

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
January 24, 2017
1:00 pm

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES

(1) Council Meeting Minutes

- Minutes of January 10, 2017

D. UNFINISHED BUSINESS

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) **Operations**

a) Operations Report

- Report from Director of Operations, dated January 17, 2017
- Public Works Call Log

(2) **Planning and Development**

Nil

(3) **Finance and Administration**

a) 2017 Levies for Pincher Creek Emergency Services Commission

- Report from Director of Finance, dated January 13, 2017

(4) **Municipal**

a) Humane Society Advisory Committee Meeting

b) Best Management Practices for Renewable Energy Projects

- Email from Alberta Prairie Conservation Forum, dated January 12, 2017

c) Nature Conservancy of Canada – Eat and Greet – February 10, 2017

- Email from Nature Conservancy of Canada, dated January 16, 2017

d) Chief Administrative Officer's Report

- Report from Chief Administrative Officer, dated January 19, 2017
- Administration Call Log

F. CORRESPONDENCE

(1) **For Action**

a) Bank Account Closure for the Pincher Creek Community Emergency Management Agency

- Letter from Pincher Creek Emergency Services Commission, dated January 13, 2017

(2) **For Information**

a) AHS Letter of Support for the Proposed Potable Water Distribution and Waste Water Collection System in Beaver Mines

- Letter from Alberta Health Services, dated January 9, 2017

b) Highway 3 Twinning Development Association – Minutes of November 4, 2016

- Email from Highway 3 TDA, dated January 3, 2017

c) Thank You Letter

- Letter from Syncline Castle Trails Association, dated January 14, 2017

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Quentin Stevick – Division 1

Agricultural Service Board

- Minutes of December 1, 2016

Oldman River Regional Services Commission

- Minutes of November 10, 2016

Councillor Fred Schoening – Division 2

Family and Community Support Services

- Minutes of January 16, 2017

Councillor Garry Marchuk – Division 3

Alberta SouthWest

- Bulletin, January 2017

- Minutes of December 7, 2016

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

Crowsnest / Pincher Creek Landfill Association

- Minutes of December 14, 2016

H. IN-CAMERA

(1) Land

(2) Legal

I. NEW BUSINESS

J. ADJOURNMENT

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
JANUARY 10, 2017

8749

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, January 10, 2017, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Terry Yagos, Fred Schoening, Garry Marchuk, and Quentin Stevick

STAFF Chief Administrative Officer Wendy Kay, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Director of Finance Janene Felker, and Executive Assistant Tara Cryderman

Reeve Brian Hammond called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 17/001

Moved that the Council Agenda for January 10, 2017, be amended, the amendments are as follows:

Addition to Municipal E4b – Kilometric Rates;
 Addition to New Business – Proposed Resolution – Emergency Management Funds;

And that the agenda be approved, as amended.

Carried

B. DELEGATIONS

There was no delegation presentations to Council.

C. MINUTES

(1) Council Meeting Minutes

Councillor Quentin Stevick 17/002

Moved that the Council Meeting Minutes of December 6, 2016, be approved, as presented.

Carried

(2) Public Hearing Meeting Minutes – Road Closure Bylaw No. 1270-16

Councillor Fred Schoening 17/003

Moved that the Public Hearing Meeting Minutes, being the Public Hearing for Road Closure Bylaw No. 1270-16, of December 6, 2016, be approved, as presented.

Carried

(3) Public Hearing Meeting Minutes – Land Use Amendment Bylaw No. 1269-16

Councillor Terry Yagos 17/004

Moved that the Public Hearing Meeting Minutes, being the Public Hearing for Land Use Amendment No. 1269 -16– Solar Energy, of December 1, 2016, be amended, the amendment as follows:

Correction to Mr. Reynolds' name;

And that the minutes be approved, as amended.

Carried

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D. UNFINISHED BUSINESS

(1) Oldman Watershed Council

Councillor Fred Schoening 17/005

Moved that the presentation from the Oldman Watershed Council, dated December 6, 2016, the letter, dated October 18, 2016, and the Southern Alberta Water Charter 2017, be received;

And that a donation of \$500 be provided, with funding coming from Grants to Groups and Organizations (Account No. 2-74-0-770-2765).

Carried

Southern Alberta Water Charter 2017

Councillor Garry Marchuk 17/006

Moved that the Southern Alberta Water Charter 2017, be received as information.

Carried

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) Capital Project Bridge File 468 and 75737 Replacement

Councillor Terry Yagos 17/007

Moved that the report from the Director of Operations, dated January 4, 2017, regarding Capital Project Bridge File 468 and 75737 Replacement, be received;

And that Council authorize the Reeve and Chief Administrative Officer to sign the contracts with Dirt World, following satisfactory reference checks to proceed with the project, with project funding of \$319,175.24, including engineering coming from Public Works Capital Bridge Reserve (Account No. 6-12-0-772-6760);

And further that should the municipality be successful in receiving a grant from the Strategic Transportation Infrastructure Program, funds received from the program be used prior to using the Public Works Capital Bridge Reserve.

Carried

b) Logging Road Right of Ways

Councillor Fred Schoening 17/008

Moved that the report from the Director of Operations, dated January 4, 2017, regarding logging road right of ways, be received;

And that Council authorize logging of the road right of ways adjacent to the SW 18-10-2 W5M and NW 7-10-2 W5M;

And that prior to approval being granted, a Licence of Occupation be obtained from the Municipal District of Pincher Creek;

And further that a synopsis of the amount of timber removed and the value of the timber from the road right of ways, be provided to Council.

Carried

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c) Operations Report

Councillor Terry Yagos 17/009

Moved that the report from the Director of Operations, dated January 4, 2017, and the Public Works Call Log, be received as information.

Carried

(2) Planning and Development

a) Subdivision Extension – McRae – SW 21-6-1 W5M, 2008-0-354

Councillor Garry Marchuk 17/010

Moved that the report from the Director of Development and Community Services, dated January 5, 2017, regarding the subdivision extension - McRae – SW 21-6-1 W5M, be received;

And that, pursuant to Policy 409, Council grants a further one (1) year extension, for Subdivision No. 2008-0-354, to January 3, 2018.

Carried

b) Proposed Bylaw 1269-16 – Land Use Amendment for Solar Power Projects

Councillor Fred Schoening 17/011

Moved that Bylaw 1269-16 be given second reading, with the following amendment:

Revision to Section 2(b)(ii) to read “to the extent possible, native prairie grassland is protected and the use of irrigated land and high agricultural soils with a CLI classification of Class 1 through Class 3, is excluded.”

Councillor Quentin Stevick requested a recorded vote.

Councillor Terry Yagos – Opposed
 Councillor Fred Schoening – In Favour
 Reeve Brian Hammond – Opposed
 Councillor Garry Marchuk – Opposed
 Councillor Quentin Stevick – In Favour
 Amending Motion Defeated

Councillor Garry Marchuk 17/012

Moved that second reading of Bylaw 1269-16 be postponed, pending further information.

Carried

(3) Finance

a) Amendment to Policy C-FIN-27, Fees and Charges Schedule

Councillor Fred Schoening 17/013

Moved that the report from the Director of Finance, dated January 3, 2017, regarding a revision to Policy C-FIN-27, Fees and Charges Schedule, be received;

And that Policy C-FIN-21, Fees and Charges Schedule be revised, the revisions as follows:

Revision to Agricultural and Environmental Services, Rentals - All Livestock Equipment

Rentals be increased from \$30 per day to \$40 per day;

Change Shute to Chute;

Addition to Public Works Services - Land/Crop Disturbance of \$250/acre;

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And that the Corporate Policy C-FIN-27, Fees and Charges Schedule be approved, as revised.

Carried

b) Statement of Cash Position

Councillor Quentin Stevick 17/014

Moved that the Statement of Cash Position, for the months of November 2016 and December 2016, be received as information.

Carried

(4) Municipal

a) CAO Report

Councillor Fred Schoening 17/015

Moved that Council receive for information, the Chief Administrative Officer's report for the period of December 2, 2016 to January 5, 2017, as well as the Administration Call Log and the Enhanced Policy Monthly Report.

Carried

b) Kilometric Rates

Councillor Fred Schoening 17/016

Moved that Appendix A – Schedule of Municipal Charges, of the MD Policy Manual be waived for 2017;

And that the 2017 Kilometric Rates be set at 50 cents per kilometre for 2017.

Carried

F. CORRESPONDENCE

1. Action

a) Review of Boundaries and Names of Electoral Constituencies

Councillor Fred Schoening 17/017

Moved that the letter from Alberta Electoral Boundaries Commission, dated December 12, 2016, regarding the Review of Boundaries and Names of Electoral Constituencies, be received;

And that a letter of concern be forwarded to the Alberta Electoral Boundaries Commission, expressing the concern of an unbalanced commission, the unbalance being a shortage of rural representation, which could create a bias when reviewing the constituencies and boundaries.

Carried

b) Enhanced Broadband Access Coming to Rural Communities Across Canada

Councillor Garry Marchuk 17/018

Moved that the letter from House of Commons, received December 23, 2016, regarding enhanced broadband access coming to rural communities across Canada, be received;

And that Administration be directed to continue to investigate the possibility of utilizing the Connecting Canadians initiative through Connect to Innovate grant funding for our municipality.

Carried

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c) Beaver Mines Water and Sewer Project

Councillor Garry Marchuk 17/019

Moved that the email from Beaver Mines Community Association, dated January 3, 2017, regarding the Beaver Mines Water and Sewer Project, be received;

And that Administration be directed to provide information as it comes available.

Carried

d) Financial Donation in Support of BullyingCanada Inc.

Councillor Quentin Stevick 17/020

Moved that the letter from BullyCanada Inc, dated December 19, 2016, regarding a financial donation in support of BullyingCanada Inc, be received as information.

