanding of the work the Board is doing, including the information we are collecting and our upcoming priorities. In an effort to achieve this we will be distributing a quarterly update to municipalities outlining our work. This update covers the interim Board's work over the summer of 2020 up to today, and looks ahead at upcoming priorities.

Interim Board's Mandate

The APIAB was established by the Minister of Justice and Solicitor General (JSG). Our work is two-fold: to share the municipal perspective on policing priorities with the RCMP and Government of Alberta, while developing the governance structure for the permanent Board. As determined by JSG, the interim Board is comprised of representatives from RMA, AUMA and the Alberta Association of Police Governance, with specific representation identified by each association. The interim Board's mandate concludes at the end of 2021. Based upon the Minister of JSG accepting the recommendations for the Governance structure of the permanent Board, the recruitment & selection process for the permanent Board will begin.

Interim Board's Focus

To this point, the interim Board has held seven meetings. We generally meet twice each month; once virtually, and once in-person. JSG staff and the RCMP have been active participants in these meetings.

The interim Board has been making progress on both aspects of its mandate. We have received presentations from the RCMP, Government of Alberta and Edmonton Police Commission. The RCMP has focused on topics such as the detachment resourcing process, how RCMP workload is measured, and how crime statistics are used for resourcing decisions. The Government of Alberta has provided an overview of their existing strategic planning process for provincial policing and the role that the Board will play in that moving forward, as well as the new provincial police funding model. The

Edmonton Police Commission shared their experiences in board governance and operations, including strategies for effective recruitment and public engagement.

The interim Board has also engaged in discussions with both the Government of Alberta and RCMP about how the Board will ensure that municipal perspectives on policing are better included in the provincial police planning process. Our objective is to ensure that the local knowledge that municipalities have on crime and public safety, and their increased financial commitments for policing provide them with an effective voice at the table. These conversations are ongoing, but both the Province and RCMP have indicated a willingness to regularly engage the Board.

Board members have also taken initial steps to consider how they can serve as a municipal voice on other policing-related issues such as the *Police Act* review and the current research being conducted into the viability of a provincial police service.

Focus for this next quarter will be on:

1. Compiling data from our current municipal survey to determine themes/priorities by district for the RCMP/JSG Joint Business Plan.
2. Providing recommendations for the RCMP's 2021 resourcing strategy and multi-year financial plan.
3. Creating the governance structure framework for the permanent Board, including the following:
 - a. Terms of reference,
 - b. Recruitment and selection process
 - c. Competency matrix

Interim Board's Engagement with Municipalities

The main role of the interim Board (and upcoming permanent Board) will be to provide municipalities with a collective voice in shaping provincial policing priorities. To fulfill this role effectively we rely on direct input from municipalities.

Over the past month, we have conducted a municipal survey to collect a variety of information related to policing priorities, detachment communication practices, and the roll-out of new policing resources under the police costing mode. We greatly appreciate the time that many of you took to complete the survey, as your input in these areas is critical to ensuring we adequately represent your interests at the provincial level. As we work through the process of analyzing the survey results, they will be integral to our work in informing RCMP and GOA policing priorities moving forward.

As part of this quarterly update we have attached a draft Provincial Police Service reporting template created by the RCMP that we are seeking input on (some of you have received this under a separate email). One of the areas that has been identified through our work with the RCMP and JSG is the disparity of information municipalities receive from their local detachments. The objective of this report is to streamline reporting to municipalities across the province so information sharing is more standardized.

“K” Division is prioritizing the consistent use of the template in all detachments in 2021 and is interested in the perspective of municipalities on possible changes or improvements that could be made to enhance its usefulness. With this in mind, we would encourage your municipality (at either the council or administrative level) to review the template and provide the APIAB with comments or suggestions. Consider focusing input on areas such as:

- Template format
- Statistics included
- Missing information
- How the information could be used
- How frequently the information should be provided
- Any other feedback your municipality considers important

Upon receiving input, the APIAB will review, compile, and work with “K” Division to enhance the template.

Please submit input to Board@ABPoliceAdvisoryBoard.com no later than **Friday November 6**. Please feel free to direct any questions about the templates or any other aspects of the APIAB’s work to myself or any other board member.

Finally, through our initial work with the RCMP, we have received helpful information on how detachment resourcing needs are determined. Call volume is a key determinant in resource planning so ensuring residents report crimes is imperative. The RCMP has released an online reporting tool that can help facilitate reporting in certain circumstances without requiring RCMP to attend the scene or residents to go to the detachment. The link to this tool is here if you wish to share this as an information item in your municipality’s communications: <https://ocre-sielc.rcmp-grc.gc.ca/alberta/en>.

The general formula for determining resourcing takes a number of factors into account: call volumes, types of crime, geography of crime, training, leaves, location of detachments, and overtime are all key elements. Unique local considerations are also factored in. RCMP run this methodology annually and it gives them the ability to be proactive. They also go through a process after this to determine the amount of time

remaining in the detachment to dedicate to proactive policing. They have also identified a value in front-line policing capabilities by increasing the regular member to civilian member ratio to 3:1 instead of the current 4:1 which is why there is a significant increase in the civilian member allocation for this budget year.

For the 2020/21 budget year, the new funding gathered through the police funding model is to result in 76 new regular RCMP members and 55 civilian members. As COVID-19 closed Depot for three months earlier in 2020, the RCMP is anticipating challenges in fulfilling this commitment. Depot is currently operating and has nine troops currently going through training. The RCMP will be providing the interim Board with a monthly update on resourcing. Attached is the most current update as of October 2021. As outlined above, the police resourcing methodology is how resourcing was determined for this budget year. This will be a key area that APIAB will be working with RCMP on for 2021/22.

In conclusion, myself and my fellow Board members are excited about the potential of this Board to increase the municipal voice in policing across the province. We appreciate your patience as we develop our own processes for the interim Board, as well as a permanent governance model. Please contact me or my Board colleagues with any questions or concerns, and I look forward to providing you with the next quarterly update in a few months.

Sincerely,



Tanya Thorn
Board Chair, Alberta Police Interim Advisory Board
403-860-7342
Board@ABPoliceAdvisoryBoard.com



RCMP Provincial Policing Report

MUNICIPALITY OF... X | VILLAGE OF... X

Provided for the ----: (month or quarter as per reporting schedule noted below)

DATE:

PROVINCIAL POLICE SERVICE COMPOSITION

2020-21 Fiscal Year Staffing Category:	Number as per Org Chart ¹	Actual Number	Variance	Pending (+/-)
Regular Members			0	
Public Servants			0	
Detachment Commander :				

*current could include mat leave, long term leave etc., which should be noted in explanation below.

* Pending – status of members/PSS leaving or coming to the detachment

¹ The number of approved Provincial Police Service positions on the detachment Organisation Chart

Variance explanations: 1 cadet coming in March.....one retirement pending April.....

May want to mention duties over and above Detachment policing such as Major Event deployments or special duties on the detachment members ERT, TAC, SAR and Containment

1 REPORTING SCHEDULE

The reporting schedule as determined in consultation between the RCMP and the municipality, as of October 2020 is set for quarterly reporting.

- *It is agreed that in addition to the template the following additional reporting will be provided:*
- *Initiatives such as programs like START and DART, or briefing on a current issue like the Fentanyl role out, or crime trends).*
- *Other items that could be considered are traffic initiatives with support from Divisional Traffic Units*
- *Major Investigations with significant support of Provincial Support Services Units (FIS, PDS, MCU etc.)*

2 MANAGEMENT OF THE POLICE SERVICE:

2.1 Objectives, Priorities and Goals for 2020/21:

As per the meeting on date.....Municipality of XX place a high value on controlling property crime.....Drugs on our streets and in our schools is a major issue for the municipalities.....

This should read identical to the objectives and initiatives as indicated on your Detachment Annual Performance Plan.

RCMP's Planned Initiatives to Meet Objectives, Priorities and Goals:

2.1.1 OBJECTIVE:

Sample Text: Control Property Crime

Initiative #1:

Sample Text: The RCMP will target prolific offenders in the community committing property crime offences.....

Current Status and Results:

What is the impact on the community, what has been achieved, school visits, drug awareness presentations, and prolific offender checks done?

Initiative #2:

Current Status and Results:

2.1.2 OBJECTIVE:

Sample text: The RCMP will work with the community and the schools on target drug enforcement and education

Initiative #1:

Sample text: _Community Mobilization

Current Status and Results:

Initiative #2:

Sample text: Drug Enforcement activities

Current Status and Results:

3 CURRENT ACTIVITY STATISTICS – (as selected by municipality, should be tied to policing priorities)

Category:	Number This Half in 2020-21	Number This Half in 2019-20	Year to Date 2020-21	Year to Date 2019-20
Property Crime				
Common Offence Notices				
Impaired Driving Charges				
<i>Other statistic as requested (specify)</i>				
<i>Other statistic as requested</i>				
Other				

In order to provide comparable information, the reporting period for the current year is being compared to the same reporting period for the previous year. This will provide a more accurate comparison by taking into account any special events that happen in the community on an annual basis, and also account for seasonal changes in traffic/tourism, and RCMP strategic initiatives etc.

