

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
June 9, 2020
1:00pm

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES/NOTES
 - 1. Council Committee Meeting Minutes
 - May 26, 2020
 - 2. Council Meeting Minutes
 - May 26, 2020
- D. BUSINESS ARISING FROM THE MINUTES
- E. UNFINISHED BUSINESS
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - 1. Councillor Quentin Stevick – Division 1
 - Pincher Creek Library
 - EMS
 - Chinook Arch Regional Library
 - ASB
 - 2. Councillor Rick Lemire – Division 2
 - 3. Councillor Bev Everts– Division 3
 - ASB
 - 4. Reeve Brian Hammond - Division 4
 - Recycle Committee
 - 5. Councillor Terry Yagos – Division 5
- G. ADMINISTRATION REPORTS
 - 1. Operations
 - a) Operations Report
 - Capital Budget Summary, dated June 4, 2020
 - PW Call Log, dated June 3, 2020
 - Castle Water Line update, dated June 4, 2020
 - 2. Development and Community Services
 - a) AES Departmental Update
 - Report from Agricultural Fieldman dated June 3, 2020
 - b) Patton Park Landscaping Request
 - Report from Director of Development and Community Services dated June 2, 2020
 - c) Road Closure Bylaw 1316-19 Smithens
 - Report from Director of Development and Community Services dated June 4, 2020
 - d) Road Closure Bylaw 1317-19 Rigaux
 - Report from Director of Development and Community Services dated June 4, 2020
 - 3. Finance
 - a) Landfill Billing Structure
 - Report from Director of Finance dated June 2, 2020
 - b) 2020 EBO Restricted Reserve Adjustment
 - Report from Director of Finance dated June 2, 2020

4. Municipal

- a) Chief Administrative Officer Report
 - Report from CAO, dated June 4, 2020
- b) Summer Meeting Schedule
 - Report from Administration dated June 2, 2020
- c) PCREMO Amended Budget
 - Report from Administration dated June 2, 2020

H. CORRESPONDENCE

- 1. For Action
 - a) Request for Information (Unapproved Minutes)
 - Email from Office of Roger Reid MLA Livingstone-Macleod dated May 27, 2020
- 2. For Information

Recommendation to Council, dated June 4, 2020

 - a) Castle Region Destination Marketing Organization
 - Letter from Crowsnest Pass Council dated May 27, 2020
 - b) Memo to Municipalities
 - Letter from Chief Medical Officer of Health dated May 26, 2020
 - c) LPRAG Recreation Advisory Group delays
 - Email from Alberta Environment & Parks dated June 3, 2020
 - d) Concrete Pavements in Alberta
 - Letter from Concrete Alberta dated June 4, 2020

I. CLOSED MEETING SESSION

- a) Joint Funding Application Draft – FOIP Section 17
- b) Waldron Ranch Grazing Co-Operative Ltd Gravel Pit – FOIP Section 17
- c) Road Closure and Purchase Request – FOIP Section 17
- d) Recycling Contract – FOIP Section 17

J. NEW BUSINESS

K. ADJOURNMENT

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, May 26, 2020 9:00 am
Via Virtual Meeting

Present: Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Quentin Stevick, Bev Everts, and Terry Yagos.

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 9:01 am.

1. Approval of Agenda

Councillor Terry Yagos

Moved that the agenda for May 26, 2020 be amended to include the delegation for the new Pincher Creek and District Community Food Center;

AND THAT the agenda be approved as amended.

Carried

2. Pincher Creek and District Community Food Center

Anne Gover and Roy Davidson with the newly formed Pincher Creek and District Food Center attended the meeting at this time to update Council on the object of the society and future goals.

As the society is still in the beginning stages, they are currently looking for space in which to operate out of. Currently their object as as follows:

- Assist community members within the Town of Pincher Creek, Village of Cowley and the Municipal District of Pincher Creek;
- The promotion of health by teaching, encouraging and supporting good nutrition and healthy lifestyles;
- The advancement of education by teaching families about nutrition, food production, food; preparation, food storage and food budgeting;
- The advancement of education by teaching, fostering and developing within the community a recognition of the importance of agriculture, food security and housing;
- The relief of poverty by operating a food bank for the benefit of the poor, vulnerable, disadvantaged, underprivileged and for those unable to provide for themselves and their family;

- The building of strong communities through social enterprise—providing and promotion of community gardens, community kitchens, drop-in coffee house and community markets;
- The building of strong communities by providing experiential opportunities for volunteer involvement creating empathy and compassion.

Council thanked them for their passion and dedication in this venture. Anne Gover and Roy Davidson left the meeting at this time, the time being 9:23 am

3. Closed Session:

Councillor Bev Everts

Moved that Council move into closed session to discuss the following, the time being 9:24 am:

- a) Draft CAO Appraisal Form – FOIP Section 17
- b) Draft Policy C-PW-009 Dust Control – FOIP Section 23
- c) Draft Policy C-FIN-529 Fees and Charges – FOIP Section 23
- d) Discussion Bridge File 7235 – FOIP Section 17
- e) 11:00 am DEM Brett Wuth – COVID-19 Situation Update - FOIP Section 17
- f) MD Covid-19 Draft Relaunch Strategy – FOIP Section 17

Carried

Councillor Terry Yagos

Moved that Council open the Committee Meeting to the public, the time being 11:48 am.

Carried

4. Adjournment

Councillor Terry Yagos

Moved that the Committee Meeting adjourn, the time being 11:49 am.

Carried

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
MAY 26, 2020**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, May 26, 2020, at 1:00 pm, via Virtual Meeting.

PRESENT Reeve Brian Hammond, Deputy Reeve Rick Lemire, Councillors Quentin Stevick, Bev Everts, and Terry Yagos

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Bev Everts 20/193

Moved that the Council Agenda for May 26, 2020 be amended to include:

Removal of delegation from Pincher Creek and District Community Food Center, as they attended the morning Committee meeting.

Additions:

Unfinished Business:

- a) C-PW-009 Dust Control Policy
- b) C-FIN-529 Fees and Charges Policy

New Business:

- a) MD Relaunch Phase 1

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Council Committee Meeting

Councillor Rick Lemire 20/194

Moved that the Minutes for Council Committee Meeting on May 12, 2020 be approved as presented.

Carried

2. Council Meeting Minutes

Councillor Bev Everts 20/195

Moved that the Minutes for the Council Meeting on May 12, 2020 be amended to change “there” to “their” on page 9282;

AND THAT the minutes be approved as amended.

Carried

D. BUSINESS ARISING FROM THE MINUTES

E. UNFINISHED BUSINESS

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 May 26, 2020

a) C-PW-009 Dust Control Policy

Councillor Quentin Stevick 20/196

Moved that policy C-PW-009 (dust control) be approved as presented.

Carried

b) C-FIN-529 Fees and Charges Policy

Councillor Rick Lemire 20/197

Moved that policy C-FIN-529 (fees and charges) be approved as presented.

Carried

F. UNFINISHED BUSINESS

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
 - a) Chinook Arch Regional Library
 - b) Heritage Acres Victory Garden
2. Councillor Rick Lemire – Division 2
 - a) EAC
3. Councillor Bev Everts– Division 3
 - a) Chamber AGM
4. Reeve Brian Hammond - Division 4
 - a) Joint Funding
5. Councillor Terry Yagos – Division 5

Councillor Quentin Stevick 20/198

Moved to accept the Committee Reports and information.

Carried

Eric Blanchard called into the meeting at this time to discuss the Public Works Call Log, and left the meeting at 1:38 pm.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Quentin Stevick 20/199

Moved that Council receive for information the following Operations documents.

- Gravel Program Update, dated May 14, 2020
- Capital Budget Summary, dated May 21, 2020
- Public Works Call Log, dated May 20, 2020

Carried

2. Development and Community Services

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 May 26, 2020

a) AES Report for April 2020

Councillor Bev Everts 20/200

Moved that Council accept the AES Report for May 2020 as information.

Carried

3. Finance

a) Landfill Billing Structure

Councillor Terry Yagos 20/201

Moved that the discussion on Landfill billing structure be tabled until the meeting on June 9, 2020.

Motion Defeated

Councillor Bev Everts 20/202

Moved that administration be directed to bring back information on the landfill billing structure to the Council meeting on June 9, 2020, as discussed.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Rick Lemire 20/203

Moved that Council receive for information, the Chief Administrative Officer’s report dated May 21, 2020.

Carried

b) MD Bins on Herron Ave

Councillor Bev Everts 20/204

Moved that Council direct administration to approach the CNPC Landfill Society, and all related partners, as part of the ongoing discussions and options being explored for the possibility of shared bins or transfer station located within the Town or MD of Pincher Creek.

Carried

H. CORRESPONDENCE

1. For Action

a) Council Resolution – Asset Management Cohort Application

Councillor Quentin Stevick 20/205

Be it resolved that Council for the MD of Pincher Creek No. 9 directs staff to apply for the asset management cohort program opportunity from the RMA, AUMA, and IAMA;

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 May 26, 2020

Be it therefore resolved that the MD of Pincher Creek No. 9 commits staff and other personnel to participating in the asset management cohort program to advance our asset management program;

Be it further resolved that the MD of Pincher Creek No. 9 commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

Carried

b) Seniors' Week Declaration

Councillor Rick Lemire 20/206

Moved that Council applaud the seniors for what they have been through during the COVID-19 pandemic, and in honour of the past, present and future contributions of the seniors of this community and throughout Alberta, hereby declare June 1 - 7, 2020 to be seniors' Week in the MD of Pincher Creek.

Carried

c) Position Paper by Pincher Creek Emergency Services Commission Members

Councillor Rick Lemire 20/207

Moved that Council goes on record to support the initiative of the Pincher Creek Emergency Services Commission, and the Fire Chief, in their efforts regarding structure protection being Municipal Affairs responsibility;

AND THAT the position paper by Pincher Creek Emergency Services Commission members be referred back to the commission for approval prior to the MD being involved.

Carried

d) Alberta Union of Provincial Employees

Councillor Terry Yagos 20/208

Moved to receive the Alberta Union of Provincial Employees letter as information.