Carried

2. For Information Only

a) Waterton Springs Campground Update

Councillor Garry Marchuk 17/021

Moved that the email from Nature Conservancy of Canada, dated December 7, 2016, regarding the closure of the Waterton Springs Campground, be received;

And that a letter be forwarded to Nature Conservancy of Canada, requesting they reconsider the closure of this campground, due to the negative impact on the surrounding communities, both economically and environmentally;

And further that a letter be forwarded to Improvement District No. 4 (Waterton), requesting their support in lobbying Nature Conservancy of Canada, to continue to operate the Waterton Springs Campground.

Councillor Fred Schoening requested a recorded vote.

Councillor Quentin Stevick – In Favour
 Councillor Garry Marchuk – In Favour
 Reeve Brian Hammond – In Favour
 Councillor Fred Schoening – In Favour
 Councillor Terry Yagos – In Favour
 Motion Carried

b) South Saskatchewan Region Biodiversity Framework

Councillor Quentin Stevick 17/022

Moved that the letter from Municipal District of Willow Creek, dated November 29, 2016, regarding the South Saskatchewan Region Biodiversity Framework, be received;

And that the MD provide a letter supporting the position being taken by the MD of Willow Creek.

Carried

Councillor Fred Schoening

17/023

Moved that the following be received as information:

- a) Southfork Hill Drainage Improvements
 - Letter from Alberta Municipal Affairs, dated December 12, 2016
- b) Bovine Tuberculosis in Southern Alberta
 - Letter from Alberta Agriculture and Forestry, dated December 19, 2016
- c) Alberta Rural Physician Action Plan 2015-16 Provincial Impact Report
 - Letter from Health Workforce for Alberta, dated November 23, 2016
 - Brochure available from CAO
- d) Beaver Mines Water and Sewer
 1. Email from Kelly Kalo, dated January 3, 2017
 2. Letter from Douglas Bryshun, dated December 13, 2016

Carried

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Oldman River Regional Services Commission
 - Minutes of September 1, 2016
- Chinook Arch Library
 - Board Report, December 2016
- Kudos to Public Works regarding the snow removal over the holidays and during our recent snow events

Councillor Fred Schoening – Division 2

- Family and Community Support Services
 - Minutes of November 21, 2016

Councillor Garry Marchuk – Division 3

- Alberta SouthWest
 - Bulletin, December 2016
 - Minutes of November 2, 2016
 - February 1 – Abandoned Wells with Geothermal Possibilities presentation in Fort Macleod
- Beaver Mines Community Association
 - Insurance of the rental of Gazebo – Liquor
 - Gazebo Roof Replacement
 - Pathway
 - Water and Sewer
- Lundbreck Community Association
 - Patton Park
- Crestview Lodge
 - Construction project

Reeve Brian Hammond - Division 4

- Nothing to report

Councillor Terry Yagos – Division 5

- Crowsnest / Pincher Creek Landfill Association
 - Minutes of November 23, 2016

Councillor Fred Schoening

17/024

Moved that the committee reports be received as information.

Carried

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H. IN-CAMERA

Councillor Garry Marchuk 17/025

Moved that Council and Staff move In-Camera, the time being 3:37 pm.

Carried

Councillor Terry Yagos 17/026

Moved that Council and Staff move out of In-Camera, the time being 4:11 pm.

Carried

I. NEW BUSINESS

(1) Cowley Water Rates

Councillor Quentin Stevick 17/027

Moved that the amendment presented by the Village of Cowley, be accepted by the MD;

And that the Reeve and Chief Administrative Officer be authorized to sign the amending agreement.

Carried

(2) Cemetery Agreement

Councillor Fred Schoening 17/028

Moved that the proposed cemetery agreement be forwarded to the Town of Pincher Creek, for their consideration.

Carried

(3) Beaver Mines Water and Sewer Connection

Councillor Garry Marchuk 17/029

Moved that the correspondence regarding the Beaver Mines Water and Sewer Connection, be received as information.

Carried

(4) Emergency Management Funds

Councillor Terry Yagos 17/030

Moved that further to Council's resolution of May 10, 2016, and letter to Pincher Creek Emergency Services, dated May 13, 2016, regarding Emergency Management Funds;

And that a further letter be sent to Pincher Creek Emergency Services, requesting that the information requested in our original letter of May 13, 2016, to prepare an accounting summary of funds held in the Emergency Management account, be forwarded to the MD, prior to January 31, 2017;

And further that a copy of our letter be copied to the Town of Pincher Creek, and Village of Cowley.

Carried

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J. ADJOURNMENT

Councillor Garry Marchuk

17/031

Moved that Council adjourn the meeting, the time being 4:15 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

DRAFT

Director of Operations Report January 17, 2017

Operations Activity Includes:

- January 5, Agricultural Service Board meeting;
- January 10, Council meeting;
- January 11, Joint Worksite Health and Safety Meeting;
- January 12, Staff Meeting;
- January 16, Agricultural and Environmental Services Departmental meeting;
- January 17, Landowner meeting for Beaver Mines Water project.

Agricultural and Environmental Services Activity Includes:

- January 5, Agricultural Service Board meeting;
- January, ASB Grant Funding Application;
- January 12, Southern Alberta Grazing School for Women Conference Call;
- January 17, The Real Dirt on Farming – Social License Workshop.

Public Works Activity Includes:

- Snow removal;
- Weld pipe for Landfill Road drainage project;
- Clean tracks at Pincher Station;
- Steam culverts as required;
- Hochstein bridge inspection.

Upcoming:

- January 19, Calving Clinic with Foothills Forage & Grazing Association;
- January 24 – 27, 2017 Provincial Agricultural Service Board Conference;
- January 24, Council meeting;
- January 25-27, Leadership Training.

Project Update:

- 2013 Disaster Recovery Projects
 - Satoris Road – Awaiting AEP approval for road realignment.
- Community Resilience Program
 - Regional Water System Intake Relocation – Pipeline to the edge of the reservoir is complete. Awaiting Regulatory approval for the intake tender process.
- Capital Projects
 - Bridge File 468 and 75737 Projects awaiting Reference checks;
 - Beaver Mines Water detailed design and pipeline routing ongoing.

Call Logs – attached.

Recommendation:

That the Operations report for the period January 4, 2017 to January 17, 2017 be received as information.

Prepared by: Leo Reedyk

Leo Reedyk
W. Kay

Date: January 17, 2017

Reviewed by: Wendy Kay

Date: *January 18, 2017*

Submitted to: Council

Date: January 24, 2017

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
535	Beaver Mines		Tennis court upgrade	Stu Weber	Deferred to Spring 2017	2016-08-29	
536	Division 3	SE6 T7 R1 W5	RQ to upgrade approach	Stu Weber	Deferred to Spring 2017	2016-09-22	
538	Division 2	RR29-5	through the wetland/Settlement of soil on the westside has resulted in riprap subsiding and exposed soil will be subject to wave action	Stu Weber	Deferred to Spring 2017	2016-10-04	
563	Division 1	NW32 T3 R29 W5	Culvert too short for the road/drove off the edge and damaged his vehicle	Bob Millar	Inspected/Deferred to Spring project 2017	2016-11-16	
663	Division 2	RR30-2/Twp5-4	Culvert has a hole on top of it / needs fixing	Bob Millar	Temp. Fix/DeferredUntil Sprng to complete 2017	2016-11-28	
670	Division 3	SW16 T6 R30 W4	RQ to have approach widened	Stu Weber	Deferred to Spring 2017	2016-12-14	
674	Division 3	NE17 T6 R30 W4	Site 30332 TWP6-2A/Hole in the culvert	Bob Millar	Temporary fix until spring	2016-12-08	
678	Division 3	SE13 T7 R2 W5	Culvert Drainage Project (calls Dec 5/13/19/20)	Stu Weber	Work in Progress	2016-12-05	
694	Division 5	NE12 T7 R3 W5	17 Hidden Valley Estates (18' gate) RQ to plow driveway.	Dave Sekella	Unable to do as no room to turn around	2017-01-04	
696	Division 5	#8001 N. Burmis Rd	would like plow to widen driveway	Dave Sekella	Completed	2017-01-04	2017-01-11
697	Division 5	NW12 T7 R3 W5	#9 Rainbow Acres Road is drifted in	Dave Sekella	Completed	2017-01-05	2017-01-05
698	Division 5		Re Bus parking at Lundbreck	Stu Weber	Completed	2017-01-05	2017-01-05
699	Division 5		Rq plowing an unimproved road at Lundbreck Falls	Stu Weber	Completed	2017-01-05	2017-01-10
700	Division 5	NW7 T7 R2 W5	#2523 TWP7-1A Concerns re leaving driveway open after plowing	Dave Sekella	Completed	2017-01-06	2017-01-09
701	Lundbreck		RQ when plowing at Livingston School please put snow on east side not by school sidewalk	Stu Weber	Completed	2017-01-06	2017-01-09
702	Division 1	SE21 - T3 R29 W4	Re culvert Flooding (frozen up) Spread Eagle Rd East	Tony Naumczyk	Completed	2017-01-06	2017-01-13
703	Division 1	Site 4601 RR29-2	RQ driveway plowed. There is a gate but not locked does not want a horse to get out. (rents from Terry Bonertz	Stu Weber / Rod	Completed	2017-01-06	2017-01-09
704	Division 4	NE3 T8 R1 W5	Site #8010 off snake trail RQ Plow	Brian Layton	Completed	2017-01-09	2017-01-09