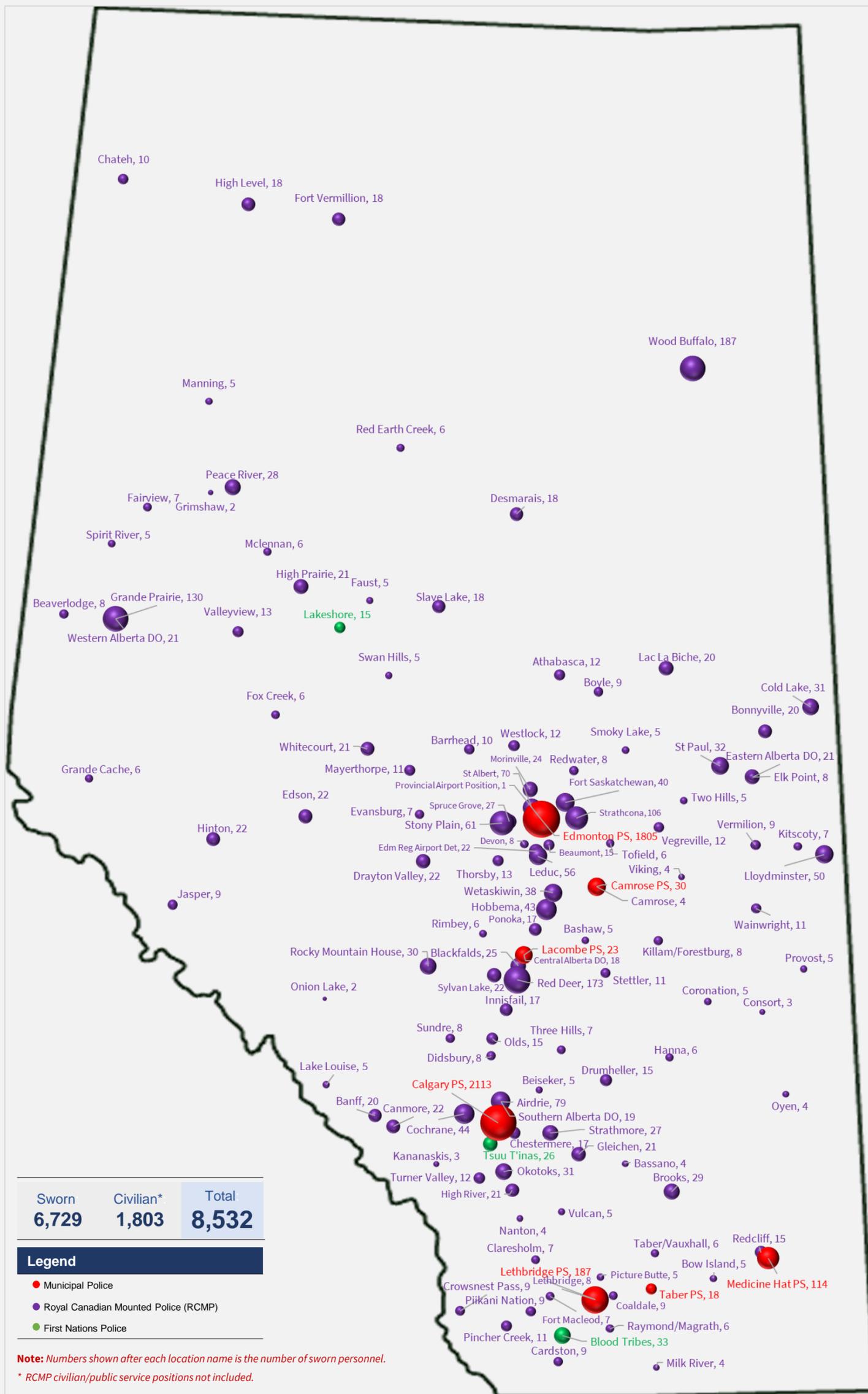
3.1 TRENDS/ POINTS OF INTEREST/ VALUE/ PERTINENT COST DRIVERS

Sample Narrative could include: traffic initiatives that required outside support from other detachments or Traffic Service members, requirement for resources outside detachment area such as major incident where ERT, Major Crimes, or other support services were required to deal with investigation of significant event. Also include any particular cost drivers that have potentially put a strain on the detachment budget such as mentioning a large incident or file in the community that has resulted in elevated overtime costs.

3.2 SIGNIFICANT MEETINGS IN THE COMMUNITY

*Meetings attended with organizations within the community, (Municipalities, Villages, First Nations, Chamber of Commerce, School District, Victim Services, local service clubs, COPP). This would speak to the goal of community based policing. This is different from officers attending schools or participating in community charity events. It is more about meetings attended by the **RCMP leadership** to provide a RCMP insight to a specific issue.*

Alberta Police Personnel Data, 2020



Sources:

1. Alberta Association of Chiefs of Police: AACP, Provincial Police Agency - Employee Report, June 2020
2. RCMP "K" Division, Resource Summary, June 2020



PPSA Police Funding Model – 2020/21 Positions

Updated: October 8, 2020

As per the 2020/21 PPSA Call-Up of new positions, including 76 regular member and 57 public service employee positions, the Alberta RCMP has allotted the following new regular member resources:

- 46 positions in rural Alberta Detachments
 - 28 Filled
 - 18 Pending
- 10 positions in the Call Back Unit (Filled)
- 2 positions to KMOSS (Filled)
- 3 positions to Child Advocacy Centers (Filled)
- 3 positions to Emergency Response Teams (Filled)
- 4 positions to Offender Management (Pending)
- 3 positions to General Investigative Services (SAD) (Pending)
- 2 positions to Police Dog Services (Pending)
- 3 positions to the Diversity Unit (Pending)

This accounts for all of the 76 regular member positions. A total of 46 positions have been filled to date, 30 positions are pending within the staffing process. See Annex A for further details.

The following public service employee positions have been allocated:

- 31 Detachment Services Support positions (3 Filled, 28 Pending)
- 1 Court Case Management position (Filled)
- 2 Criminal Operations Strategic Management Services positions (Filled)
- 4 Community Engagement and Outreach Specialists (Pending)
- 4 Scenes of Crime Officers (Pending)
- 6 Operational Call Center Operators (3 Filled, 3 Pending)
- 2 Operational Call Center Administrative Support positions (2 Filled)
- 4 Rural Crime Reduction Analysts (Pending)
- 1 Rural Crime Administrative Support positions (Pending)
- 1 Forensic Identification Services Clerk – St. Paul position (Filled)
- 1 Intellex position (Pending)

This accounts for all of the 57 public service employee positions. A total of 12 positions have been filled to date, and the remaining positions are pending within the staffing process. See Annex B for further details.



Annex A – Regular Member Position Detail

Police Funding Model - Year 1 - Regular Members - as of October 8, 2020				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Southern Alberta District	AIRDRIE	General Duty	Filled	2020-07-10
		General Duty	Pending	
	CANMORE	General Duty	Filled	2020-08-11
		General Duty	Pending	
		General Duty	Pending	
	DIDSBURY	General Duty	Filled	2020-09-15
		General Duty	Pending	
	HIGH RIVER	General Duty	Pending	
	OKOTOKS	General Duty	Filled	2020-07-06
	STRATHMORE	General Duty	Filled	2020-09-14
	SAD GIS	General Investigative Services	Pending	
		General Investigative Services	Pending	
		General Investigative Services	Pending	
Central Alberta District	BLACKFALDS	General Duty	Filled	2020-07-22
	CAMROSE	General Duty	Filled	2020-04-01
	INNISFAIL	General Duty	Pending	
	LEDUC	General Duty	Filled	2020-04-01
	MORINVILLE	General Duty	Filled	2020-09-03
	PARKLAND	General Duty	Filled	2020-07-27
	RIMBEY	General Duty	Pending	
	ROCKY MOUNTAIN HOUSE	General Duty	Filled	2020-07-22
		General Duty	Filled	2020-07-22
	STETTLER	General Duty	Pending	
	STRATHCONA	General Duty	Filled	2020-07-27
	SYLVAN LAKE	General Duty	Pending	
	THORSBY	General Duty	Pending	
		General Duty	Pending	
WETASKIWIN	General Duty	Filled	2020-07-18	
Eastern Alberta District	ATHABASCA	General Duty	Filled	2020-09-21
		General Duty	Pending	
	BONNYVILLE	General Duty	Filled	2020-07-28
	COLD LAKE	General Duty	Filled	2020-07-01
	ELK POINT	General Duty	Filled	2020-07-21
		General Duty	Filled	2020-09-14
	KITSCOTY	General Duty	Filled	2020-08-10
	LAC LA BICHE	General Duty	Pending	
	ST PAUL	General Duty	Pending	
	VEGREVILLE	General Duty	Filled	2020-07-22
WESTLOCK	General Duty	Pending		