Carried

2. For Information

Councillor Quentin Stevick 20/209

Moved to receive the following as information:

- a) Thank you Letter and Update from STARS
- b) Emergency Community Support Fund Information from Community Foundations of Lethbridge
- c) Alberta Energy Regulators Relief Update

Carried

I. CLOSED SESSION

Councillor Terry Yagos 20/210

Moved that Council move in to closed session to discuss the following, the time being 3:45 pm:

- b) Regional Recreation Master Plan – FOIP Section 17, the time being

Minutes
Regular Council Meeting
Municipal District of Pincher Creek No. 9
May 26, 2020

Councillor Terry Yagos 20/211

Moved that Council open the Council meeting to the public, the time being 4:22 pm.

Carried

J. NEW BUSINESS

a) MD Relaunch Phase 1

Councillor Terry Yagos 20/212

Moved that Council approve the MD Relaunch Phase 1, as presented.

Carried

b) Regional Recreation Master Plan

Councillor Bev Everts 20/213

Moved that Council contribute 33 1/3 % of the cost of the development of a Regional Recreation Master Plan for the Town and MD of Pincher Creek.

Councillor Quentin Stevick requested a recorded vote:

In Favor	Opposed
Councillor Bev Everts	Councillor Terry Yagos
Reeve Brian Hammond	Councillor Quentin Stevick
Councillor Rick Lemire	

Carried

I. ADJOURNMENT

Councillor Terry Yagos 20/214

Moved that Council adjourn the meeting, the time being 4:29 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

1.0 Upcoming:

- Beaver Mines and Capital Projects
- Review C-PW-004 Road Maintenance Policy

2.0 Public Works Activity Includes:

- Review on-site BF 75009 – Wild Cat Ranch
- Removal of Coldmix back to gravel on Maycroft Road
- Gravel haul Program
- RR29-3 (North of 507 East, to Tower Road)

3.0 Capital Projects Update:

- Tender Closing BF 7235 - Scotton's
- Lundbreck Pave and Drainage – 3rd Street
- Bridge File – 76293 Grumpy Road
- Security Camera for Admin and PW Building
- Castle Area Regional Water Supply Contracts 1 (Pipeline)
 - LW Dennis began installing pipe by directional drilling last Monday.
 - Open-Cut excavations began this Monday after delays with Alberta OneCalls.
 - ATCO has indicated that they are not proceeding with the installation of their remaining pipeline this year. The infrastructure installed for CMR worked last year, and they are evaluating the need to finish the line amidst the current situations.
 - MPE is working with Alberta Parks and Alberta Transportation to ensure LW Dennis is meeting their requirements. Alberta Parks has identified areas that require additional restoration in the short term until LW Dennis completes pipeline installation, as well as a need for invasive and noxious weed removal that has moved in on disturbed areas.
 - An up to date site map of the pipe installed is attached.
- Castle Area Regional Water Supply Contracts 2 (Mechanical)
 - Nitro has finished all work to date that they are capable of completing.
 - All initial commissioning has been completed.
 - ATCO Gas to install services by the end of June.
 - Nitro has submitted a request for substantial performance as of May 4, 2020. The information of the certificate to the MD was received on June 1, 2020. The next step will be to review the substantial completion by the MD and either accept or deny Nitro Construction requests for substantial completion.

Attachments

Program Capital Projects Status
Call Logs

Recommendation:

That the Operations report for the period May 27, 2020, to June 4, 2020, will include the Program Capital Projects Status update, and the call log is received as information.

Attachments

Program Capital Projects Status
Call Logs

Recommendation:

That the Operations report for the period May 27, 2020 to June 4, 2020, will include the Program Capital Projects Status update, and the call log is received as information.

Prepared by: Aaron Benson

Date: June 4, 2020

Reviewed by: Troy MacCulloch



Date: June 4, 2020

Submitted to: Council

Date: June 4, 2020

Capital Budget Summary

Project #	Service Area	Description	Total Cost	Grants	Sources of Project Funding			Total Revenue
					Debt	Reserves	Operations	
Infrastructure								
PW-R-1	Roads	Highway 3A – Landfill road repairs	1,076,000	860,000		216,000		1,076,000
PW-R-2	Roads	Lundbreck Pave and Drainage (3rd street)	195,000	195,000				195,000
PW-R-4	Roads	RR29-3 (North of 507 East, to Tower Road)	150,000	150,000				150,000
PW-R-3	Roads	Southfork Hill	40,000	40,000				40,000
PW-BF-1	Bridges	Bridge File # 6613 Cabin Creek	698,000	698,000				698,000
PW-BF-2	Bridges	Bridge File #7235 Scottons	948,000	948,000				948,000
PW-BF-3	Bridges	Bridge File #76293 Grumpy Road	440,000	440,000				440,000
PW-BF-4	Bridges	Bridge File #8860 Beaver Mines Creek	181,500			181,500		181,500
PW-BF-5	Bridges	Bridge File #13957 Connelly Creek	43,500			43,500		43,500
PW-BF-6	Bridges	Bridge File #75009 Wild Cat Ranch	60,000			60,000		60,000
PW-BF-7	Bridges	Bridge File #75377 Local Road over Screwdriver Creek	50,000			50,000		50,000
RWCAST	Water/Wastewater	Castle Area Water Servicing	3,105,000	3,105,000				3,105,000
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	4,715,000	3,143,334	1,571,666			4,715,000
BMLSF	Water/Wastewater	Beaver Mines Lift Station and Forcemain	2,750,000	1,833,334	916,666			2,750,000
BML	Water/Wastewater	Beaver Mines Waste Water Treatment System	40,000	26,666	-	13,334		40,000
Infrastructure Total			14,492,000	11,439,334	2,488,332	564,334	0	14,492,000
Equipment								
	Public Works	Steamer Unit	25,000			25,000		25,000
	Public Works	6 Way Plow Attachment	30,000			30,000		30,000
	Water	Standby Generator	60,000			60,000		60,000
Equipment Total			115,000	0	0	115,000	0	115,000
Fleet								
Fleet Total			0	0	0	0	0	0
Information Services								
Information Services Total			0	0	0	0	0	0
Facilities								
ADMIN-SEC-1	Public Works/Admin	Security Camera for Admin and PW Buildings	85,000	85,000				85,000
Facilities Total			85,000	85,000	0	0	0	85,000
Grand Total			14,692,000	11,524,334	2,488,332	679,334	0	14,692,000

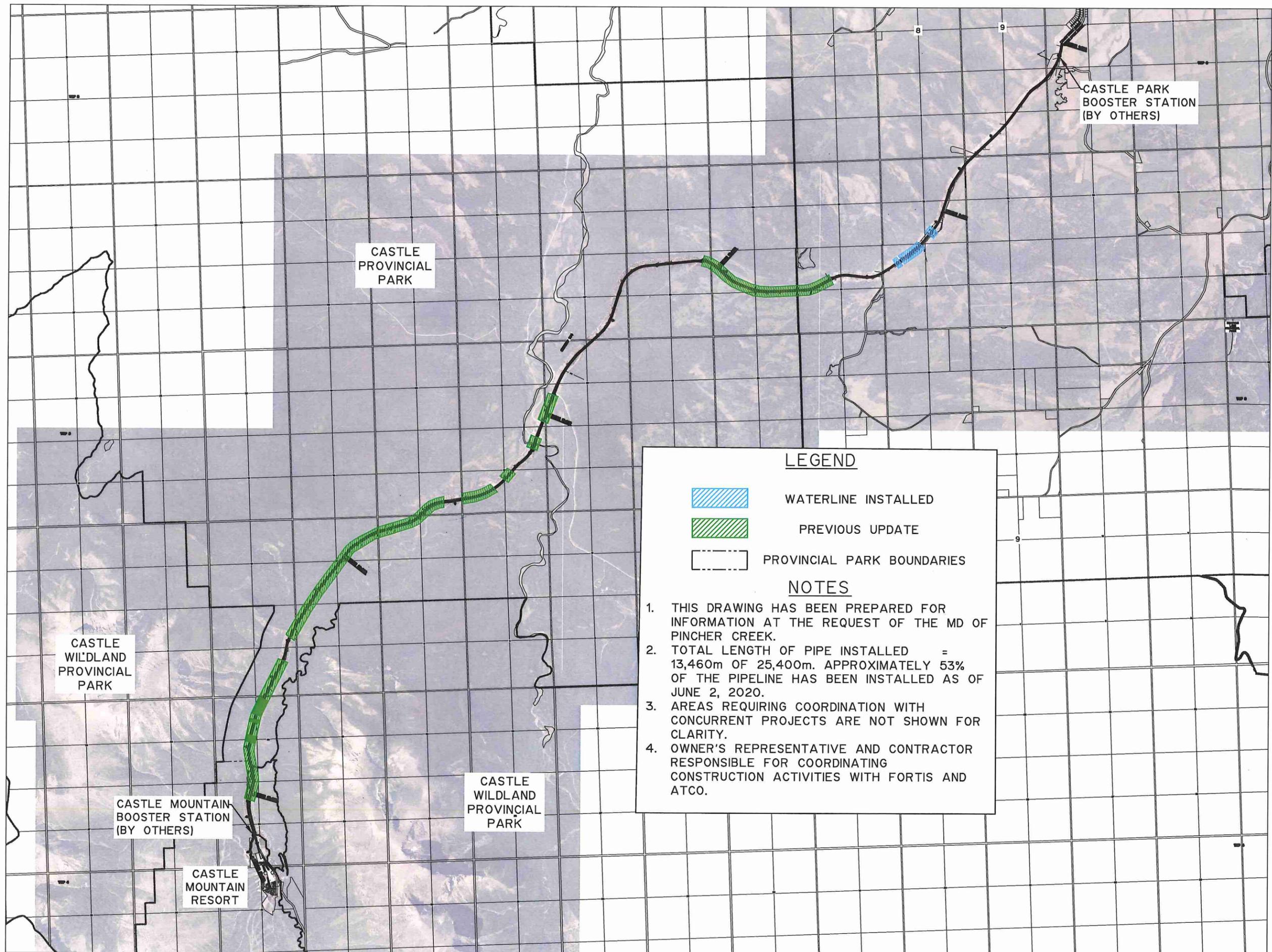
LEGEND

- Projects on Hold
- Projects in Planning & Design Stage
- Projects in Tender Stage
- Projects in Construction Stage
- Projects in Close Out Stage
- Proposed Preliminary Engineering Costs

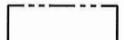
Progress Report for Projects as of June 4, 2020