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
705	Division 5	SW13 T7 R3 W5	Site #3032 New Road Allowance to be plowed & Driveway Tenants in house	Dave Sekella	Completed	2017-01-09	2017-01-09
706	Division 4	SW15 T7 R29 W4	RQ to have driveway plowed	Tim Oczkowski	Completed	2017-01-09	2017-01-11
707	Division 1	SW18 T4 R29 W4	4228 Hwy 6 RQ to have driveway plowed	Rod Nelson	Completed	2017-01-09	2017-01-10
708	Division 5	SE2 T9 R3 W5	Site #9016 RR3-1 Chapple Rock Rd needs a plow	Dave Sekella	Completed	2017-01-09	2017-01-10
709	Division 5	SE26 T9 R3 W5	Site #9402 RR3-1A Need driveway plowed	Dave Sekella	Completed	2017-01-09	2017-01-10
710	Division 4	SW4 T8 R28 W4	Site 40828 TWP8-0 Drifted snow, the Telus pedestal has been hit, also would like a texas gate removed	Stu Weber	Completed	2017-01-10	2017-01-13
711	Division 1	Off Hwy 6	RQ to plow driveway	Rod Nelson	Completed	2017-01-10	2017-01-10
712	Division 3	NW34 T6 R1 W5	Site 1227 Needs her Driveway plowed	Henry Dykstra	Completed	2017-01-10	2017-01-10
713	Division 4	NW3 T7 R29 W4	South of HWY 3 (@ Cottonwood turn off) Site #29225 Road Never seems to get plowed	Tim Oczkowski	Completed (Volker??)	2017-01-10	2017-01-10
714	Division 5	NW25 T7 R3 W5	Plugged driveway again and daughter arriving from Australia	Dave Sekella	Completed	2017-01-10	2017-01-11
715	Division 4	NE35 T7 R30 W4	RR30-2 1 mile East of 510 gravel pit needs plowing Hauling grain out	Tim Oczkowski	Completed	2017-01-11	2017-01-11
716	Division 3		RR1-0 needs a plow	Henry Dykstra	Completed	2017-01-11	2017-01-11
717	Division 2	NW25 T6 R30 W4	Driveway needs plowing	Tim Oczkowski	Completed	2017-01-11	2017-01-11
718	Division 5	TWP9-12 0-2	Road need plowing	Dave Sekella	Completed	2017-01-11	2017-01-12
719	Division 3	SE13 T7 R3 W5	Site 3012 Twp7-2A Needs a plow	Dave Sekella	Completed	2017-01-12	2017-01-12
720	Division 4	NW4 T8mR28 W4	Ste #8015 RR28-5 Needs a plow	Tim Oczkowski	Completed	2017-01-12	2017-01-12
721	Division 4	SE18 T8 R29 W4	TWP8-2 Site 29512 Driveway need a plow	Tim Oczkowski	Completed	2017-01-12	2017-01-12
722	Division 3	301 - 3 Street	Beaver Mine Would like driveway plowed	Henry Dykstra	Completed	2017-01-12	2017-01-12

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
723	Division 5	NW25 T7 R3 W5	Driveway needs another plow	Dave Sekella	Unable to do/advised she would need to get a cat in	2017-01-13	2017-01-13
724	Division 3	SE32 T6 R2 W5	Drifted in Can we help YES done and KUDOS back to us	Henry Dykstra	Completed	2017-01-13	2017-01-13
725	Division 3	NW24 T5 R1 W5	Site #5332 RR1-1 RQ to plow driveway	Brent Gunderson	Completed	2017-01-13	2017-01-13
726	Division 2	NW16 T6 R28 W4	Site #6223 RR28-4 They need a plow	Tony Tuckwood	Completed	2017-01-13	2017-01-13
727	Division 3	New T7 R1 Wr	Site#7019 RR1-3 Hwy 3A S. of Cowley Road needs a plow	Henry Dykstra	Completed	2017-01-13	2017-01-13
728	Lundbreck	Oakley Drive	Drifted and needs a plow	Mike Elliott	Completed	2017-01-13	2017-01-13
729	Division 4	SE28 T8 R29n W4	Site 8432 Driveway is drifted in and needs a plow	Tim Oczkowski	Completed	2017-01-13	2017-01-14
730	Pincher Stn.	334 Charles Street	Needs a Plow	Tony Naumczyk	Completed	2017-01-13	2017-01-13
731	Division 4	SW7 T8 R29 W4	Site #8031 RR30-0 Would like driveway plowed	Tim Oczkowski	Completed	2017-01-13	2017-01-14
732	Division 4	NE1 T9 R1 W5	Road off Snake Trail needs plowing up to their place	Brian Layton	Completed	2017-01-13	2017-01-14
733	Division 3		Big drift on TWP 6-5	Henry Dykstra	Completed	2017-01-16	2017-01-16
734	Division 3	NW30 T5 R2 W5	Road needs a plow Off HWY 774 (old Clemins Road	Henry Dykstra	Completed	2017-01-16	2017-01-16
735	Division 3		RR1-0 Drift at bottom of hill (By Stuckey's)	Henry Dykstra	Completed	2017-01-16	2017-01-16
736	Division 1	NW19 T4 R29 W4	RQ to plow driveway	Tony Naumczyk	Completed	2017-01-16	2017-01-17
737	Division 5	SW33 T8 R2 W5	RR2-3 off Chapple Rock needs a plow	Dave Sekella	Completed	2017-01-16	2017-01-17

PUBLIC WORKS

WORK ORDER	DIVISION	LOCATION	CONCERN/REQUEST	ASSIGNED TO	ACTION TAKEN	REQUEST DATE	Completion Date
738	Division 2		Intersection RR28-3 & TWP 6-2 Drifted	Tony Tuckwood	Completed	2017-01-16	2017-01-16
739	Pincher Str.	RR Crossing	Has been trying to assist in keeping it clear. Who is responsible? (MD call us when needed)	Stu Weber	Completed Kudos for the assistance	2017-01-16	2017-01-17
740	Division 2	Dave & Barb Wilms	Site 28498 RQ driveway to be plowed (Off HWY 507)	Tony Tuckwood	Completed	2017-01-16	2017-01-17
741	Division 2	NW12 T6 R30 W4	Needs the MD road to be plowed	Tony Tuckwood	Completed	2017-01-17	2017-01-17
742	Division 3	SW3 T7 R1 W5	Site #7019 RR1-3 needs plowed	Henry Dykstra	Work in Progress	2017-01-17	
744	Pincher Str.	RR XX	Memo from Leo re weekend drifts at tracks		advised to call us any time	2017-01-16	2017-01-16

MD OF PINCHER CREEK

January 13, 2017

TO: Wendy Kay, CAO
FROM: Janene Felker, Director of Finance
SUBJECT: **2017 Levies for Pincher Creek Emergency Services Commission**

1. Origin

The MD has received the Operating and Capital Levies from the Pincher Creek Emergency Services Commission for 2017.

2. Background/Comment

The 2017 Operating and Capital Levies from Pincher Creek Emergency Services Commission have been received and are significantly over the amount included in the 2017 budget. The amount in the 2017 budget is \$316,170. This was calculated by increasing the 2016 Levy (\$306,962) by 3%. The 2017 Levies (which are enclosed) total \$451,702.95. This represents a 47% increase when compared to the 2016 levy.

Normally, the levy would be passed directly to the tax payers of the MD through a separate mill rate included in the 2017 mill rate bylaw and collected with their property taxes. Due to the significant increase, the Mill Rate Stabilization Reserve could be used to fund a portion of the levy to absorb the impact on MD tax payers. Since the capital levy of \$129,260 is new for 2017 it is suggested that this be the portion funded by the Mill Rate Stabilization Reserve.

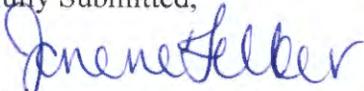
3. Recommendation

That the report from the Director of Finance, dated January 13, 2017, regarding the 2017 Levies for Pincher Creek Emergency Services Commission be received;

And that the 2017 operating levy of \$332,442.95 be included in the 2017 mill rate bylaw;

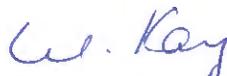
And that the 2017 capital levy of \$129,260.00 be funded by the Mill Rate Stabilization Reserve (6-12-0-735-6735).

Respectfully Submitted,



Janene Felker, Director of Finance

Reviewed By: Wendy Kay, CAO



Date: January 18, 2017

RECEIVED

JAN 13 2017

M.D. OF PINCHER CREEK



**Pincher Creek Emergency Services
Commission**

P.O. Box 1086
655 Charlotte Street
Pincher Creek, Alberta T0K 1W0
Ph. 403-627-5333 Fax 403-627-3502

MD of Pincher Creek # 9
1037 Herron Avenue
Pincher Creek, Alberta
T0K 1W0

January 12, 2017

SUBJECT: 2017 Pincher Creek Emergency Services Commission Levy- Interim Budget- Operations Portion

Attention: Wendy Kay

The Pincher Creek Emergency Services Commission Board approved an interim operation budget for the Pincher Creek Emergency Services Commission for 2017 with resolution 2017/ 001 at the Special Meeting held January 11, 2017. The approved interim operations budget is the amount approved for the 2016 operations budget plus \$35,406.00 (thirty five thousand four hundred and six dollars).

The Board had previously approved the Capital Portion of the budget at the regular meeting held October 27, 2016 with resolution 2016/ 142 of the Commission.

The levy calculation for interim operations for 2017 is as follows:

2016 Operations budget	\$463,500.00
Additional funds according to resolution 2017/001	<u>\$ 35,406.00</u>
Total interim operations budget for 2017	\$498,906.00

The levy percentage for the MD of Pincher Creek # 9 for 2017 is 64.63%.

The interim operations levy for the MD of Pincher Creek No. 9 is **\$322,442.95.**

This amount may be adjusted when a 2017 Commission Budget is approved.

Yours Truly,

David Cox

Chief

Pincher Creek Emergency Services



Pincher Creek Emergency Services Commission

P.O. Box 1086
655 Charlotte Street
Pincher Creek, Alberta T0K 1W0
Ph. 403-627-5333 Fax 403-627-3502

MD of Pincher Creek # 9
1037 Herron Avenue
Pincher Creek, Alberta
T0K 1W0

SUBJECT: 2017 Pincher Creek Emergency Services Commission Levy- Capital Portion

Attention: Wendy Kay

The Pincher Creek Emergency Services Commission Board approved an interim operation budget for the Pincher Creek Emergency Services Commission for 2017 with resolution 2017/ 001 at the Special Meeting held January 11, 2017. The approved interim operations budget is the amount approved for the 2016 operations budget plus \$35,406.00 (thirty five thousand four hundred and six dollars).