Police Funding Model - Year 1 - Regular Members - as of October 8, 2020				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Western Alberta District	BEAVERLODGE	General Duty	Filled	2020-07-06
	EDSON	General Duty	Filled	2020-07-02
	EVANSBURG	General Duty	Filled	2020-07-06
	GRANDE PRAIRIE	General Duty	Pending	
		General Duty	Filled	2020-09-12
		General Duty	Pending	
	HIGH LEVEL	General Duty	Pending	
	MAYERTHORPE	General Duty	Filled	2020-07-02
	VALLEYVIEW	General Duty	Filled	2020-07-02
WHITECOURT	General Duty	Filled	2020-07-02	
CROPS Contract Policing	Contract Policing Support Services	Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-07-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Management KMOSS	Filled	2020-04-07
			Filled	2020-04-01
		Critical Incident Program - ERT	Filled	2020-04-01
		Critical Incident Program - ERT	Filled	2020-04-01
		Critical Incident Program - ERT	Filled	2020-04-01
		Diversity Engagement	Pending	
		Diversity Engagement	Pending	
		Hate Crimes	Pending	
		Offender Management	Pending	
Offender Management	Pending			
Offender Management	Pending			
Offender Management	Pending			
Police Dog Services	Pending			
Police Dog Services	Pending			
Serious Crimes Branch	Operations South	Child Advocacy Center - Red Deer	Filled	2020-04-01
		Child Advocacy Center - Sheldon Kennedy Centre	Filled	2020-09-01
	Operations North	Centre	Filled	2020-04-01



Annex B – Civilian Position Detail

Police Funding Model - Year 1 - Civilian Support - as of October 8, 2020				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Southern Alberta District	BEISEKER	Detachment support	Pending	
	BOW ISLAND	Detachment support	Pending	
	COCHRANE	Detachment support	Filled	2020-09-10
	DIDSBURY	Detachment support	Pending	
	LAKE LOUISE	Detachment support	Pending	
	OLDS	Detachment support	Pending	
	PICTURE BUTTE	Detachment support	Pending	
Central Alberta District	TURNER VALLEY	Detachment support	Pending	
	BASHAW	Detachment support	Pending	
	BRETON	Detachment support	Pending	
	INNISFAIL	Detachment support	Pending	
	RIMBEY	Detachment support	Pending	
	STRATHCONA	Detachment support	Pending	
	SYLVAN LAKE	Detachment support	Pending	
Eastern Alberta District	THORSBY	Detachment support	Pending	
	CORONATION	Detachment support	Pending	
	DESMARAIS	Detachment support	Pending	
	KITSCOTY	Detachment support	Filled	2020-09-23
	PROVOST	Detachment support	Pending	
	TWO HILLS	Detachment support	Pending	
	WOOD BUFFALO	Detachment support	Pending	
Western Alberta District		Detachment support	Pending	
	BEAVERLODGE	Detachment support	Pending	
	FOX CREEK	Detachment support	Pending	
	GRANDE PRAIRIE	Detachment support	Pending	
		Detachment support	Pending	
	HINTON	Detachment support	Filled	2020-10-02
	MANNING	Detachment support	Pending	
PEACE RIVER	Detachment support	Pending		
RED EARTH CREEK	Detachment support	Pending		
VALLEYVIEW	Detachment support	Pending		



Police Funding Model - Year 1 - Civilian Support - as of October 8, 2020

District/Unit	Detachment	Position Description	Staffing Status	Start Date
CROPS Contract Policing	Contract Policing Support Services	OCC - Administrative Support	Filled	2020-04-01
			Filled	2020-10-14
		OCC - Telecommunications Operators	Filled	2020-11-05
			Filled	2020-11-06
			Filled	2020-11-05
			Pending	
		Scenes of Crime Officers	Pending	
			Pending	
			Pending	
		Community and Indigenous Policing	Court Case Management	Filled
	Pending			
	Pending			
	Pending			
	CROPS Contract	Criminal Operations	CROPS Strategic Management Services	Filled
Filled				2019-03-18
Crime Reduction Analysts			Pending	
			Pending	
			Pending	
			Pending	
Crime Reduction - Administrative Support			Pending	
			Filled	2020-04-01
Forensic Identification Services Clerk - St. Paul			Filled	
			Pending	
		Intellex	Pending	

October 15, 2020

To: Honorable Jason Nixon
Minister, Alberta Environment and Parks

Re: Lundbreck Falls Day Use – 2020

From: Rick and Jeanene Casson
SE ¼ of 28-7-2-W5th
Range Road 2-3, 7401

Minister Nixon:

We own the described property immediately east and south of Lundbreck Falls.

We would like to bring to your attention some of the issues we experienced this year due to the large increase in day use traffic at the falls and ask that some remedial action be taken.

We talked to someone at (403) 627-1165 this summer regarding our concerns and are now following up with this letter. The person we talked to indicated she was a summer employee and had little to offer for solutions, which we fully understand.

We realize from news reports that the number of visitors travelling to recreation sites in Alberta were at an all-time high this year, a totally unexpected influx that overwhelmed existing services.

The following is a list of issues we observed at the Lundbreck Falls day use area and some possible solutions:

The number of bathrooms could not meet the need and people were relieving themselves where ever they could. There was evidence of this on our property and throughout the area. We even found a grocery bag with human waste in it on the ground when we went along our property to clean up garbage. Solution, short of building additional toilets, would be to place some portable toilets on weekends to handle the overflow.

There are not enough garbage containers on south side of falls and piles of garbage were left outside the containers. The west wind kept us busy cleaning up our property and the municipal road allowance, we did this every day that we were there. Rubber gloves, masks, toilet paper and sanitary wipes were just part of the mix. We have issues with bears, skunks, foxes and raccoons being attracted to garbage if it is not properly disposed of. The park employees that came around to clean up did the best they could, but by morning things were a mess. Solution, more garbage containers are needed, particularly on the south side of falls or twice daily pick up.

There are no boundary signs to indicate where the park ends and private property begins, some kind of signage or barriers need to be installed. The CPR tracks and trestle are also not fenced or signed and create their own hazard. Solution, proper signage or barriers need to be put so visitors know where they can legally go.

There is not enough parking to accommodate the huge increase in traffic, at times both shoulders on highway 3A have bumper to bumper parking and the municipal road on the south side becomes jammed with cars mixed with pedestrians. Someone will get run over if some order isn't brought to the traffic and parking issues. A number of years ago Parks acquired the land south of the municipal road to add parking for day use visitors, nothing has been done since. The grass on this park property gets tall and dry by summer's end and a hot muffler or tipped over barbecue could create a dangerous fire. The access to our property is off of the municipal road that runs south and east around the falls, we have had to put up signs and barricades to keep our driveway open. Solution, the parking area south of the falls needs to be developed and no parking signs erected where needed for safety.

The short access road to the south side of the falls is gravel, that and the prevailing west wind creates a severe dust problem on our property. The MD of Pincher Creek places dust suppression liquid on this piece of road, but due to the traffic volumes this doesn't last long and the dust is soon back. I understand there was an issue this year with a spill of this liquid so an alternative needs to be found. I realize this is a municipal road; however the vast majority of traffic and dust is due to day use traffic to the falls. I have been in contact with my MD of Pincher Creek municipal councilor and have asked to be placed on a list to have this dust problem rectified. Highway 3A was repaved this fall and that would have been an ideal time to have addressed this issue. Solution, a couple hundred yards of cold mix or pavement would end this problem, coordinating with the MD could be a possibility.

I inquired whether or not there were any funds allocated to Lundbreck Falls Day use area in the recent announcement of increased park funding and was told there was not, hopefully some or all of these issues can be addressed through existing funds.

I would certainly make myself available anytime to attend an onsite meeting to answer any questions and clarify our concerns. We hope to hear from you soon.

Regards:

Rick and Jeanene Casson

(c) 403 715-7460, (email) cassonrj@telusplanet.net

Cc Reeve and Council - MD Pincher Creek

Lundbreck Falls Research-Management



MINUTES - 5 (2020)

EXECUTIVE COMMITTEE MEETING

Thursday, August 13, 2020 at 6:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

Gordon Wolstenholme - *Chair*
 Jim Bester - *Vice-Chair*
 Don Anderberg
 Doug MacPherson

Ian Sundquist
 Jennifer Crowson
 Margaret Plumtree

STAFF:

Lenze Kuiper – *Director*

AGENDA:

1. **Approval of Agenda** – August 13, 2020.....
2. **Approval of Minutes** – June 11, 2020.....(attachment)
3. **Business Arising from the Minutes**
4. **New Business**
 - (a) Board of Directors' Meeting – September 3, 2020
 - (b) Staff Update.....
 - (c) Changes to Municipal Government Act re: Commissions.....(attachment)
 - (d) Subdivision Activity 2020.....(attachment)
 - (e) COVID Update.....
5. **Accounts**
 - (a) Office Accounts –
 - (i) May 2020.....(attachment)
 - (ii) June 2020.....(attachment)
 - (b) Financial Statements –
 - (i) January 1 - May 31, 2020.....(attachment)
 - (ii) January 1 - June 30, 2020(attachment)
6. **Director's Report**

- 7. Executive Report.....
 - 8. Adjournment.....
-

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 6:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Ian Sundquist

THAT the Executive Committee approve the agenda, as presented. **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Doug MacPherson

THAT the Executive Committee approve the minutes of June 11, 2020, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

- None.

4. NEW BUSINESS

(a) Board of Directors' Meeting – September 3, 2020

- Direction sought and provided by Executive for the Board Meeting on September 3, 2020. The Board meeting will allow for in-person and electronic attendance, social distancing to be achieved by placing 35 chairs 6 feet apart – no tables, and masks will be mandatory. Self-serve bottled water and juice to be provided. The meeting will be brief and will deal with only immediate business items that need the Board's attention.