40	NAME	PHONE NUMBER	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP DATE	COMPLETION DATE
1558			Division 1	SW36 T4 R30 W4	-	Re getting an <u>approach</u> built	Developer	waiting on agreement with Development Officer	18-Apr-18	-	-
1617			Division 1	West Kerr	-	Corner need attention MD's most dangerous area	Eric/John	Completed	30-May-18	Work in Progress	May 28, 2020
1643			Division 4	SW22 T7 R1 W5	-	Would like a <u>culvert</u> put in to solve water problem	Eric/Bob M	To be scheduled	26-Jun-18	Talk to Him May 05, will schedule meeting after seeding	Deferred to May 2020
1982			Division 2	-	-	The old Reed Pit needs to be reclaimed	Aaron/WSP	On the list	27-Jun-19	Talked w/colony Jan 08 2020	-
1995			Division 2	NW23 T5 R29 W4	#5313	Wetland/shoulder of road & drainage problem	Eric Blanchard	Engineer to look at 2020 Project	16-Jul-19	November 1, 2019	Deferred to May 2020
2014			Division 3	NW3 T6 R2 W5	-	<u>Culvert</u> smashed	Bob Millar	On list to do	29-Jul-19	October 2019	Deferred to August 2020
2058			Division 1	NE3 T5 R29 W4	-	Needs existing <u>approach</u> widened for Super B's	Eric Blanchard	Completed	9-Sep-19	Went to visit Site April 30 2020, Need to be dry	Deferred to May 2020
2074			Division 4	A/P road n.of Cowley	-	complaining of big rocks on road needs proper gravel pounded down	Eric/Brian	Completed	23-Sep-19	October 2019	May 27, 2020
2134			Division 5	SE16 T8 R2 W5	-	RQ to have a <u>cattle guard</u> removed from MD Road memo from Head Office July 3 /PW just heard now	Eric Blanchard	Been in contact	12-Nov-19	contractor providing quotes, will be completed when dry.	Deferred to June 2020
2182			Division 3	SE18 T6 R1 W5	-	An E-mail from Brian Hammond re <u>culvert</u> issues	Eric Blanchard	Will contact for detailed info	12-Jan-20	Going to look at it with Don Boyce June 04	Will Reassess in May
2273			Division 4	NE24 T8 R1 W5	-	Culvert, ditch & holes in road	Eric Blanchard	Completed	23-Apr-20	John Called him May 05/One call Completed	May 27, 2020
2283			Division 1	SW9 T5 R30 W4	-	Kerr Road is a mess off Hwy 6 West	Eric/John	Completed	27-Apr-20	Rod working on it, black dirt coming out, need to dry	May 28, 2020
2292			Division 5	Top of Maycroft	-	Washout issue east of Dennis Ranch	John	To check it out	01-May-20	Signs installed May 01 - Will be fix when removing cold mix	
2294			Division 3	SW35 T5 R2 W5	#5504 RR2	Bolders/rocks/etc left at fence by operator need to be cleaned up	Brad	Completed	04-May-20	Tried to clean it on May 19 but still too wet for grader	May 27, 2020
2296			Division 5	NE23 T9 R3 W5	9332	Chapel Rock Road RQ Driveway grading	Dave Sekella	Completed	04-May-20	tried last week but too soft, will complete when dry	
2297			Division 5	SE13 T7 R2 W5	#7217 RR2-4	RR2-4 needs gravel & grading & culvert needs repairing	Eric Blanchard	To put on the list	04-May-20	Dave will try to grade it and put little gravel Week of June 8	
2303			Division 1	SE36-T3-R30-W4	-	Culvert Washing out on MD R.O.W at the end of Mitchell road	Eric Blanchard	Completed	05-May-20	On the list, water still flowing heavily	June 3, 2020
2305			Division 3	SW31 T5 R1 W5	#5520 Hwy 775	RQ Driveway to be graded just before Beauvius Lake	Tim Oczkowski	Completed	May 6, 2020	Talk to him May 19, will be done when dry	May 27, 2020
2309			Division 4	SE25 T8 R30 W4	38406	Big branch hanging from tree above road	Eric	Completed	May 8, 2020	On list to do	May 21, 2020
2311			Division 4	NW6 T9 R2 W5	#9019	Rd needs gravel, approach widened, Culvert	Eric/John	To have a look	May 11, 2020	Bob M to complete week of June 8	
2314			Division 1	NW8 T5 R29 W4	35123 RR29-5	Wants to put a new approach in correctly	John	Completed	May 12, 2020	John met with him and gave him all he needs	May 20, 2020
2317			Division 5	SE27 T2 R7 W5	-	Requested Gravel on RR2-2A	Brian/Dave	On the list	May 13, 2020	On the gravel list	
2318			Division 4	Huscik Hill	& Sandermans	Road collapsing & needs gravel	Eric	to be assessed	May 14, 2020	Road been repaired, need Don Boyce to look at the slope	
2319			Division 2	SW10 T6 R29 W4	#06101 RR29-3	RQ to grade driveway	Kent Zielke	Completed	May 15 2020	Will be completed when dry	May 26, 2020
2320			Division 3	SW31 T5 R1 W5	#5520/5518 Off Hwy 775	Just before Beauvius RQ grade driveway	Tony Tuckwood	Completed	May 15, 2020	Will be completed when dry	May 27, 2020
2321			Division 4	SW34 T8 R1 W5	#8511 Snake Trl	RQ to grade driveway to house / Gravel ??	Tony N./Brian	On the list	May 20, 2020	Will be completed June 01-04	June 2, 2020
2322			Division 3	NE16 T5 R1 W5	Ducks Un Pond	Beavers have plugged Culvert	Eric	Completed	May 20, 2020	No work required at the moment, will be monitor	June 2, 2020
2323			Division 3	-	-	Road is a mess	Eric	Completed	May 21, 2020	-	May 26, 2020
2324			Division 1	NE4 T5 R30 W4	#5032 RR30-3	RQ Driveway	Rod Nelson	Completed	May 23, 2020	-	May 26, 2020
2325			Division 3	NW35 T5 R1 W5	#1125 TWP6-1	RQ Driveway	Tim Oczkowski	Completed	May 25, 2020	-	May 26, 2020
2326			Lundbreck	-	-	RQ to turn water on by flower bed entrance	Randy	Completed	May 25, 2020	-	May 25, 2020
2327			Division 3	NE12 T6 R2 W5	#2005 TWP6-2	P/U Caution sign from ditch nds to be put up	Don Jackson	On Sign List	May 25, 2020	waiting for one call	
2328			Division 5	SE13 T7 R3 W5	#3015 Hwy 3	White house green roof s. of Hwy 3 DRIVEWAY	Dave Sekella	On the list	May 26, 2020	To Advise Dave	
2329			Division 4	NE10 T7 R29 W4	RR29-3	RQ to have driveway graded /Sorge-gravel	Tony Naumczyk	Completed	May 28 2020	-	June 3, 2020
2330			Division 5	NW30 T9 R2 W5	#2526 RR9-4A	Hurst to haul gravel then rq grader /driveway	Dave Sekella	On the list	May 28 2020	To Advise Dave	
2331			Division 3	Memo from Joyce	At Mark Zoratti,s	Road is collapsing & ditches full of mud	Eric/John	to be assessed	May 28 2020	Will look at it week of June 06	
2332			Division 1	SW14 T5 R30 W4	#30116 TWP5-2	Just after his gate deep hole in road & can see water flowing under it under the road	Eric/John	Completed	June 1, 2020	Bob M looked at it Jun 2	June 3, 2020
2333			Division 3	NW16 T6 R2 W4	#2320 TWP6-2A	Not happy with grader work/nothing like it use to be / has left ridges terrible job	Eric	To follow up	June 2, 2020	Will look at it week of June 06	

40	NAME	PHONE NUMBER	DIVISION	LOCATION	APPROACH NUMBER	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	FOLLOW UP DATE	COMPLETION DATE
		Indicates Completed									
		Indicates Defered									
		indicates On the To Do List									



LEGEND

-  WATERLINE INSTALLED
-  PREVIOUS UPDATE
-  PROVINCIAL PARK BOUNDARIES

NOTES

1. THIS DRAWING HAS BEEN PREPARED FOR INFORMATION AT THE REQUEST OF THE MD OF PINCHER CREEK.
2. TOTAL LENGTH OF PIPE INSTALLED = 13,460m OF 25,400m. APPROXIMATELY 53% OF THE PIPELINE HAS BEEN INSTALLED AS OF JUNE 2, 2020.
3. AREAS REQUIRING COORDINATION WITH CONCURRENT PROJECTS ARE NOT SHOWN FOR CLARITY.
4. OWNER'S REPRESENTATIVE AND CONTRACTOR RESPONSIBLE FOR COORDINATING CONSTRUCTION ACTIVITIES WITH FORTIS AND ATCO.

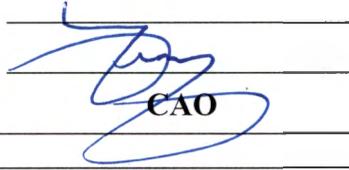
AES, May, 2020

- May 1, prep for training & orientation of summer crew
- May 4, Orientation of summer crew (4 people starting today)
- May 5, Safety Review, Safe Work Procedures (SWP's), general crew preparation
- May 6, SWP's, reporting, gophers, mounting sprayers, Working Alone protocols
- May 7, facilities orientation, SWP's, vehicle and equipment assignments, JHS site inspection
- May 8, gophers & strychnine inspections, shop SWP's, HAS shop/office crew review,
- May 11, PW water & shop safety & orientation, respirator fit testing, start ten hour days/four day week
- May 12, truck kits, emergency response plans, first aid and fire extinguisher inspections
- May 13, Volker Stevin meeting, sprayer training, tech & data management, mapping,
- May 14, MRF equipment training, records training, dam (Therriault) & weed orientations & inspections, Safety meeting
- May 18, STAT
- May 19, general office, equipment, safety, reporting
- May 20, CFIA audit & deadstock bins, Premix labelling, rental equipment
- May 21, crew safety inspections of first aid kits, fire extinguishers, dams
- May 22, gravel pits, equipment training, rental equipment, weed ID's, Premix sales
- May 23, Lundbreck gophers, mapping, Divisional weeds (crews assigned to Divisions), reporting, industrial sites (gravel pits) orientation
- May 25, ASB package, letters & policy, Pincher Creek inspections, visits and control
- May 26, weed ID training, Oldman River (downstream of dam) inspections and control, Boulder Run pick & spray (with Alberta Parks in the general vicinity)
- May 27, UTV Training, airport mowing, Burmis/Lundbreck corridor inspections and control, biocontrol inspections (Dalmatian Toadflax), provincial reporting
- May 28, biocontrol meet with sheep herder (phone), Hoary Cress inspections & control, Wild Caraway inspections and control, dams, gophers

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Recommendation to Council

TITLE: PATTON PARK LANDSCAPING REQUEST		
PREPARED BY: Roland Milligan		DATE: June 2, 2020
DEPARTMENT: Development and Community Services		
		ATTACHMENTS:
Department Supervisor	Date	1. Submission from Patton Park Committee
APPROVALS:		
		
Roland Milligan	2020/06/03	03 June, 2020
Department Director	Date	CAO Date

RECOMMENDATION:

That Council approve the Patton Park Society’s landscaping development plan for the West Hill.