The Board had previously approved the capital portion of the budget at the regular meeting held October 27, 2016 with resolution 2016/ 142 of the Commission.

The levy calculation for the capital portion is as follows:

2017 Capital Budget	\$308,000.00
Portion to be paid from PCESC capital reserve	<u>\$108,000.00</u>
Portion to be paid by Levy of Members	\$200,000.00

The levy percentage for the MD of Pincher Creek No. 9 for 2017 is 64.63%.

The 2017 Capital levy for the MD of Pincher Creek No. 9 is **\$129,260.00.**

Yours Truly,

David Cox
Chief
Pincher Creek Emergency Services

Reserve Status Sheet

6-12-0-735-6735

General Reserve - Mill Rate Stabilization

13-Jan-17

Balance Start of Year	Opening Balance	1,144,581.83
Requested Amount	PCESC 2017 Capital Levy	(129,260.00)
Previous Approved Amounts	Bemo Snow Stopper System (Sept 27, 2016)	(14,000.00)
	Beaver Mines Wastewater Options (Aug 23, 2016)	(3,000.00)
Proposed Balance as of January 13, 2017		998,321.83
2017 Budgeted Projects		
Reductions from Reserve	Projected Transfer to Balance 2017 Budget	(134,000.00)
Projected Balance		864,321.83

Roland Milligan

From: Leo Reedyk
Sent: Thursday, January 12, 2017 4:05 PM
To: Wendy Kay
Cc: Roland Milligan
Subject: RE: Best Management Practices for Renewable Energy Projects

I see Lindsey as a good candidate for this based on her knowledge on native range and grassland management issues.

Thoughts?

Leo

From: Wendy Kay
Sent: January 12, 2017 1:41 PM
To: Roland Milligan <AdminDirDev@mdpincercreek.ab.ca>; Leo Reedyk <AdminDirOps@mdpincercreek.ab.ca>
Subject: FW: Best Management Practices for Renewable Energy Projects

From: MDInfo
Sent: January 12, 2017 1:02 PM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: FW: Best Management Practices for Renewable Energy Projects

From: Marilyn Neville [<mailto:gramineae.neville4@gmail.com>]
Sent: Thursday, January 12, 2017 11:51 AM
To: MDInfo <MDInfo@mdpincercreek.ab.ca>
Subject: Best Management Practices for Renewable Energy Projects

Good morning,
Alberta's Climate Leadership Plan has identified the need to reduce Alberta's dependence on coal for the generation of electricity. This will require a significant increase in the development of renewable energy resources such as wind, solar, geothermal and other renewables to meet the needs of Albertans. While considered a source of clean energy, wind, solar and other forms of renewables can have both direct and indirect impact on the environment, particularly if development is to occur on the remaining native prairie and parkland ecosystems. Anticipating the need to provide consistent guidance for new forms of industrial activity, Alberta Environment and Parks released **Principles for Minimizing Surface Disturbance in Native Grassland, Principles, Guidelines and Tools for all Industrial Activity in Native Grasslands in the Prairie and Parkland Landscapes of Alberta**, (<http://aep.alberta.ca/lands-forests/land-management/native-grassland/documents/PrinciplesSurfaceDisturbance-Sep01-2016.pdf>). The need to develop industry specific best management practices to assist project planning, construction, operation and decommissioning activities was identified in the document.

The Alberta Prairie Conservation Forum (PCF) is a non-profit organization that is committed to raising public awareness of the stewardship challenges faced in maintaining the remaining ecologically important prairie, and parkland ecosystems and the wetlands they contain. PCF has facilitated the development of principles and

guidelines for minimizing surface disturbance in native prairie within the petroleum industry, with government agencies, industry representatives and interested stakeholders since the 1990s.

PCF is now facilitating a workshop designed to assist in the development of industry specific best management practices for renewable energy projects. We would like to invite you to participate with industry and interested stakeholders, including government staff to discuss the environmental issues and to draft practical, industry specific best management practices as well as identify overall challenges within your industry to achieve these practices. We are particularly looking for participation from the engineering, construction and operations sector of the renewable energy industry. We are interested in new technology and practices that will reduce surface disturbance and will share minimal disturbance practices developed by the petroleum industry. We are focused on drafting a practical framework for each industry that can be expanded as technology and construction practices improve over time. Marilyn Neville of Gramineae Services Ltd. has been contracted by PCF and has prepared a first draft of the issues, gaps and a best management practices framework for each industry to help facilitate the discussion.

The workshop will be held February 2, 2017 at the Airdrie Agriculture Centre from 10 am until 3 pm. A detailed agenda and location map will be forwarded to registered attendees.

To register please reply to this email and include the names, agency, company or organization they represent, email address and phone numbers of those wishing to attend. Please direct your questions to Marilyn Neville. Registration will close January 30, 2017.

Sincerely,

Katheryn Taylor
Coordinator
Alberta Prairie Conservation Forum

Marilyn Neville
Gramineae Services Ltd.
403-628-2354
gramineae.neville4@gmail.com

Just wanted to invite you to the 12th Annual Eat & Greet at Twin Butte Hall on Feb. 10th, 2017. This year we are incorporating a panel discussion hosted by Oldman Watershed Council regarding stewardship in southwest Alberta and who is doing what. We hope to attract local producers and stakeholders to get their ideas of where work needs to be done. There will be a few presentations and then discussion. Coffee and doughnuts supplied by the M.D. of Pincher Creek!

Following the afternoon panel discussion we will move into the Eat & Greet, with a meal catered by Twin Butte Store; and then a welcome from NCC, followed by a showing of "Striking Balance" by the Waterton Biosphere Association.

Thanks. Hope to see you there.

Anne



Anne Stevick
Natural Area Manager-Waterton East
Nature Conservancy of Canada- Alberta Region
Box 2392, Pincher Creek, AB T0K 1W0
403-627-7693

Trademark owned by The Nature Conservancy of Canada

You are invited to attend the
Nature Conservancy of Canada's
12th Annual
Eat and Greet

Friday, February 10, 2017
Twin Butte Community Hall



1-3:30 pm: Panel Discussion on Future of Agriculture with Oldman Watershed Council (OWC)

5pm: Socialize and Enjoy Complimentary Dinner catered by Twin Butte Country Restaurant

7pm: *Striking Balance* film from Waterton Biosphere Reserve Association & Updates from Carnivore Working Group, OWC

For further details, please contact Anne or Stephanie
Anne: 403-627-7693 or anne.stevick@natureconservancy.ca
Stephanie: Stephanie.jaffray@natureconservancy.ca



CHIEF ADMINISTRATIVE OFFICER'S REPORT

E4d

January 6, 2017 to January 19, 2017

DISCUSSION:

- January 6, 2017 RCMP Priorities
- January 10, 2017 Policies and Plans
- January 10, 2017 Regular Council
- January 12, 2017 Union Meeting
- January 18, 2017 Emergency Management

UPCOMING:

- January 20, 2017 Foothills Little Bow
- January 24, 2017 Policies and Plans
- January 24, 2017 Regular Council
- January 26, 2017 EMS
- February 7, 2017 Subdivision Authority
- February 7, 2017 Municipal Planning Commission
- February 8 and 9, 2017 Emerging Trends
- February 14, 2017 Policies and Plans
- February 14, 2017 Regular Council

OTHER

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of January 6, 2017 to January 19, 2017.

Prepared by: CAO, Wendy Kay Date: January 19, 2017

Presented to: Council Date: January 24, 2017

Administration Call Log

	Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
56	5	SE 13-7-2-W5	Landfill road drainage. Concerned he may need to take legal action.	Leo	Alberta Environment to make a decision last week of August, first week of September. Advised Mr. Leskoski Report to Council - November 8, 2016 Basic ground work is done. Site meeting with the driller scheduled for Dec.2, and the job should be completed by the end of the year.	August 9, 2016	
70	3	Beaver Mines	Looking for data on traffic volumes on Highway 774 from Alberta Transportation or the traffic cart.	Leo/Roland	Looking into getting data from the traffic cart	September 13, 2016	
76	3	NW 13-05-01-W5	Inquiring regarding permits for outdoor storage.	Roland	In discussions. Letter being sent to property owner.	November 17, 2016	

F1a
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JAN 13 2017
M.D. OF PINCHER CREEK

PINCHER CREEK COMMUNITY EMERGENCY MANAGEMENT AGENCY

C/O

Pincher Creek Emergency Services Commission
Box 1086
Pincher Creek, Alberta
T0K 1W0

MD of Pincher Creek No. 9
Box 279
Pincher Creek, Alberta
T0K 1W0
MD Council

January 13, 2017

Attn: Wendy Kay

Subject: Bank account closure for the Pincher Creek Community Emergency
Management Agency

Good day,

The Pincher Creek Community Emergency Management Agency has a bank account at CIBC in the amount of \$98,197.95, as of December 31, 2016.

The last year that levies were paid was 2014.

The Town of Pincher Creek paid \$54,509.15.

The MD of Pincher Creek No. 9 paid \$54,509.15.

The Village of Cowley paid \$3,371.70.

No levies were paid in 2015 by any party.

I recommend closing this bank account and reimbursing each jurisdiction according to the formula used to determine the levies which was;

48.5% for the Town of Pincher Creek

48.5% for the MD of Pincher Creek No. 9

3.0% for the Village of Cowley

PINCHER CREEK COMMUNITY EMERGENCY MANAGEMENT AGENCY

C/O

Pincher Creek Emergency Services Commission
Box 1086
Pincher Creek, Alberta
T0K 1W0

This would result in;

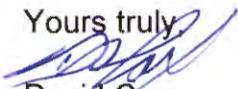
a payment to the Town of Pincher Creek of \$47,626.00,
a payment to MD of Pincher Creek No. 9 of \$47,626.00,
and a payment to the Village of Cowley of \$2,945.95,

assuming that the account is closed before the end of January, 2017 and there are no outstanding bank charges.