(b) Staff Update

- The Executive were informed of the resignations of Erin Graham (Assistant Planner) and Bonnie Andres (Municipal Planning Clerk). Interim and long-term replacement plans were discussed.

(c) Changes to Municipal Government Act re: Commissions

- The letter from the Minister of Municipal Affairs, Kaycee Madu, was reviewed, along with a Municipal Affairs Bulletin entitled *Regional Service Commissions – Streamlining Approvals*. Key changes, legislative impact, how ORRSC will be affected, what governance implications exist and what ORRSC will need to do to meet compliance by September 2, 2021.

- An update on how ORRSC is handling daily operations and meeting provincial requirements during COVID was presented.

(d) Subdivision Activity 2020

- Subdivision activity/statistics up to and including June 2020 were reviewed. Total fees are down approximately \$35,000 from 2019, yet applications are down by 9 and lots created down by 5. This indicates that most subdivision applications for 2020 are for first parcel out of a quarter section rather than multi-lot applications.

(e) COVID Update

- COVID office protocols continue and compliance with the *City of Lethbridge's Bylaw 6239 – Temporary Mandatory Face Coverings Bylaw* will occur, as of August 10, 2020. All staff must wear a mask indoors when dealing with the public (but not in their own work area provided that physical barriers or physical distancing practices are observed). The public must wear a mask when they enter our office (a sign has been posted at the front entrance notifying the public of this requirement). Masks and hand sanitizer have been provided at the front counter. The specified City of Lethbridge penalty for contravention of this bylaw is \$100.

5. ACCOUNTS

(a) Office Accounts –

(i) May 2020

5280	Janitorial Services	Madison Ave Business Services	\$ 425.00
5310	Telephone	Bell Mobility	590.84
5310	Telephone	Shaw Business	180.90
5320	General Office Supplies	Desjardin Services	210.57
5380	Printing & Printing Supplies	Desjardin Services	100.98
5320	General Office Supplies	Desjardin Services	24.18
5380	Printing & Printing Supplies	Desjardin Services	111.14
5330	Dues & Subscriptions	Claresholm Local Press	40.00
5330	Dues & Subscriptions	Westwind Weekly	35.00
5380	Printing & Printing Supplies	Desjardin Services	269.70
5380	Printing & Printing Supplies	Total Office Plus	71.99
5440	Land Titles Office	Minister of Finance	174.00
5470	Computer Software	Whipcord	1,262.80
5500	Subdivision Notification	Lethbridge Herald	511.70
5534	Chinook Intermunicipal SDAB	Norm Wilde	261.02
5534	Chinook Intermunicipal SDAB	Tyler Nelson	250.00
5534	Chinook Intermunicipal SDAB	Phil Jensen	250.00
5570	Equipment Repairs & Maintenance	Xerox	1,179.65
5570	Equipment Repairs & Maintenance	Digitex	810.00
1160	GST Receivable	GST Receivable	417.43
		TOTAL	<u>\$7,176.90</u>

(ii) June 2020

4140	Approval Fees	Alain Zumbach	\$ 125.00
4140	Approval Fees	Cornelio Giesbrecht	205.00
5280	Janitorial Services	Madison Ave Business Services	425.00
5320	General Office Supplies	Madison Ave Business Services	42.48
5285	Building Maintenance	Daniel Witkowski	50.00
5285	Building Maintenance	Isaac Witkowski	100.00
5310	Telephone	Bell Mobility	591.84
5320	General Office Supplies	Desjardin Services	453.19
5320	General Office Supplies	Total Office Plus	12.58
5330	Dues & Subscriptions	Nanton News	68.00
5330	Dues & Subscriptions	Costco Wholesale	120.00
5330	Dues & Subscriptions	Vauxhall Advance	24.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	23.00
5440	Land Titles Office	Minister of Finance	182.00
5570	Equipment Repairs & Maintenance	Whipcord	1,262.80
5570	Equipment Repairs & Maintenance	Xerox	1,151.39
5534	Chinook Intermunicipal SDAB	Alan Vaughan	150.00
5534	Chinook Intermunicipal SDAB	Gordon Wolstenholme	150.00
5534	Chinook Intermunicipal SDAB	Lois Johnston	150.00
5570	Equipment Repairs & Maintenance	Xerox	1,179.65
5570	Equipment Repairs & Maintenance	Digitex	720.00
1160	GST Receivable	GST Receivable	571.94
		TOTAL	<u>\$7,757.87</u>

Moved by: Don Anderberg

THAT the Executive Committee approve the Office Accounts of May (\$7,176.90) and June (\$7,757.87) 2020, as presented.

CARRIED

(b) Financial Statements –

(i) January 1 - May 31, 2020

(ii) January 1 - June 30, 2020

Moved by: Jennifer Crowson

THAT the Executive Committee approve the following unaudited Financial Statements, as presented:

January 1 - May 31, 2020

January 1 - June 30, 2020

CARRIED

6. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

7. EXECUTIVE REPORT

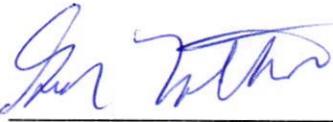
- Discussion surrounding provincial UCP policies with respect to policing, parks, linear assessment and NRCB/AUC decisions ensued.

8. ADJOURNMENT

Moved by: Gordon Wolstenholme

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 7:45 p.m. until **Thursday October 8 , 2020 at 6:00 p.m.** **CARRIED**

/bj

CHAIR: 

Tender Thoughts[®]
by american greetings 

20249304
TTY06251743P
©AGC, LLC



Dear Reeve Brian Hammond
&
Council for M.D of Pincher
Creek,

Thank you for recognizing
and celebrating International
Day of Older Persons on
October 1, 2020!

Best Regards,

Alberta Council on
Aging Board
+ Support Staff

The Australian Invasion: Big Coal's Plans for Alberta | The Tyee

Andrew Nikiforuk

Two Australian billionaires and four coal mining companies with names including Atrium and Montem plan to industrialize nearly 800 square kilometres of the southern Canadian Rockies to supply steel-making coal for Asian and Brazilian markets.

According to the Australian corporate presentations and financial documents, the foreign coal mining invasion is all about dwindling supplies of metallurgical coal at home, low royalties offered by a friendly “natural resource” government, and a dramatic downturn in the oilsands, which provides the miners what they call a “rare opportunity.”

As Alberta's treasury sees declining revenues from bitumen, the Australian firms are betting the province will pivot to fast-tracking coal extraction along what the Blackfoot once called the “Backbone of the World.”

Already the Jason Kenney government has signalled that intent by sweeping away regulatory obstacles long in place.

Opponents say the proposed Aussie coal mines represent a grave threat to not only the ecology of the targeted region, but Albertans who depend on it.

The type of mining proposed includes scraping away mountaintops and is water-intensive. Critics say it will not only pollute watersheds that provide drinking and irrigation water for 1.8 million of Canada's prairie dwellers but destroy existing sustainable economies from tourism to ranching.

The scale of the projects is vast.

The Australians are proposing multiple open-pit mines stretching from Crowsnest Pass north into the Oldman River watershed and deep into ranching country, where native fescue grasslands drape rolling hills along the Cowboy Trail.

The area to be mined, home to grizzly bears, elk and mountain sheep, would be carved into a landscape much like the Elk Valley on the B.C. side of the Rockies. The five open-pit mines operated there by Vancouver-based Teck Resources have contaminated local and U.S. waterways with toxic selenium. Teck has leases in the region that cover 340 square kilometres.

Now the Australians propose to double that mining footprint on the Alberta side of the mountains.

Meet the Australians

RIVERSDALE RESOURCES. This company, whose Grassy Mountain project is now under joint federal and provincial review, has been leading the charge since 2012, when it began pursuing its speculative play.

In 2019, Australian billionaire and arch-conservative Gina Rinehart bought Riversdale for \$740 million as part of her vast mining and ranching empire: Hancock Prospecting.

Riversdale, which owns 140 sq. km of coal leases in the Crowsnest Pass, proposes to level 28 sq. km of Grassy Mountain seven kilometres north of the town of Blairmore, and then expand into its leased properties both north and south along the eastern slopes.

Before the company arrived in Canada, it existed as Riversdale Mining in Africa. There it sold a Mozambique hard-coking coal mine to the multinational Rio Tinto in 2010 for \$3.7 billion. Two years later, Rio Tinto took a \$3-billion write down on the property because, it said, the coal “was significantly less and lower quality coal than it had assumed.”

Local residents are deeply divided about Riversdale’s presence, despite years of public relations efforts. Riversdale holds local “Australia Day” celebrations where kangaroo hides are auctioned off for charities. The aim, say executives, is to promote “the culture and the company.”

Behind the smiles lie ambitions boldly stated in other settings. “The long-term strategy for us is to really become a multi-mine producer in that region” of Alberta, explained Steve Mallyon, Riversdale’s former CEO in a presentation to the Sydney Mining Club in December 2018.

At that time, Mallyon explained there were two factors driving the Grassy Mountain project: low coal royalties of one per cent in Alberta combined with the stagnation of bitumen mining in Alberta.

“It is all about the timing,” he emphasized, “particularly with the downturn with the oilsands sector. It makes our ability to produce this project on time and on budget a little easier.”

MONTEM RESOURCES. The Melbourne-based company, a penny stock on the Australian Securities Exchange, has multiple properties covering 220 sq. kilometres, including the proposed revival of four old open-pit mines that were closed decades ago. These old surface mines once supplied Japanese steel markets.