BACKGROUND:

Pursuant to the Caretaker Agreement entered into between Patton Park Society (PPS) and the MD, the MD has a duty to consider upgrades to the park when presented with information from PPS, and PPS has an obligation to provide information and timelines on proposed projects.

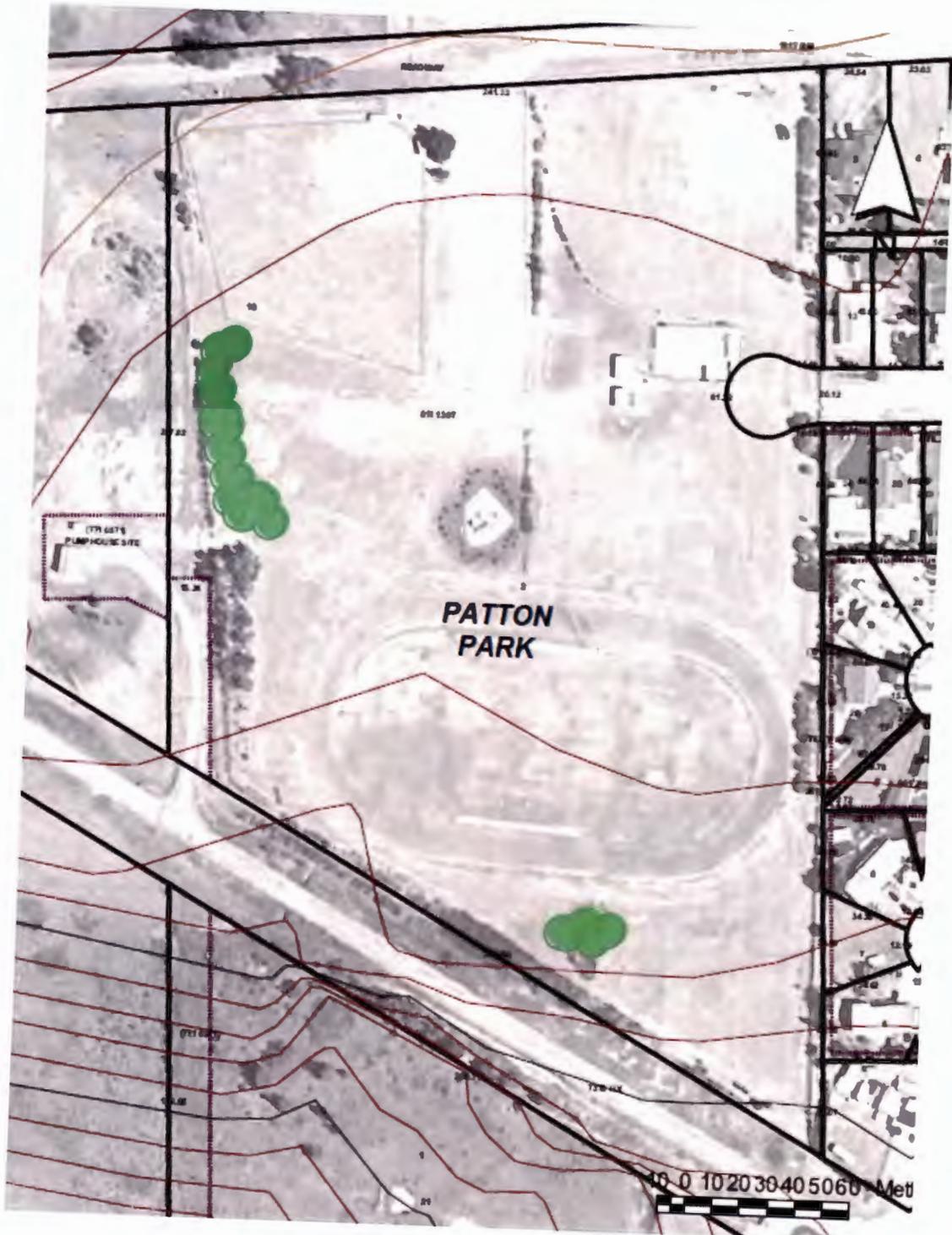
In accordance with the agreement, on May 26, 2020, the M.D. received the attached landscaping proposal from the Patton Park Committee (*Attachment No. 1*).

The project is to be financed by the Patton Park Society.

FINANCIAL IMPLICATIONS:

No costs.

Recommendation to Council



May 25, 2020

Troy MacCulloch
CAO
M.D. of Pincher Creek No. 9
Pincher Creek, Ab. T0K 1W0

RECEIVED

MAY 26 2020

M.D. OF PINCHER CREEK

Troy:

Please find attached the development plan for the "West Hill" area of Patton Park.

The Plan would be financed and supervised by the Patton Park Committee with the tree and bush planting and irrigation installation being done by Jonathan Kuperus of Scenic Landscaping of Coaldale, Ab.

The cost would be approximately \$15,000 and financed by the Patton Park Committee.

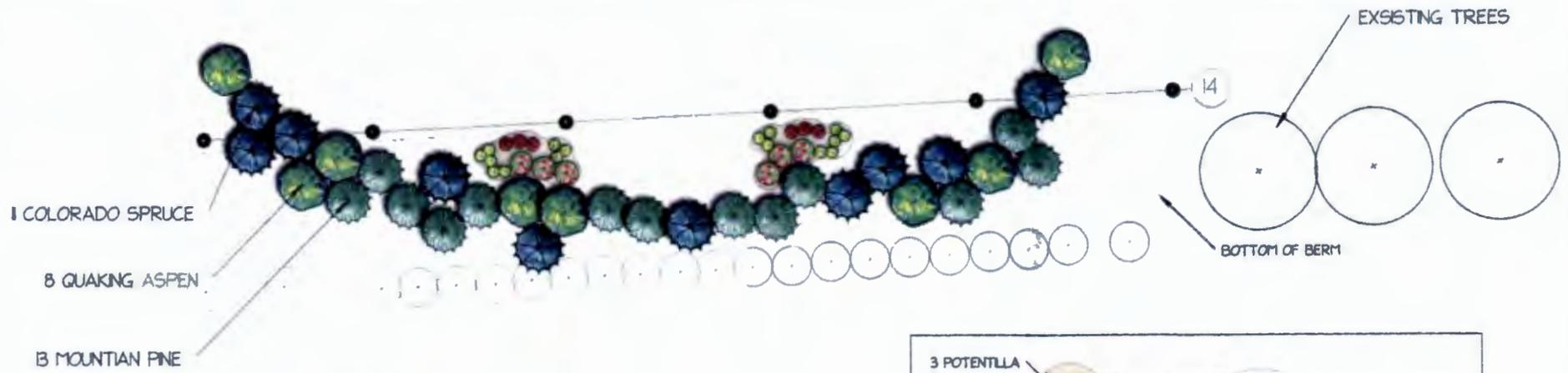
We would ask for your approval of the plan.

Should you need further information, please do not hesitate to contact me.

Thanks,



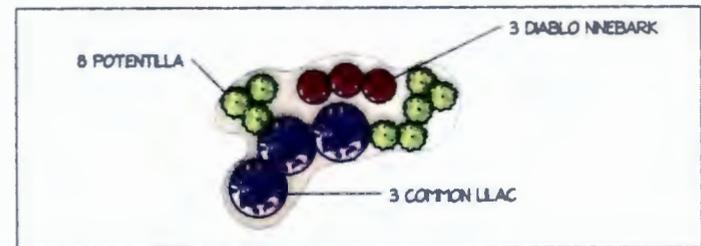
Dennis M. Olson
Lundbreck, Ab. T0K 1H0
403 628 2010
rose.dennis@shaw.ca



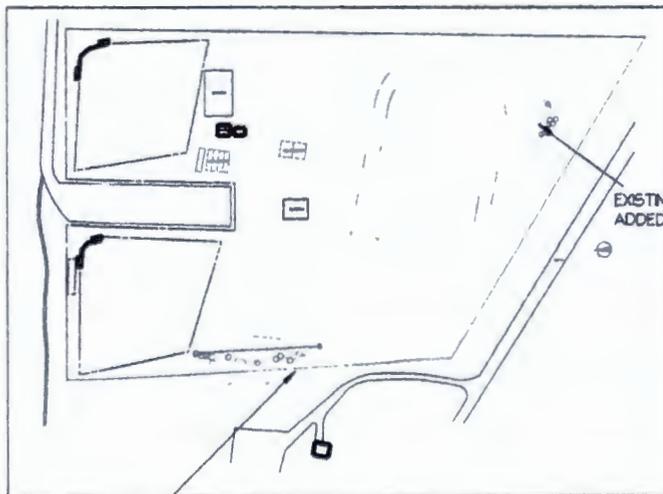
NOTES
 -Add 6 Hunter I-25 sprinklers,
 Hunter PGV 15" valve to existing
 sprinkler system and controller



BENCH DETAIL



SHRUB BED DETAIL (typ.) X2



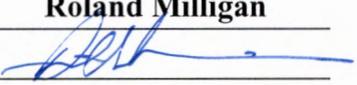
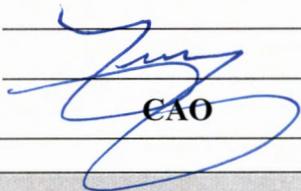
EXISTING BENCH AREA TO HAVE SHRUBS
 ADDED AS PER DETAIL

AREA ENLARGED



Recommendation to Council

G2c

TITLE: Road Closure Bylaw 1316-19 SE 15-8-1 W5M (Smithens)			
PREPARED BY: Roland Milligan		DATE: June 4, 2020	
DEPARTMENT: Planning and Development			
		ATTACHMENTS:	
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Bylaw No. 1316-19 2. Sketch for Proposed Road Closure Bylaw 	
APPROVALS:			
Roland Milligan 	2020-06-04		04 June 2020
Department Director	Date	CAO	Date
RECOMMENDATION:			
That Council give second, and third and final reading to Road Closure Bylaw No. 1316-19.			