If you agree to proceed with the recommendation, I will need authorization in writing to proceed from each jurisdiction.

I await your reply.

Yours truly



David Cox
Chief

Pincher Creek Emergency Services Commission.



January 9, 2017

Leo Reedyk
Director of Operations, M.D. of Pincher Creek
Box 279
Pincher Creek, AB
T0K 1W0

Dear Mr. Reedyk:

Re: AHS letter of support for the proposed potable water distribution and waste water collection system in Beaver Mines.

Further to previous communications in 2014 and 2015, Alberta Health Services (AHS) recognises the potential risks and negative cumulative effects of the current drinking water and waste water system used in Beaver Mines. Our office has investigated an increasing number of failed private sewage systems in Beaver Mines. Furthermore, groundwater is the primary drinking water source for the residents, and Environmental Public Health has serious concerns with the increasing likelihood residents will be negatively impacted from waterborne diseases.

The groundwater table in the area is shallow making it particularly susceptible to contamination from sewage. Sewage harbours many disease causing organisms specifically E. Coli, a bacteria that can cause serious illness or death (e.g., the Walkerton outbreak in 2000). Due to the risk of this bacteria contaminating resident's drinking water, Environmental Public Health has urged residents to test their water on a regular basis and maintain private treatment systems. Results of many of these resident's water tests demonstrate persistent contamination from Total Coliform bacteria (commonly used as an indicator of ground water contamination). This presents a risk to human health.

We understand the M.D. of Pincher Creek is in the approval stage for the development of a potable water distribution and waste water collection system for the hamlet of Beaver Mines. From a public health perspective, a potable water distribution system would reduce the risks of water-borne diseases and reduce the negative health effects from contaminated groundwater. AHS also recognizes that proper collection and disposal of waste water is crucial whenever potable water is offered through a communal distribution system.

I, as a representative of AHS Environmental Public Health in the South Zone, support the M.D. of Pincher Creek's development of a potable water distribution and waste water collection system to Beaver Mines.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Goodison".

Dr. Karin Goodison
Medical Officer of Health
Alberta Health Services – South Zone

Tara Cryderman

From: Wendy Kay
Sent: Friday, January 13, 2017 3:58 PM
To: Tara Cryderman
Subject: FW: Highway 3 Twinning Development Association - Minutes of November 4, 2016
Attachments: Minutes November 4, 2016 HIGHWAY 3 TWINNING DEVELOPMENT ASSOCIATION.docx

Council Correspondence – For Info

From: Councillor Bill Chapman [mailto:bchapman@coaldale.ca]
Sent: January 13, 2017 3:27 PM
To: Administrative Assistant Jill Watmough <mayorsandreevessw@gmail.com>; Administrative Manager Lonna Hoggan <admin@canadianbadlands.com>; Administrator for Highway 3 Twinning Development Association Gloria Roth <gloria.roth@twin3.ca>; CAO Anna-Marie Bridge <anna-marie@bowisland.com>; CAO Cris Burns <cao@town.vauxhall.ab.ca>; CAO Cynthia Vizzutti <md26@mdwillowcreek.com>; CAO Dale Brown <dale.brown@fortymile.ab.ca>; CAO Derrick Krizsan <DKrizsan@mdtaber.ab.ca>; CAO Doug Henderson <Doug.Henderson@cypress.ab.ca>; CAO Garth Sherwin <garth.sherwin@lethbridge.ca>; CAO Greg Birch <cao@taber.ca>; CAO Kalen Hastings <cao@coaldale.ca>; CAO Kalen Hastings <kalen.hastings@gmail.com>; CAO Kalen Hastings <land@coaldale.ca>; CAO Kalen Hastings <kalen.hastings@coaldale.ca>; CAO Kurtis Pratt <kurtispratt@raymond.ca>; CAO Kurtis Pratt <contact@raymond.ca>; CAO Laurie Wilgosh <Laurie@pinchercreek.ca>; CAO Lorraine O'Brien <lorraine.O'Brien@crownsnestpass.com>; CAO Marian Carlson <marian@townofclaresholm.com>; CAO Marian Carlson <info@townofclaresholm.com>; CAO Merete Heggelund <merheg@medicinehat.ca>; CAO Murray Millward <murray@cardstoncounty.com>; CAO R.K. (Kim) Hauta <rkhauta@coalhurst.ca>; CAO Rick Robinson <rrobinson@lethcounty.ca>; CAO Shawn Hathaway <shathaway@warnercounty.ca>; CAO Sue Keenan <Skeenan@fortmacleod.com>; CAO Wendy Bateman <wendy.bateman@barnwell.ca>; Wendy Kay <wkay@mdpincercreek.ab.ca>; CEO Bev Thornton <bev@albertasouthwest.com>; CEO Caroline Grover <info@edalliance.ca>; CEO Daphne Anstey-Martin <info@visitnewell.com>; CEO Jace Anderson <myself@jaceanderson.com>; CEO Jace Anderson <info@tourismmedicinehat.ca>; CEO Trevor Lewington <trevor@chooselethbridge.ca>; Chair Barney Reeves <bokr@telusplanet.net>; City Clerk Aleta Neufeld <aleta.neufeld@lethbridge.ca>; Coordinator IRT Michael Payton <michaelp1@amta.ca>; Coordinator IRT Michael Payton <opheliai1@amta.ca>; Coordinator IRT Michael Payton <amtamsc@amta.ca>; Director John Voorhorst <john@cvbenefits.com>; Executive Director Karla Pynch <office@lethbridgechamber.com>; Executive Director Lisa Kowalchuk <lisa@medicinehatchchamber.com>; Executive Director Lisa Kowalchuk <info@medicinehatchchamber.com>; Executive Director Nikolaus Wyslouzil <execdir@chinookcountry.com>; Executive Director Nikolaus Wyslouzil <info@chinookcountry.com>; Executive Director Walter Valentini <walter@palliseralberta.com>; Executive Director Walter Valentini <business@palliseralberta.com>; Manager Dixie McCarley <info@coaldalechamber.com>; Manager Pete Lovering <pete.lovering@southgrow.com>; Operations Manager Blake Pedersen <ccda@shawbiz.ca>; President Bernice DeLeenheer <chamber@bowislandchamber.com>; President Everett Duerksen <everett@ejdworks.ca>; President Rod Kretz <info@mywaterton.ca>; Superintendent Wilco Tymensen <wilco.tymensen@horizon.ab.ca>
Subject: Highway 3 Twinning Development Association - Minutes of November 4, 2016

Happy New Year!

Please accept the attached **Minutes of November 4, 2016**, for your Correspondence and for redistribution among your Council, Chamber, Board, Association.

As an **Update**, at our regular Meeting on January 3, Highway 3 TDA had a vigorous meeting with Delegations including:

1. **Dr. Kien Tran of the University of Lethbridge.** Cost Benefit analysis is the major focus of the Study on twinning Highway 3. He will have an initial Report ready for the end of March for our review.
2. **Jerry Lau of Alberta Transportation** updated the Association on some work being prepared. There will be pavement overlay occurring on 11 kilometers of Highway 3, from Taber going east (to Lamb Weston). There will be a Functional Planning Study that will take between one to two years to complete, in these two areas of Highway 3:
 - Blairmore to Pincher Creek.
 - Taber to Burdett.

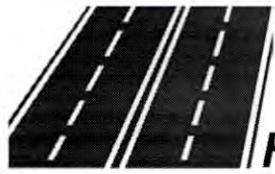
On February 3, Highway 3 Twinning Development Association will be holding its **Annual AGM**. We look forward to your continued support and advocacy!

Sincerely,
Bill Chapman, BA

Bill Chapman

**Councillor
/President Highway 3 TDA
Town of Coaldale
Cell: 403-330-6791**





Highway 3 Twinning Development Association

November 4, 2016 Meeting Minutes

Culver City Room, Lethbridge City Hall, Lethbridge AB

In Attendance:

Barney Reeves	ID #4 Waterton
Bill Chapman	Town of Coaldale
Blair Painter	Crowsnest Pass
Brent Feyter	Town of Fort Macleod
Brian Brewin	MD of Taber
Chantel Timmons	County of Forty Mile
Dennis Cassie	Town of Coalhurst
Don Anderberg	Town of Pincher Creek
Gordon Reynolds	Town of Bow Island
Laura Ross-Giroux (Alternate)	Town of Taber
Jeffrey Dowling	Cypress County
John Voorhorst	Coaldale & District Chamber of Commerce
Marie Logan	Horizon School District
Trevor Lewington	Economic Development Lethbridge
MLA David Schneider	Little Bow (Rep. Glenn Miller)
MLA Maria Fitzpatrick	Lethbridge East (Rep. Arie deValois)
MP Rachael Harder	Lethbridge (Rep. Beckie Dykshoorn)

Recorder:

Gloria Roth Administrator

1. Call to Order

Meeting was called to order by Bill Chapman, President, at 10:32 AM.

2. Introductions

Introductions were made.

3. Approval /Additions to the Agenda

MOTION: Brian Brewin

To accept the Agenda as amended.

CARRIED

4. Adoption of Minutes

MOTION: Brian Brewin

That the minutes of the October 14, 2016 minutes be approved with correction of spelling.

CARRIED

5. Business Arising from Minutes

5.1. Updating Cost Benefit Analysis President Bill Chapman announced that Professor Kien Tran has accepted to update the cost benefit analysis. A Press Release was sent out this morning with the information. Brian Brewin noted thanks to Minister Mason for the funding.

6. MLA Report

MLA Maria Fitzpatrick – Maria Fitzpatrick is happy to see that the funding is being put to good use, and happy to see the accident statistics prepared. Maria would be interested in seeing the traffic counts in the Crowsnest Pass area.