That mining disfigured the landscape but did not destroy the mountains because existing equipment was too small to take them entirely apart. Hydraulic backhoe excavators and 220-ton trucks, many of them automated, now make mountain top removal possible.



An open-pit coal mine in Elk Valley, BC, similar to ones proposed along the eastern slope of Alberta's Rocky Mountains. The method involves removing mountain tops and terracing their sides. Photo by Garth Lenz.

Crowsnest Pass, a picturesque town with a history of underground coal mining booms and busts, has not seen any active mining in the region for 55 years. Another three proposed mine sites by Montem would carve out mountains in the eastern slopes that protect the watershed of the Oldman River that empties into the South Saskatchewan River.

Peter Doyle, Montem's managing director, notes that Australia, Canada and the United States now produce most of the world's metallurgical coal.

"Canada should really be producing double, if not triple what it is currently producing, which is around 30 million tons for export," he told the West Australian in 2018.

Rob Tindall, another Montem executive, recently compared Alberta's regulations to those of free-wheeling Western Australia in a presentation that

was removed from the internet after a Tyee article highlighted its contents.

In the presentation, Tindall called the province a good place to do business because it “tends to be a little bit more favourable from the regulatory perspective.”

ATRUM COAL. This firm, also listed on the Australian stock exchange, wants to take another 230-square-kilometre chunk out of the southern Rockies with its Elan Project, a huge complex of four open-pit mines.

Those mountain removal projects would require a 36-kilometre-long covered conveyor belt to transport the coal to rail lines in the Crowsnest Pass. The Alberta government granted Atrum Coal permission to punch in more than 30 kilometres of roads and more than 400 drill sites for exploratory work on prime grizzly bear habitat this summer.

The company says the quality of steel-making coal found on its leases in the Oldman River watershed is “readily comparable to those from Teck’s nearby Elk Valley complex, and the product planned to be produced at Riversdale’s Grassy Mountain development.”

In a corporate presentation made this year, Atrum Coal described the Alberta government as “engaged and supportive.”



Coal Association Canada president Robin Campbell lobbied to achieve what Australian mining companies wanted, the killing of Coal Policy restrictions on open-pit mining in sensitive areas of the Rockies. He’d previously served as Alberta’s environment minister. Photo via the Government of Alberta.

Atrum's leases are all located on land that was once governed by the province's 1976 Coal Policy, which banned or restricted open-pit mining in much of the Rockies in an effort to protect watersheds and wildlife.

Earlier this year, the Kenney government removed that obstacle with no public consultation, though it did confer with the Coal Association of Canada headed by Robin Campbell, a former coal miner and Tory provincial environment minister.

According to public records, Campbell actively lobbied for the Coal Policy's demise on behalf of his Australian clients.

Atrum Coal, which is 19 per cent owned by another Australian billionaire, Tim Roberts, celebrated the move.

"We welcome the decision of the Alberta government to repeal the now heavily outdated 1976 Coal Policy. It is a big step forward for the targeted progression and future development of our flagship Elan hard-coking coal project," said Atrum CEO Andrew Caruso.

CABIN RIDGE. The fourth Australian player in the southern Rockies, Cabin Ridge, has been granted permission to begin exploratory work in the eastern slopes over its 190-square-kilometre lease.

It is owned by the hedge fund Warburton Group, which is chaired by Australian billionaire Tim Roberts, who also owns a share of Atrum Coal.

When all the Australian projects are tallied, "the size, scale and impact of these proposed mines is something that we have never seen on this landscape before and could change southern Alberta forever," said Katie Morrison, conservation director at Canadian Parks and Wilderness Society for Southern Alberta.

Big Coal Down Under

Between 2003 and 2013, Australia — much like Alberta — experienced one of the world's largest mining booms to supply growing Asian markets with steel-making coal, thermal coal and iron ore. The country exports about half the world's hard-coking coal used to turn iron ore into steel.

But that boom has largely ended. Depleting resource quality and poor economics in existing mines as well as increased opposition to open-pit mining, has forced the Australians overseas.

Last year, the New South Wales Land and Environment court rejected an open-pit mine for hard-coking coal proposed in the community of Gloucester Valley.

The beef and dairy community is about the same size as the Crowsnest Pass, population 3,000, and just as scenic with towering mountain vistas.

The judge said the mine wasn't in the public interest and cited the same reasons that ranchers, landowners, irrigators, tourist operators and conservationists are now marshalling in their public campaign to reject the Aussie invasion in the Rockies.

In his lengthy and landmark ruling, the judge said that “the exploitation of the coal resource in the Gloucester Valley would not be a sustainable use and would cause substantial environmental and social harm.” He said the project would also “cause noise, air and light pollution that will contribute to adverse social impacts.”

The judge added the open-pit mine would impoverish “people’s way of life; community; access to and use of infrastructure, services and facilities; culture; health and well-being; surroundings; and fears and aspirations.”

To the alarm of Australia’s powerful mining industry, the judge also cited climate change as major reason for rejection: “The construction and operation of the mine, and the transportation and combustion of the coal from the mine, will result in the emission of greenhouse gases, which will contribute to climate change.”

But in Alberta, a province that has rejected a national carbon tax and lags in policies to mitigate climate change, Aussie coal miners are now hoping to recreate the same formula for their past success at home: low royalties, low corporate taxes, minimal regulations and facilitating politicians.



Pending open-pit coal mining and exploration sites sought by Australian companies along the southeastern flank of the Rocky Mountains in Alberta. Image via Canadian Parks and Wilderness Society.

Noted Australian journalist Paul Cleary has observed that Australia built a resource regime on coal and iron mining diametrically opposed to Norway's relationship with oil.

Norway's approach maximized returns for Norwegians, the owners of the resource and saved for the future.

In contrast, Australia has rewarded industry with big profits rather than flow higher proceeds into the public treasury. Australia's "coal, iron and petroleum resources are subjected to modest mineral royalties that don't return a share of super profits, while artful tax dodging by the big multinationals allows them to minimize corporate tax," noted Cleary.

In 2010, Australia's powerful mining lobby spent \$22 million to bury a proposed super profits tax on mining income that would have raised \$100

billion for Australia's treasury over a decade. Gina Rinehart led that charge with the cry of "axe the tax."

Rinehart, in her book titled *From Red Tape to Red Carpet and Then Some*, argues that governments need to dump regulations, lower taxes and roll out the red carpet for miners in order to "create, innovate, prosper and have an exciting future."

In many respects the Kenney government has followed Rinehart's right-wing prescription.

In addition to rescinding the Coal Policy, the Kenney government has sent letters of support to Australian mining speculators offering them less red tape and lower corporate taxes. As well, it has promised speedy permitting. And it has staffed the Alberta Energy Regulator, which will review each coal mining project, with people whose pasts are aligned with resource extracting corporations. One is the self-described "political activist" John Weissenberger, who worked on Jason Kenney's election campaign.

Revolt in Alberta's ranchlands

The government's cozy relationship with Aussie coal miners and speculators has alarmed and outraged landowners and ranchers who graze cattle in the eastern slopes, used for that purpose since the turn of the century.

"The call to action for me is about what's in the best interests of Canadians and Albertans," Jolayne Gardner told The Tyee. "And it's certainly not about a short-term economic gain for foreign-owned companies. This province has done enough of that in recent years."

She runs the Blue Bird Ranch along with her husband Cam and two children in the province's historic foothills. The Gardners' ranch would be directly affected by noise, coal dust and water pollution from the mines.

At a recent debate about the Aussie invasion in Calgary organized by local ranchers, Coal Association of Canada president Campbell bristled at the suggestion that the Alberta government was serving the interests of foreign miners at the expense of local Albertans.

"I am happy we have people who want to come and invest in this province," he declared. "I'm proud we have Australian investors here."

He told the ranchers to not get "emotional" and listen to "the facts." Alberta, he said, "is suffering and the unemployment is high. It is important to look at all economic opportunities."

After the event, one foothills third-generation rancher reflected on Campbell's comments. "Looking at facts and alternative economies is exactly what has caused so much opposition to the mines," he continued. "They would do far more harm than good to the people, economy and environment of this area."

"As for getting emotional," he added, "maybe if Mr. Campbell was facing a

bulldozer about to go through his front yard and take out his water supply and livelihood with it, he would show some emotion too.”

Ranchers and other intervenors are trying to undo what Campbell lobbied for on behalf of coal interests. They are seeking a judicial review of the Kenney government's decision to wipe away the Coal Policy, on the grounds that it broke the law by not including proper public consultation. That hearing is scheduled for January 2021.

Water scientist David Schindler, a noted professor at the University of Alberta, called the mine proposals short-sighted and foolhardy.

“The best example of why you shouldn't mine in mountain watersheds comes from Appalachia where mountaintops have been pushed into streams, aquifers have been destroyed and selenium and other toxic trace metals contaminate the watershed.”

He sees a lesson in Alberta's experience with the oilsands, now losing investors as analysts predict that globally climate change regulations and low prices will render bitumen mining projects “stranded assets” incapable of breaking even.

If the Australian invasion is given free rein, “the coal will not be used for long,” said Schindler, “so again Alberta will be left with stranded assets,” along with a legacy of degraded landscapes.