BACKGROUND:

On June 14 and July 26, 2019, the MD received a request from Sheldon Smithens, requesting to close and purchase a portion of undeveloped MD road allowance adjacent to the south side of his parcel, Lot 1 Block 1, Plan 101 0997, located within the SE 15-8-1 W5M.

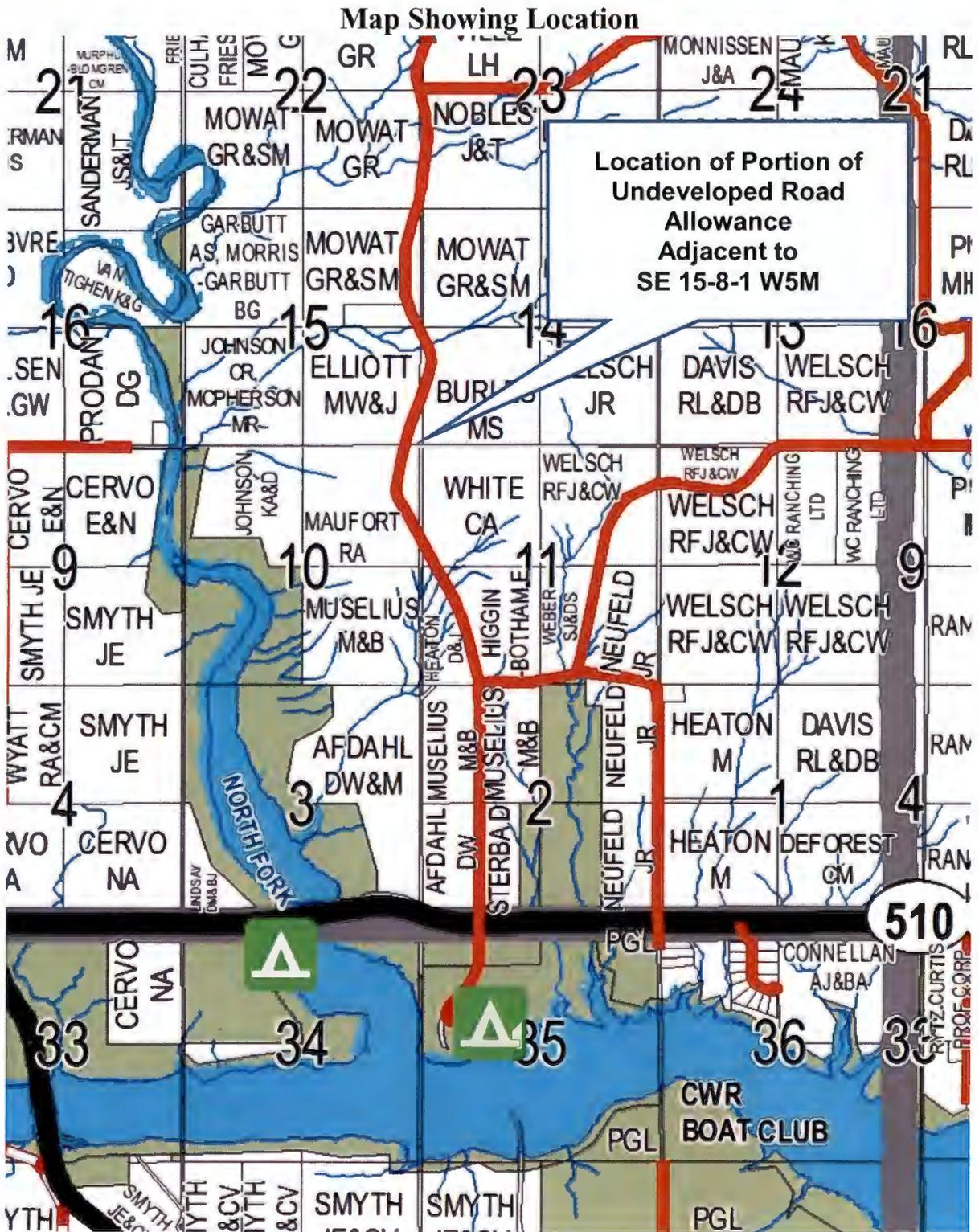
At the Council meeting of August 27, 2019, Council approved the applicant's request with the applicant being responsible for all costs associated with the closure (Road Closure Fee), purchase (Value as determined by MD Assessor), and the cost of survey plans of consolidation.

Road Closure Bylaw No. 1316-19 received first reading at the November 26, 2019 Council meeting, with the required public hearing being advertised and held on January 14, 2020.

Road Closure Bylaw No. 1316-19 was signed by the Minister of Transportation on April 22, 2020 and is being presented for second, and third and final reading.

FINANCIAL IMPLICATIONS:
None. The applicant is responsible for all costs associated with this closure.

Recommendation to Council



Attachment No. 1

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1316-19**

A Bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, for the purpose of closing a portion of a public roadway in accordance with Sections 22 and 606 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

The Council of the Municipal District of Pincher Creek No. 9 of the Province of Alberta, duly assembled, hereby enacts as follows:

WHEREAS the lands described below are no longer required for public travel;

AND WHEREAS application has been made to Council to have the roadway closed;

AND WHEREAS the Council of the Municipal District of Pincher Creek No. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and thereafter disposing of same;

AND WHEREAS the advertising requirements of Section 606 of the Act have been complied with;

NOW THEREFORE be it enacted that the Council for the Municipal District of Pincher Creek No. 9 in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

THAT PORTION OF GOVERNMENT ROAD ALLOWANCE CONTAINED WITHIN LOT 3,
BLOCK 1, PLAN _____
CONTAINING 0.208 HECTARES (0.51 ACRES) MORE OR LESS
EXCEPTING THEROUT ALL MINES AND MINERALS

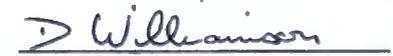
Received first reading this 26th day of November, 2019



REEVE


(Seal)
CAO

APPROVED this 22nd day of April, 2020.



MINISTER OF TRANSPORTATION

Received second reading this _____ day of _____, 20__.

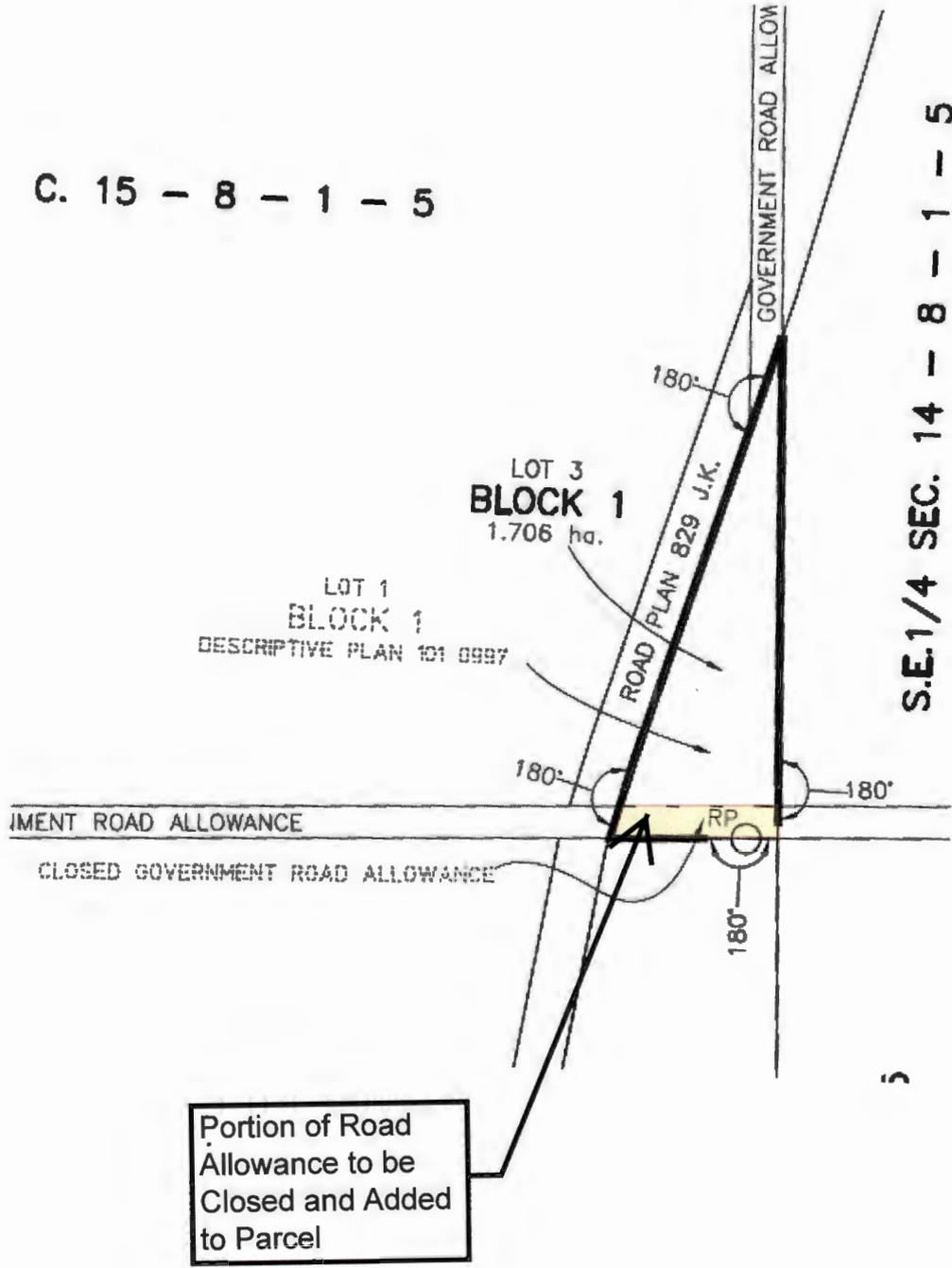
Received third reading this _____ day of _____, 20__.