7. MP REPORT – Beckie Dykshoorn representing MP Rachael Harder, read Greetings from MP Harder:

“Good morning. Let me begin by extending my regrets for not being able to attend today, as I am in Ottawa. I am extremely thankful for the tremendous work you are doing as an association and I am very hopeful that your collective planning and advocacy will pay off. I believe we saw a glimpse of the impact this association is having on governmental officials when the provincial government awarded nearly \$10,000 to do an updated cost-benefit study with regards to twinning Highway 3. This is excellent news for the economic development and prosperity of southern Alberta and we will continue to advocate for further action to be taken. The big news in Ottawa this week was the Finance Minister’s Fall Economic Statement. The report shows that, despite spending billions of dollars, the government hasn’t created a single net-new job, which should be concerning to all Canadians, and especially those of us in Alberta. But what concerns me even more is that the government intends to borrow even more money, despite the fact that they haven’t seen any economic benefit to the borrowing they’ve done already. Economic projections show that the government will run a deficit of \$114.9 billion over the next four years. That’s \$32 billion more than they projected last spring. This concerns me for two reasons: 1) the tax payer will have to pay more 2) Business confidence and investment in Canada is on the decline. That said, the good news is that the government has book marked \$2 billion to support small, rural and northern communities over the next eleven years. I will be watching this money closely, and looking for opportunities for the municipalities in the Lethbridge riding to apply. Again, I want to thank you for your dedication to serving the economic development of Alberta by advocating for the twinning of highway 3. I look forward to reading the minutes from today’s discussion. As always, if you would like to chat with me directly, please don’t hesitate to let Beckie know or contact my office to set up a meeting. I would love to hear from you.”

8. President’s Report

The Executive met on October 25. We are short a couple of Directors and we need to fill those positions to bring us up to 15 Directors.

We talked about a reciprocal agreement with the Lethbridge Chamber, and it has been approved.

Gloria Roth reported that Team Lethbridge is a group of Lethbridge organizations and businesses that meet with the Government officials in Edmonton twice yearly. We are hoping to collaborate and partner with those organizations to further our cause.

We continue to work on adding the First Nations groups to our society. We keep them informed by sending them the monthly minutes and information.

Brian Brewin asked when our AGM is usually held. Our AGM is usually in January and we should look at adding that to our December Agenda.

MOTION: Brian Brewin

That the President's Report be received as presented.

CARRIED

9. **Administrator Report** – Nothing of note to report.
10. **Finance Report** – Henk de Vlieger was unable to attend this month. Laura Ross-Giroux reported that there has been no change in funds.

11. **Delegation** – Trevor Lewington, Economic Development Lethbridge

Trevor highlighted the resources that he brought to share with us. The most important for Highway 3 Twinning Development would be the Lethbridge Trade Area and Commercial Catchment Basin Study Report. (This report has been sent to Kien Tran) 7 out of 10 people in Medicine Hat come to Lethbridge once a year. 249,000 people are in the catchment area, not including the City of Lethbridge population. Brian Brewin thanked Trevor Lewington for all the help he has provided to our organization.

12. **New Business**

12.1 **Directors** - We are short 2 Directors and will need to add those at our AGM in February. Motion tabled to AGM.

12.2 **Federal Lobby** - Gloria is now registered as a Federal lobbyist and will move forward with providing information to federal minister and MP's with information of Highway 3 Twinning Development Association. Brian Brewin suggested that we arrange a meeting with all 4 of our southern Alberta MP's. If not as a collective group we could meet with each one individually.

12.3 **Crowsnest Pass** - Blair Painter provided a brief update that the animal fencing and crossing is complete and hoping that the animals will learn how to use it correctly. Planning is now underway for a new traffic light at Highway 3 and 20th Avenue. Blair distributed an accident statistics provided by the Crowsnest Pass RCMP.

12.4 **Alberta Environment and Parks** - Mark Barber mentioned that Alberta Environment and Parks had made a presentation to his Council.

We will see if we can arrange them to attend our next meeting in December.

13. **Information Items** – None this month.
14. **Next Meeting** – Friday, December 2, 2016 - 10:30 am Culver City Room, City Hall, Lethbridge.
15. **Adjournment**

MOTION: John Voorhorst

The motion to adjourn was made at 11:21AM

CARRIED

F2c

RECEIVED

JAN 16 2017

M.D. OF PINCHER CREEK

January 14, 2017

Joint (funding) committee of the Town and M.D. of Pincher Creek
c/o Town of Pincher Creek
Box 159
Pincher Creek, AB
T0K 1W0

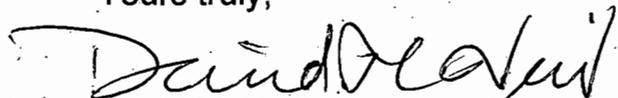
On behalf of our organization, I want to thank you for the recent grant of \$1,500 to our organization – due for the 2017 year.

It is very much appreciated and, along with Casino funding, will help us to look after Syncline Cross-Country trails this year in a fashion that will be better than ever, offering skiers and hikers pleasant and stimulating outing that they can count on.

We had three work days, in the Fall, on the trails clearing brush, improving signage and we've had the snow groomer out three times already this snowy winter. We've advertised in the southwest Alberta guide and in the Pincher Creek guide. We have distributed brochures throughout the region.

We anticipate the future will see our trails and our efforts to encourage and support non-motorized recreation in the Castle area greatly enhanced by the upcoming formal creation of Castle Provincial Park.

Yours truly,



David McNeill

President

Syncline Castle Trails Association (SCaT)

Pincher Creek

cc. M.D. of Pincher Creek

Meeting Minutes
of the
Agricultural Service Board – Municipal District of Pincher Creek No. 9
December 1, 2016 – MD Council Chambers

Present: Chairperson John Lawson, Vice Chair Martin Puch, Councillor Quentin Stevick, Councillor Fred Schoening and Members Frank Welsch and David Robbins

Also Present: CAO Wendy Kay, Agricultural Services Manager Shane Poulsen, Environmental Services Technician Lindsey Davidson, and Receptionist Jessica McClelland

CAO Wendy Kay called the meeting to order at 9:32am.

A. ELECTIONS

CAO Wendy Kay opened the floor for nominations of chairperson.

Frank Welsch nominated John Lawson as Chairperson. Upon no further nominations, John Lawson accepted and was named Chairperson.

Councillor Schoening nominated Martin Puch as Vice Chairperson. Upon no further nominations, Martin Puch accepted and was named Vice Chairperson.

Chairperson Lawson assumed the chair.

B. ADOPTION OF AGENDA

Councillor Stevick 16/112

Moved that the agenda be accepted as presented.

Carried

C. ADOPTION OF MINUTES

Martin Puch 16/113

Moved that the minutes of November 3, 2016, be approved as presented.

Carried

UNFINISHED BUSINESS

(1) Tuberculosis in Alberta

Frank Welsch 16/114

Moved that the Agricultural Service Board accept the information provided on Tuberculosis in Alberta as information, with the presented article attached and forming part of these minutes, dated for reference, November 30, 2016.

Carried

E. 2017 PROVINCIAL ASB CONFERENCE

Councillor Schoening 16/115

Moved that the Agricultural Service Board sanction any Board Member to attend the ASB Provincial Conference in Edmonton, January 24 to 27, 2017.

Carried

F. AAMDC - A GUIDE FOR DECLARING MUNICIPAL AGRICULTURAL DISASTERS IN ALBERTA

Councillor Schoening 16/116

Moved to table the discussion and feedback on the AAMDC Guide for Declaring Municipal Agricultural Disasters in Alberta, to the meeting in February 2017.

Carried

G. BMO FARM FAMILY AWARD 2017

Councillor Schoening 16/117

Moved that Carol-Anne Turnbull and family be nominated for the BMO Farm Family Award for 2017.

Carried

H. AGRICULTURAL AND ENVIRONMENTAL SERVICES REPORT

Frank Welsch 16/118

Moved to accept the Agricultural and Environmental Services Departmental Reports, for November 2016, as information.

Carried

I. CORRESPONDENCE

Martin Puch 16/119

Moved the following items be received as information:

- (a) FFGA/MD of Pincher Creek Calving Clinic
- (b) Classroom Agriculture Program – Call for Volunteers

Carried

J. NEW BUSINESS

H. NEXT MEETING

The next Agricultural Service Board meeting will be held, January 5, 2017, at 9:30 am.

J. ADJOURNMENT

David Robbins 16/120

Moved to adjourn the meeting, the time being 11:26 am.

Carried

ASB Chairperson

ASB Secretary



OLDMAN RIVER REGIONAL SERVICES COMMISSION

MINUTES - 8 (2016)
EXECUTIVE COMMITTEE MEETING
Thursday, November 10, 2016 at 7:00 p.m.
ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)

EXECUTIVE COMMITTEE:

- Gordon Wolstenholme - Chair
Henry Van Hierden - Vice-Chair
Don Anderberg
Jim Bester
Bill Chapman
Tom Rose
Barry Johnson

STAFF:

Lenze Kuiper - Director

AGENDA:

- 1. Approval of Agenda - November 10, 2016
2. Approval of Minutes - October 13, 2016 (attachment)
3. Business Arising from the Minutes
(a) Accounts Receivable Manual
4. New Business
(a) Draft 2017 Budget (attachment)
(b) Scanning Equipment Purchase
(c) Vacation Accrual as of September 30, 2016
(d) Subdivision Activity to October 31, 2016 (attachment)
(e) SDAB Training - November 25, 2016 (attachment)
(f) Fee For Service Update (attachment)
(g) Board of Directors' Meeting - December 1, 2016
(h) Draft Letter to Minister of Municipal Affairs re Meeting (handout)
5. Accounts
(a) Office Accounts - September 2016 (attachment)
(b) Financial Statements - January 1 - September 30, 2016 (attachment)
6. Director's Report
7. Executive Report
8. Adjournment

CHAIR GORDON WOLSTENHOLME CALLED THE MEETING TO ORDER AT 7:00 P.M.