Alberta ranchers fear loss of grazing lands due to proposed coal mine | The Narwhal

Oct 10, 2020

Laura Laing can't imagine how her family would run their cow-calf operation without their Mount Livingstone grazing allotment.

These native grasslands, nestled among the hills and peaks, with Cabin Ridge Mountain rising above the pastures, support a large percentage of the Plateau Cattle Company herd from early June to the beginning of October.

"Year after year, it's been our best-producing pasture," said Laing, who values the benefits of the native grass, clean water and open spaces in this area for her family's herd.

This third-generation ranch west of Nanton, Alta., like many others in southwestern Alberta, relies on being able to graze its cattle in the Mount Livingstone Range. This breathtaking landscape has been vital to numerous beef operations for decades, and it's unfathomable to Laing that this place could soon be changed beyond recognition.

But this could be a devastating reality for many ranchers on the Eastern Slopes of the Rocky Mountains if a proposed open-pit coal mine is given the green light this fall. This is becoming more likely due to a recent change in a 44-year-old policy on coal mining in Alberta.

"You really have to fight to stay in this industry," Laing said. "We try not to get overly emotional about it because that makes you quite reactive... We say to ourselves, 'how could this even be a thing?' It's disastrous to the landscape."

Laura Laing says she can't imagine how her family would run their cow-calf operation without their Mount Livingstone grazing allotment, now threatened by a coal mine proposal. Photo: Leah Hennel / The Narwhal

On June 1, the province of Alberta quietly revoked the Coal Policy, which had previously restricted coal mining exploration and development in areas considered environmentally sensitive. Enacted in 1976, this legislation had regulated coal mining over four categories of land. While former Category 1 lands in the Rockies are to remain protected, the provincial government stated, the other three categories are now open for coal development. The change came without a public consultation period.

The lifting of restrictions on Category 2 lands, covering 1.4 million hectares of land in the foothills and Rockies deemed moderately to highly environmentally sensitive, including the Mount Livingstone Range, is especially troubling to those who rely on these lands to pasture cattle. Until now, open-pit mines had

been prohibited on Category 2 lands, and underground mines were only allowed if surface impacts were considered acceptable for the environment.

New title

Get The Narwhal in your inbox!

People always tell us they love our newsletter. Find out yourself with a weekly dose of our ad-free, independent journalism

This paves the way for the approval of the Grassy Mountain Coal Project, just north of Blairmore, Alta. Australia's Benga Mining Limited plans to develop an open-pit metallurgical coal mine with a production capacity of up to 4.5 million tonnes of coal per year, with a lifespan of 25 years. Benga has sought provincial and federal approval for this mine since 2014, and a public hearing is scheduled to start in October.

"They opened up a huge swath of land that historically Albertans have said needs to remain in its natural state and be available to multiple users, to now be available for what we call mountaintop removal mining," said Bobbi Lambright, secretary of the Livingstone Landowners Group.

This type of mining, often used for surface mines in the Appalachian Mountains of the southeastern U.S., requires the removal of all vegetation and top soil, then explosives are used to blast all the rock above the coal seam to expose it. Waste rock is moved into massive piles, and the blasting is known to release toxic elements from the rock into the environment.

A mountaintop removal metallurgical coal mine, owned and operated by Teck Resources in B.C.'s Elk Valley. The Grassy Mountain Coal Project near Blairmore, Alta., would also be a mountaintop removal mine. Photo: Jayce Hawkins / The Narwhal

This raises numerous concerns for Laing, with the impact on water quality at the top of her list, as well as loss of native grasslands and the spread of coal dust toxins in an area of extreme winds.

"We're not anti-development at all, but you're not going to put a mountain back, you're not going to put the native grasses back and you're definitely not going to revert it back to pasture land after. That's just not going to happen," she said. "For the general public, if they look west when they're driving the Cowboy Trail, that landscape's going to change."

The original extent of Canada's native prairie grasslands. Between 75 and 90 per cent of the grasslands have been eradicated. Map: Alicia Carvalho / The Narwhal

Potential for widespread impact across Oldman River watershed

The lack of public knowledge about both the rescission of the Coal Policy and the Grassy Mountain project alarms Laing, who said she only learned about these when notified by the mining company, not the provincial government. “Everybody we speak to in the area or in the community or public users up in our grazing allotments have no idea that this passed,” she said. “The public awareness has been very low, and I don’t think that that’s a coincidence.”

This comes in the midst of a difficult economic situation, when the impacts of COVID-19 are the latest challenges facing beef producers already concerned about the financial viability of their operations. “As producers we continue to feel pressures from all areas,” said Laing, who foresees many negative affects on her grazing allotment due to coal development, such as “stress on the animals from equipment, drilling, personnel, wildlife relocation (and) predation.”

John Smith and Laura Laing cross the Livingstone River. Ranchers are concerned about the potential impact of a new coal mine on water quality. Open-pit coal mining can increase levels of selenium in rivers, which can be toxic to fish populations and contaminate drinking water. Photo: Leah Hennel / The Narwhal

The Livingstone Landowners Group is among those raising concerns about the provincial government’s sudden shift in coal development policy. This organization represents ranchers, residents and businesses in the Livingstone Range and Porcupine Hills who want to see sustainable development and good land stewardship.

Development in formerly protected Category 2 lands, Lambright stated, could have many negative affects on its ecosystems. “It’s been designated through multiple land use plans as an area that’s got a lot of native prairie, it’s got a lot of unique habitats that support endangered and at-risk species.”

This would affect all users of the land, she continued, who currently work in what can be seen as a symbiotic relationship. “If you’ve got a cattle rancher using the land, his cattle are in there, they’re grazing the native grass, they’re mitigating potential future fire hazards, they’re providing food for people through their cattle and the grassland also supports things like reducing our carbon footprint.”

Grazing animals like cattle are an essential component of a healthy grasslands ecosystem. Less than 25 per cent of Canada’s grasslands remain intact. Photo: Leah Hennel / The Narwhal

In addition to those benefits, other public users make their living on this area through guiding, outfitting and tourism, as well as those who enjoy the land for fishing, hiking and hunting. “There’s a lot of uses of that land today that essentially would be eliminated or irrevocably changed if this coal mining were to go ahead.”

The potential impact on water quality is an area of great concern for both human health and the ecosystem, Lambright said. The element selenium can be released into water and soil as a result of open pit coal mining, and currently

there is no known solution to wholly mitigate its impact once in a body of water.

This proved disastrous in B.C.'s Elk River Valley, after five coal strip mines operated by Teck Resources discharged selenium and other toxic chemicals into the river. In 2018, the company was fined \$1.4 million for this selenium release, which was found to have caused a collapse of the local cutthroat trout population and the contamination of several private and community wells.

Availability of water is another issue. The Grassy Mountain project is near the headwaters of the Oldman River, a vital watershed for southern Alberta. More than 45 per cent of the province relies on this watershed, which is already facing considerable supply pressure due to natural flow reductions.

“There’s been no new licences that are supposed to be issued for water out of that watershed, and the water is fundamental to people’s livelihoods in all of these other areas,” Lambright said. “This level of intense mining would require a lot of water, and it’s a bit unclear at the moment how that need would be met.”

The Milky Way above the Livingstone Ridge. Photo: Leah Hennel / The Narwhal

A complex economic issue

When the provincial government announced the Coal Policy’s rescission this spring, officials said this decision would create new opportunities for investment as well as certainty for the coal industry.

“Rescinding the outdated Coal Policy in favour of modern oversight will help attract new investment for an important industry and protect jobs for Albertans,” said Sonya Savage, provincial energy minister, in a press release.

Benga Mining officials stated the Grassy Mountain mine would create approximately 400 full-time jobs when at peak production. With the current economic challenges increasing Alberta’s ongoing unemployment, some locals see this project as a positive move. Blair Painter, mayor of Crowsnest Pass — a town founded on mining — has expressed his support for new coal projects in the area. “This community is in desperate need of industry,” Painter stated in a letter in 2019.

Although the Alberta Energy Regulator will now approve coal projects individually, it’s worth noting that the Grassy Mountain project and other mines proposed in former Category 2 lands will not mine the lower-quality thermal coal mined in other parts of the province for power generation. This is higher-quality metallurgical coal, which is used to make steel and in demand from international markets. Several other Australian companies have shown interest in mining metallurgical coal in Alberta.

John Smith and Laura Laing during the Plateau Cattle Company’s fall round-up on their Mount Livingstone grazing allotment, with Cabin Ridge Mountain

in the distance. Laing says the Alberta government's decision to open up coal mining on economic grounds is short-sighted. Photo: Leah Hennel / The Narwhal

Laing sees the government's economic argument as short sighted, given that it isn't Alberta's energy industry that will ultimately benefit. "The resources (are) going to be shipped through to Australia," she said. "Some of them privately own some of the mineral rights up there, so there's zero royalties back to Alberta, and for the ones that are getting royalties, it's pennies on the dollar."

Lambright agrees, adding that jobs may not be as secure as hoped in the long run, due to the fickle nature of the coal market and the industry's push towards cutting costs through automation. In the case of Grassy Mountain, Benga Mining's owner, Australia's Hancock Prospecting, is "a world leader in automating mining," she said. For example, the company owns an iron ore mine in northern Australia that is in the process of automating all its trucks, and the mine is monitored from a control centre in Perth, on the other side of the country.