REEVE

(Seal)

CAO

C. 15 - 8 - 1 - 5



S.E.1/4 SEC. 14 - 8 - 1 - 5

Recommendation to Council

TITLE: Road Closure Bylaw 1317-19 NE 10-8-1 W5M (Rigaux)			
PREPARED BY: Roland Milligan		DATE: June 4, 2020	
DEPARTMENT: Planning and Development			
		ATTACHMENTS:	
Department Supervisor	Date	1. Bylaw No. 1317-19 2. Sketch for Proposed Road Closure Bylaw	
APPROVALS:			
<u>Roland Milligan</u> 	2020-06-04		<u>04 June, 2020</u>
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council give second, and third and final reading to Road Closure Bylaw No. 1317-19.

BACKGROUND:

On August 20, 2019 the MD received a request from Jack and Susan Rigaux, requesting to close and purchase a portion of undeveloped MD road allowance adjacent to the east side of their parcel, portion of the NE 10-8-1 W5M.

At the Council meeting of August 27, 2019, Council approved the applicant’s request with the applicant being responsible for all costs associated with the closure (Road Closure Fee), purchase (Value as determined by MD Assessor), and the cost of survey plans of consolidation.

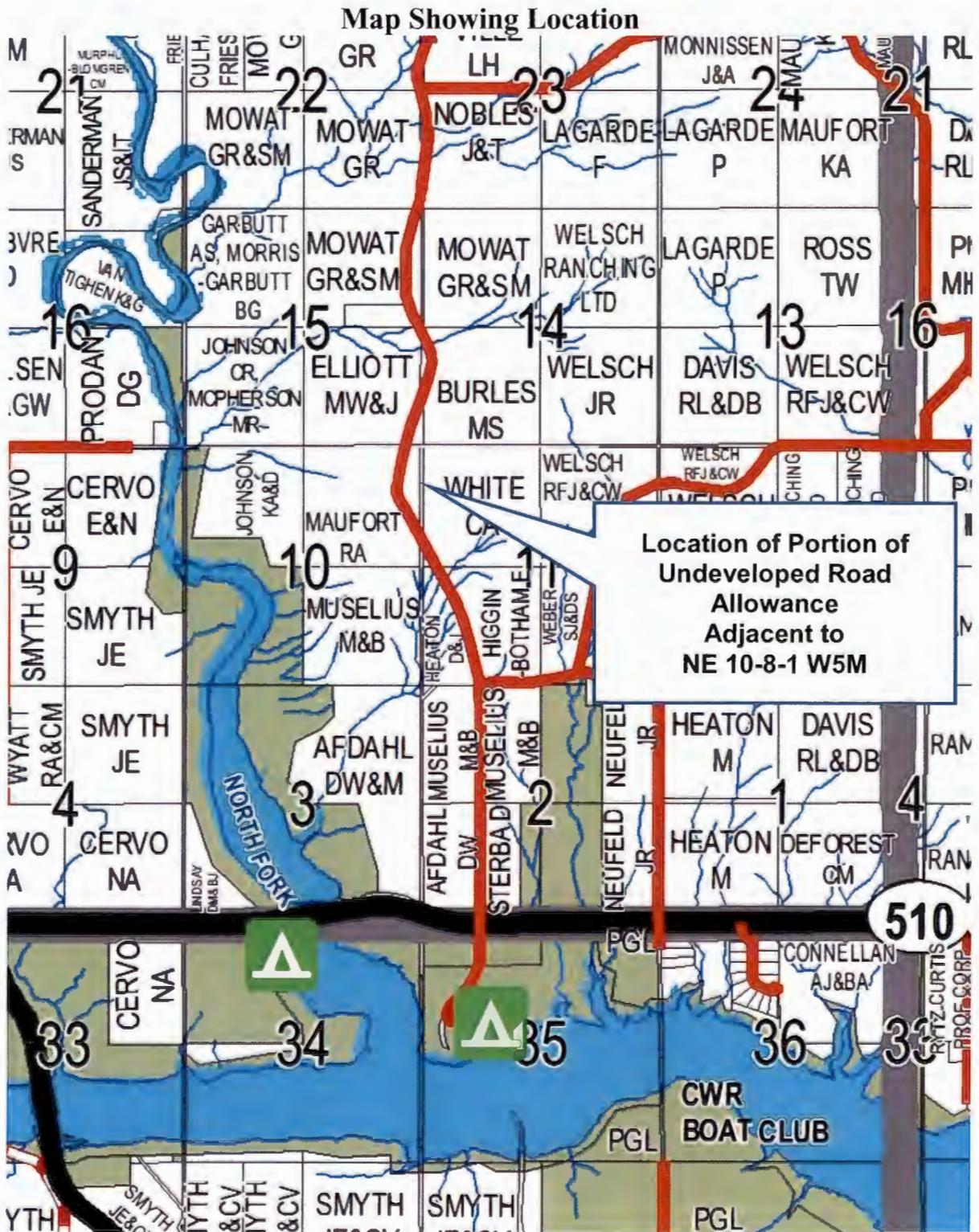
Road Closure Bylaw No. 1317-19 received first reading at the November 26, 2019 Council meeting, with the required public hearing being advertised and held on January 14, 2020.

Road Closure Bylaw No. 1317-19 was signed by the Minister of Transportation on April 22, 2020 and is being presented for second, and third and final reading.

FINANCIAL IMPLICATIONS:

None. The applicant is responsible for all costs associated with this closure.

Recommendation to Council



Attachment No. 1

**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1317-19**

A Bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, for the purpose of closing a portion of a public roadway in accordance with Sections 22 and 606 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

The Council of the Municipal District of Pincher Creek No. 9 of the Province of Alberta, duly assembled, hereby enacts as follows:

WHEREAS the lands described below are no longer required for public travel;

AND WHEREAS application has been made to Council to have the roadway closed;

AND WHEREAS the Council of the Municipal District of Pincher Creek No. 9 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and thereafter disposing of same;

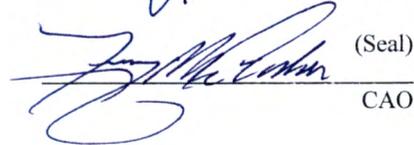
AND WHEREAS the advertising requirements of Section 606 of the Act have been complied with;

NOW THEREFORE be it enacted that the Council for the Municipal District of Pincher Creek No. 9 in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

THAT PORTION OF GOVERNMENT ROAD ALLOWANCE CONTAINED WITHIN LOT 2,
BLOCK 1, PLAN _____
CONTAINING 1.18 HECTARES (2.92 ACRES) MORE OR LESS
EXCEPTING THEROUT ALL MINES AND MINERALS

Received first reading this 26th day of November, 2019


REEVE


(Seal)
CAO

APPROVED this 22nd day of April, 2020.


MINISTER OF TRANSPORTATION

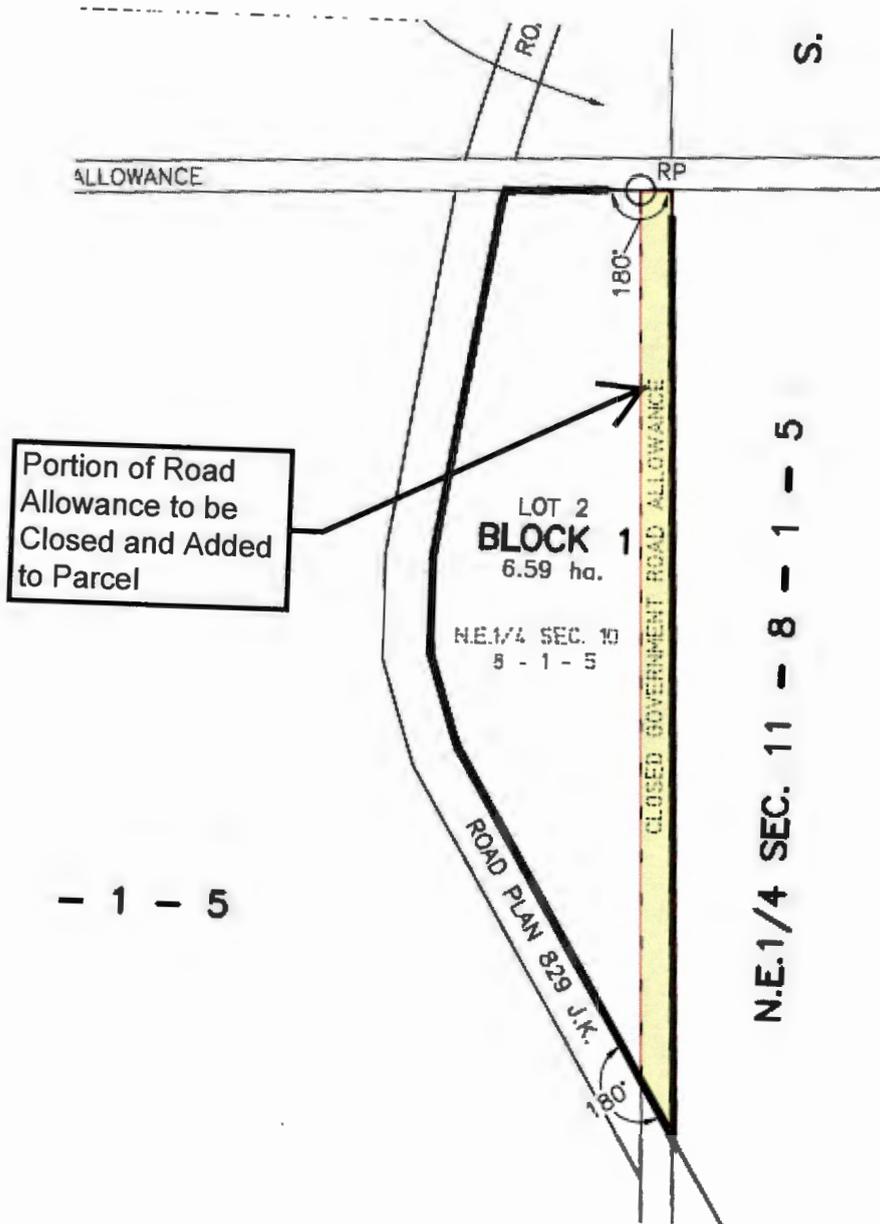
Received second reading this _____ day of _____, 20 ____.