1. APPROVAL OF AGENDA

Moved by: Tom Rose

THAT the Executive Committee approve the agenda, as amended:

ADD: 4(h) Draft Letter to Minister of Municipal Affairs re Meeting **CARRIED**

2. APPROVAL OF MINUTES

Moved by: Bill Chapman

THAT the Executive Committee approve the minutes of October 13, 2016, as presented. **CARRIED**

3. BUSINESS ARISING FROM THE MINUTES

(a) Accounts Receivable Manual

- An explanation of Accounts Receivable (#1090) and Accounts Receivable (#1100) was provided. The two accounts exist because when invoices are entered in Simply Accounting the program uses #1090 Accounts Rreceivable for the the debit portion of the transaction. When invoices are paid they are credited to #1090 also; however, when journal entries are entered manually, Simply Accounting does not allow entry into #1090 and so the only way to enter manual journal entries is through #1100.
- These two accounts are cleared by the auditors at year end.

4. NEW BUSINESS

(a) Draft 2017 Budget

- The revised Draft 2017 Budget was presented, and highlights include:
 - maintaining the existing 2016 Mill Rate
 - increasing the Regional Assessment Review Board service annual fee from \$200 to \$225
 - providing a 2% salary adjustment to staff
 - ramping up for Modernized MGA & SSRP requirements
 - adjusting expenses to reflect increasing GIS software yearly license fees.
 - sale of existing vehicle and replacement

Moved by: Don Anderberg

THAT the Executive Committee recommend the Draft 2017 Budget be approved by the Board on December 1, 2016. **CARRIED**

(b) Scanning Equipment Purchase

- Utilizing surplus funds from 2016, it was proposed that a document scanner and a large format scanner be purchased to risk manage important paper documents by providing for a digital backup and to make existing data available to GIS for dissemination to the municipalities and the planning staff.

Moved by: Barry Johnson

THAT the Executive Committee release funds in an amount not to exceed \$20,000 from the Capital Reserve and that these funds be replaced at year end, to further this project.

CARRIED

(c) Vacation Accrual as of September 30, 2016

- Tabled to next Executive meeting.

(d) Subdivision Activity to October 31, 2016

- As of the end of October 2016, 163 subdivision applications have been processed totaling \$277,567.50 in revenue. Target for the year is \$305,000.

Moved by: Bill Chapman

THAT the Executive Committee accept Subdivision Activity – 2016 report, as information.

CARRIED

(e) SDAB Training – November 25, 2016

- Reminder that Subdivision and Development Appeal Board (SDAB) Training is scheduled for Friday, November 25, 2016. Registration is filling up.

(f) Fee For Service Update

- An updated Fee-for-Service report was presented and reviewed.

Moved by: Jim Bester

THAT the Executive Committee accept the updated Fee for Service Report, as information.

CARRIED

(g) Board of Directors' Meeting – December 1, 2016

- Reminder and brief discussion on Executive providing an indication if they will let their name stand for re-election.

(h) Draft Letter to Minister of Municipal Affairs re Meeting

- A letter inviting the Minister of Municipal Affairs to a meeting with the Executive Committee to discuss ORRSC business and issues was reviewed.

Moved by: Henry Van Heerden

THAT the Executive Committee approve the forwarding of the correspondence to the Minister of Municipal Affairs – Danielle Larivee inviting her and her staff to meet. **CARRIED**

5. ACCOUNTS

(a) Office Accounts – September 2016

5150	Staff Mileage	B. Brunner	\$ 55.00
5150	Staff Mileage	L. Tittsworth	19.75
4140	Approval Fees	Cliff Damberger Estate	200.00
5151	Vehicle Gas & Maintenance	Imperial Oil	46.02
5151	Vehicle Gas & Maintenance	Bridge City Chrysler	281.69
5280	Janitorial Services	Madison Ave Business Services	425.00
5310	Telephone	Bell Mobility	605.30
5310	Telephone	Shaw Business	494.65
5310	Telephone	DRC Communication	90.00
5320	General Office Supplies	Purolator Courier	78.85
5330	Dues & Subscriptions	Sunny South News	24.00
5380	Printing & Printing Supplies	Lethbridge Mobile Shredding	22.00
5390	Graphic & Drafting Supplies	Continental Imaging Products	1,834.26
5440	Land Titles Office	Minister of Finance	278.00
5480	Recruitment & Relocation	CIP	1,150.00
5500	Subdivision Notification	Lethbridge Herald	605.28
5570	Equipment Repairs & Maintenance	Reiter Computer	60.00
5590	Equipment & Furniture Purchases	Reiter Computer	789.40
1160	GST Receivable	GST Receivable	68.23
		TOTAL	<u>\$7,127.43</u>

Moved by: Don Anderberg

THAT the Executive Committee approve the Office Accounts of September 2016 (\$7,127.43), as presented. **CARRIED**

(b) Financial Statements – January 1 - September 30, 2016

Moved by: Tom Rose

THAT the Executive Committee approve the financial statements for January 1 - September 30, 2016, as presented. **CARRIED**

7. DIRECTOR'S REPORT

- The Director reported on his activities since the last Executive Committee meeting.

8. EXECUTIVE REPORT

- Committee members reported on various projects and activities in their respective municipalities.

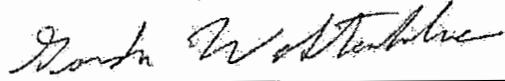
9. ADJOURNMENT

Moved by: Henry Van Hierden

THAT we adjourn the regular meeting of the Executive Committee of the Oldman River Regional Services Commission at 8:30 p.m. until Thursday, December 8, 2016 at 7:00 p.m. CARRIED

/bj

CHAIR:



Gordon Westlake

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, January 16, 2017 - Council Chambers Minutes - draft

1.) Call to order: Kellie Leblanc called the meeting to order at 6:30

Board Members present: Kathy Verhagen, Duane Filipuzzi, Bonnie Scott, Cindy Cornish, Brian Hammond, Kellie Leblanc

Absent with regret: Clara Yagos

Confirmation of Quorum: A quorum was present

2.) Approval of Agenda

Motion 12.149 / Scott

That the agenda be approved as circulated/amended
Carried

3.) Approval of Minutes November 21, 2016

Motion 12.150 / Filipuzzi

That the Minutes of the November 21 meeting be approved as circulated.
Carried

Presentations:

A.) Gord Tolton – Education Coordinator, KBPV and Colleen Casey-Cyr, President of the Pincher Creek and District Historical Society.

Gord reviewed the education program history and provided impressive cumulative attendance numbers. (KBPV has hosted over 900 students overall, with a total of 300 attending the 2016 programs). The education program is attended by children and youth ages 5 to 18. He described last year's focus on the military history of our region as it pertains to participation by local individuals and families. He went on to describe program intent related to social skills development of participants, the importance of the focus on recognition of cultural identity and history, and regional partnerships and links (Lethbridge Community College). In an effort to recover some programming costs, a fee of \$7.50 per day per student is charged. KBPV will host an on-site café in 2017, and continues to rely heavily on volunteers. Gord emphasized the on-going importance of FCSS funding for the Educational Program and thanked the Board.

B.) LaVonne Rideout – Executive Director – P.C. Family Resource Society

LaVonne provided a detailed overview of the PCFRS – Parent Link operation, explaining the Provincial core funding structure for Parent Link Centres. She went on to describe how FCSS funds are used to enhance the Parent Link staffing and programming components. (Staffing has been increased to 8, staff training initiatives are under way, and the facility, located in the south end of the Co-op Mall, has undergone up-grading to accommodate increased participation numbers and programming diversification. The Parent Link organization has established strong partnerships with the Early Childhood Coalition and other community agencies. They have a resource library available to families, thanks to Shell's corporate contributions. PCFRS has hired a First Nations Outreach Worker who will work to strengthen the centre's relationship with First Nations families living both on-reserve and off-reserve. LaVonne thanked FCSS for its grant and invited all Board Members to visit the Centre. She also reminded the Board that the Centre has a Board Room that is available to community non-profit organizations.

4.) Correspondence

4.1) **Ken Dropko, Acting Executive Director, Family and Community Services Branch, Alberta Human Services** – Early in the New Year, Mr. Dropko advised all FCSS agencies of details pertaining to the 2016 annual program report process. He described the “surplus “carry forward” requests, and the quarterly grant payment schedule for 2017.

On January 12, the Board received confirmation of the 2017 quarterly payment schedule from Connor Gaughan – FCSS Program and Financial Review Officer. The letter confirmed the quarterly payment schedule and amounts for the Town of Pincher Creek for 2017. That schedule is as follows:

January	\$32,893.00	April	\$27,120.00
July	\$27,120.00	October	\$27,120.00

The Village of Cowley and the M.D. of Pincher Creek will have received confirmation of their own quarterly funding schedule and amounts.

5.) Financial:

5.1) 2017 Contract Signatures (three remaining to be signed): Signatures were applied to the following three 2017 funding contracts: Metis Association, RCADE, McMan

5.2) Cheque requisitions 2017 and Payments for Q1: Cheque requisitions for Q1 have been processed and cheques sent to projects/programs.

5.3) Audit 2016: Audit information includes: items included in the Audit Binder:

Annual Report to the Province 2015

Reconciliation Report from the Province 2015

2016 Funding Agreements (Town, M.D., and Village of Cowley)

Minutes – Board Meeting October 19th 2015 (verifying 2016 project grants)

Intro letter for Funding Contracts

Funding Contracts 2016

Quarterly Payment Schedule 2016

Cheque requisition copies

Administration Budget 2016 (year end report from Finance)

Minutes – Board Meetings 2016

6.) On-Going and New Business

6.1) Day Care Report: The Board discussed the Day Care Needs Assessment report as distributed by email to Board Members (FCSS is not directly involved but David has attended meetings with the consultants, Recreation and Community Services staff and Council)

6.2) Transportation Committee report: Council has received the "Regional Transportation Business Plan and Town of Pincher Creek Starter System. This report was distributed to the Board earlier. It is expected that the local transit system will be in place by September 2017. Again, FCSS is not directly involved, but this new transportation initiative will have a positive impact on many of the individuals and families that participate in various FCSS-funded programs.