'Our mountains are who we are'

Laing and other beef producers in southwestern Alberta are working to understand the scope of this policy shift and make the wider community aware of its potential impact on the Eastern Slopes. To help create awareness, local ranchers are collaborating with a film company to create a short film for social media that highlights the area and its history. Laing hopes the film will help to drive home the importance of this place to so many Albertans.

"Our mountains are who we are," she said. "It's really about coming together as a community to say, 'our grass is disappearing, and this is our environment and our watershed. This is really a very big deal.'"

Laing says Alberta was built on agriculture. "Agriculture is the beacon in this economic recovery. Where's the support for that?" she asked. Photo: Leah Hennel / The Narwhal

Laing would like the provincial government to consider the impact on agriculture in these development decisions, especially when it touts coal projects as necessary to Alberta's post-pandemic recovery. "The province built its backbone on agriculture," she said. "Agriculture is the beacon in this economic recovery. Where's the support for that?"

It's even more dire given that the loss of cattle producers in Western Canada often results in the loss of endangered native grassland, something that greatly concerns Laing from both a stewardship and business perspective.

"We don't have somewhere else to go, and that will greatly reduce the sustainability of our operation. Where are we going to find grassland for over 155 pair that go up there for the summer months? So where's the support to the cattle industry or the ranching operations when we're selling out these native grasslands?"

Read more: Meet the people saving Canada's native grasslands



> RCMP BY THE NUMBERS

POPULATION

Albertans living in RCMP jurisdictions

1,840,191
2019 est.

Albertans served through the Municipal Police Services Agreement
935,394
est.

Albertans served through the Provincial Police Services Agreement
904,797
est.

Municipal RCMP Contracts
45

Rural RCMP contracts
104

4.37 Million
over contacts with Albertans

EMPLOYEES

RCMP employees working in Alberta **4,555**

Regular Members > Contract Policing **3,014**

1,643
Provincial

1,371
Municipal

324
Regular Members >

1,217
CMs & PSEs
Civilian Employees

Cadets received from Depot
285

Police Dogs
22

Federal & Specialized Policing Services
60

Internal Services
60

FILES

233,932 Calls to OCCs (911)

930,258 Total calls to OCCs

810,950 PROS Files Opened

126,117 Property Crime Files

37,953 Persons Crime Files

393,408 Traffic Related Files

263,369 Number of People Charged

215,619 Criminal Code Investigations Initiated

56 Homicide Investigations Initiated

55,186 Motor Vehicle Collisions Reported

5,192 Reported Injury Collisions

ASSETS



1020 Frontline Vehicles
Police spec marked/unmarked vehicles and marked trucks



210 Frontline Seasonal Vehicles



113 Detachments



37 RCMP Watercraft



ANNUAL REPORT

Message from the Commanding Officer



I am pleased to present the Alberta RCMP 2019-2020 Annual Report which highlights the hard work and dedication of the 4,555 employees of the Alberta RCMP.

Policing is about people and over the past year, we have prioritized our commitment to working with the communities in which we live and work, ensuring that the citizens we serve are the voice of our policing priorities. By working together, we have implemented localized, integrated and community-based policing strategies to prevent and address crime.

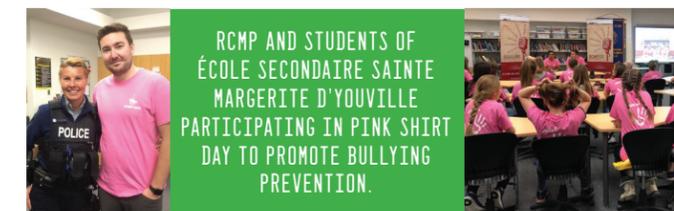
Our employees are Albertans serving Albertans and we are all very proud of the RCMP's longstanding history in this province. Through the continued support of the Government of Alberta, law enforcement partners and the communities we serve, we are advancing our goal of having strong and resilient communities across Alberta.

Curtis Zablocki

M.O.M. | Deputy Commissioner | Commanding Officer "K" Division

> Community Engagement

Community involvement is an important building block of being a successful police service. The Alberta RCMP works to foster relationships with citizen-led groups such as Rural Crime Watch, Citizens On Patrol, and Crime Stoppers. We rely on these groups to not only be the eyes and ears of our communities, but to also participate in our crime prevention initiatives.



Holding town halls and community events allows us to hear the perspectives of Albertans and set policing priorities accordingly. Many detachments have hosted events such as Mochas with Mounties and Coffee with a Cop — giving communities the opportunity to have informal discussions with Detachment Commanders. Beaverlodge RCMP recently held a Facebook Live Town Hall in order to reach a broader demographic, including youth. It was a successful video with over 4,100 views. We will continue to evolve our community engagement efforts to enhance Albertans' input and hear from our communities to set our priorities, as we have done for years.

Our work within schools is another key component to our community policing. This past year, we participated in a national initiative called RCMP Talks, which allowed youth to have meaningful conversations with other students from across the country. Some discussion topics included impaired driving and bullying. Manning RCMP and Victim Services participated in the Food for Thought initiative, preparing free breakfast for students struggling with food security. Red Deer RCMP also supported the building of a new playground for a local elementary school.

Charity fundraising is also an important part of the work our detachments do to support communities. Stuff the Cruiser and Cram the Cruiser are popular events in which various detachments and crime prevention groups fundraise for local food banks. Other detachments have worked with Sport Central to obtain sports equipment for kids in their community.



RCMP participating in Stuff the Cruiser and Cram the Cruiser Food Bank fundraisers.

SELECT PROPERTY CRIME BY FISCAL YEAR



rcmpcareers.ca

OVER 150 CAREER SPECIALIZATIONS

With a vast range of career specializations and opportunities for growth and training, the RCMP offers a career like no other.



carrieresgrc.ca





> Crime Reduction

Property crime continues to be a leading concern for many Albertans. In response, Alberta RCMP has focused on strategically reducing crime rates using targeted enforcement and prevention initiatives. Working alongside detachments throughout the province, the Alberta RCMP Crime Reduction Units addresses community priorities and local crime trends.

Alberta Crime Reduction from April 2019 - March 2020:

*NUMBERS COMPARED TO APRIL 2018 - MARCH 2019



Alberta RCMP's Crime Reduction Strategy includes initiatives such as Data 2 Action and Project Lock Up. Data 2 Action turns criminal intelligence data into actionable steps aimed at reducing crime. The project focuses on our most vulnerable communities, targeting prevalent crime types in those areas. Project Lock Up allows RCMP and citizens to work together to respond to repeat victims of property crime; the program came from the realization that the same rural properties were repeatedly being targeted. Community Engagement and Outreach Specialists work with Albertans to minimize their properties' overall risk.

From March 2019 to April 2020, the number of top targeted properties – properties that previously experienced the highest rates of repeat crime – dropped by 55.4%. Over half of the properties did not report further incidents after Project Lock Up interventions.

> Federal Policing

Alberta RCMP Federal Policing plays a key role in one of the RCMP's most fundamental mandates: the investigation of serious, national or transnational incidents, criminal threats to Canada's national security and its economic, political and social integrity. We use an intelligence-led approach to identify, investigate, disrupt and dismantle criminal organizations, groups and individuals that threaten Albertan communities. Key activities targeted by Alberta RCMP Federal Policing are terrorism, foreign interference activities, organized crime, money laundering, border integrity and Transnational and Serious Organized Crime cyber-enabled activity.

The following two files demonstrate the specialized units within Alberta RCMP Federal Policing have been successful in protecting Albertan communities:

1. Drug Importation:

July 2019, through a combined effort, CBSA and RCMP Federal Policing seized 33 bags of methamphetamine (approximately 50kg) from a vehicle at the Coutts, Alberta border crossing. This stopped roughly 500,000 doses from making its way into Canada. The driver was arrested and later charged pursuant to the Controlled Drugs and Substances Act.

2. Money Laundering:

A year-long investigation determined that an Edmonton-based company was operating as an unregistered money service business and had facilitated the transfer and receiving of funds for various cannabis dispensaries not federally licensed to produce and/or sell cannabis in Canada. Over 84,000 transactions equalling nearly 15 million dollars took place throughout the course of the investigation. Four directors of the business were charged with various offences under the Criminal Code and Proceeds of Crime, Money Laundering, Terrorist Financing Act.

> Traffic

As Alberta's Provincial Police Service, the RCMP is dedicated to promoting and enforcing roadway safety, and is often the first line of defence against travelling crime and drug trafficking. RCMP Traffic Units are strategically deployed across the province, using intelligence and collision data to keep motorists, cyclists, pedestrians, and all road users alike, safe.

Between April 2019 and March 2020, there were 195 fatal motor vehicle collisions throughout Alberta, resulting in a total of 213 fatalities; 24% of all fatal collisions involved alcohol and/or drugs. These numbers demonstrate why it is crucial that the RCMP not only continue to enforce traffic laws, but also inform the public on how these types of roadway incidents can be prevented.

Each month, we develop a province-wide campaign based on the Alberta Traffic Safety Calendar theme. These campaigns focus on topics such as distracted driving, excessive speeding, motorcycle safety, and more. Through these monthly themes, the RCMP works to educate Albertans on how they can actively participate in traffic safety.