Received third reading this _____ day of _____, 20 ____.

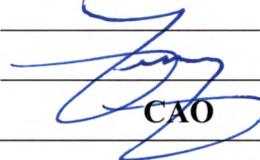
REEVE

(Seal)

CAO



Administration Guidance Request

TITLE: Landfill Billing Structure			
PREPARED BY: Meghan Dobie		DATE: May 28, 2020	
DEPARTMENT: Finance			
		ATTACHMENTS: 1. NIL	
Department Supervisor	Date		
APPROVALS:			
 <hr style="width: 100%;"/>	June 2, 2020 <hr style="width: 100%;"/>	 <hr style="width: 100%;"/>	02 June 2020 <hr style="width: 100%;"/>
Department Director	Date	CAO	Date

REQUEST:

That Council provide direction on whether a maximum per load restriction is required for MD ratepayers at the CNPC Landfill.

BACKGROUND:

Currently rate payers of the Town of Pincher Creek and the Municipality of Crowsnest Pass, pay for loads in excess of 500 kg (0.5 tonnes) at the time of delivery. Loads less than 500 kg's are billed directly to the corresponding Municipality.

For MD ratepayers, there is no limit. Meaning loads are billed directly to the MD regardless of the weight. Over the past few years, we have seen extensive charges from single rate payers.

The three tables below provide historical information based on the number of trips, the cost paid by the MD and number of rate payers. All the values in the tables are approximate values.

Administration Guidance Request

Table 1: Total numbers of trips based on tonnes (T)

	2017	2018	2019
Less than or equal to .5 T	6,300	6,400	7,200
Greater than .5 T, but less than or equal to 1 T	400	400	400
Greater than 1 T, but less than or equal to 2 T	200	200	200
Greater than 2 T	200	200	100
Total Number of Trips	7,100	7,200	7,900

The above table represents tonnes per trip, and therefore does not consider the total tonnes from one rate payer with many trips. The biggest trips were 25 T in 2017, 37 T in 2018 and 23 T in 2019.

Table 2: Cost of trips paid by the MD based on tonnes (T)

	2017	2018	2019
Less than or equal to .5 T	34,000	34,900	37,300
Greater than .5 T, but less than or equal to 1 T	13,300	12,100	11,400
Greater than 1 T, but less than or equal to 2 T	11,400	13,600	11,400
Greater than 2 T	50,900	52,000	26,500
Cost to the MD	\$ 109,600	\$ 112,600	\$ 86,600

The total cost to the MD includes tipping and road maintenance fees. These costs were \$45.70/tonne in 2017 and 2018; and \$47.95/tonne in 2020. These costs do not include costs paid by the MD for the transfer stations, etc.

Table 3: Number of unique rate payers

	2017	2018	2019
Less than or equal to .5 T	1,020	1,030	1,060
Greater than .5 T, but less than or equal to 1 T	230	210	190
Greater than 1 T, but less than or equal to 2 T	110	110	100
Greater than 2 T	60	50	40

Administration Guidance Request

OPTIONS:

Option 1: No Change

The MD would continue with the current process of waste disposal fees.

Pro	Cons
<ul style="list-style-type: none">• No direct financial impact on rate payers• Encourages proper disposal• Speeds up the administration processes at the CNPC Landfill	<ul style="list-style-type: none">• Financial risk for the MD• Does not align with processes of other Municipalities within the area• Unfairness among rate payers

Option 2: Impose a limit per trip

Under Option 2, the MD would need to decide on the appropriate limit per trip. Yearly limits are not possible as a result of system limitations.

Is a 500kg limit appropriate for an MD ratepayer? Should it be 1 kg (1 tonne) or 2 kg (2 tonnes) or more?

Pro	Cons
<ul style="list-style-type: none">• Ensures controls are in place to minimize unforeseen financial risk to the MD• Prevents overuse• Aligns the processes seen by other Municipalities• Fairness amongst all rate payers	<ul style="list-style-type: none">• Direct financial impact to rate payers• Increased abuse at the transfer station• Increased administration work for the CNPC Landfill• Increased number of trips for ratepayers unwilling to pay

FINANCIAL IMPLICATIONS:

Recommendation to Council

G3b

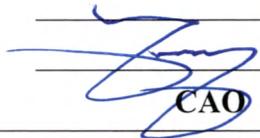
TITLE: 2020 EBO Restricted Reserve Adjustment	
--	---

PREPARED BY: Meghan Dobie	DATE: June 2, 2020
----------------------------------	---------------------------

DEPARTMENT: Finance

			ATTACHMENTS: 1. Reserve Schedule 2020 Budget
Department Supervisor	Date		

APPROVALS:

 <hr/> Department Director	June 2, 2020 <hr/> Date	 <hr/> CAO	02 June, 2020 <hr/> Date
---	-----------------------------------	--	------------------------------------

RECOMMENDATION:

That Council move the \$75,000 originally restricted to the Employee Benefit Obligation Reserve be moved into the Tax Rate Stabilization Reserve.

BACKGROUND:

The approved budget included \$75,000 allocated to the Employee Benefit Obligation (EBO) Reserve. The EBO is a current obligation and thus already funded. A reserve is not required, and therefore these funds should be redirected.

FINANCIAL IMPLICATIONS:

N/A

Restricted Surplus Accounts (Reserves)

	2020 Beginning	Transfer In	Transfer Out	2020 Ending
Airport	329,770			329,770
Bridge Repair and Replacement	2,139,620	400,000	360,000	2,179,620
Senior Facilities*	200,000			200,000
Cultural Facilities	-			-
Conservation Practices	-			-
Dams (Water Storage)	-			-
Emergency management*	47,620			47,620
Emergency services operating	-			-
PCES Equipment Reserve*	-	50,000		50,000
Gravel pit stripping/reclamation	1,162,460	250,000	50,000	1,362,460
Interim operating funds	-			-
Lundbreck Water/Sewer Infrastructure	-			-
M.D. Buildings	200,000			200,000
M.D. Equipment	2,298,900	800,000	115,000	2,983,900
M.D. Recycle Committee	89,390			89,390
Recycle Equipment Reserve	-			-
Future year completions	143,600		25,000	118,600
Regional water infrastructure	-			-
Road Construction	2,362,840	50,000	366,000	2,046,840
Town Recreation Facilities	562,040	133,430	-	695,470
Wastewater infrastructure*	370,500	40,000	13,330	397,170
Water infrastructure*	825,340	33,140		858,480
Employee Benefit Obligation*		75,000		
Tax Rate Stabilization	1,091,250	46,055		1,137,305
				-
Total Restricted Surplus	11,823,330	1,877,625	929,330	12,696,625
Public Trust	91,340		7,500	83,840
Unrestricted Surplus	4,760,200			4,760,200

CHIEF ADMINISTRATIVE OFFICER'S REPORT

May 27, 2020 – June 9, 2020

DISCUSSION:

May 27	Post Council action items and letters with Exec. Assistant McClelland EAC Meeting (Emergency Advisory Committee)
May 28	PCREMO Planning Meeting for COVID-19 Provincial Townhall Meeting regarding Seniors and COVID-19 – Dr. Hinshaw
May 29	Joint Funding Process Review Committee
June 01	PW Safety Meeting CAO meeting with Cowley, Town with DEM and Command Staff for PCREMO SMT (Sr. Mgmt Team meeting)
June 02	Planning Session Subdivision and MPC Meetings in the evening
June 03	Fire and Structure Protection with Chief Cox Ag. Services Board Meeting
June 04	Water Treatment Plant Inspection Recycling Meeting PCREMO Planning Meeting for COVID-19 Council Package Day
June 05	Conference Call for Municipalities – Unstoppable Conversations Fire and Structure Protection with CAO Wilgosh and Chief Cox CPO contract with CAO Wilgosh
June 08	SMT (Sr. Mgmt Team meeting)
June 09	Committee and Council Meetings

- Numerous other meetings throughout this period to address any issue or tasks from the May 12th meeting.

Upcoming Meetings

- June 10 is the next JHSC Committee Meeting
- June 12 is the next ICF Meeting that has been called with the Town
- June 18 is the first ICF meeting with Crowsnest Pass Council

Points of Interest

- Still awaiting Stimulus Funding announcements regarding Beaver Mines Project
- Also waiting for Town approval so our garbage bin conversation with the landfill can commence

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period May 27, 2020 – June 09, 2020.

Prepared by: Troy MacCulloch, CAO



Date: June 04, 2020

Respectfully presented to: Council

Date: June 09, 2020

Recommendation to Council

TITLE: CANCELLATION OF SUMMER MEETINGS	
---	---

PREPARED BY: JESSICA MCCLELLAND	DATE: June 2, 2020
--	---------------------------

DEPARTMENT: ADMINISTRATION

			ATTACHMENTS: None
Department Supervisor		Date	

APPROVALS:

			
Department Director	Date	CAO	Date

RECOMMENDATION:

That the regularly scheduled Council Committee Meetings and Council Meetings of July 28 and August 11, 2020, be cancelled;

And that the Agricultural Service Board meeting scheduled for August 5, 2020, be cancelled;

And that the Subdivision Authority and Municipal Planning Commission meetings scheduled for August 4, 2020, be cancelled;

And further that if there is an emergent need to have a meeting during this time that an appropriate date and time be set.

BACKGROUND:

Historically MD Council has taken a break during the summer months from holding Regular Council Committee meetings and Regular Council meetings, and regularly scheduled Committee and Board Meetings.

FINANCIAL IMPLICATIONS:

None at this time.

Recommendation to Council

G4c

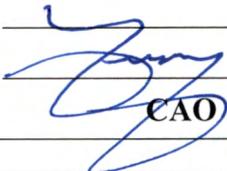
TITLE: PCREMO AMENDED BUDGET	
-------------------------------------	---

PREPARED BY: JESSICA MCCLELLAND	DATE: June 2, 2020
--	---------------------------

DEPARTMENT: ADMINISTRATION

		ATTACHMENTS: 2020 PCREMO Amended Operating Budget
Department Supervisor	Date	

APPROVALS:

			
Department Director	Date	CAO	Date

02 June 2020

RECOMMENDATION:

That Council approve the amended budget for Pincher Creek Regional Emergency Management Organization, including the drawing of \$10,000 from reserve account for COVID-19 incident response.