6.3) Housing Committee (Habitat for Humanity): Town Council has approved the allocation of a land package for use as a site for a Habitat for Humanity "build". (Council is not obliged to advertise disposal of land if the land is being turned over to a non-profit society, but Council decided to advertise its resolution to inform the public).

Habitat representatives will meet with the local Elks Club to discuss project oversight.

The Board received a copy of the application qualifications for a Habitat "family".

6.4) Pincher Creek and Area Community Services Directory: Volume 2 is now available both online and in paper copy. David expressed appreciation to Rhonda Oczkowski, Diane Burt-Stuckey and Marie Everts for their patience and dedication to this project.

7.) Date for next Board Meeting – February 20, 2017

8.) Adjournment: There being no further business Kathy Verhagen declared the meeting adjourned at 8:10 PM

Read and approved this _____ day of February, 2017

Coordinator

Director

Alberta SouthWest Bulletin January 2017

Regional Economic Development Alliance (REDA) Update



CRTC landmark decision

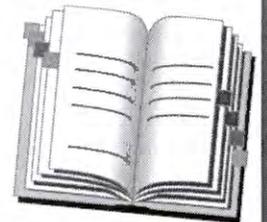
December 21, 2016: "Access to broadband Internet service is vital and a basic telecommunication service all Canadians" are entitled to receive. High quality and reliable digital connectivity is essential for the quality of life of Canadians and Canada's economic prosperity." - Jean-Pierre Blais, Chairman and CEO, CRTC

Some positive aspects of internet being designated as a basic service include:

- It is a signal from the federal government that in order for Canada to compete in the digital economy and be a leading innovator, connectivity as high speeds is essential.
- It is a signal to our provincial and municipal governments that this is important.
- Sustained funding: an existing funding mechanism that was created when telephone was designated a basic service will now shift to be an internet/broadband fund.
- We also don't need to accept that "5 mb/s is enough for rural consumers". CRTC has set the new minimum service for all Canadians to 50mb/s down and 10 mb/s upload. This is a tenfold increase over the current minimum of 5/1; it also exceeds the 25 mb/s down and 3mb/s upload that the FCC in the USA has currently established as minimum standard.

New: Municipal Tourism Reference Guide project

This initiative will seek to identify and develop policy and regulatory considerations to help inform municipalities in Alberta and support local tourism development.



- This initiative aims to assemble a full range of tourism development considerations from the policy and regulatory perspective and result in a "reference guide" that municipalities can access for their own local tourism planning and development processes.
- This initiative will also look at issues related to coordination with provincial or federal approvals, and other aspects of assessing unconventional proposals under existing policy and regulation.
- AlbertaSW will gather input from our communities and businesses in the upcoming months.

Upcoming events

➤ **January 31, 2017 - Travel Alberta Project Development Day: "Marketing to Cultural Explorers"**
10:00am - 2:30pm Heritage Inn, Pincher Creek; lunch provided

First regional meeting with Travel Alberta for EDOs, EDCs, chamber and community leaders to

- set new image and messaging for AlbertaSW as a cohesive destination;
- understand our consumer markets; develop key messages for effective regional promotion.

➤ **February 9, 2017** - In collaboration with RINSA partners, Doug Griffiths will be a featured speaker; he has published a new and updated version of "13 Ways to Kill Your Community".

Coast Lethbridge Hotel and Conference Centre

Cocktails 5:30; supper 6:30pm; \$75 per person. Register at www.lethbridgechamber.com

BEV HAS NEW BOOKS AVAILABLE AT "PARTNER PRICE" OF \$15.00 EACH.

➤ **March 22-24, 2017** - Economic Developers Alberta (EDA) Conference, The Banff Centre.

Theme: "Embracing Change; Creating Opportunity" www.edaalberta.ca

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0

403-627-3373 or 1-888-627-3373

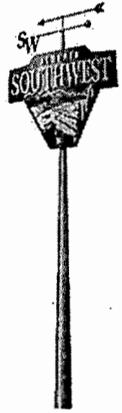
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bob@albertasouthwest.com



**Alberta SouthWest Regional Alliance
Minutes of the Board of Directors Meeting**

Wednesday December 7, 2016 – Provincial Building, Pincher Creek



Board Representatives

Lloyd Kearl, Cardston County
Barney Reeves, Waterton Lakes
Jordan Koch, Glenwood
Bill Peavoy, Cardston
Beryl West, Nanton
Brent Feyter, Fort Macleod
Lorne Jackson, Pincher Creek
Dennis Gillespie, Stavely
Warren Mickels, Cowley
John Connor, Granum
Ron Davis, MD Ranchland
Blair Painter, Crowsnest Pass
Maryanne Sandberg, MD Willow Creek

Guests and Resource Staff

Bev Thornton, Executive Director, AlbertaSW
Bob Dyrda, Project Lead, AlbertaSW

1. Call to Order
2. Approval of Agenda
Insurance Renewal added as Item #5.
Moved by Maryanne Sandberg THAT the agenda be approved as presented.
Carried. [2016-12-502]
3. Approval of Minutes
Moved by Bill Peavoy THAT the minutes of November 2, 2016 be approved as presented.
Carried. [2016-12-503]
4. Approval of Cheque Register
Moved by Bill Peavoy THAT cheques #2110-#2126 be approved as presented.
Carried. [2016-12-504]
5. CARES – REDA stream
Moved by Lorne Jackson THAT AlbertaSW submit the CARES-REDA stream project application as presented.
Carried. [2016-12-505]
6. Review of contracts
Moved by Beryl West THAT the Board approve amendment to current contract with Bob Dyrda, Project Lead, effective October 1, 2016 to June 30, 2017
AND THAT the Board approve new "Broadband Preparedness" contract effective October 1, 2017 to March 31, 2017.
Carried. [2016-12-506]

Moved by John Connor THAT a new Letter of Agreement be approved with Bev Thornton, Executive Director, for requirements to implement additional projects, October 1, 2016 to June 30, 2016.
Carried. [2016-12-507]

7. Election of Officers
Moved by Maryanne Sandberg THAT the current Executive positions be approved for the 2016-2017 term:
Chair – Lloyd Kearn
Vice-Chair – Barney Reeves
Secretary Treasurer – Jordan Koch
AND THAT Garry Marchuk remain as Designated Signing Authority, in addition to the above-named Executive.
Carried. [2016-12-508]

Based upon discussion, Bev will bring back Item #2 in the current Policy and Procedures for further consideration by the Board.

8. EDA update: 2017 conference.
Moved by Beryl West THAT AlbertaSW pay the cost of registration fee for any Board members attending the EDA conference.
Carried. [2016-12-509]

9. SACITI Final Report
Accepted as information.

10. Project Lead Report
Accepted as information

11. Executive Director Report
Accepted as information.

12. Roundtable updates

13. Board Meetings:
January 4 2017 – Claresholm
February 1, 2017 – Fort Macleod
March 1, 2017 – Crowsnest Pass

14. Adjournment
Moved by Bill Peavoy THAT the meeting be adjourned.
Carried. [2016-12-510]

Chair

Approved January 4, 2017

Secretary/Treasurer

CNPC Landfill Board Minutes Dec 14, 2016

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
December 14, 2016**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, December 14, 2016 at 9:30 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Shar Cartwright, Municipality of Crowsnest Pass.
Garry Hackler, Village of Cowley
Emile Saindon, Landfill Manager
Jean Waldner, Office Administrator

AGENDA

Shar Cartwright

Moved the agenda be adopted as presented.

Carried. 12.14.16-886

MINUTES

Dean Ward

Moved the minutes of November 23, 2016 be adopted as circulated

Carried. 12.14.16-887

MANAGER'S REPORT

1. MSW volumes have stayed steady.
2. Industrial cell slow. 2nd Week in January a new approval is coming.
3. Recycle building needs make up air unit and then occupancy permit will be issued expect to start operations next week slowly and full time in January.
4. Landfill renewal approval all complete just waiting for final copy to arrive. Some changes to guidelines and procedures will be required.
5. Working on several local opportunities for waste disposal.
6. Geo Technical drilling and boreholes to be done in January 2017.
7. Had 2 local school tours come through the landfill in the last 2 weeks, grade 4 students from St Michaels and Canyon schools.

Shar Cartwright

Moved that the Manager's report be accepted for information.

Carried. 12.14.16-888

\$400.00 LEFT IN LANDFILL SPECIAL DONATION FUND FROM 2016

Jean asked if the remaining \$400.00 left from 2016 Special Donations should be carried forward to 2017?

Dean Ward

Moved that the remaining \$400.00 be donated to Stars Air Ambulance. Carried. 12.14.16-889

FINANCIAL REPORT

The Income Statement and Balance sheet to December 8th, 2016 were reviewed.
Budget for 2017 was reviewed.

Shar Cartwright

Moved that the financial reports be accepted for information. Carried. 12.14.16-890

Dean Ward moved the approval of the 2017 Budget. Carried. 12.14.16-891

BOARD MEMBERS TOUR ON NEW RECYCLING BUILDING

The board members were taken for a tour of our new Recycling building.
Everyone was very pleased with the layout and structure of the building.

Correspondence:

Thank you card from Kootenay Tae Kwan Do.

Tabled Items

Next meeting dates: - 2017 9:30 a.m.

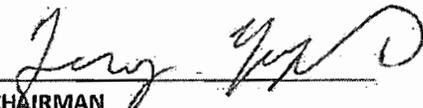
January 18, 2017	July 19, 2017
February 15, 2017	August 16, 2017
March 15, 2017	September 20, 2017
April 19, 2017	October 18, 2017
May 17, 2017	November 15, 2017
June 21, 2017	December 13, 2017

ADJOURNMENT

Garry Hackler

Moved the meeting adjourn at 10:20 a.m.

Carried. 12.14.16-892



CHAIRMAN



SECRETARY