In January 2020, the Alberta RCMP Roving Traffic Unit (RTU):

- Conducted three traffic stops over a four-day period on Highway 16 near Jasper. A total of 160 lbs. of cannabis was seized.
- Stopped a rental vehicle for a moving violation. Officers found excessive luggage covered by a blanket in the back of the car. Further investigation led to the seizure of 130 lbs. of cannabis products.



> Innovation and Technology

Technology is ever-evolving and can be challenging to keep up with in a policing environment. Throughout the past year, we have made numerous advancements in supporting the technological needs of our employees and the public. Our detachments now have more Wi-Fi access points and network line speeds are being upgraded throughout the division. These projects have provided us with faster downloading speeds for files such as in-car video footage and has reduced the amount of time employees are spending in the office on administrative tasks, getting them back out into the community.

The migration of all detachments to the Alberta First Responder Radio Communications System (AFRRCS) was completed in November 2019. This system was developed to ensure seamless communication amongst Alberta's first responders who traditionally had their own radio systems. Additionally, a pilot was launched to expand the use of the AFRRCS with Community Peace Officers who traditionally would not have access to the system. This pilot allows our municipal partners to continue supporting our employees and communities across Alberta.

WE WILL CONTINUE TO UPGRADE OUR TOOLS AND SOFTWARE OVER THE COMING YEARS. FASTER, MORE EFFICIENT WAYS OF DOING BUSINESS NOT ONLY BENEFITS OUR EMPLOYEES, IT BETTER IMPROVES OUR SERVICE DELIVERY TO ALBERTANS.



> Drugs

The use of illicit drugs continues to pose a risk to Albertans. In an effort to minimize the current drug epidemic, Alberta RCMP has created an intelligence-based enforcement strategy to identify priority targets and areas of increased crime. This includes criminal activities associated with illegal drug trade, such as breaking and entering, theft, mischief, and violent crimes.

As a result of the strategy, related offences DECREASED BY **-31%** between 2018-19, with **2,661 fewer drug offenses.**

Methamphetamine

Crystal methamphetamine (meth) continues to be the most prevalent drug on Alberta streets, with an increase of related offences recorded again this year. **Between 2018 and 2019, possession charges increased by 11%, with an overall increase of 239% since 2014.** This upward trend suggests that meth remains more easily accessible and readily available to Albertans.

To address the issue, the Provincial Methamphetamine Response Strategy was developed under the Canadian Integrated Response to Organized Crime. This strategy was developed by the Alberta RCMP and various external partner agencies. The strategy uses shared intelligence to not only educate the public, but also combat the sale of illicit drugs.

TOTAL DRUG ENFORCEMENT

Drug Charges:

	2015	2016	2017	2018	2019	CHANGE 2018-19
Production	147	130	130	111	40	-64%
Possession	7,937	6,739	6,735	5,383	3,309	-39%
Trafficking	3,410	3,087	3,075	3,024	2,428	-20%
Other	242	212	161	150	230	+53%
TOTAL	11,736	10,168	10,101	8,668	6,007	-31%



Illicit drugs and related paraphernalia seized by Alberta RCMP.

Opioids

The use of opioids in Alberta continues to rise. **From 2018 to 2019, opioid offences (not including heroin) increased by 34%, with 309 offences in 2019.**

Since 2016, 2,219 individuals in Alberta have died from apparent accidental drug poisoning related to fentanyl, with 523 in 2019 alone. While non-fatal overdose statistics have remained consistent over the past year, deaths due to accidental drug poisoning related to fentanyl decreased 21% between 2018 and 2019.

> Looking Ahead

With the financial support of the Government of Alberta, the RCMP will create 76 new police officer positions and 57 new civilian positions between 2020 and 2021.

Focusing on rural crime reduction, the RCMP will use funds to not only increase the number of officers at smaller detachments throughout the province, but also to enhance frontline supports and specialized units. An integrated service delivery model ensures the benefits of additional RCMP resources are felt across Alberta as a whole.

The Police Advisory Board is dedicated to working with communities to set policing priorities and allocate resources to target crime. We will continue our efforts to provide Albertans with the provincial police service they expect and deserve.



To date, we have filled a total of 46 of the new positions to increase rural policing levels and to enhance rural crime reduction efforts. The filled positions include 25 frontline police positions in Alberta rural communities; 18 centralized police officer positions to provide support and specialized services to all rural Alberta RCMP detachments; and three civilian support positions to provide administrative and program support across the RCMP provincial jurisdiction.



MD OF PINCHER CREEK NO. 9

TEMPORARY WORKING FROM HOME PROCEDURE

C-SAFETY-002-PR-001

TITLE: TEMPORARY WORKING FROM HOME PROCEDURE

Approved by CAO
Approved by Department Head

Date:
Date:

PURPOSE OF THE PROCEDURE

To provide a structure to adhere to policy C-SAFETY-002 Corporate Health and Safety during the COVID-19 pandemic.

GUIDELINES

This procedure does not alter or replace the terms of an existing employment contract or preapproved scheduling arrangement made with your supervisor.

Work hours – follow your prescribed hours of work. (i.e.: Monday – Friday 8:00 am – 4:30 pm)

Employees must comply with all MD rules, policies, practices, and instructions that would apply if the employee were working at MD offices.

Compensation and leave scheduling – All overtime must be preapproved. All leave requests are processed in the same manner (time-in-lieu, personal leave, vacation).

Employees are required to physically be in the office as outlined in the attached schedule. The schedule is put in place to enhance communication among staff and council, know when/where they can reach anyone and to control office numbers. Exceptions to the schedule will include: vacation, sick and personal time, or other CAO authorized approval.

PERFORMANCE MANAGEMENT

Working from home should not affect an employee’s ability to complete day-to-day functions, including meeting deadlines, answering inquiries, communicating with co-workers, management, rate payers, and so on. Supervisors will work with employees to stay updated on department and work events and establish key projects or assignments. Employees and their direct supervisors are expected to meet weekly to ensure objectives, expectations and deliverables align.

PAYROLL

Employees working from home must submit time cards for all time spent working offsite/onsite to payroll no later than the Monday at noon of a pay week. To maintain audit controls, time cards must continue to be submitted with the appropriate signatures. If an employee is working out of the office on timesheet day, they are required to submit their timesheet to payroll earlier. If your work hours have changed from a previously submitted time sheet, the employee is required to contact payroll directly or adjust their time sheet for the next pay period. If an employee is unable to submit a timecard due to self-isolating, your direct supervisor will be responsible for submitting on your behalf.

VACATION

The MD acknowledges that during COVID-19 the use of vacation time may look different. However, the MD emphasis that vacation time is given to employees to use, and will not be paid out. Therefore employees must take their 2020 vacation entitlement in 2020, unless they have submitted a vacation carry forward request form and have received the appropriate approval. Please contact HR for a copy of the form.

SECURITY AND MANAGING RISK

Employees are expected to use MD provided resources when working from home. This is to ensure appropriate software and programs are used, and that data security/confidentiality is maintained. IT resources need to be maintained and associated software kept up to date. Failure to use MD approved resources may leave the MD vulnerable to a data/security breach.

MD owned resources may only be used for business purposes. Employees must take reasonable steps to protect any MD resources from theft, damage, or misuse. Depending on the circumstances, the employee may be responsible for any damage to or loss of MD resources.

While the MD will work with employees to assist with setting up a temporary home office, the employee is responsible for providing adequate workspace and furnishings while working from home.

HEALTH AND SAFETY

Employees working from home will be covered by workers' compensation for job-related injuries that occur in the course and scope of employment while working from home. The employee remains liable for injuries to third parties that occur on the employee's premises. To minimize this risk, employees are required to complete and submit the Temporary Home Office Checklist to the OHS Specialist.

FREQUENTLY ASKED QUESTIONS

This procedure is to be used as a frame-work when working from home. What an employee does normally at work, should be the same when working from home.

Q: Is it acceptable to run out and get coffee?

A: Yes! We understand coffee is necessity.

Q: Is it acceptable to go run errands, get groceries, etc. on my lunch break?

A: Yes! Just like in the office, your lunch break is your lunch break.

Q: Is it acceptable to do yard work or house cleaning at 8 am if I have my phone for emails and calls?

A: A normal work day for MD staff is between 8 am and 4:30 pm. Unless you have received approval from your supervisor for use of personal time, vacation, etc. this is not acceptable.

Q: If I am sick, but can still work from home, do I have to notify my supervisor?

A: Yes, if you are sick you must reach out directly to your supervisor. Your supervisor will work with you to determine if you can perform your daily duties or if sick time is required.

END OF AGREEMENT

At the end of a work from home agreement, employees must promptly return all MD property used for working at home. An employee, current or former, may receive notices from IT to return MD property. Failure to do so may result in discipline for current employees or legal action if the employee no longer

works for the MD. If an agreement is being revoked, employees will receive reasonable notice to make any arrangements necessary to return the MD property to the worksite.

ACKNOWLEDGEMENT OF AGREEMENT

I, (**employee name**), acknowledge that I have read and understand the Working from Home Procedure. Further, I agree to adhere to this procedure and will ensure that employees working under my direction adhere to this procedure. I understand that if I violate the rules or guidelines outlined in this procedure, I may face disciplinary action up to and including termination of employment.

Employee:

Name: _____

Signature: _____

Date: _____

Supervisor:

Name: _____

Signature: _____

Date: _____