BACKGROUND:

At the EAC Meeting on May 27, 2020, the committee made the following resolution:

Moved that the amended budget, including the addition of \$10,000 for COVID-19 incident response, be forwarded to all 3 Councils for approval of the reallocated funds.

FINANCIAL IMPLICATIONS:

None at this time.

2020 COVID19 Budget Presentation

**2020
Pincher Creek Regional Emergency Management Agency
Proposed Amended Operating Budget**

Notes

- A) Assumed Annual Inflation Rate 2.00%
- B) Clerical support (rough estimate, 320 hours, \$8K) is not included in this budget.
- C) No planned items for 2020 meet capitalization rules. Therefore a capital budget is not presented.

<u>Income</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Draw from reserve		\$10,000			
Provincial training grant		\$5,000	\$5,000	\$5,000	\$5,000
MD of Pincher Creek (49%)	\$55,860	\$63,308	\$64,925	\$66,836	\$67,571
Town of Pincher Creek (49%)	\$55,860	\$63,308	\$64,925	\$66,836	\$67,571
Village of Cowley (2%)	\$2,280	\$2,584	\$2,650	\$2,728	\$2,758
Total Income	\$114,000	\$144,200	\$137,500	\$141,400	\$142,900

From: Livingstone-Macleod <Livingstone.Macleod@assembly.ab.ca>

Sent: May 27, 2020 3:54 PM

Subject: Request for information

Good day:

I am contacting you on behalf of Mr. Roger Reid MLA for Livingston McLeod. Mr. Reid regularly takes the opportunity to stay informed on Councils and communities in his constituency by accessing approved meeting minutes on your website. We are requesting a copy of the unapproved minutes of your regularly scheduled Council meetings. Mr. Reid is working towards being proactive about concerns in your communities and feels this would be helpful in this endeavor. We understand this may cause some additional work with this request but hope you will be able to assist us. Should you have any questions please feel free to contact myself at the Pincher Creek office either by phone or email.

Thank you for your assistance,

Tammy Carmichael - Livingstone-Macleod

From the Office of
Roger Reid MLA Livingstone-Macleod

[Tammy Carmichael - Livingstone-Macleod](#)
[Satellite Office](#)

P.O. Box 3353
Bay 12 Ranchland Mall
1300 Hewetson Ave.
Pincher Creek, AB
Canada T0K 1W0
(Office) 403.904.8110

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.



CROWSNEST PASS
Naturally Rewarding

May 27, 2020

Castle Region DMO Advisory Council

Dear Members:

Re: Castle Region Destination Marketing Organization

The Municipality of Crowsnest Pass Council held discussion with respect to the Castle Region Destination Marketing Organization at the May 26, 2020 Council Meeting.

With respect to the fact that the Regional DMO has come to a relative standstill, our Council is anxious to move ahead with marketing our community. As we plan to redirect our efforts to move ahead with this initiative, we are hereby providing notice that we will not be participating in the Castle Region Destination Marketing Organization at this time.

Thank you for the considerable effort that has been expended to date by the committee, and we look forward to further updates in the event that the Castle Destination Marketing Organization is relaunched.

Yours Truly,

Patrick Thomas, P.Eng., CLGM
Chief Administrative Officer
patrick.thomas@crowsnestpass.com

cc: Troy MacCulloch, CAO, MD of Pincher Creek
Laurie Wilgosh, CAO, Town of Pincher Creek
Cindy Cornish, CAO, Village of Cowley

Memorandum

May 26, 2020

Subject: Municipal Council and Committee Meetings

Thank you to those who participated in the municipal telephone town hall last week and, most importantly, thank you for taking the necessary steps to keep your community members healthy as we work together to stop the spread of COVID-19.

Since our last meeting, I have received a few questions about whether or not the restrictions on indoor gatherings also apply to municipal council and committee meetings. I would like to clarify that, similar to the provincial government, municipal council and committee meetings can take place in-person with more than 15 people in one indoor location, as long as physical distancing of two metres can be maintained between participants. In addition, high-touch surfaces must be cleaned and disinfected regularly, good hand hygiene should be encouraged and hand sanitizer should be available for participants. It is also important that there is a mechanism in place for ensuring anyone who is ill does not attend in-person.

At this time, public attendance at council meetings should continue to be facilitated through virtual means.

All workplaces, including municipal governments, are expected to develop and implement policies and procedures to address COVID-19. [General workplace guidance](#) for business owners re-opening or continuing operations are available on Alberta Biz Connect: www.alberta.ca/biz-connect.aspx.

Thank you for your continued efforts as we work to prevent the spread of COVID-19.

Yours truly,



Dr. Deena Hinshaw, BSc, MD, MPH, CCFP, FRCP
Chief Medical Officer of Health

From: Cheryl Dash <Cheryl.Dash@gov.ab.ca>

Sent: June 3, 2020 11:11 AM

Cc: Brad Jones <brad.jones@gov.ab.ca>; Brad Tucker <brad.tucker@gov.ab.ca>; Chad Willms <chad.willms@gov.ab.ca>; Travis Sjovold <Travis.Sjovold@gov.ab.ca>

Subject: Recreation Advisory Group - delays

Update message from Chad Willms:

Hey folks,

We've received word that the Minister is supporting a delay on timelines for your work due to the complications that COVID has presented. We have already passed previously set deadlines for the workbook and trail proposals, but please don't stop working these. We'll continue to accept them over the summer. We're hoping that by the early fall we'll resume meetings, either in person or through videoconferencing, in order to bring together all the feedback we've received from you all into advice to the Minister.

In the meantime, we're looking at setting up a series of webinars to support your work and provide an opportunity for additional information to be shared. Stay tuned for this. Thank you for the work already completed and submitted! If you haven't submitted the workbook or trail proposals yet, please continue to do so. Let us know if you need our support to coordinate conference or video calls for smaller groups you're working with – or if you need any other support.

Anticipate a letter from the Minister in the near future clarifying the new timelines.

Chad

Chad Willms

Director, Land and Environmental Planning South
Alberta Environment & Parks
Phone: 780-643-1639
Mobile: 780-499-9220
Email: chad.willms@gov.ab.ca

Classification: Protected A

June 3, 2020

*Via email: CouncilDiv4@mdpincercreek.ab.ca
cc: CAO@mdpincercreek.ab.ca*

Reeve Brian Hammond
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, Alberta T0K 1W0

Reeve Hammond,

We are writing on behalf of the concrete and cement industry in Alberta to ask for your support in stimulating local construction activity as you continue to mitigate the unprecedented health and economic impacts of COVID-19.

With over 110 concrete plants and two cement plants in Alberta, our industry has a significant local presence in virtually all Alberta communities. Our industry is founded on local jobs, using local sand, gravel, and water in addition to Alberta produced cement, to produce sustainable, long-lasting concrete building materials. We are a critical part of the local economic structure, supporting up to 34,000 direct and indirect jobs across the province.

In these difficult times, it is vital that all levels of government continue to stimulate local economic activity by proceeding with infrastructure projects that will get local construction businesses back in operation and employees back to work. More than ever, shovel-ready and shovel-worthy projects and simplified procurement and tendering processes will be of immediate advantage in stimulating your local construction activity and economic supply-chain channels.

Concrete plays an essential role in ensuring the infrastructure you build on behalf of your residents will serve your community now and for generations to follow, manufactured in an environmentally responsible manner using materials such as lower carbon cements. Concrete is resilient in the harshest of conditions; strong enough to resist impacts, strong winds, blasts and natural catastrophes like earthquakes, tornadoes and floods (concrete does not swell, warp or rot when wet). Concrete is durable in all environments, maintaining a finish resistant to damage from direct exposure to fire, rain, hail, UV rays, airborne pollutants and other persistent weathering conditions.

A road made of concrete provides the potential for cost savings when lifecycle costs are considered, and almost always provides significant savings on maintenance costs.

- Over a 50-year period, a concrete road requires only a third of the maintenance of an asphalt road.
- Concrete pavements require significantly less energy and base material (stone, sand and gravel) than asphalt pavements.
- Concrete's light colour and natural reflectance brightens roads, parking areas and sidewalks, reducing exterior lighting requirements at night by up to 24%.
- Concrete pavement keeps communities cooler by reducing the urban heat island effect.

As all levels of government move forward with economic recovery plans in response to the COVID-19 pandemic, and you begin to make decisions on stimulus funding for strategic capital investments, the concrete and cement industry in Alberta encourages you to ensure that concrete is strongly considered as the building material of choice.

Specifically, for roads and pavements, we ask that you consider concrete as an alternative to asphalt. Alberta Transportation has recently confirmed concrete as a potential alternative paving material for roundabouts and other slow-moving, heavy-traffic applications (turning lanes, intersections, etc.). We ask that municipalities do the same and consider concrete pavement as long-lasting solution to your pavement projects. There are numerous success stories of concrete pavements in communities across Alberta, Canada and the United States. Attached are only a few of those examples. Our industry is available to you as a resource for any questions you may have regarding this approach.

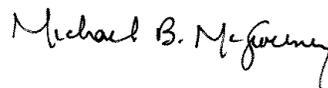
It is important that we highlight how our industry has implemented extraordinary measures to support your efforts and those of local health authorities to stop the spread of COVID-19. Our new health and safety protocols are designed to protect our employees, our construction colleagues and the communities in which they operate.

We are committed to working with you and our provincial and federal partners to stimulate local economic activity and your municipality's shovel-ready infrastructure projects. Please contact Concrete Alberta at dan.hanson@concretealberta.ca or (780) 436-5645 at your earliest convenience so that we can discuss how we can best work through this unprecedented crisis and economic recovery together.

Sincerely,



Dan Hanson
Executive Director
Concrete Alberta
4944 Roper Road NW
Edmonton, AB T6B 3T7



Michael McSweeney
President and CEO
Cement Association of Canada
86 Elgin Way SE
Calgary, AB T2Z 3Y8

Attachment: Concrete Pavement in Alberta Case Studies